

# Police/Employee Concerns Minutes

## January 12, 2017

The meeting was called to order by Police Chairman Jeremy Weh on Thursday, January 12, 2017 at 10 a.m. at Carlyle City Hall. Police Committee members present included Jeremy Weh, Scott Diekemper, and Don Perez. Employee Concerns Committee members present included Judy Smith, Kent Newkirk, and Jeremy Weh. Others present included Chief Mark Pingsterhaus, Mayor Mike Burton, JoAnn Hollenkamp, and Martha Reinkensmeyer.

After reviewing the minutes from the December 27, 2016 Police Committee meeting, Don Perez made a motion to approve the minutes. Scott Diekemper seconded the motion. After a voice vote, all were found in favor.

The first item on the agenda was sponsoring someone through part-time police academy. Chief stated that he has found a potential candidate to send to the part-time academy. His name is Alex Carson. Mike Lane suggested the candidate. Chief stated that the cost of the academy is \$1,900 and will be reimbursable by the State of Illinois. The academy lasts for nine months. The next class begins at the end of the month. Alex Carson can be added to the class list if Chief gets the paperwork submitted by end of business on January 13, 2017. This is the last class before September. The September class has several unknown factors due to new laws regarding law enforcement. Chief stated that the power test for the academy will be held on January 14, 2017. This test is for physical fitness and must be passed to be admitted into the academy. Discussion then turned to retention. Joe Heiligenstin will be contacted regarding this. Currently, there are seven part-time officer positions. One of these positions is vacant. Jeremy Weh made a motion to send Alex Carson to the part-time police academy. Judy Smith seconded the motion. After a voice vote, all were found in favor.

The second item on the agenda was the end of the year report. Chief gave the committee members copies of the report and reviewed the information with them. No motions were made.

There was no old business.

There was no new business.

There were no any other comments.

There were no public comments.

With no further business to discuss, Don Perez made a motion to adjourn. Scott Diekemper seconded the motion. After a voice vote, all were found in favor.

Respectfully submitted,  
Martha Reinkensmeyer

# Police Committee Minutes

## May 15, 2017

The meeting was called to order by Chairman Don Perez at 8 a.m. at Carlyle City Hall. Committee members present included Don Perez, Eric Nordike, and Jeff Taylor. Others present included Chief Mark Pingsterhaus, Mayor Judy Smith, and JoAnn Hollenkamp.

After reviewing the minutes from the January 12, 2017 meeting, Jeff Taylor made a motion to approve the minutes. Eric Nordike seconded the motion. After a voice vote, all were found in favor.

The first item on the agenda was the budget. See the table on the next page. After reviewing the budget, Jeff Taylor made a motion to approve the budget. Eric Nordike seconded the motion. After a voice vote, all were found in favor.

The second item on the agenda was the purchase of the Cellebrite phone dumping system. Chief stated that the phone system will allow the police department to solve crimes through dumping people's cell phones. Cellebrite puts the calls and texts taken from the suspects phone and puts it into chronological order. Updates are available each year. The updates cost \$3,500. The Committee decided that it would purchase the updates every year. Jeff Taylor made a motion to approve the purchase of the Cellebrite phone dumping system. Eric Nordike seconded the motion. After a voice vote, all were found in favor.

There was no old business.

There was no new business.

The fifth item on the agenda was any other comments. Chief stated that the part-time officer was doing a great job.

There were no public comments.

With no further business to discuss, Eric Nordike made a motion to adjourn. Jeff Taylor seconded the motion. With all in favor, the meeting was adjourned at 8:22 a.m.

