



CITY OF CARLYLE
SMALL BUSINESS ECONOMIC SUPPORT PROGRAM
FORM 2 - BUSINESS CERTIFICATION & REQUIREMENTS

CITY OF CARLYLE
SMALL BUSINESS ECONOMIC SUPPORT PAYMENT PROGRAM
CERTIFICATIONS AND REQUIREMENTS

The Small Business Economic Support Program (the “Program”) is supported by the City of Carlyle (“City”) authorizing grant funds (“Award” or “Awards”) to qualified small businesses (“recipient”) in the City of Carlyle. As an eligible participant, your business is required to utilize these grant proceeds for specific purposes, as set forth below. Additionally, you shall adhere to the terms and procedures established by the City under this Program, including the City’s Program Guidelines.

As a recipient, to participate in the program, you must remain in compliance with the terms and certifications set forth below. Please review the items carefully, as your business and its representatives shall warrant that all material facts presented are accurate. If your business is unable to provide this assurance, it is ineligible to receive an Award under this Program. All eligibility, requirements and guidelines involving the Program can be found under the Program Guidelines. Any applicant that submits an application and certification that is found to be inaccurate or untrue may be required to return the Small Business Economic Support Grant in full.

GENERAL COVENANTS, REPRESENTATIONS, AND WARRANTIES

As the authorized representative of the recipient, I agree and certify that:

1. The recipient is a business that is independently owned and operated, is not dominant in its field, and employs at least one employee as of March 1, 2020, and is physically located within the corporate limits of the City of Carlyle.
2. The recipient has incurred eligible costs and losses due to a business interruption caused by COVID-19 that is equal to or greater than the value of the award.
3. The applicant understands that any funding provided by this award is being provided under the Program and authorized by the City.
4. The recipient shall use the award for eligible losses and costs as established by the City and the Program Guidelines.
5. The recipient understands that they will be responsible to repay the full grant amount if they are found, by the City of Carlyle or the State, to be ineligible under the Small Business Economic Support Grant Program, to have misspent funds, or submitted inaccurate or untrue information on their application and certification.
6. The information and supporting documentation provided on behalf of the recipient for the Program application is true and accurate in all material respects.



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7. The recipient has the legal authority to apply for federal, State, and local assistance, and that the recipient will comply with established requirements of this Program and Award.
8. The recipient has complied and will continue to comply with all relevant laws, regulations, and executive orders from the State and federal government, including the social distancing guidelines as promulgated by the Executive Orders of the Illinois Governor.
9. The recipient will operate and maintain the facility in accordance with the minimum standards as may be required or prescribed by any applicable federal, State, and local agencies for the maintenance and operation of such facilities.
10. The recipient will continue to comply, as applicable, with the provisions of the Contract Work Hours and Safety Standards Act, the Copeland Act, the Davis-Bacon Act, the Drug-Free Workplace Act of 1988, the Fair Labor Standards Act, and the Illinois Prevailing Wage Act.
11. The recipient will comply with all relevant laws and regulations concerning non-discrimination.
12. The applicant is not presently suspended, debarred, proposed for debarment, or declared ineligible by any State or Federal department or agency, and will not enter into a contract with a contractor who is on any federal or state debarred contractor list.
13. The recipient will prohibit employees, contractors, and subcontractors from using their positions for a purpose that constitutes or presents an appearance of personal or organizational conflict of interests or personal gain.
14. The recipient has not received any notice of any investigation conducted or charges, complaints or actions brought by the State of Illinois or any governmental body within the State of Illinois regarding the Business or its officers and directors.
15. Neither the recipient nor its officers and directors have received any notice that it is the subject of any criminal investigations or charges.
16. The recipient will take all practical steps to remain solvent and in operation. Additionally, the recipient attests that the recipient has not taken any material steps to dissolve the recipient, permanently cease operations, or sell substantially all of its assets in 2020. The recipient accepts obligation of debt to the City and agrees to pay the award sum back to the City should the recipient permanently cease operations or sell substantially all of its assets within six (6) months of payment award date.



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17. The recipient understands that the City of Carlyle will retain all applications, financial records and any other documentation until at least March 31, 2026, unless a longer retention period is required by law.
18. The recipient will hold harmless the City of Carlyle and its agents and employees, the state of Illinois and its agents and employees, from and against all claims, damages, losses, and expenses arising out of or resulting from participation in this program. The recipient understands that the release of all information by the State of Illinois and the City of Carlyle, in any manner, is hereby authorized whether such information is of record, and I hereby release all persons, agencies, firms, companies, and entities, from any damages resulting from such information.

The recipient hereby represents to the City of Carlyle, as the grantor of the Program, that the following is true and correct and, except where expressly noted, shall remain true and correct:

The recipient will use the proceeds of the award supported by the Program exclusively for costs and losses incurred due to the business interruption or other adverse conditions caused by the Coronavirus Disease 2019 (COVID-19) pandemic. For purposes of this Program, costs incurred during a business interruption may be classified as a cost related to COVID-19. Grant proceeds may be used to reimburse costs and losses such as inventory, equipment (including Personal Protective Equipment and other supplies to promote health and safety), compensation (including salaries, wages, tips, paid leave, and group healthcare benefits), rent, technology to facilitate e-commerce, professional services procured (including the design and construction of environments necessary to promote physical and social distancing and cleaning and disinfecting services) and other costs of operation in accordance with the applicable administrative rules or the policy directives of the grantor that was incurred during the period that begins on March 1, 2020, and ends on December 30, 2020. All spending related to this program must be reimbursable by the Federal Coronavirus Relief Fund, as prescribed by 601(a) of the Social Security Act and added by section 5001 of the Coronavirus Aid, Relief, and Economic Security (CARES) Act including all subsequent guidance. Expenses that have been or will be reimbursed under any other federal programs are not eligible for reimbursement through the proceeds of this Award.

Name of Business

Authorized Recipient Printed Name & Title

Authorized Recipient Signature

Date