

Request for Proposal (RFP)

Carlyle Police Department Addition

1. Introduction The City of Carlyle is seeking proposals from qualified contractors for the construction of a 30-foot by 50-foot addition to the southern end of the existing Carlyle Police Department. The addition will serve as an expansion to the current facility and must meet the specifications outlined in this document.

2. Scope of Work The contractor shall be responsible for the construction of a 30' x 50' x 12' addition to the Carlyle Police Department, adhering to the following minimum requirements:

3. Structural Requirements

- **Foundation:**
 - 5-inch concrete floor with 8" x 24" footing
 - 3' x 8" foundation wall
- **Framing:**
 - 2' x 6' studs with 16" centers
- **Roof Structure:**
 - 24-inch on-center roof trusses

4. Exterior Features

- **Roofing Material:**
 - Shingle roof to match the existing structure
- **Exterior Walls:**
 - Metal exterior walls to match the existing structure
- **Doors:**
 - Two (2) insulated 12' x 9' garage doors
 - One (1) 36-inch steel walk-through commercial door

5. Interior Features

- **Wall Material:**
 - Drywall or OSB on walls (unfinished)
- **Ceiling Material:**
 - Liner panel on ceiling
- **Insulation:**
 - Wall insulation throughout to at least R-19

6. Contractor Responsibilities

- Obtain all necessary permits and approvals
- Adhere to all applicable building codes and regulations
- Ensure proper site preparation and cleanup
- Provide a detailed timeline and project schedule

- Coordinate inspections as required

7. Proposal Submission Requirements Interested contractors must submit a proposal that includes the following:

- Company profile and relevant experience
- Detailed project plan and timeline
- Cost estimate with itemized breakdown
- List of subcontractors, if any
- Proof of insurance and bonding

8. Selection Criteria Proposals will be evaluated based on the following criteria:

- Compliance with RFP requirements
- Experience with similar projects
- Cost-effectiveness and value
- Estimated timeline and ability to meet deadlines

9. Submission Deadline All proposals must be sealed and submitted by March 3rd at 4:00PM to:

Carlyle Police Department 2111 West Lake Drive Carlyle, IL 62231.

10. Additional Information For any questions or clarifications, please contact Chief Mark Pingsterhaus at mpingsterhaus@carlylelake.com or 618-594-2488.

The City of Carlyle reserves the right to reject any or all proposals, waive informalities, and accept the proposal deemed to be in the best interest of the City.

Sincerely,

Mark Pingsterhaus
Chief of Police
Carlyle Police Department
2111 West Lake Drive
Carlyle, IL 62231
618-594-2488

End of RFP