Respectfully submitted,  
JoAnn Hollenkamp

Edited by Martha Reinkensmeyer

### Proposed FY' 18 Police Budget

4210 Salaries		\$544,500.00
5110 Maintenance Services – Buildings	Sallyport Grant	\$20,000.00
5120 Maintenance Services – Equipment	Radar calibrations/fire ext/ILEAS/annual dues/light bar repairs/major case dues	\$3,735.00
5130 Maintenance Services – Vehicles	Engine/drive trains/squad car striping	\$9,500.00
5550 Paging		\$400.00
5570 IT Software		\$1,500.00
5580 IT Hardware	New tablet for squad/DVD duplicator/new computer for office	\$1,500.00
5610 Dues	IL and Intern. Police Chiefs annual dues/voluntary Police Chief Certification	\$600.00
5620 Travel Expenses	Investigations/training	\$500.00
5630 Training	SILEC partnership contribution	\$3,000.00
5650 Publications		\$150.00
6120 Maintenance Supplies – Equipment	Batteries/ticket books/taser equipment/flashlights	\$5,670.00
6130 Maintenance Supplies – Vehicles	Car care/de icer/ handcuffs	\$700.00
6520 Operating Supplies	Ammo/latex gloves/investigation accessories/office supplies/AED accessories/narcan and accessories	\$7,000.00
6550 Automotive Fuel		\$31,000.00
6610 Uniforms		\$3,500.00
8300 Equipment	Leads contract/Iwin Serv./internet contract/cell phone data recovery/radio repairs/radio licenses/tablets to replace MDC in cars/Cellebrite cell phone	\$31,000.00
8700 Furniture	Replacement	\$500.00
9130 Community Relations	Parades	\$720.00
9290 Miscellaneous Expense	Wal-Mart supplies	\$500.00
<b>Total</b>		<b>\$699,475.00</b>

# Police Committee Minutes

## July 31, 2017

The meeting was called to order by Chairman Don Perez on Monday, July 31, 2017 at 8 a.m. at Carlyle City Hall. Committee members present included Don Perez, Eric Nordike, and Jeff Taylor. Others present included Chief Mark Pingsterhaus and JoAnn Hollenkamp.

After reviewing the minutes from the May 15, 2017 meeting, Jeff Taylor made a motion to approve the minutes. Eric Nordike seconded the motion. After a voice vote, all were found in favor.

The first item on the agenda was the stop sign at 14<sup>th</sup> Street and Clinton Street. Jeff Taylor made a motion to recommend to Council to place a stop sign at the intersection of 14<sup>th</sup> Street and Clinton Street. Eric Nordike seconded the motion. After a voice vote, all were found in favor.

The third item on the agenda was the ordinance on placing hand bills on vehicles. After some discussion, no motions were made.

There was no old business.

There was no new business.

There were no public comments.

There were no any other comments.

With no further business to discuss, Eric Nordike made a motion to adjourn. Jeff Taylor seconded the motion. After a voice vote, all were found in favor.

Respectfully submitted,  
Don Perez

Edited by Martha Reinkensmeyer

# Police Committee Meeting

## August 21, 2017

The meeting was called to order by Chairman Don Perez on Monday, August 21, 2017 at 8 a.m. at Carlyle City Hall. Committee members present included Don Perez, Eric Nordike, and Jeff Taylor. Others present included Chief Mark Pingsterhaus, Mayor Judy Smith, and Martha Reinkensmeyer.

After reviewing the minutes from the July 31, 2017 meeting, Jeff Taylor made a motion to approve the minutes. Eric Nordike seconded the motion. After a voice vote, all were found in favor.

The first item on the agenda was open quotes for new police vehicle. See the table below.

QUOTES FOR NEW POLICE VEHICLE						
	Siever's		K & J		Wiegman's	
SUV	Durango	\$26,500	Tahoe	\$36,727	Explorer	\$31,100
					Expedition	\$40,260
TRUCK	Ram	\$27,696	Silverado	\$34,440	F150	\$28,801
					F150 XLT	\$30,146

The second item on the agenda was vote on quotes for new police vehicle. After some discussion, Jeff Taylor made a motion to purchase a Chevy Tahoe from K & J Chevrolet. Eric Nordike seconded the motion. After a voice vote, all were found in favor.

The third item on the agenda was speed trailer quotes/vote. Chief stated that he obtained prices from three different manufacturers for speed trailers. However, one had more options that he preferred. The speed trailer from RU2 Systems can do traffic surveys and has a solar panel. The cost is \$10,936.93. After some discussion, Jeff Taylor made a motion to recommend to Council the purchase of the RU2 Systems speed trailer. Eric Nordike seconded the motion. After a voice vote, all were found in favor.

There was no old business.

There was no new business.

There were no public comments.

There were no any other comments.

With no further business to discuss, Jeff Taylor made a motion to adjourn. Eric Nordike seconded the motion. With all in favor, the meeting was adjourned at 8:25 p.m.

