

# Street & Alley Minutes

## January 3, 2017

The meeting was called to order by Chairman Kent Newkirk on Tuesday, January 3, 2017 at 10 a.m. at Carlyle City Hall. Committee members present included Kent Newkirk, Scott Diekemper, and Brenda Johnson. Others present included Larry Peppenhorst, Judy Smith, Mayor Mike Burton, Jeff Taylor, JoAnn Hollenkamp, and Martha Reinkensmeyer.

After reviewing the minutes from the November 28, 2016 meeting, Kent Newkirk made a motion to approve the minutes. Scott Diekemper seconded the motion. After a voice vote, all were found in favor.

The first item on the agenda was additional leaf pickup. After some discussion, it was decided that another trip would be made through Carlyle for leaves starting on January 11 and ending on January 13. It was also decided not to announce this at the Council meeting. No motions were made.

There was no old business.

There was no new business.

The fourth item on the agenda was any other comments. Larry stated that new tires would be put on the leaf vac. This will cost approximately \$1,500.

There were no public comments.

The sixth item on the agenda was executive session to discuss personnel. Kent Newkirk made a motion to enter executive session. Scott Diekemper seconded the motion. After a voice vote, all were found in favor.

The seventh item on the agenda was vote on executive session item(s). Kent Newkirk made a motion to interview up to ten people for the Maintenance Worker II position. Scott Diekemper seconded the motion. After a voice vote, all were found in favor.

With no further business to discuss, Kent Newkirk made a motion to adjourn. Scott Diekemper seconded the motion. With all in favor, the meeting was adjourned at 10:37 a.m.

Respectfully submitted,  
Martha Reinkensmeyer

# Street & Alley Minutes

## May 15, 2017

The meeting was called to order by Chairman Jeff Taylor on Monday, May 15, 2017 at 9 a.m. at Carlyle City Hall. Committee members present included Jeff Taylor, Don Perez, and Scott Diekemper. Others present included Brenda Johnson, Larry Peppenhorst, David and Paul from Glass and Shuffett, and JoAnn Hollenkamp.

After reviewing the minutes from the January 3, 2017 meeting, Don Perez made a motion to approve the minutes. Scott Diekemper seconded the motion. After a voice vote, all were found in favor.

The first item on the agenda was a small dump truck. Larry stated that the current truck needs a new transmission. This will cost \$4,500. The transmission is going out due to pulling the leaf vacuum. The truck must be driven very slowly and the leaf vacuum is too heavy for the truck. The Committee asked Larry to get prices on leasing vehicles. No motions were made.

The second item on the agenda was permission to post for MW II. Don Perez made a motion to table this item. Scott Diekemper seconded the motion. After a voice vote, all were found in favor.

There was no old business.

There was no new business.

The fifth item on the agenda was any other comments. A discussion was held regarding the IHSA Bass Tournament.

There were no public comments.

With the second agenda item being tabled, there was no need for executive session.

There were no executive session item(s) to vote on.

With no further business to discuss, Don Perez made a motion to adjourn. Scott Diekemper seconded the motion. With all in favor, the meeting was adjourned.

Respectfully submitted,  
JoAnn Hollenkamp

Edited by Martha Reinkensmeyer

# Street & Alley Minutes

## July 7, 2017

The meeting was called to order by Chairman Jeff Taylor on Friday, July 7, 2017 at 1:30 p.m. at Carlyle City Hall. Committee members present included Jeff Taylor, Don Perez, and Scott Diekemper. Others present included Doug Ratermann, Brenda Johnson, Larry Peppenhorst, Danny Brammeier, Chris Voss, Ryan Drake, Chief Mark Pingsterhaus, John Hodapp, Mayor Judy Smith, and JoAnn Hollenkamp.

After reviewing the minutes from the May 5, 2017 meeting, Don Perez made a motion to approve the minutes. Scott Diekemper seconded the motion. With all in favor, the minutes were approved.

The first item on the agenda was repaint the diagonal white parking stripes on the east side of Eighth Street at Carlyle Hearing Center. Larry informed the Committee that Street and Alley would be repainting these lines. No motions were made.

