

CARLYLE CITY COUNCIL  
Regular Meeting  
Monday, January 9, 2017

The meeting of the Carlyle City Council was called to order by Mayor Mike Burton at 7 p.m. on Monday, January 9, 2017, in the Case-Halstead Maddux Community Room.

The following aldermen were present: Kent Newkirk, Brenda Jonson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith.

City employees present: Jo Hollenkamp, Joe Heiligenstein, Mark Pingsterhaus, Andy Brethorst, and Andy Brackett.

Others present: John Jones, Carolyn Sue Jones, Henry Hollenkamp, Doris Elling, Ray Elling, Frank Smith, Mark Hodapp, Kelly Ross, Eugene Van Dorn, William Leith Sr., and Mike Essington.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Don Perez to approve minutes from December 12, 2016, as presented. The motion was seconded by Alderman Scott Diekemper and unanimously approved by voice vote.

Alderman Edwards presented the Treasurer's Report for approval. He noted that Fund 52 under savings and investments should be a maturity date of 2/19/2017.

A motion was made by Alderman Jason Edwards to approve the Treasurer's Report as amended. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Brenda Johnson, Kent Newkirk, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith; nay – none.

A motion was made by Alderman Jason Edwards to approve claims as presented. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye - Kent Newkirk, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, and Brenda Johnson; nay – none.

Alderman Edwards presented a request from Joe Behrman for the purchase of a hydromatic lift station pump from Mt. Vernon Electric for a total cost of \$14,755. Mayor Burton noted that this is a back-up pump.

A motion was made by Alderman Don Perez to approve the purchase of a hydromatic lift station pump for \$14,755 as presented. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Brenda Johnson, and Kent Newkirk; nay – none.

Alderman Johnson reported that Andy Brethorst will have a bee keeping class at the library on January 21. The cost is \$35. Other classes will be offered in February and March through Kaskaskia College.

Andy Brackett told the Council that a survey was sent out about what activities the citizens are interested in, and he said to call him with questions or suggestions. He also reported that 7,130 vehicles went through the park during the light display, and they received just under \$7,000 in donations.

Mayor Burton set regular council meetings for every 2<sup>nd</sup> and 4<sup>th</sup> Monday of the month at 7 p.m. for 2017. He also noted regular meeting times for the library board, the park board and EDC.

Mayor Burton noted that the new trash rates will be instituted soon. He added that our rates are cheaper than any surrounding community.

There were no public comments.

Andy Brethorst presented a plaque to Ariel Zeller for assistance during a life-threatening emergency on November 29.

Andy Brackett presented gift bags to the winners of the penguin in the park contest. First place went to Brinn Millikin, 2<sup>nd</sup> place was Kaden Meskil and 3<sup>rd</sup> place was Caden & Logan Loepker.

Item #14 (City Code Only – Demonstration) was tabled.

The Council was asked to approve having a bonfire and ice skating at water tower park. Alderman Smith said they did this in the past, and they would like to try it again.

A motion was made by Alderman Judy Smith to approve ice skating and a bonfire at water tower park as requested. The motion was seconded by Alderman Jeremy Weh and unanimously approved by voice vote.

The Council was asked to approve hiring Chris Voss for the Maintenance Worker II position in the Street and Alley Department. Mayor Burton noted that there is testing that needs to be done prior to his start.

A motion was made by Alderman Kent Newkirk to approve Chris Voss for the Maintenance Worker II position in the Street & Alley Department contingent upon the testing. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Brenda Johnson, Kent Newkirk, and Don Perez; nay – none.

The Council was asked to approve hiring Mike Meskil as Maintenance Worker II in the Water and Sewer Department. He also needs to complete testing prior to his start.

A motion was made by Alderman Kent Newkirk to approve hiring Mike Meskil as Maintenance Worker II in the Water & Sewer Department contingent upon testing. The motion was second by Alderman Judy Smith and approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Brenda Johnson, Kent Newkirk, and Scott Diekemper; nay – none. Alderman Don Perez abstained.

Alderman Smith noted that with this hire, Mike will be resigning from the Zoning Board.

Chief Pingsterhaus told the Council that he addressed the Police Committee about raising the hourly wage for part-time officers to \$20 per hour. He said it has not changed for 5 years, and it needs to be raised to find people. The committee felt this was sufficient.

A motion was made by Alderman Jeremy Weh to increase the salary for part-time officers to \$20 per hour effective January 10, 2017. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Jason Edwards, Judy Smith, Brenda Johnson, Kent Newkirk, Don Perez, Scott Diekemper, and Jeremy Weh; nay – none.

Alderman Weh told the Council that the Park Board had Andy Brackett's 6-month evaluation, and they recommend a raise of \$2,500 per year effective January 18,

2017. They feel he is doing a great job and is getting a lot of work out of his employees.

A motion was made by Alderman Jeremy Weh to approve a raise of \$2,500 per year for Andy Brackett as presented. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Jason Edwards, Judy Smith, Brenda Johnson, Kent Newkirk, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

A motion was made by Alderman Don Perez to enter into Executive Session to discuss personnel and property purchase. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Judy Smith, Brenda Johnson, Kent Newkirk, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Jason Edwards; nay – none.

The Council entered into Executive Session at 7:30 p.m.

The Council returned to Open Session at 7:41 p.m.

With no further business, a motion to adjourn was made by Alderman Don Perez and seconded by Alderman Jason Edwards. The motion was unanimously approved by voice vote, and the meeting adjourned at 7:42 p.m.

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(Mayor)

ATTEST:

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(City Clerk)

CARLYLE CITY COUNCIL  
Regular Meeting  
Monday, January 23, 2017

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, January 23, 2017, in the Case-Halstead Maddux Community Room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards and Judy Smith.

City employees present: JoAnn Hollenkamp, Mark Pingsterhaus, Joe Behrman, and Keith Housewright.

Others present: Frank Smith, Bill Leith, Doris Elling, Ray Elling, Mike Essington, Gene Van Dorn, and Mark Hodapp.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Scott Diekemper to approve the minutes from January 9, 2017, as presented. The motion was seconded by Alderman Don Perez and unanimously approved by voice vote.

A motion was made by Alderman Jason Edwards to approve claims as presented. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

Alderman Perez said his beekeeping group met at the library, and he thanked the staff for their hospitality.

Doris Elling reported that work has started on the new bathrooms in the park.

Keith Housewright reported that Saturday is Eagle Day at the library.

Joe Behrman reported that Mike Meskil started today, and he thinks he is going to work out good.

Mayor Burton announced committee changes that were made due to recent hires.

Mayor Burton told the Council that executive session minutes are available for review. He might have Attorney Heiligenstein make recommendations on which ones could be opened.

Jo Hollenkamp had a demonstration for using the city code on line. After the presentation, she noted that it is something we already paid for, and everyone has access to it.

Chief Pingsterhaus asked the Council to approve hiring Alex Carson as a part-time police officer. He noted that this has already gone through the Police Committee and Employee Concerns. Mr. Carson has a welding degree from Rankin, and he is currently attending Greenville College.

A motion was made by Alderman Don Perez to approve hiring Alex Carson as a part-time police officer and send him to the academy. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Jason Edwards; nay – none.

With no further business, a motion to adjourn was made by Alderman Don Perez and seconded by Alderman Kent Newkirk. The motion was unanimously approved by voice vote, and the meeting adjourned at 7:20 p.m.

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(Mayor)

ATTEST:

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(City Clerk)

CARLYLE CITY COUNCIL  
Regular Meeting  
Monday, February 13, 2017

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, February 13, 2017, in the Case-Halstead Maddux Community Room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith.

City employees present: JoAnn Hollenkamp, Joe Heiligenstein, Nicole Weh, Andy Brackett Mark Pingsterhaus, Chad Holthaus, Keith Housewright, and Jeff Miller.

Others present: Robert Rothermel, Henry Hollenkamp, Doug Ratermann, Dave Rodden, Kelly Ross, Mark Hodapp, John Jones, Carolyn Sue Jones, John Lappe, Richard Schulte, Frank Smith, Eugene Van Dorn, Doris Elling, Ray Elling, Wilson Brown, and Mike Essington.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Don Perez to approve minutes from January 23, 2017, as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by voice vote.

A motion was made by Alderman Jason Edwards to approve the Treasurer's Report as presented. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith; nay – none.

A motion was made by Alderman Jason Edwards to approve claims as presented. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, and Kent Newkirk; nay – none.

A motion was made by Alderman Jason Edwards to approve transfers of \$15,000 to Street & Alley, \$55,000 to Police, \$5,000 to Parks, and \$5,000 to Library for a total of \$80,000. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

Keith Housewright reported that SIUE will be doing 1-hour seminars for small business owners including how to build a small business website. They will also offer adult education courses. The library will soon be offering the Mango language learning system. It has over 70 different foreign language courses for kids and adults. More information will be available at a later date.

Andy Brackett reported that they finished the shed today.

Mayor Burton said Ducks Unlimited will be celebrating their 40<sup>th</sup> anniversary this year. Their annual banquet is in March. He also reminded everyone that the 50<sup>th</sup> anniversary of the lake will take place this summer.

Mayor Burton reported that repair work has begun at Franklin and Washington.

There were no public comments.

Mayor Burton recognized John Lappe who is working on his Eagle Scout project. John explained to the Council that he is trying to raise funds to replace the flags that are displayed in town throughout the year. His goal is \$2,500, and he has already raised \$1,905. John said he is also wanting to do a retired flag drive. He asked the Council to consider a donation for his project. Alderman Edwards said the Finance Committee approved \$250 subject to approval by the city attorney. Attorney Heiligenstein reminded them that there needs to be a benefit to the citizens of Carlyle, and the city is not a foundation to give money away.

