

APPLICANT AUTHORIZATION FOR REFERENCE CHECK

I acknowledge and voluntarily consent to authorizing the City of Carlyle to conduct a background and reference check on me which may include a review of public records, my criminal history, and inquiries of my former employers as well as organizations to which I have belonged. I understand that questions may be asked about my educational background, work experience, achievements, wage history, performance, attendance, personal history, character, personality, disciplinary information, and reason for separation from former employment.

If I am applying for a position involving the City's finances, billing or other related activities, I also expressly agree to permit investigation into my credit history.

It is expressly understood that any information given is to be used for the purpose of determining my acceptability for employment with the City of Carlyle.

I hereby release the City of Carlyle and any of its employees or agents from all liability for damages or claims, including but not limited to, defamation, interference with contract, negligence or any other causes of action whatsoever, which may arise or result from any reference information gathered pursuant to this authorization. Additionally, I hereby release any and all individuals, cities, companies, agencies or organizations providing any information about me to the City of Carlyle from any and all liability for damages or claims including but not limited to defamation, interference with contract, negligence or any other cause of action whatsoever which may arise or result from the furnishing of such information.

I understand that any offer of employment is conditional and contingent upon the required background check being successfully completed.

I have read this authorization and expressly agree to all of the terms set forth herein.

Dated: _____

Signature

Printed Name