The second item on the agenda was making the alley by Aviston Lumber one-way. Aviston Lumber has requested that the City make the alley next to its business one-way due to issues with loading and unloading merchandise. The Committee was not in favor of this. No motions were made.

The third item on the agenda was Street and Alley foreman retirement and replacement plan. Once Larry Peppenhorst retires, John Hodapp will replace him as foreman. Before Larry retires, John will be assisting the Street and Alley Department. Don Perez made a motion to approve this plan. Scott Diekemper seconded the motion. After a voice vote, all were found in favor.

The fourth item on the agenda was employee move to Street and Alley. Cody Smith will be moving from the Water and Sewer Department to Street and Alley. Don Perez made a motion to allow Cody Smith to move to Street and Alley with the condition that he receives his CDL by September 12, 2017. Scott Diekemper seconded the motion. After a voice vote, all were found in favor.

There was no old business.

There was no new business.

There were no any other comments.

There were no public comments.

With no further business to discuss, Don Perez made a motion to adjourn. Scott Diekemper seconded the motion. With all in favor, the meeting was adjourned.

Respectfully submitted,  
JoAnn Hollenkamp

Edited by Martha Reinkensmeyer

# Street & Alley Minutes

## July 21, 2017

The meeting was called to order by Chairman Jeff Taylor on Friday, July 21, 2017 at 9 a.m. at Carlyle City Hall. Committee members present included Jeff Taylor, Don Perez, and Scott Diekemper. Others present included John Keserauskis from JC Supply, Larry Peppenhorst, Mayor Judy Smith, JoAnn Hollenkamp, and Martha Reinkensmeyer.

After reviewing the minutes from the July 7, 2017 meeting, Don Perez made a motion to approve the minutes. Scott Diekemper seconded the motion. After a voice vote, all were found in favor.

The first item on the agenda was the entrance to JC Supply. John Keserauskis from JC Supply stated that the entrance to JC Supply needs to be widened to accommodate semis entering and exiting the highway. The entrance to JC Supply is a City street and must meet IDOT specs. John said that he hoped to leave the meeting with permission from the Committee to widen the entrance and the promise of financial help. After some discussion, it was determined that a state permit would be required and that TIF money could be used. It was decided that John get back to JoAnn once he determined whether JC Supply would be willing to pay for the engineering necessary for the project.

There was no old business.

There was no new business.

There were no any other comments.

There were no public comments.

With no further to discuss, Don Perez made a motion to adjourn. Scott Diekemper seconded the motion. With all in favor, the meeting was adjourned at 9:34 p.m.

Respectfully submitted,  
Martha Reinkensmeyer

# Street and Alley Minutes

## August 15, 2017

The meeting was called to order by Chairman Jeff Taylor on Tuesday, August 15, 2017 at 9:05 p.m. at Carlyle City Hall. Committee members present included Jeff Taylor, Scott Diekemper, and Don Perez. Others present included Doug Ratermann, Joe Behrman, Larry Peppenhorst, John Hodapp, Mayor Judy Smith, JoAnn Hollenkamp, and Martha Reinkensmeyer.

After reviewing the minutes from the July 21, 2017 meeting, Don Perez made a motion to approve the minutes. Scott Diekemper seconded the motion. After a voice vote, all were found in favor.

The first item on the agenda was the entrance to JC Supply. JoAnn stated that she and John Hodapp met with John Keserauskis from JC Supply about widening the east entrance to JC Supply. This is a City street. However, John Keserauskis informed them that JC Supply no longer needs to expand as it was determined there was not enough acreage for an expansion. JoAnn added that she believes the City should further consider widening the entrance. No motions were made.

The second item on the agenda was the concept plan for the new gas station and convenience store. After reviewing the plan for the site, JoAnn stated the Committee needs to decide what to do about the easement and the cost sharing on the entrance. After some discussion, Don Perez made a motion that the City would vacate the easement, but maintain the utility easement with the understanding that the owner of the convenience store would be responsible for repairing any section of the parking lot that is destroyed if the City must make utility repairs. Scott Diekemper seconded the motion. Scott Diekemper then made a motion that the City would spend up to \$50,000 for the entrance to the parking area, if the owner creates an underground bladder for runoff water. Don Perez seconded the motion. After a voice vote, all were found in favor.