A motion was made by Alderman Jason Edwards to approve \$250 for John Lappe's Eagle Scout project to replace flags in the city. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

Mayor Burton asked the Council to approve closing 8<sup>th</sup> Street between Fairfax and Franklin each Thursday between June 15 and October 12 from 4 p.m. to 7 p.m. for the farmers' market. Dave Rodden said he would like to change the beginning time from 4 p.m. to 1 p.m. and extend the date to October 26.

A motion was made by Alderman Jason Edwards to approve closing 8<sup>th</sup> Street between Fairfax and Franklin each Thursday from 1 p.m. until 7 p.m. between June 15 and October 26. The motion was seconded by Alderman Don Perez and unanimously approved by voice vote.

Alderman Diekemper said the Electric Department needs a new dump truck, and John found a used one in Springfield for \$25,900.

A motion was made by Alderman Scott Diekemper to approve the purchase of a dump truck for a maximum of \$25,900. Attorney Heiligenstein suggested he withdraw his motion and make a motion to waive competitive bidding. Alderman Diekemper withdrew the motion on the floor.

A motion was made by Alderman Scott Diekemper to waive competitive bidding and approve the purchase of a dump truck for up to \$25,900. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

Doug Ratermann from HMG presented information on the 2016 MFT Program closeout. Total expenses for materials last year were \$77,925.98.

A motion was made by Alderman Don Perez to accept the 2016 MFT Closeout as presented. The motion was seconded by Alderman Scott Diekemper and unanimously approved by voice vote.

Mayor Burton asked the Council to approve the TIF disbursements for 2016.

A motion was made by Alderman Judy Smith to approve the 2016 TIF Disbursements as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jeremy Weh; nay – none.

JoAnn Hollenkamp presented bid information on the purchase of an automated meter reading system. She noted that the Electric Department will pay for all of the infrastructure and software. JoAnn told the Council that the committee voted to accept the bid from Landis-Gyr that came in at \$850,486. At the meeting today, they decided to go with a different water meter. The recommendation now is to accept the bid without the water meters in the amount of \$601,000. They also need permission to bid out Neptune water meters. It was noted that Fletcher Reinhart will be providing the electric meters and that cost is included in the \$601,000. This year's budget includes \$220,000 in electric and \$75,000 in water for this project. There was brief discussion. Jo noted that meters that are 10 years old or older run slow and do not capture all of the water usage. Other towns say they see 20-30% more water captured on bills after updating.

A motion was made by Alderman Jeremy Weh to approve \$601,000 to Landis-Gyr for the automated meter reading system which includes the electric meters from Fletcher Reinhard and approve permission to bid out Neptune water meters. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

JoAnn presented the final plat and easements for Tractor Supply. She noted that Tractor Supply will install the street and then dedicate it to the city once it is completed. The city has already approved doing the entrance.

A motion was made by Alderman Jason Edwards to approve the Tractor Supply final plat and easements ordinance as presented. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Jason Edwards; nay – none.

Andy Brackett presented a proposal to have vending machines at the concession stand this summer. He noted that the city has been losing money for the last 10 years, and they feel this would solve that problem. The company they contacted offers snacks, drinks, and frozen treats. There is no cost to the city, and we will get 10% of the profits. Alderman Newkirk asked if they would be reducing the work force. Andy said they would not, because they will be doing a lot more programs. There was discussion. Alderman Smith asked about renting out the concession stand. Nicole Weh explained that any group using the facility will have first dibs on offering food from the concession stand. If they are not interested,

they will reach out to other groups in the community that are interested. Each group doing concessions will bring their own items. She added that if it doesn't work out they can always change it next year. Alderman Taylor said someone has to be certified to handle the food. Andy said that would be part of the contract. Alderman Taylor then asked how often they will get paid. Andy said he wasn't sure. Alderman Edwards asked about the high school concession stand. Nicole told him that the school was concerned about vandalism in the past, but they talked about scheduling groups to offer concessions there. There was discussion about the machines and what will be offered. Alderman Weh noted that the Park Board approved this change.

A motion was made by Alderman Judy Smith to approve the vending machine proposal as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith; nay – none.

Andy Brackett explained that they want to change the policy for diamond prep. Currently, a team pays \$30 per player. Teams that play the majority of their games on our fields can continue to do that, or they can pay \$25 per game for field prep plus \$10 for a scorekeeper. Tournaments would be \$75 per day. He also included a cancellation policy. Jeff Miller added that they will be putting seep tile in to cut down on the cost of diamond dry. Mayor Burton said this is informational and does not need a vote. Clerk Ehlers asked if they would need a vote to change the charges. Mayor Burton said no because they already charge.

Andy Brackett asked for permission to advertise for summer park help. They will need a total of 40-45 employees. It was noted that they want to hire 2-3 camp coordinators at \$9 per hour to coordinate summer camps. There was brief discussion about umpires.

A motion was made by Alderman Jason Edwards to approve advertising for park staff as requested. The motion was seconded by Alderman Judy Smith and unanimously approved by voice vote.

A motion was made by Alderman Don Perez to enter into Executive Session to discuss Executive Session Minutes and Personnel. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, and Kent Newkirk; nay – none.

The Council entered into Executive Session at 7:54 p.m.

The Council returned to Open Session at 8:46 p.m.

A motion was made by Alderman Jason Edwards to open Executive Session Minutes from October 10, 2016. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

A motion was made by Alderman Jason Edwards to approve opening Executive Session Minutes from the following dates: October 7, 1984, January 27, 1986, February 24, 1986, April 14, 1986, November 9, 1987, January 11, 1988, October 24, 1988, April 24, 1989, September 25, 1989, October 9, 1989, January 22, 1990, February 12, 1990, February 26, 1990, April 23, 1990, May 29, 1990, June 25, 1990, September 10, 1990, January 28, 1991, November 25, 1991, May 26, 1992, April 11, 1994, April 25, 1994, June 13, 1994, August 22, 1994, June 12, 1995, October 28, 1996, March 10, 1997, May 12, 1997, May 26, 1998, July 13, 1998, February 8, 1999, February 22, 1999, May 10, 1999, June 28, 1999, July 12, 1999, July 26, 1999, September 10, 2001, April 24, 2006, April 13, 2008, November 24, 2008, February 9, 2009, April 13, 2009, May 26, 2009, August 24, 2009, September 14, 2009, December 14, 2009, June 28, 2010, January 10, 2011, June 13, 2011, January 9, 2012, November 25, 2013, and January 28, 1991. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Jason Edwards; nay – none.

A motion was made by Alderman Brenda Johnson to have the Employee Concerns Committee explore the possibility of hiring another staff member at the library. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith; nay – none.

A motion was made by Alderman Jason Edwards to keep Executive Session Minutes from November 14, 2016 and January 9, 2017 closed. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, and Kent Newkirk; nay – none.

With no further business, a motion to adjourn was made by Alderman Don Perez and seconded by Alderman Jeremy Weh. The motion was unanimously approved by voice vote, and the meeting adjourned at 8:45 p.m.

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(Mayor)

ATTEST:

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(City Clerk)

CARLYLE CITY COUNCIL  
Regular Meeting  
Monday, February 27, 2017

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, February 27, 2017, in the Case-Halstead Maddux Community Room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith. Alderman Scott Diekemper was absent.

City employees present: Joe Behrmann, Mark Pingsterhaus, JoAnn Hollenkamp, and Keith Housewright.

Others present: David Koch, Eugene Van Dorn, Ray Elling, Doris Elling, Mike Wilton, Janet Holland, Harvey Holland, Mike Essington, Mark Hodapp, and Joe Wilkerson.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Don Perez to approve minutes from February 13, 2017, as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by voice vote.

A motion was made by Alderman Jason Edwards to approve transfers of \$40,000 to Steet & Alley, \$55,000 to Police, \$5,000 to Parks, and \$10,000 to Library for a total of \$110,000. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith; nay – none.

A motion was made by Alderman Jason Edwards to approve claims as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, and Kent Newkirk; nay – none.

Alderman Edwards told the Council that there was an incorrect date given when executive session minutes were opened at the last meeting, and he wanted to correct it.

A motion was made by Alderman Jason Edwards to approve opening Executive Session Minutes from October 13, 2008, instead of April 13, 2008. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Don Perez, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

Keith Housewright invited everyone to visit the library website and click on the SIUE logo for a list of upcoming programs. There is no cost for these classes.

Joe Behrmann reported that the sewer line replacement at Franklin and Washington is going good.

Mayor Burton reported that they are exploring the idea of a community garden. They are looking at a strip of land by the Catholic cemetery.

Mayor Burton said they are still working on the Carlyle Lake 50<sup>th</sup> Anniversary celebration. He thanked the following who donated \$5,000 or more: Imming Insurance, K & J Chevrolet, Maschoff's Family Farm, Huels Oil, HMG, Excel, Bretz's, and First National Bank.

Mayor Burton said he spoke with Joe Wilkerson regarding the 40<sup>th</sup> Anniversary of Ducks Unlimited and told him how much their work in the community is

appreciated. He read a proclamation designating March 11, 2017, Ducks Unlimited Day in Carlyle.

A motion was made by Alderman Don Perez to approve the Ducks Unlimited Proclamation as presented. The motion was seconded by Alderman Judy Smith and unanimously approved by voice vote.

Mayor Burton told the Council that items #13 and #14 will be tabled.

JoAnn Hollenkamp told the Council that Andy Brackett has created some new positions and merged some of the old positions. He is looking to hire 2 camp coordinators and minor revisions were made to the umpire/referee job description. Mayor Burton added that they will not increase the amount of staff, they are just changing what they will be doing.

A motion was made by Alderman Judy Smith to approve the new park positions and job description revisions as presented. The motion was seconded by Alderman Kent Newkirk and unanimously approved by voice vote.

