

JOB DESCRIPTION

DEPARTMENT: Water/Sewer Department

JOB TITLE: Summer Maintenance

General Duties:

Performs under the supervision of the Water Production and Water Distribution Foreman. This position is a part-time, temporary position that will receive hours only during the summer season, generally late-May through early-August. Work hours are not guaranteed; work will be performed on an as-needed basis, but will generally average 30-40 hours per week during the summer season.

Duties include, but are not limited to:

- Report to work at scheduled time.
- Painting various buildings and/or equipment at the Water Plant and throughout the water and wastewater system.
- Power washing buildings and/or equipment.
- Various cleaning duties around the Water Plant and other locations as directed.
- Assist other departments as needed.
- Must follow all safety regulations and employee policies and procedures.
- Other duties as assigned by the Water/Sewer Foreman.

Special Requirements:

- Must be at least 16 years old with a valid Illinois Driver's License with a safe driving record.
- Requires willingness to work in all kinds of weather conditions and to work alone or with a group.
- Able to withstand hard work and physical labor on a continuous basis.
- Must be physically well and can provide a doctor's certification of physical capabilities to perform the prescribed duties outlined in this job description. Re-certification of

individual's physical capabilities may be required by the employer if it is deemed necessary to verify the individual's work capabilities.

- Must be able to pass a background test and a pre-employment drug screen.
- Must be able to lift tools, toolboxes, materials, and parts alone weighing up to 100 pounds.
- Physically able to squat, bend, lay, stand, sit, and work during work hours and events.

The undersigned acknowledges receipt of the job description and understands the duties and responsibilities associated with this position.

Employee Signature

Date