

City of Carlyle, IL Answers to Bidders Questions.		
Topic	Question	Response from City
B, Request for Bid, page 3	Bid document that are emailed are not a secure form, will you accept a thumb drive of RFP on 11/15/24?	Yes, thumb drive submission will be permitted on 11/22/24
	Please provide the current weights collected for trash, recycle and yard waste material from 2023?	Not Available
	What is the award date of this opportunity?	December 9th , 2024
	What percentage of Solid Waste (SW) and Recycle (R) is alley service and what percentage of SW and R are curb side service?	Based on the information we have, approx 25% are serviced in the alley.
C, Instruction to Bidder, #3, page 4	Can a hauler "no bid" an option on the bid form and still be considered for award of this opportunity?	No
D, General Information, Residential Dwellings, #1, page 6	Under definition of Residential Dwelling, there is language identifying residential dwellings include "4-unit condominiums, 4 unit apartment complexes and "some multiple family apartment complexes." Are there 1427 residential dwelling units, indicated on the bid form, all single family dwellings?	The 1427 includes the apartments, complexes, etc as each individual unit has their own cart(s) and is each billed separately.
D, General Information, Residential Dwellings, #1, page 6	If "no" to the question above, please identify the 4-unit condominiums, 4 unit apartment complexes and "some multiple family apartment complexes," by providing the address of each of these dwellings and current containers on site for each of these dwellings (residential carts or dumpsters.) This information is needed for an accurate proposal to be submitted.	Some apartments/complexes may use dumpsters, but they are not included in the 1427 total billed. If someone wants a dumpster then they have to contact the waste company directly and is not currently billed with the City Utilities.
D, #9, Municipal Owned Facilities, page 8	For each of the 7 municipal facilities listed for service, please confirm the request of 1, 2yd for trash, which will be serviced 1x/week. In regards to recycling, the contractor will only provide recycle carts, and not dumpsters, which will be serviced 1x/week.	City Hall: 1-2 yard and 2- 96 gallon recycling carts. Police: 1-4 yard Park: 2-6 yard dumpsters. Electric: 1-6 yard dumpster. Water: 1-6 yard dumpster. Streets: 1-6 yard and 1-20 yard dumpster that would be swapped out on the 1st and 15th of each month.
E, Services to be Provided, #3, page 11	Please confirm the current residential bulk collection process. In addition to the 2x/year bulk events, are residents allowed to have 2x/year (up to 4 items) on demand pick up no charge?	Refer to current contract posted on the city website.
E, Services to be provided, #5	For City events, how many containers are needed for each event? What size and frequency is needed for each event? Do you have estimated month for each event?	Street Fair in early September: 1- 20 yard dumpster. Two Clean Up Weeks a year: Spring Clean up week is early May (Wed-Sat after 1st weekend in May). Fall Clean up week is late September (Wed-Sat after the 3rd weekend in Sept) The City would need 2-20 yard dumpsters and have both emptied or replaced once during week. (total of 4- 20 yards)
G, Price quotation for Services, page 13	In Request for Bid (B), page 3, the house count was 1427 for residential trash. The section noted to the left states 1800 residential dwelling units. Which count for residential dwellings is accurate? This information is necessary for an accurate proposal submission.	The City has 1800 total utility accounts, but only approx 1427 have trash pick up.
G, Price quotation for services, Optional Yard Waste, page 13	What is the yard waste participation rate or how many residents are enrolled in each of the yard waste options: 1) Weekly, year-round and 2) Every other week, year- round?	The City does not currently offer yard waste pick-up with our current contract.
Yard Waste	How many yard waste stickers were sold in 2023 and 2024?	46 in 2023 and 0 in 2024
G, Price quotation for Services, page 14	Senior Citizen Discount, do you off this benefit currently? If so, what percentage of the house count participates?	Not currently offered, but we are transferring billing to the selected contractor so that is up to the bidder.
	Are the holiday schedule, planned collection schedule and routes, and accepted material flyers required at this time?	Not now but required at contract start.
	Are the terms for recycling/yard waste contamination and late or non-payment required at this time?	Not now but required at contract start.

	Statement 11 on page 8 of the RFP specifies that "Solid waste refuse shall be stored in standard trash containers with a maximum capacity of ninety (90) gallons." Our standard offering is 96-gallon carts for residents. Would this size be acceptable?	We currently have 64 & 96 gallon carts offered to residents.
	Can residents ask for recycling containers to be removed if they do not wish to participate?	Currently, residents cannot have recycling charges removed from their bills. This is because the contract prices were cheaper to require both services. However, since we are transferring billing to the selected contractor, that could be up to the bidder.
	<u>Yard Waste</u>	
	Is the yard waste service price applicable only to those who choose to use it, meaning not all residents will incur this charge?	Only to those who choose to use it.
	If this service is subscription-based, will residents need to contact us directly to schedule yard waste pickups? Is the scheduling process left to our discretion?	Yes
	Is there a weekly limit for yard waste collection, and is it at our discretion to set this limit?	At your discretion
	Would Carlyle be interested in us providing yard waste carts? This allows us to utilize an automated side-load (ASL) truck, improving safety, efficiency, and aesthetics.	Yes
	Does Carlyle operate a municipally-owned yard waste drop-off site? If so, what is the disposal cost per ton or cubic yard?	No, we do not.
	Could you clarify the extra 373 accounts included in the 1,800 total accounts compared to the 1,427 active accounts?	The City has approx 1800 total utility accounts, but only approx 1427 have trash pick up.
	What complimentary services does the City currently receive? Could you provide the container sizes and frequencies of the service? Are there any additional services the City would like included in this new contract?	Dumpster at each municipal facility. City Hall: 1-2 yard and 2- 96 gallon recycling carts. Police: 1-4 yard Park: 2-6 yard dumpsters. Electric: 1-6 yard dumpster. Water: 1-6 yard dumpster. Streets: 1-6 yard and 1-20 yard dumpster that would be swapped out on the 1st and 15th of each month. We would like complimentary dumpsters for City sponsored events usually a 20 yard.
	<u>Timeline and Process:</u>	
	Our sealed bid marked "Residential Solid Waste Collection Bid" is due by 11/15 at 11 AM. We will also email a copy to admin@carlylelake.com with the same subject line and bring two hard copies of the sealed bid.	Sealed bids due date has been extended to 11:00 am. November 22, 2024.
	We will assume an award date no later than 11/29/24. Is this acceptable?	December 9th , 2024 will be the award date.
	We need a minimum of 60 days to acquire required equipment and personnel prior to the start date of 2/1/25.	We will give you as much notice as possible.
	<u>Bulk Item pickup</u>	
	Will this biannual service be curbside or drop off?	We currently have 1 bulk item curbside pick up per month. However, The City does have 2 clean up weeks a year where residents can drop off items.
	Will there be limits to items allowed per account?	We currently have 1 per month.
	Does the City have any statistics for previous cleanups? This will help us determine the kind of volume we can expect. For example: if a drop off style cleanup occurred, how many roll offs were filled of what size?	4- 20 yard dumpsters
	<u>Special events</u>	

	<p>What City sponsored events will be required to provide services for? Are you able to provide the quantity and size of containers previously needed?</p>	<p>Street Fair in early September: 1- 20 yard dumpster. Two Clean Up Weeks a year: Spring Clean up week is early May (Wed-Sat after 1st weekend in May). Fall Clean up week is late September (Wed-Sat after the 3rd weekend in Sept) The City would need 2-20 yard dumpsters and have both emptied or replaced once during week. (total of 4- 20 yards)</p>
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