Mayor Burton presented a request for pre-approval of line item 20-56-4210-Salaries for the FY '18 budget so that an additional staff member can be hired. They would like to increase the budget up to \$24,000.

A motion was made by Alderman Brenda Johnson to approve an increase of up to \$24,000 for the FY '18 budget as requested. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

With no further business, a motion to adjourn was made by Alderman Don Perez and seconded by Alderman Kent Newkirk. The motion was unanimously approved by voice vote, and the meeting adjourned at 7:15 p.m.

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(Mayor)

ATTEST:

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(City Clerk)

CARLYLE CITY COUNCIL  
Regular Meeting  
Monday, March 13, 2017

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, March 13, 2017, in the Case-Halstead Maddux Community Room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith. Alderman Scott Diekemper was absent.

City employees present: JoAnn Hollenkamp, Joe Heiligenstein, Mark Pingsterhaus, and Chad Holthaus.

Others present: John Jones, Carolyn Sue Jones, Mark Hodapp, Frank Smith, Eugene Van Dorn, Doris Elling, Ray Elling, Peggy Hilmes, Kelly Ross, Henry Hollenkamp, and Barb Guebert.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Don Perez to approve minutes from February 27, 2017, as presented. The motion was seconded by Alderman Kent Newkirk and unanimously approved by voice vote.

A motion was made by Alderman Jason Edwards to approve the Treasurer's Report as presented. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, and Jeremy Weh; nay – none.

A motion was made by Alderman Jason Edwards to approve claims as presented. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Jeremy Weh, and Jeff Taylor; nay – none.

Alderman Edwards presented a request from the electric department for the purchase of a transformer for the new Tractor Supply store. The cost from T & R Supply Company is \$6,950.

A motion was made by Alderman Jason Edwards to approve \$6,950 for the purchase of a transformer as requested. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Jeremy Weh, Jeff Taylor, and Jason Edwards; nay – none.

Alderman Johnson reported that the Street Fair Committee is having a fundraiser at Bretz's on March 25 to raise money for the lake's 50<sup>th</sup> anniversary celebration. It will be a casino night. Happy hour starts at 6 p.m. and gaming is at 7 p.m.

Mayor Burton said everyone is working hard on the 50<sup>th</sup> anniversary plans. He also noted that the final plat approval of Tractor Supply was Thursday.

Mayor Burton reported that the electric department won the 2016 safety award from the American Public Power Association.

Barb Guebert said she read that the mayors' association was lobbying to get around prevailing wage for small jobs, and she asked if anyone had any information about that. Mayor Burton said he gets information all of the time. Barb said this is for smaller cities, and it would have helped out at the library. Mayor Burton said we pass a prevailing wage ordinance each year, so he doesn't think it is something we can do.

The Council was asked to consider waiving the utility bill for the senior center. JoAnn noted that they have been doing this for several years, and she suggested approval for each fiscal year. At this time they would need to approve waiving the balance of the 2017 fiscal year and all of the 2018 fiscal year. She stated that their

bills over a 12-month period are just under \$7,400. The Finance Committee voted to take it to Council. Alderman Johnson said Ameren did an energy audit last year and gave them suggestions to get the cost down. Mayor Burton said he feels it is a great service for the community.

A motion was made by Alderman Judy Smith to approve waiving the utility bills for the senior center for the remainder of the 2017 fiscal year and all of the 2018 fiscal year. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith; nay – none.

Mayor Burton noted that city hall will close at noon on April 14, 2017.

Mayor Burton presented the following recommendation for park board appointments:

Doris Elling for 30 months  
Jeff Schatz for 30 months  
Geoff Jones for 36 months  
Dennis Middendorff for 36 months  
Gail Schuermann for 36 months

A motion was made by Alderman Kent Newkirk to approve park board appointments as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by voice vote.

Mayor Burton presented information regarding assistance for the 4<sup>th</sup> of July fireworks. He said that instead of calling it a donation, they will just make this a part of the things that the city does. The Council was asked to approve \$7,500 for the fireworks display. JoAnn noted that they will pay the company directly.

A motion was made by Alderman Jeremy Weh to approve \$7,500 for the purchase of fireworks for the 4<sup>th</sup> of July celebration. The motion was seconded by Alderman Brenda Johnson and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, and Kent Newkirk; nay – none.

Alderman Newkirk reported they had the bid opening for automatic-read water meters, and they only had two bids. The committee recommends accepting the low bid of \$200,862.36 from Midwest Meter Supply.

A motion was made by Alderman Jeremy Weh to accept the bid of \$200,862.36 from Midwest Meter Supply for automatic-read water meters. The motion was seconded by Alderman Jeff Taylor and unanimously approved by the following roll call vote: Aye – Don Perez, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

With no further business, a motion to adjourn was made by Alderman Don Perez and seconded by Alderman Kent Newkirk. The motion was unanimously approved by voice vote, and the meeting adjourned at 7:20 p.m.

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(Mayor)

ATTEST:

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(City Clerk)

CARLYLE CITY COUNCIL  
Regular Meeting  
Monday, March 27, 2017

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, March 27, 2017, in the Case-Halstead Maddux Community Room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith.

City employees present: JoAnn Hollenkamp, Mark Pingsterhaus, Andy Brackett, Joe Behrmann, and Keith Housewright.

Others present: Shannon Petrea, Frank Smith, Doris Elling, Ray Elling, Eugene Van Dorn, David Koch, Carolyn Sue Jones, John Jones, Dylan Moyer, Henry Hollenkamp, and Mike Essington.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Kent Newkirk to approve minutes from March 13, 2017, as presented. The motion was seconded by Alderman Don Perez and unanimously approved by voice vote.

A motion was made by Alderman Jason Edwards to approve transfers of \$40,000 to Street & Alley, \$70,000 to Police, \$10,000 to Retirement, \$10,000 to Parks, \$10,000 to Playground, \$15,000 to Library, and \$10,000 to Pool House Loan for a total of \$165,000 as well as \$75,000 to Capital Improvement and \$165,000 to TIF 2 for an additional \$240,000. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

A motion was made by Alderman Jason Edwards to approve claims as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

Alderman Jason Edwards presented a request from the Electric Department to purchase a dump truck bed. The cost from Drake-Scruggs Equipment is \$4,851.20.

A motion was made by Alderman Jason Edwards to approve \$4,851.20 for the purchase of a dump truck bed as requested. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jeremy Weh; nay – none.

Alderman Johnson reported on the casino night that was held on Saturday to raise funds for the 50<sup>th</sup> anniversary of the lake. She thanked the Lions Club for supplying dealers for the evening.

Keith Housewright reported that they have had good response to courses offered through SIUE. He said it is professional level instruction. He also reported that he is trying to put together a video for the 50<sup>th</sup> anniversary celebration. If anyone has anything to share about the history or family memories, they can call the library. Mayor Burton said he knows someone who is willing to film with his drone.

Andy Brackett reported that registration for baseball and softball ended today. There was a 20% increase from last year. He added that they have over 20 camps and programs planned for this summer, and they will be adding more. A lot of

improvements are being made, and some large maintenance projects are planned as well.

Mayor Burton stated that Tucker Electric is celebrating their 40<sup>th</sup> anniversary this year. He also noted that HMG contributed \$5,000 for the 50<sup>th</sup> anniversary celebration.

Mayor Burton reminded everyone that April 17 will be the last pass for leaf collection.

Mayor Burton presented a proclamation for National Library Week April 9-10, 2017.

A motion was made by Alderman Don Perez to approve the National Library Week Proclamation as presented. The motion was seconded by Alderman Brenda Johnson and unanimously approved by voice vote.

Mayor Burton presented committee re-appointments.

A motion was made by Alderman Don Perez to approve the re-appointment of Karla Caplinger to the Economic Development Committee. The motion was seconded by Alderman Brenda Johnson and unanimously approved by voice vote.

A motion was made by Alderman Brenda Johnson to approve the re-appointment of Shannon Petrea to the Economic Development Committee. The motion was seconded by Alderman Kent Newkirk and unanimously approved by voice vote.

A motion was made by Alderman Judy Smith to approve the re-appointment of Bill Beckemeyer to the Zoning Board. The motion was seconded by Alderman Kent Newkirk and unanimously approved by voice vote.

Mayor Burton asked the Council to approve payment of \$283,031.13 to Haire Plumbing for the Franklin & Washington Streets sewer replacement. It was noted that HMG recommended payment.

A motion was made by Alderman Kent Newkirk to approve payment of \$283,031.13 to Hair Plumbing for sewer replacement as requested. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

Alderman Jason Edwards reported that the Finance Committee opened bids earlier for rental of the two pieces of farm ground owned by the city. Three people submitted bids. The highest bid was from Ray Schmitt at \$250 per acre for both locations. Jo Hollenkamp noted that an ordinance will be prepared for approval at the next meeting if they accept this bid.

A motion was made by Alderman Jason Edwards to accept the bid of \$250 per acre from Ray Schmitt to rent both pieces of farm ground. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Jason Edwards; nay – none.

Andy Brackett submitted a list of names for summer park hires with pay rates for the different positions. There was brief discussion.

A motion was made by Alderman Judy Smith to accept the park hires as requested. The motion was seconded by Alderman Jeremy Weh and unanimously approved by voice vote.

Clerk Ehlers asked if these hires would be under 1,000 hours. Mayor Burton said they won't work that many hours. JoAnn noted that some of the maintenance workers work more than that, but it has already been approved.

JoAnn Hollenkamp reported that Citizens for Carlyle Parks contacted her about a new pavilion at Maple Hill Park. She has seen the drawing, and they have gone out for bid. The city is already doing the concrete, and they are interested in having the city complete the pavilion; but they would like to have until Friday to get another bid. If they are not satisfied with the third bid, they are proposing a \$15,000 donation and letting the city build it. Alderman Johnson asked about the cost. Shannon said the bids they already received were in the range of \$17,000 and \$19,000. Alderman Smith said she would like to see the city do the construction. JoAnn noted that they would follow their specs.