The third item on the agenda was tar streets. John stated that he has learned of a more durable substance that can be used to oil the streets. The product is rubberier and will last five to eight years. The Committee asked John to research this further.

The fourth item on the agenda was the mini excavator. John informed the Committee that there will be a demonstration of a mini excavator on Thursday, August 17, 2017 between 9 and 10 a.m. at the Electric Department. No motions were made.

The fifth item on the agenda was CSX. John stated that he has left multiple messages with CSX regarding the drainage issue along the tracks on Washington Street. He has yet to get a response. He informed the Committee that he will now begin contacting the Commerce Commission. No motions were made.

There was no old business.

The seventh item on the agenda was new business. Doug Ratermann stated that he has spoken with the person building the new Dollar General. He informed her that the sewer will need to be extended and it will be at her expense.

There were no any other comments.

There were no public comments.

With no further business to discuss, Scott Diekemper made a motion to adjourn. Don Perez seconded the motion. With all in favor, the meeting was adjourned at 10:05 p.m.

Respectfully submitted,  
Martha Reinkensmeyer

# Street and Alley Minutes

## September 8, 2017

The meeting was called to order by Chairman Jeff Taylor on Friday, September 8, 2017 at 10:30 a.m. at Carlyle City Hall. Committee members present included Jeff Taylor and Scott Diekemper. Don Perez was absent. Others present included Pat Netemeyer, Mike Warren, Sunny Tut, Don Horrell, Doug Ratermann, John Hodapp, Larry Peppenhorst, Joe Behrman, Mayor Judy Smith, JoAnn Hollenkamp, and Martha Reinkensmeyer.

After reviewing the minutes from the August 15, 2017 meeting, Scott Diekemper made a motion to approve the minutes. Jeff Taylor seconded the motion. After a voice vote, all were found in favor.

The first item on the agenda was street sweeper. JoAnn stated that she received a quote on the street sweeper that was demoed. The price is \$189,000. This price includes the trade-in amount of \$20,000. JoAnn stated that this would have to be put into next year's budget. It was also decided to look at other brands of street sweepers.

The second item on the agenda was new convenience store/gas station/car wash. Pat Netemeyer asked the Committee to base the need for a detention pond off calculations rather than what it states in the code. He stated that the requirements for a detention pond are not spelled out clearly in the code. It states that it needs to accommodate runoff water. JoAnn stated that the cost of the detention pond would be covered by TIF. Pat Netemeyer informed her to spend the TIF money elsewhere, as a detention pond was not necessary. Discussion then turned to the box culverts that will be affected by the runoff. Scott Diekemper asked if it was not necessary for a detention, could the size of the box culverts be increased. He added that areas downstream would have to be checked for potential issues. JoAnn stated that if the calculations are completed and it is determined that a detention pond is not needed and larger box culverts installed, she wants to see paperwork stating that Sunny Tut would install the culverts at his cost and that Don Horrell is willing to accept any runoff. Judy Smith stated that there are drainage issues and that she wants to see calculations for accommodating the water that will not hurt Don Horrell. It was decided that Pat Netemeyer would do the calculations for the detention pond. No motions were made.

There was no old business.

The fourth item on the agenda was new business. JoAnn stated that Cody Smith's one-year review will be held soon.

The fifth item on the agenda was any other comments. There was a discussion regarding the size of the entrances of the convenience store/gas station/car wash.

There were no public comments.

With no further business to discuss, Scott Diekemper made a motion to adjourn. Jeff Taylor seconded the motion. With all in favor, the meeting was adjourned at 11:33 a.m.

Respectfully submitted,  
Martha Reinkensmeyer



# Street & Alley Minutes

## October 5, 2017

The meeting was called to order by Chairman Jeff Taylor on Thursday, October 5, 2017 at 9:07 p.m. Committee members present included Jeff Taylor, Scott Diekemper, and Don Perez. Others present included John Hodapp, Mayor Judy Smith, and Martha Reinkensmeyer.