Respectfully submitted,  
Martha Reinkensmeyer

# Police Committee Minutes

## August 28, 2017

The meeting was called to order by Chairman Don Perez on Monday, August 28, 2017 at 5:45 p.m. at Carlyle City Hall. Committee members present included Don Perez, Eric Nordike, and Jeff Taylor.

After reviewing the minutes from the August 21, 2017 meeting, Jeff Taylor made a motion to approve the minutes. Eric Nordike seconded the motion.

The first item on the agenda was clarification of the new police vehicle. Chief Pingsterhaus stated that the price for the Tahoe given by K & J Chevrolet and approved by the Committee in the previous meeting was the price for a 2017 Tahoe, not a 2018 Tahoe as the pricing for the 2018 model was not available at that time. The bid asked for the 2018 pricing. The price that was approved during the August 21 meeting was \$36,727. Chief spoke with someone from K & J Chevrolet and has learned that the 2018 Tahoe price will be \$682 more than was approved. After some discussion, Jeff Taylor made a motion to increase the approved amount for the Tahoe from K & J Chevrolet by \$682. Eric Nordike seconded the motion. After a voice vote, all were found in favor.

The second item on the agenda was old business. Chief stated that Alex Carson has graduated from the part-time police academy. He has taken the state test and is waiting on the results.

The third item on the agenda was new business. JoAnn stated that the speed trailer will be paid out of corporate. Kent Newkirk mentioned that there are several parking issues in town. He asked if there was anything that could be done regarding dump truck and trailers parked all over town. There was some discussion regarding this topic. Don Perez inquired about placing a stop sign one block south of the Grade School on Livingston Street. There was then a discussion regarding this topic, as well.

There were no public comments.

There were no any other comments.

With no further business to discuss, Eric Nordike made a motion to adjourn. Jeff Taylor seconded the motion. With all in favor, the meeting was adjourned at 6:01 p.m.

Respectfully submitted,  
Martha Reinkensmeyer

# Police Committee Minutes

## September 6, 2017

The meeting was called to order by Chairman Don Perez on Wednesday, September 6, 2017 at 8:05 a.m. at Carlyle City Hall. Committee members present included Don Perez, Eric Nordike, and Jeff Taylor. Others present included Chief Mark Pingsterhaus, JoAnn Hollenkamp, and Martha Reinkensmeyer.

After reviewing the minutes from the August 28, 2017 meeting, Jeff Taylor made a motion to approve the minutes. Eric Nordike seconded the motion. After a voice vote, all were found in favor.

The first item on the agenda was discussion of truck parking ordinances. Chief Pingsterhaus stated that he would like to have these ordinances worded differently. Currently, they state trucks with D plates cannot be parked on City streets for an extended length of time. He would like to see it changed to commercial vehicles. After some discussion, it was determined that JoAnn, Chief Pingsterhaus, and Joe Heiligenstein should meet to get ideas and come back to the Committee with possible scenarios for the ordinances. No motions were made.

The second item on the agenda was old business. Chief Pingsterhaus will be ordering the speed trailer soon.

The third item on the agenda was new business. There was a discussion regarding the salvage yard rule. JoAnn stated that contract negotiations will be starting soon.

The fourth item on the agenda was any other comments. Chief Pingsterhaus stated that Alex Carson passed the state test. It will also take six weeks for the new vehicle to arrive.

There were no public comments.

With no further business to discuss, Jeff Taylor made a motion to adjourn. Eric Nordike seconded the motion. With all in favor, the meeting was adjourned at 8:24 a.m.

Respectfully submitted,  
Martha Reinkensmeyer

# Employee Concerns/Police Committee Minutes

## October 11, 2017

The meeting was called to order by Employee Concerns Chairman Jeremy Weh on Wednesday, October 11, 2017 at 5:30 p.m. at Carlyle City Hall. Employee Concerns Committee members present included Jeremy Weh and Jason Edwards. Police Committee members present included Don Perez, Jeff Taylor, and Eric Nordike. Others present included Mayor Judy Smith, Chief Mark Pingsterhaus, Mike Lane, Mark Taylor, Ryan Olier, and JoAnn Hollenkamp.

After reviewing the minutes from the September 18, 2017 Employee Concerns meeting, Jeremy Weh made a motion to approve the minutes. Jason Edwards seconded the motion. After a voice vote, all were found in favor.