A motion was made by Alderman Judy Smith to accept the \$15,000 donation from Citizens for Carlyle Parks for a new pavilion at Maple Hill Park to be built by city workers under the condition that they have until Friday, March 31, 2017, to decide if they will contract it out. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith; nay – none.

With no further business, a motion to adjourn was made by Alderman Jeremy Weh and seconded by Alderman Don Perez. The motion was unanimously approved by voice vote, and the meeting adjourned at 7:29 p.m.

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(Mayor)

ATTEST:

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(City Clerk)

CARLYLE CITY COUNCIL  
Regular Meeting  
Monday, April 10, 2017

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, April 10, 2017, in the Case-Halstead Maddux Community Room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith.

City employees present: JoAnn Hollenkamp, Andy Wennerstrom, Joe Behrman, Mark Pingsterhaus, Joe Heiligenstein, and Chad Holthaus.

Others present: John Jones, Carolyn Sue Jones, Franklin Smith, Barb Guebert, Jim Thole, Carol Hanson, Doris Elling, Henry Hollenkamp, Mike Essington, Mark Hodapp, Kelly Ross, Eugene Van Dorn, and David Koch.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Don Perez to approve minutes from March 27, 2017, as presented. The motion was seconded by Alderman Scott Diekemper and unanimously approved by voice vote.

A motion was made by Alderman Jason Edwards to approve the treasurer's report as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, and Kent Newkirk; nay – none.

A motion was made by Alderman Jason Edwards to approve claims as presented. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

Barb Guebert reported that the SIUE programs at the library are going well, and they have a book sale coming up. She also noted that this is National Library Week.

Mayor Burton reminded everyone that the leaf vac will be going through town on April 17, and the citywide clean-up is April 26-29.

Mayor Burton congratulated Judy Smith who was elected as the new mayor, and he thanked the people of Carlyle for allowing him to serve for 15 years.

The Fair Parade Resolution was presented for approval.

A motion was made by Alderman Don Perez to approve the Fair Parade Resolution as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by voice vote.

Alderman Johnson told the Council that the Economic Development Committee recommends approval of a TIF application from Hardees. It is for up to \$50,000 to remodel the interior and exterior of their building.

A motion was made by Alderman Brenda Johnson to approve the resolution for the Hardees TIF agreement for up to \$50,000 to remodel their building. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

The Council was asked to approve up to \$51,500 for the purchase of a tractor. Mayor Burton noted that the water department will pay 70% and the electric department will pay 30%. Attorney Heiligenstein asked if it was competitive bidding. JoAnn said they just got quotes, and they would like to waive the bidding process so they can get it in to this fiscal year. Joe Behrman added that the best quote was from Pries Implement. Attorney Heiligenstein told the Council that they would need to waive competitive bidding. If that is approved, they can vote to accept the Pries quote.

A motion was made by Alderman Judy Smith to waive competitive bidding for the tractor purchase. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

A motion was made by Alderman Don Perez to approve the purchase of a tractor from N.C. Pries Implement for less than \$51,500 with 70% of the cost coming out of water and 30% out of electric. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jeremy Weh; nay – none.

Andy Wennerstrom reported that they will be flushing hydrants in 2 weeks. He said residents might notice the presence of chlorine in the water prior to flushing. He added that the EPA now requires notification that the water may contain lead when they do the flushing. A power point presentation of the notification that will be received by residents was viewed. Alderman Smith asked if the code red system could be used for notification. Andy said they would not be able to use it, because not everyone signed up for that service.

Alderman Johnson presented the recommendation from the Economic Development Committee for the FY 18 Façade Improvement Program. They recommend 4 awards with a maximum of \$4,000 each. Alderman Taylor asked if everyone who applied last year received it. Alderman Johnson said one of the applicants withdrew, and the three remaining received something.

A motion was made by Alderman Brenda Johnson and seconded by Alderman Kent Newkirk to approve a maximum of \$4,000 each to 4 applicants to receive funds from the Façade Improvement Program. Attorney Heiligenstein asked if there was an ordinance. JoAnn said there was no ordinance approved for this program. The motion on the floor was unanimously approved by the following roll call vote: Aye – Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

Mayor Burton asked the Council to approve the ordinance for rental of the farm ground. The highest bid of \$250 per acre for both locations was from Ray Schmitt, and the Council approved acceptance of that bid at the previous meeting.

A motion was made by Alderman Kent Newkirk to approve the ordinance for the farm ground lease with Ray Schmitt as presented. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Jason Edwards; nay – none.

Mayor Burton asked the Council to approve the hiring of Brittany Vandeloo as a lifeguard at a salary of \$8.75 per hour.

A motion was made by Alderman Jeremy Weh to approve hiring Brittany Vandeloo at \$8.75 per hour to serve as a lifeguard. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Kent

Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith; nay – none.

With no further business, a motion to adjourn was made by Alderman Don Perez and seconded by Alderman Kent Newkirk. The motion was unanimously approved by voice vote, and the meeting adjourned at 7:30 p.m.

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(Mayor)

ATTEST:

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(City Clerk)

CARLYLE CITY COUNCIL  
Regular Meeting  
Monday, April 24, 2017

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, April 24, 2017, in the Case-Halstead Maddux Community Room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith.

City employees present: Joe Behrman, Mark Pingsterhaus, Keith Housewright, Garrett Wade, Jason Herzing, JoAnn Hollenkamp, Andy Brackett, and Joe Heiligenstein.

Others present: Frank Smith, Henry Hollenkamp, Ray Elling Doris Elling, Kelly Ross, Mark Hodapp, Mike Essington, and David Koch.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Don Perez to approve minutes from April 10, 2017, as presented. The motion was seconded by Alderman Scott Diekemper and unanimously approved by voice vote.

A motion was made by Alderman Jason Edwards to approve transfers of \$30,000 to Street & Alley, \$50,000 to Police, \$20,000 to Retirement, \$25,000 to Parks, \$15,000 to Playground, and \$30,000 to Library as well as \$2,000 from Hotel/Motel to Economic Development and \$25,463.17 to Capital Improvements for a total of \$198,463.17. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, and Kent Newkirk; nay – none.

A motion was made by Alderman Jason Edwards to approve claims as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

Alderman Edwards presented a purchase request from John Hodapp for the removal of a tree at 951 Ridge Street that can not be reached with city equipment. A bid of \$4,200 was received from Rensing, and the low bid was \$4,000 from Burr Tree Service.

A motion was made by Alderman Jason Edwards to approve \$4,000 to Burr Tree Service for the removal of a tree at 951 Ridge Street as requested. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

Alderman Taylor thanked everyone who helped out with the fish fry for Citizens for Carlyle Parks. He also noted that Judy Smith had a painting party to raise funds for the parks and she is planning another one in December.

Keith Housewright reported that the library will host a workshop for librarians on May 22. They will be doing this every 6 months.

Mark Pingsterhaus reported that two local teenagers saved the life of a man who ended up in the fish hatchery pond. They will be recognized at a later date.

Andy Brackett reported that the summer camp program schedule has been finalized. They will do on-line registration for those camps.

Joe Behrman reported that the new tractor that was purchased is in use. Mayor Burton thanked Alderman Diekemper for helping out with that purchase.

Mayor Burton gave information for the citywide cleanup that will be April 26-29.

JoAnn Hollenkamp told the Council that the TIF Joint Review Board is set to meet on May 10, 2017, at 9 a.m. She needs a resolution passed to approve this meeting.

A motion was made by Alderman Don Perez to approve the resolution for the meeting of the TIF Joint Review Board at 9 a.m. on May 10, 2017. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

Mayor Burton asked the Council to designate May 1 as Loyalty Day. A proclamation was presented for approval.

A motion was made by Alderman Kent Newkirk to approve the May 1, 2017, Loyalty Day State Proclamation as presented. The motion was seconded by Alderman Brenda Johnson and unanimously approved by voice vote.

Mayor Burton said John Barrett wanted to present an award from the VFW to Garrett Wade and Jason Herzing for their actions last July, but he was not present to do so.

Mayor Burton reported that the high bid for the old dump truck was in the amount of \$5,050 from Nelson Heinzmann.

A motion was made by Alderman Jeremy Weh to accept the bid of \$5,050 from Nelson Heinzmann for the old electric department dump truck. The motion was seconded by Alderman Jeff Taylor and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jeremy Weh; nay – none.

Andy Brackett asked for approval to hire three additional lifeguards. They are Marlie Mollett, Blake Holthaus, and Zachary Sampson.

A motion was made by Alderman Don Perez to approve hiring Marlie Mollett, Blake Holthaus, and Zachary Sampson as lifeguards. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

Andy Brackett told the Council that they would like to offer concessions for the youth league games at the high school. They would have a minimal inventory at that stand, and they talked about just having the same 1 or 2 people there all the time.

A motion was made by Alderman Jeremy Weh to approve a concession stand at the high school as presented. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Jason Edwards; nay – none.

Andy Brackett told the Council that Jeff Miller suggested renting camping spaces at the city park during the 50<sup>th</sup> anniversary celebration. It was noted that the Corp is already booked during that event. JoAnn said they talked about opening up the pool house for showers and bathrooms. It would be tent camping only. Alderman Edwards suggested putting some electric boxes out there for some lighting. JoAnn stated that they would need a special event ordinance. There was discussion about games that weekend. Andy said there are 2 double headers, but it shouldn't

interfere. Alderman Newkirk asked about rules for quiet time. Chief Pingsterhaus suggested quiet time when the park closes and go by Corp rules. Alderman Johnson said she thinks they need lighting down there for security.