After reviewing the minutes from the September 8, 2017 meeting, Don Perez made a motion to approve the minutes. Scott Diekemper seconded the motion. After a voice vote, all were found in favor.

The first item on the agenda was ditch cleaning. John stated that the ditches along the railroad track between 5<sup>th</sup> and 8<sup>th</sup> Streets have been cleaned. Forty loads of dirt and other debris have been removed. A catch basin is being installed at the intersection of 8<sup>th</sup> Street and Washington. This should alleviate flooding in that area. Weeds will be sprayed, as well. The ditches will be cleaned behind Quad County along the tracks. Judy Smith stated that she would like to see this kind of work continue in all the problem areas.

The second item on the agenda was tree removal. John stated that he received two bids for the four trees that need to be removed. The Electric Department is unable to reach the trees with its trucks. Both bids were for the same amount. The bids were from Rensing Tree Service and R. A. Bell. After some discussion, Don Perez made a motion to accept the bid from the bidder that can get to the trees first. Jeff Taylor seconded the motion. After a voice vote, all were found in favor.

There was no old business.

The fourth item on the agenda was new business. John stated leaves will be vacuumed starting Monday, October 9, 2017. The street sweeper needs a new transmission. John said he was told this was a common problem with the model that the City owns. John then told the Committee about projects he plans on completing in the future. These include continue to clean ditches, cut alleys, and prepare for street oiling north of Clinton Street. After oiling is finished next year, the roads in the subdivision near the Fish Hatchery will be patched.

There were no any other comments.

There were no public comments.

With no further business to discuss, Don Perez made a motion to adjourn. Scott Diekemper seconded the motion. With all in favor, the meeting was adjourned at 9:39 a.m.

Respectfully submitted,  
Martha Reinkensmeyer

# Street and Alley Minutes

## November 1, 2017

The meeting was called to order by Chairman Jeff Taylor on Wednesday, November 1, 2017 at 9 a.m. at Carlyle City Hall. Committee members present included Jeff Taylor and Don Perez. Scott Diekemper was absent. Others present included Mayor Judy Smith, John Hodapp, JoAnn Hollenkamp, and Martha Reinkensmeyer.

After reviewing the minutes from the October 5, 2017 meeting, Jeff Taylor made a motion to approve the minutes. Don Perez seconded the motion. After a voice vote, all were found in favor.

The first and second items on the agenda were MFT and oiling. John asked the Committee for its preferences on slag versus lime for the MFT bid for street oiling. John stated that slag produces less dust and it can be mixed with lime. However, lime is cheaper. After some discussion, Don Perez made a motion to continue using lime for street oiling. Jeff Taylor seconded the motion. After a voice vote, all were found in favor.

The third item on the agenda was street signs. John stated that the street signs need to be replaced in town. He spoke with HMG and has determined that the street signs can be placed on top of the stop signs. He said that to replace the signs may be a three to four-year process. The signs can be paid out of MFT. John pointed out to the Committee that some streets have street signs on 2 sets of street signs at a corner. He believes this can be eliminated at many of those intersections. The Committee asked John to gather prices on street signs. JoAnn also asked John to speak with Kent from HMG regarding how much the MFT funds could be used to cover the cost of the signs.

The fourth item on the agenda was old business. Mayor Smith stated that she had received several positive comments regarding leaf vacuuming.

The fifth item on the agenda was new business. Don inquired about a sidewalk on Randolph Street between 127 and 11<sup>th</sup> Street. After some discussion, it was determined that the Street and Alley Department should move forward on this project as time allows. The Committee requested that the sidewalk be placed on the south side of Randolph Street.

There were no any other comments.

There were no public comments.

With no further business to discuss, Don Perez made a motion to adjourn. Jeff Taylor seconded the motion. With all in favor the meeting was adjourned at 9:23 a.m.

Respectfully submitted,  
Martha Reinkensmeyer