After reviewing the minutes from the September 6, 2017 Police Committee meeting, Eric Nordike made a motion to approve the minutes. Jeff Taylor seconded the motion. After a voice vote, all were found in favor.

The first item on the agenda was random drug testing. After some discussion, it was determined that both Committees were in favor of trying to get all City employees signed up for drug testing, except for umpires and scorekeepers.

There was no old business.

There was no new business.

There were no public comments.

There were no any other comments.

The sixth item on the agenda was executive session for police contract negotiations. Don Perez made a motion to enter executive session. Jeff Taylor seconded the motion. With all in favor, the Committees entered executive session.

The seventh item on the agenda was vote on executive session item(s). Don Perez made a motion to recommend to Council the Police contract with the proposed changes listed below. Jason Edwards seconded the motion. After a voice vote, all were found in favor.

### **Proposed Police Contract**

- Article 22 - Vacation buy back language similar to other Departments employed by the City of Carlyle
- Article 19 – 2.5 percent added to base rate of pay for each year of the four-year contract
- Article 18 Section 2 – Condense language – The parties agree to abide by State and Federal Law as it relates to Military Leave and Benefits.



- Article 26 – Propose language in reference to drug and alcohol testing, including random testing, regarding new law enacted by the Illinois legislature as pertains to in-the-line-of-duty Officer-involved shootings. (50 ILCS 727/1-25) This would impact full-time officers only.
- Article 27 – Change Sections 1 and 2 from current language to:
  - Section 1 – This Agreement shall be effective November 1, 2017 to October 31, 2021. It shall continue in effect from year-to-year thereafter unless notice of termination is given in writing by certified mail by either party at least sixty (60) days prior to expiration date of this agreement. The notices referred to shall be considered to have been given as of the date shown on the postmark. Written notice may be tendered in person, in which case the date of notice shall be in the written date of receipt.
  - Section 2 – Notwithstanding the foregoing, this Agreement shall remain in full force and effect after any expiration date while negotiations are continuing for a new contract between the parties. All provisions of this contract shall continue to remain in full force and effect during said period.

With no further business, Don Perez made a motion to adjourn. Jason Edwards seconded the motion. With all in favor, the meeting adjourned at 7:30 p.m.

Respectfully submitted,  
Martha Reinkensmeyer

# Police Committee Minutes

## December 6, 2017

The meeting was called to order by Chairman Don Perez on Wednesday, December 6, 2017 at 8 a.m. at Carlyle City Hall. Committee members present included Don Perez and Eric Nordike. Jeff Taylor was absent. Others present included Chief Mark Pingsterhaus, JoAnn Hollenkamp, and Martha Reinkensmeyer.

After reviewing the minutes from the October 11, 2017 meeting, Eric Nordike made a motion to approve the minutes. Don Perez seconded the motion. After a voice vote, all were found in favor.

The first item on the agenda was changes to the sex offender ordinance. Chief Pingsterhaus stated that there was a question as to whether daycares were included in the ordinance. It was determined prior to the meeting that they were, and this issue had been resolved. No motions were made.

The second item on the agenda was the discussion of a stop sign at 7<sup>th</sup> and Livingston Streets. Chief Pingsterhaus stated that he had been approached by an alderman about putting up a stop sign at this intersection. Currently, there is a yield sign on Livingston Street, but nothing on 7<sup>th</sup> Street. After some discussion, Don Perez made a motion to install a stop sign on 7<sup>th</sup> Street and to remove the yield sign on Livingston Street. Eric Nordike seconded the motion. After a voice vote, all were found in favor.

The third item on the agenda was old business. Don asked Chief Pingsterhaus if the new squad car was ordered and when it would arrive. Chief stated that it was ordered, but that it could be either January or February before it arrives.

The fourth item on the agenda was new business. Chief Pingsterhaus stated that Mike Lane and an officer from the Clinton County Sherriff's Department had recently assisted the Major Case Squad in Madison. Mike and the County's officer essentially solved the case. Chief Pingsterhaus added that the Cannabis Ordinance will need to be reworded. Also, the speed trailer is in use and appears to be helping.

There were no public comments.

There were no any other comments.

With no further business to discuss, Don Perez made a motion to adjourn. Eric Nordike seconded the motion. Will all in favor, the meeting was adjourned at 8:20 a.m.

Respectfully submitted,  
Martha Reinkensmeyer