A motion was made by Alderman Judy Smith to approve tent camping in the park during the 50<sup>th</sup> anniversary celebration at \$20 per site. The motion was seconded by Alderman Jeremy Weh and unanimously approved by voice vote.

An ordinance will be prepared for the next meeting.

JoAnn asked the Council to approve the line item redistribution ordinance. She noted that it is something we do each year as required by the state.

A motion was made by Alderman Kent Newkirk to approve the line item redistribution ordinance as presented. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith; nay – none.

Alderman Johnson told the Council that the EDC would like to increase the maximum amount of reimbursement for the Façade Improvement Program to \$4,000 and limit it to one time per person per year.

A motion was made by Alderman Brenda Johnson to approve revisions to the Façade Improvement Program to allow a maximum reimbursement of \$4,000 with a one time limit. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, and Kent Newkirk; nay – none.

Alderman Johnson presented a TIF Resolution for Hardees to allow up to \$50,000 for improvements. She noted that their expenses will be a lot more than they anticipated.

A motion was made by Alderman Brenda Johnson to approve the ordinance for up to \$50,000 in TIF reimbursements for Hardees with a 60/40 split as presented. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

JoAnn Hollenkamp presented Zoning Board recommendations. The first was on a variance request from Jason Herzing at 1011 Ridge Street. He is asking for a 10' setback on the west side and 15' on the north side.

A motion was made by Alderman Judy Smith to accept the Zoning Board recommendation to approve the variance request at 1011 Ridge Street for Jason Herzing as presented. The motion was seconded by Alderman Kent Newkirk and unanimously approved by voice vote.

The second item was a variance request from Dennis and Jane Buchele for the construction of a building at 390 Methodist Street. They are asking for a 23' setback on the north side, a 9' setback on the west side, and a 7' setback on the east side. JoAnn noted that this is a non-conforming lot in an area zoned industrial. Attorney Heiligenstein said that the Herzing property is the one that is a non-conforming lot. He explained that the ordinance that will be presented at the next meeting will deal with this issue as well. This was addressed at the zoning board meeting, and there were no objections.

A motion was made by Alderman Don Perez to accept the Zoning Board recommendation to allow the variances at 390 Methodist as requested by Dennis

and Jane Buchele. The motion was seconded by Alderman Scott Diekemper and unanimously approved by voice vote.

Alderman Brenda Johnson presented information on a Façade Improvement Grant Application from Jay and Becky Donnelly for the old NAPA building. They want to install a door in the back, and she questioned it being ADA compliant. After checking on it, EDC decided to approve up to \$3,735 subject to it being ADA compliant.

A motion was made by Alderman Brenda Johnson to approve Jay and Becky Donnelly's application for 50% of the cost for façade improvements at 625 8<sup>th</sup> Street not to exceed \$4,000 subject to the back entrance being ADA compliant. The motion was seconded by Alderman Jeff Taylor and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

Alderman Johnson told the Council that Mariner's Village has a buyer from Indiana who will be moving to the area, and they are requesting a lease transfer. She noted that there are lot of things that do not meet original stipulations. Alderman Johnson added that the new owners want to be more active in the community and have the building open for events.

A motion was made by Alderman Brenda Johnson to accept the EDC recommendation to transfer the Mariner's Village lease to Raj Chugh and his wife as requested. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

Mayor Burton reported that May 6 is VFW Poppy Day.

JoAnn Hollenkamp told the Council that she noticed that the back portion of the soccer park was never annexed into the city. If the Council would like to do that, she will have the city attorney draw up the paper work. Attorney Heiligenstein said there isn't really any reason that it was not done, and he recommends annexation. He will have the paper work at the next meeting.

With no further business, a motion to adjourn was made by Alderman Don Perez and seconded by Alderman Kent Newkirk. The motion was unanimously approved by voice vote, and the meeting adjourned at 7:48 p.m.

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(Mayor)

ATTEST:

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(City Clerk)

CARLYLE CITY COUNCIL  
Regular Meeting  
Monday, May 8, 2017

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, May 8, 2017, in the Maddux Community Room at Case-Halstead Library.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith.

City employees present: JoAnn Hollenkamp, Joe Heiligenstein, Joe Behrman, John Hodapp, Larry Peppenhorst, Andy Wennerstrom, Andy Brackett, Jeff Miller, and Chad Holthaus.

Others present: Mark Hodapp, Doris Elling, Ray Elling, Bill Ross, Wilson Brown, John Jones, Carolyn Sue Jones, Eugene Van Dorn, Barry Osborne, Debbie Taylor, William Leith, Jean Engelhardt, Shannon Petrea, Frank Smith, Henry Hollenkamp, Brad Hoffman, Kelly Ross, Eric Nordike, and Alicia Nordike.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Don Perez to approve minutes from April 24, 2017, as presented. The motion was seconded by Alderman Scott Diekemper and unanimously approved by voice vote.

A motion was made by Alderman Jason Edwards to approve the Treasurer's Report as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith; nay – none.

A motion was made by Alderman Jason Edwards to approve claims as presented. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, and Kent Newkirk; nay – none.

Alderman Jeremy Weh reported that the Park Board met on Tuesday, May 2<sup>nd</sup>. They decided to remove the playground equipment at Maple Hill Park. He noted that it probably does not meet code.

Joe Behrman reported that they have finished flushing hydrants.

John Hodapp gave a report on storm damage from last Saturday. He said a crew from the city of Breese came over to help out. He also reported that there are 300 free LED light bulbs available at city hall for the first 300 people who want them.

Larry Peppenhorst reported that they have finished cleaning up from the storm. They will be chipping and oiling June 26 and June 30. The cost for doing an alley is \$450, and it must be paid by June 1. Clean-up week went as planned

John Hodapp thanked the Street and Alley Department and the Water Department for helping with storm damage.

Andy Brackett reported that registration for camps and swim lessons is available on line. He also stated that tickets for Carlyle night at Busch Stadium on June 25 went on sale today. If they sell all 300 tickets, everyone will be allowed to parade around the stadium prior to the game.

Jeff Miller reported on work being done at the pool.

Clerk Ehlers installed Judy Smith as the newly elected mayor.

Mayor Smith presented a plaque to Mike Burton for his years of service to the city.

Re-elected aldermen Kent Newkirk, Scott Diekemper, Jeremy Weh, and Jason Edwards were installed by Clerk Ehlers.

Reappointments were presented for approval.

A motion was made by Alderman Don Perez to approve the reappointment of Andy Brackett as Park Director. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Kent Newkirk, and Brenda Johnson; nay – none.

A motion was made by Alderman Kent Newkirk to approve the reappointment of Keith Housewright as Librarian. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

A motion was made by Alderman Don Perez to approve the reappointment of Mark Pingsterhaus as Chief of Police. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Jason Edwards, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

A motion was made by Alderman Kent Newkirk to approve the reappointment of Joe Heiligenstein as City Attorney. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Jason Edwards, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jeremy Weh; nay – none.

A motion was made by Alderman Kent Newkirk to approve the reappointment of JoAnn Hollenkamp as City Administrator. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Jason Edwards, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

Item #12 (Election of Mayor Pro Tem) was tabled.

Mayor Smith asked the Council to approve the appointment of Eric Nordike as Ward 4 Alderman to fill her seat for the remaining 2 years of her term.

A motion was made by Alderman Don Perez to approve the appointment of Eric Nordike as Ward 4 Alderman as presented. The motion was seconded by Alderman Jason Edwards and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Jason Edwards; nay – none.

Eric Nordike was sworn in by Clerk Ehlers.

Mayor Smith told the audience that she feels Carlyle is a great place to live and we have a superb city staff. Her 4-year goal is to make it the town where people want to come and raise their families. She said we need to work together as a community to accomplish that goal.

Bill Leith thanked city employees for the job they do.

Brad Hoffman congratulated Mayor Smith. He also stated that he appreciates the job everyone is doing, and he has high hope for what will be done over the next 4 years.

JoAnn presented the revised fair parade resolution. She said there is no change to the information; but the state changed the form, so it has to be resubmitted on the new form. Alderman Edwards noted that Carlyle is misspelled and needs to be corrected.

A motion was made by Alderman Jeremy Weh to approve the revised 2017 Fair Parade Resolution as corrected. The motion was seconded by Alderman Scott Diekemper and unanimously approved by voice vote.

A motion was made by Alderman Kent Newkirk to approve the Herzing Zoning Ordinance as presented. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Eric Nordike, and Kent Newkirk; nay – none.

A motion was made by Alderman Kent Newkirk to approve the Buchele Zoning Ordinance as presented. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Eric Nordike, Kent Newkirk, and Brenda Johnson; nay – none.

A motion was made by Alderman Don Perez to approve the ordinance for the sale of the dump truck to Heinzmann for \$5,050. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson; and Don Perez; nay – none.

A motion was made by Alderman Jason Edwards to approve the ordinance allowing camping in the city park as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

With no further business, a motion to adjourn was made by Alderman Don Perez and seconded by Alderman Jeremy Weh. The motion was unanimously approved by voice vote, and the meeting adjourned at 7:25 p.m.

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(Mayor)

ATTEST:

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(City Clerk)

CARLYLE CITY COUNCIL  
Regular Meeting  
Monday, May 22, 2017

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Judy Smith on Monday, May 22, 2017, in the Case-Halstead Maddux Community Room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Eric Nordike.

City employees present: JoAnn Hollenkamp, Joe Heiligenstein, John Hodapp, Mark Pingsterhaus, Joe Behrman, Andy Wennerstrom, Jeff Miller, Larry Peppenhorst, and Keith Housewright

Others present: Eugene Van Dorn, Henry Hollenkamp, Leonard Johnson, Baillie Johnson, Norma Tucker, Mark Hodapp, Doris Elling, Ray Elling, Kent Schwierjohn, Brian Guthrie, Kathleen Guthrie, Terri Haake, Karen Carman, Eric Carman, Brad Hoffman, Barb Guebert, Julia Nolen, Tom Nolen, Doug Ratermann, Vicky Albers, and Frank Smith.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Don Perez to approve minutes from May 8, 2017, as presented. The motion was seconded by Alderman Kent Newkirk and unanimously approved by voice vote.

A motion was made by Alderman Jason Edwards to approve transfers of \$35,000 to Street & Alley, \$45,000 to Police, \$5,000 to Garbage, \$5,000 to Retirement, \$10,000 to Parks, \$5,000 to Playground, and \$5,000 to Library for a total of \$110,000. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Eric Nordike; nay – none.

A motion was made by Alderman Jason Edwards to approve claims as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Eric Nordike, and Kent Newkirk; nay – none.

Alderman Edwards presented a purchase request from Mark Pingsterhaus for a forensic extraction device at a cost of \$9,085 from Cellebrite Inc.

A motion was made by Alderman Jeff Taylor to approve the purchase of the Cellebrite forensic extraction device for \$9,085 as requested. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Eric Nordike, Kent Newkirk, and Brenda Johnson; nay – none.

Keith Housewright reported on law day at the library. He also noted that the summer reading program is coming up soon.

Joe Behrman reported that they used the hydro vac machine that was recently purchased, and it really helped them out. Alderman Taylor commented that the freshly painted fire hydrants look nice.

Mayor Smith said several people have commented how nice the hydrants look since they were painted. She also noted that the streets south of Franklin will be oiled on June 26 and June 30. The cost to have an alley done is \$450; and payment is due by June 1.

Chief Pingsterhaus made a presentation to Tucker Johnson and Tyler Guthrie for their actions that saved a mans life on April 22, 2017.

Keith Housewright presented information on the new hire at the library. Her name is Melannie Stahlhuth, and Keith feels she will be a great addition to the library.

Mayor Smith asked the Council to accept the appointment of Chad Holthaus as City Treasurer.

A motion was made by Alderman Don Perez to approve the appointment of Chad Holthaus as City Treasurer. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

Mayor Smith asked the Council to approve the appointment of Gene Jurgensmeyer to the Zoning Board.

A motion was made by Alderman Jeremy Weh to approve the appointment of Gene Jurgensmeyer to the Zoning Board. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

Mayor Smith asked the Council to approve the reappointment of Chuck Simms to the Zoning Board.

A motion was made by Alderman Kent Newkirk to approve the reappointment of Chuck Simms to the Zoning Board. The motion was seconded by Alderman Jason Edwards and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jeremy Weh; nay – none.

The low bids for the MFT Maintenance Program were presented by Kent Schwierjohn from HMG. They are as follows:

Emulsified Asphalt HFE 150 – Mike Maedge Trucking	\$37,381.51
Seal Coat Aggregate CA 16 – Wilke Truck Service	\$ 8,386.00
Aggregate CA 6 – Wilke Truck Service	\$ 4,865.00
Portland Cement	No Bid

A motion was made by Alderman Don Perez to accept low bids for the MFT Maintenance Program as presented. The motion was seconded by Alderman Jeff Taylor and unanimously approved by the following roll call vote: Aye – Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

Attorney Heiligenstein said he feels Janine should be appointed as city clerk instead of being considered a holdover. Mayor Smith asked the Council to approve the appointment of Janine Ehlers as City Clerk.

A motion was made by Alderman Don Perez to approve the appointment of Janine Ehlers as City Clerk. The motion was seconded by Alderman Jeff Taylor and unanimously approved by the following roll call vote: Aye – Eric Nordike, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Jason Edwards; nay – none.

Janine Ehlers was sworn in as City Clerk.

Chad Holthaus was sworn in as City Treasurer.

John Hodapp presented information on the Constellation Contract. He noted that it is a contract for the purchase of gas, and the city has saved close to \$14,000 since 2012. He recommended a 3-year contract. JoAnn said the finance committee unanimously agreed with that decision.

A motion was made by Alderman Jason Edwards to approve the 3-year Constellation Contract as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Eric Nordike, Kent Newkirk, Brenda Johnson, Don Perez Scott Diekemper, Jeremy Weh, Jeff Taylor, and Jason Edwards; nay – none.

JoAnn noted that the Council previously approved up to \$15,000 to widen the entrance to Tractor Supply, but there is some concern now about having a patchwork look there. The Finance Committee met earlier, and they unanimously recommend removal of the existing entrance and replacing that product with Tractor Supply doing the work. If the Council agrees to go this direction, they would first have to waive competitive bidding for the work.

A motion was made by Alderman Kent Newkirk and seconded by Alderman Don Perez to waive competitive bidding for the replacement of the existing entrance for Tractor Supply. Alderman Johnson asked about coordinating the work. JoAnn said they would. She added that HMG gave her an estimate of \$46,000. The motion on the floor was unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Eric Nordike; nay – none.

A motion was made by Alderman Kent Newkirk to approve having Tractor Supply tear out and re-do the entire entrance to their location at a cost of \$36,638. The motion was seconded by Alderman Jeff Taylor and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Eric Nordike, and Kent Newkirk; nay – none.

JoAnn presented information regarding the terms for camping in the park during the 50<sup>th</sup> anniversary celebration. There will be a 2-night minimum at \$20 per night. No individual camp fires will be allowed.

A motion was made by Alderman Jeremy Weh to approve the terms for camping in the park as presented. The motion was seconded by Alderman Jason Edwards and unanimously approved by voice vote.

A motion was made by Alderman Don Perez to enter into Executive Session to discuss personnel. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Eric Nordike, Kent Newkirk, and Brenda Johnson; nay – none.

The Council entered into Executive Session at 7:27 p.m.

The Council returned to Open Session at 8:17 p.m.

A motion was made by Alderman Jeremy Weh to approve posting for a Street & Alley Maintenance Worker 2 position. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

A motion was made by Alderman Jeremy Weh to approve posting for the 3-11 shift at the Water Department. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jeremy Weh; nay – none.

A motion was made by Alderman Jeremy Weh to approve advertising for the 3-11 shift Water Department position. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

With no further business, a motion to adjourn was made by Alderman Don Perez and seconded by Alderman Kent Newkirk. The motion was unanimously approved by voice vote, and the meeting adjourned at 8:17 p.m.

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(Mayor)

ATTEST:

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(City Clerk)

CARLYLE CITY COUNCIL  
Regular Meeting  
Monday, June 12, 2017

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Judy Smith on Monday, June 12, 2017, in the Maddux Community Room at Case-Halstead Library.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Eric Nordike.

City employees present: Keith Housewright, Mark Pingsterhaus, Joe Behrman, Larry Peppenhorst, Andy Brackett, Jeff Miller, and John Hodapp.

Others present: John Jones, Carolyn Sue Jones, Frank Smith, Doris Elling, Ray Elling, David Koch, Darlene Diekemper, Toni Litzenburg, Nancy Zieren, Kim Kauling, Shannon Petrea, Tony Petrea, Nancy Nave, Angie Redeker, Dave Redeker, Mark Hodapp, Nathan Freund, Tina Henson, and Kelly Ross.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Don Perez to approve minutes from May 22, 2017, as presented. The motion was seconded by Alderman Jason Edwards and unanimously approved by voice vote.

A motion was made by Alderman Jason Edwards to approve the treasurer's report as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jeremy Weh; nay – none.

A motion was made by Alderman Jason Edwards to approve claims as presented. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

Alderman Edwards presented a request from the Parks Department for the purchase of large blow-up obstacle courses to use in the pool. The cost is \$7,349.

A motion was made by Alderman Jeremy Weh to approve \$7,349 for the purchase of blow-up obstacle courses as requested. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Eric Nordike, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jermy Weh, Jeff Taylor, and Jason Edwards; nay – none.

Alderman Taylor said everyone who came through town this past weekend appreciated the event, and they hope we do it again. He feels the city got their money back in sales tax. Alderman Taylor then thanked all of the city employees who helped out.

Doris Elling reported that there will not be a park board meeting in July.

Keith Housewright reported that the library is in the process of updating their website and the summer reading program has started. He also reported that the library will be hosting an author on September 12.

Chief Pingsterhaus reported that there were no major incidents over the weekend.

John Hodapp reported that they will start on Tractor Supply in the morning. Joe Behrman said they will be working at Tractor Supply as well.

Larry Peppenhorst reported that oiling will be June 26 and 30.

Jeff Miller reported that they got the aluminum benches put up at the grade school. He added that there will be a big softball tournament in Carlyle the end of June and first part of July that should bring a lot of people to town.

Andy Brackett reported that camps started last week and they had a good turn out, and sign-up for soccer league ends on Friday. He added that the pool is averaging 65-70 people since it opened on Memorial Day.

Mayor Smith said she was asked if people who register on line can pay by cash or check. Andy said they can choose the pay by check option and just drop off payment at city hall.

Mayor Smith reminded everyone that they will be oiling south of Old 50 on June 26 and June 30, so no one can park on the street in that area. She then thanked all city employees for an outstanding job helping out with the 50<sup>th</sup> Anniversary. A special thanks went out to Jeff Taylor for all that he provided and to Eric Nordike for providing a limo. Mayor Smith said there were people from several states that had great things to say about the event. There was an estimated 8,000 to 10,000 people there Saturday night.

JoAnn told the Council that the city has donated to Christmas in Carlyle in the past, and they are asking for a donation again this year. She noted that the money will come from Fund 24 which is strictly money received from donations.

A motion was made by Alderman Don Perez to approve a donation of \$3,000 to Christmas in Carlyle as requested. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Eric Nordike; nay – none.

Toni Litzenburg said this is the 10<sup>th</sup> year for Christmas in Carlyle, and this donation is very much appreciated.

On behalf of Citizens for Carlyle Parks, Shannon Petrea presented two checks to the city. The first was in the amount of \$5,000 to support summer camp programs and the second was in the amount of \$15,000 for the Maple Hill pavilion project. She added that they appreciate all of the support they get from the city. Mayor Smith thanked the committee for all they have done.

Mayor Smith thanked JoAnn for all of the work she did this past weekend. Alderman Johnson thanked city workers who came out and helped. She added that the Corp had the logistics down, and it really paid off. JoAnn noted that there were a lot of expenses, but any profit will be used for a project in the community.

JoAnn presented information on the prevailing wage ordinance.

A motion was made by Alderman Kent Newkirk to approve the Prevailing Wage Ordinance as presented. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Eri Nordike, and Kent Newkirk; nay – none.

Item #16 (Health Insurance Renewal) was tabled.

A motion was made by Alderman Don Perez to enter into Executive Session to discuss compensation. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Don Perez, Scott

Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Eric Nordike, Kent Newkirk, and Brenda Johnson; nay – none.

The Council entered into Executive Session at 7:26 p.m.

The Council returned to Open Session at 7:49 p.m.

Alderman Weh reported that the Employee Concerns Committee recommended a 4-year contract for Mark Pingsterhaus as Chief of Police retroactive to February 1, 2017, with raises of \$2,000 the first year, \$2,000 the second year, \$2,500 the third year, and \$2,500 the fourth year.

A motion was made by Alderman Kent Newkirk to approve the 4-year contract with Mark Pingsterhaus as presented. The motion was seconded by Alderman Jeff Taylor and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

Alderman Weh then presented the proposed 4-year contract with City Administrator JoAnn Hollenkamp. The Employee Concerns Committee recommended a raise of \$4,000 each of the 4 years effective June 17, 2017, with the 4<sup>th</sup> year beginning April 1, 2020.

A motion was made by Alderman Kent Newkirk to approve the contract with City Administrator JoAnn Hollenkamp as presented. The motion was seconded by Alderman Jeff Taylor and approved by the following roll call vote: Aye – Jeff Taylor, Jason Edwards, Eric Nordike, Kent Newkirk, Scott Diekemper, and Jeremy Weh; nay – Brenda Johnson and Don Perez.

With no further business, a motion to adjourn was made by Alderman Kent Newkirk and seconded by Alderman Don Perez. The motion was unanimously approved by voice vote, and the meeting adjourned at 7:50 p.m.

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(Mayor)

ATTEST:

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(City Clerk)

CARLYLE CITY COUNCIL  
Regular Meeting  
Monday, June 26, 2017

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Judy Smith on Monday, June 26, 2017, in the Maddux Community Room at Case-Halstead Library.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards. Alderman Eric Nordike was absent.

City employees present: Joe Behrman, Larry Peppenhorst, Keith Housewright, Mark Pingsterhaus, Andy Wennerstrom, Andy Brackett, Rita Jurgensmeyer and Joe Heiligenstein.

Others present: Eugene VanDorn, Frank Smith, Barb Guebert, Mark Hodapp, David Koch and Bill Leith

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Don Perez to approve minutes from June 12, 2017, as presented. The motion was seconded by Alderman Scott Diekemper and unanimously approved by roll call vote. Voting Aye: Kent Newkirk, Brenda Johnson, Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards. Voting Nay: None.

A motion was made by Alderman Jason Edwards to approve transfers from General Fund fund 1 to fund 3 Street & Alley for \$25,000.00, fund 4 Police Department for \$65,000.00, fund 11 Economic Development for \$10,000.00, fund 16 Retirement for \$25,000.00, fund 17 Parks for \$15,000.00, fund 18- Playground for \$25,000.00, fund 19 Social Security for \$30,000.00, fund 20 Library for \$15,000.00 and fund 22 Pool House Loan for \$15,000.00, totaling \$225,000.00. It was seconded by Alderman Kent Newkirk and approved unanimously by roll call vote. Voting Aye: Brenda Johnson, Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards and Kent Newkirk. Voting Nay: None.

A motion was made by Alderman Jason Edwards to approve claims as presented. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards, Kent Newkirk, Brenda Johnson. Voting Nay – None.

Alderman Taylor said that he had been approached by a sponsor for a festival next year.

Keith Housewright reported that the library summer reading program is going well and that on July 8<sup>th</sup> they will be celebrating Eckstein Case's 159<sup>th</sup> birthday. They will be having cake and punch outside at 10:00 a.m. He also reported that the library will be hosting radio personality Bill Clevelen on September 14<sup>th</sup>.

Larry Peppenhorst reported that they started oiling today and will be oiling through Friday. He also informed the mayor and city council that he will be retiring three months from today and was wondering if they have anyone in mind to replace him. He said it is too late to train someone. Mayor Smith said that they have plans on the table and she will be discussing them with him.

Joe Behrman reported that they are putting in the sewer line to the new park restroom.

Andy Brackett reported that there is a softball tournament scheduled for this weekend.

Mayor Smith said that a new business has opened in town. It is called Mama Bears and it is located across from the post office. She also reported that the fireworks at the lake is on July 1<sup>st</sup>.

Mayor Smith said that she would like to reappoint Darren Tracy to the Library Board. Don Perez made a motion to reappoint Darren Tracy to the Library Board. The motion was seconded by Kent Newkirk and approved unanimously by voice vote. Voting Aye: Don

Perez, Jeff Taylor, Jeremy Weh, Jason Edwards, Kent Newkirk, Brenda Johnson and Scott Diekemper. Voting Nay: None.

Mayor Smith said that she would like to reappoint Dr. Frank Buckingham to the Library Board. Jeremy Weh made a motion to reappoint Dr. Frank Buckingham to the Library Board. It was seconded by Scott Diekemper. Voting Aye: Jeff Taylor, Jeremy Weh, Jason Edwards, Kent Newkirk, Brenda Johnson, Scott Diekemper and Don Perez. Voting Nay: None.

Alderman Jeremy Weh stated that the Employee Concerns Committee along with the Water Committee interviewed several people for the Water Plant Operator, 3-11 shift, and they have chosen Steve Kerwin to fill the position. Jeremy Weh made a motion to hire Steve Kerwin for the 3 - 11 shift water plant operator. It was seconded by Jeff Taylor and approved unanimously by roll call vote. Voting Aye: Jason Edwards, Kent Newkirk, Brenda Johnson, Scott Diekemper, Don Perez, Jeff Taylor and Jeremy Weh. Voting Nay: None.

Item 14 - New Hire - Lauren Nicolson was tabled by Mayor Smith until they can get more information.

Rita Jurgensmeyer explained the health insurance renewal quote from Einstein Consulting. Aetna offered a partial self-insured plan at significant savings. The premium for employees will drop from \$552.43 to \$330.00 per month. The deductible will increase from \$500.00 to \$3,500.00, but the employee will only be responsible for \$500.00. The City will pay the rest. A motion was made by Kent Newkirk and seconded by Don Perez to approve the health insurance renewal. The motion was approved unanimously by roll call vote. Voting Aye: Jason Edwards, Kent Newkirk, Brenda Johnson, Scott Diekemper, Don Perez, Jeff Taylor and Jeremy Weh. Voting No: None.

City Attorney Joe Heiligenstein explained the variance request from Stephanie Williams at 1281 13<sup>th</sup> Street to construct a pool building that requires a four-foot setback. The Zoning Board approved the request and recommended to the city council that the variance be granted. A motion was made by Don Perez and seconded by Jeremy Weh to approve the variance for 1281 13<sup>th</sup> Street. The motion was unanimously approved by voice vote.

At 7:12 p.m. a motion to adjourn was made by Kent Newkirk and seconded by Don Perez. The motion was unanimously approved by voice vote.

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(Mayor)

ATTEST:

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(City Clerk)

CARLYLE CITY COUNCIL  
Budget Hearing  
Monday, July 10, 2017

The budget hearing was called to order at 6:45 p.m. by Mayor Judy Smith on Monday, July 10, 2017, in the Maddux Community Room at Case-Halstead Library.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Scott Diekemper, Don Perez, Jason Edwards and Eric Nordike. Alderman Jeff Taylor and Jeremy Weh arrived at 6:49 p.m.

City employees present: Mark Pingsterhaus, Rita Jurgensmeyer, JoAnn Hollenkamp, and Joe Heiligenstein.

Others present: Eugene VanDorn and Mark Hodapp,

JoAnn Hollenkamp said that they would be tabling agenda item #15 Appropriation Ordinance because the City will have a new fund due to the health insurance partial self-insured plan that they have approved. The money to start this fund and account will be transferred from the General Fund Checking Account.

She also said that the \$15,000 donation from the Carlyle Citizens for Carlyle Parks for the pavilion at the Grade School Park appears in the revenues in Fund 17 but not the expenditures.

Gene VanDorn asked about repairs to the streets at the Fish Hatchery subdivision.

JoAnn told him that \$25,000 was budgeted in Non-Home Rule Sales Tax and \$25,000.00 was also budgeted in Non-Home Rule Sales Tax – Street & Alley. \$30,000.00 is budgeted in Fund 3 other improvements.

Alderman Jason Edwards, chairman of the finance committee, said that it is up to the street & alley committee to come up with a plan.

At 6:50 p.m. a motion to adjourn was made by Alderman Jason Edwards and seconded by Alderman Don Perez. The motion was unanimously approved by voice vote.

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(Mayor)

ATTEST:

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(City Clerk)

CARLYLE CITY COUNCIL  
Regular Meeting  
Monday, July 10, 2017

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Judy Smith on Monday, July 10, 2017, in the Maddux Community Room at Case-Halstead Library.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards and Eric Nordike.

City employees present: Larry Peppenhorst, Mark Pingsterhaus, Andy Wennerstrom, Andy Brackett, Rita Jurgensmeyer, Jeff Miller, John Hodapp, JoAnn Hollenkamp, Danny Brammeier, Chad Holthaus and Joe Heiligenstein.

Others present: Eugene VanDorn, Mark Hodapp, Shannon Petrea, Tony Petrea, Chad Hunt, Jennifer Carpenter, Tina Henson, Travis Henson and Kelly Ross.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Don Perez to approve minutes from June 26, 2017, as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by roll call vote. Voting Aye: Kent Newkirk, Brenda Johnson, Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards and Eric Nordike. Voting Nay: None.

A motion was made by Alderman Jason Edwards to approve the June Treasurer's Report. It was seconded by Alderman Scott Diekemper and approved unanimously by roll call vote. Voting Aye: Brenda Johnson, Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards, Eric Nordike and Kent Newkirk. Voting Nay: None.

A motion was made by Alderman Jason Edwards to approve claims as presented. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson. Voting Nay – None.

Alderman Brenda Johnson reported that the library will be having Clinton County Queen Madeline to host a story hour. There will be a program for the summer reading kids to paint t-shirts which they will be wearing in the Clinton County Fair Parade. They will also be showing the moving Teenage Mutant Ninja Turtles.

Larry Peppenhorst reported that oiling is 70% finished and that they will finish up on August 24<sup>th</sup>. They are currently working on striping and painting curbs.

John Hodapp reported that they will be doing the IMEA surge test.

Andy Brackett reported that the obstacle course for the pool has brought in an increase to the pool attendance.

Jeff Miller reported that the softball tournament last weekend went well and that they have started putting metal on the pavilions.

In public comments Danny Brammeier approached the mayor and council concerning Larry Peppenhorst's retirement. He asked the mayor and council to consider him for Larry Peppenhorst's replacement.

Tony Petrea and Chad Hunt from the Bird Dog Mafia presented a donation of \$525.00 to Mayor Smith for the dog park.

Mayor Smith asked for a motion to appoint Jenny Beckmann Carpenter to the zoning board.

A motion was made by Alderman Don Perez and was seconded by Alderman Scott Diekemper. The motion was unanimously approved by roll call vote. Voting Aye: Don

Perez, Jeff Taylor, Jeremy Weh, Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson and Scott Diekemper.

Alderman Kent Newkirk made a motion to approve the ordinance for the variance at 1281 13<sup>th</sup> Street. This was approved at the June 26, 2017 meeting but an ordinance had not been prepared. Alderman Don Perez seconded the motion which was approved unanimously by roll call vote. Voting Aye: Jeff Taylor, Jeremy Weh, Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson, Scott Diekemper and Don Perez. Voting Nay: None

Agenda Item #15 – FY 18 Budget Appropriation was tabled due to the changes discussed at the Public Hearing.

JoAnn Hollenkamp explained that the City Progress Committee would like to hang banners on the poles to advertise city events. Organizations can purchase banners and the city would hang them at no charge. The City would go out for bids for the banners so that they would all be uniform. The low bidder would get the contract for a year or two. JoAnn is looking for a motion now to purchase the brackets from the Beckemeyer-Wade Fire District for \$15.00 each and to purchase up to 50 brackets. The motion was made by Alderman Brenda Johnson and seconded by Alderman Jeff Taylor. It was unanimously approved by roll call vote. Voting Aye: Jeremy Weh, Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson, Scott Diekemper, Don Perez and Jeff Taylor. Voting Nay: None

Agenda Item 17 – Coupon Booklets was tabled.

A motion was made by Alderman Kent Newkirk and seconded by Alderman Scott Diekemper to approve the final payment to Haier Plumbing for \$19,189.37. This is for the Franklin and Washington Street Sewer Replacement. It was unanimously approved by roll call vote. Voting Aye: Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson, Scott Diekemper, Don Perez, Jeff Taylor and Jeremy Weh. Voting Nay: None.

JoAnn Hollenkamp explained that the Consent of Assignment to Carlyle Realty LLC for Mariner's Village is a lease transfer that the council has already approved. Joe Heiligenstein explained some language changes in the current document. Alderman Brenda Johnson made a motion to approve the Consent of Assignment to Carlyle Realty LLC for Mariner's Village. The motion was seconded by Alderman Don Perez. It was unanimously approved by roll call vote. Voting Aye: Eric Nordike, Kent Newkirk, Brenda Johnson, Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh and Jason Edwards. Voting Nay: None.

Joe Heiligenstein went on to explain the Consent Agreement for Carlyle Realty LLC and First National Bank. The council has previously approved this sort of agreement. Alderman Brenda Johnson made the motion to approve the Consent Agreement for Carlyle Realty LLC and First National Bank. Alderman Jeff Taylor seconded the motion. The motion was unanimously approved by roll call vote. Voting Aye: Kent Newkirk, Brenda Johnson, Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards and Eric Nordike. Voting Nay: None.

At 7:19 p.m. Alderman Don Perez made a motion to enter executive session to discuss personnel. It was seconded by Alderman Scott Diekemper and approved unanimously by roll call vote. Voting Aye: Brenda Johnson, Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards, Eric Nordike and Kent Newkirk. Voting Nay: None.

At 7:52 the City Council returned to open session.

Alderman Kent Newkirk made a motion to appoint John Hodapp to assist, at no cost, Larry Peppenhorst in the Street and Alley Department until Larry's retirement. After Larry's retirement John will then take the temporary position of Street & Alley Department Head at the rate of \$3.00 per hour. The motion was seconded by Alderman Don Perez. It was approved unanimously by roll call vote. Voting Aye: Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson and Scott Diekemper. Voting Nay: None.

At 7:54 p.m. a motion to adjourn was made by Kent Newkirk and seconded by Don Perez.  
The motion was unanimously approved by voice vote.

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(Mayor)

ATTEST:

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(City Clerk)

CARLYLE CITY COUNCIL  
Regular Meeting  
Monday, July 24, 2017

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Judy Smith on Monday, July 24, 2017, in the Maddux Community Room at Case-Halstead Library.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Eric Nordike.

City employees present: JoAnn Hollenkamp, Mark Pingsterhaus, John Hodapp, Joe Berhman, Andy Brackett, Andy Wennerstrom, Larry Peppenhorst, and Jeff Miller

Others present: Henry Hollenkamp, David Koch, Eugene Van Dorn, Mike Essington, and Kelly Ross.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Don Perez to approve minutes from July 10, 2017, as presented. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Eric Nordike, and Kent Newkirk; nay – none.

A motion was made by Alderman Jason Edwards to approve transfers of \$35,000 to Street & Alley, \$60,000 to Police, \$20,000 to Parks, \$15,000 to Playground, and \$25,000 to Library for a total of \$155,000. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Eric Nordike, Kent Newkirk, and Brenda Johnson; nay – none.

A motion was made by Alderman Jason Edwards to approve claims as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

Alderman Edwards presented a request from John Hodapp for the purchase of a Tesco Meter Station. The cost from Fletcher-Reinhardt is \$3,250. John explained how it will be used.

A motion was made by Alderman Jeremy Weh to approve \$3,250 for the purchase of a meter station from Fletcher-Reinhardt as requested. The motion was seconded by Alderman Jeff Taylor and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

Alderman Johnson reported that the library is raising funds for the language program. It will cost about \$5,000. She also reported that the summer reading program went well.

Larry Peppenhorst reported that the streets are striped and curbs are painted. They have also been dealing with a drainage issue at Tractor Supply.

Jeff Miller reported that they are working on pavilions at the park and the bathroom is about 85% complete.

John Hodapp reported that the new AMI meters should arrive this week.

Mayor Smith reported the following:

They will be oiling and chipping on August 14, 2017.

Executive Session minutes are available for review and they will vote on them at the August 14 meeting.

Siever Brothers celebrated their 100<sup>th</sup> anniversary this past weekend.

The FY18 Budget Appropriation was presented for approval.

A motion was made by Alderman Jason Edwards to approve the FY18 Budget Appropriation as presented. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jeremy Weh; nay – none.

JoAnn Hollenkamp explained that they need to get the paperwork going for the water project loan, so they need to pass an ordinance for that project. The Council was asked to pass a debt ordinance in the amount of \$3 million. They don't anticipate it being that high, but they want to make sure that the cost is covered.

A motion was made by Alderman Kent Newkirk to approve the Water Project Ordinance as requested. The motion was seconded by Alderman Jeff Taylor and unanimously approved by the following roll call vote: Aye – Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

JoAnn told the Council that it has come to her attention that the city does not issue a license for raffles. She said they have always had an ordinance, but there is no fee and no license issued. She is asking the Council to require an application for raffles with a fee of \$25.

A motion was made by Alderman Kent Newkirk to approve the raffle application ordinance as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Eric Nordike, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Jason Edwards; nay – none.

JoAnn Hollenkamp told the Council that the City Progress Committee discussed billboard advertisement for the city. She noted that it has been in the budget for the last 2-3 years, but nothing has been done. The Council was asked to consider a contract for the billboard located in Trenton visible when coming towards Carlyle for a cost of \$6,400. They would still have enough left in the budget for another billboard in a different location. The artwork can be changed throughout the year to showcase different events.

A motion was made by Alderman Jeff Taylor and seconded by Alderman Brenda Johnson to approve \$6,400 for rental of the billboard at Trenton as presented. Alderman Perez asked about the length of the commitment. He was told it would be for one year. The motion on the floor was unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Eric Nordike; nay – none.

JoAnn told the Council that they have had some situations with people not being sure about where their property line is when they want to put something up, and it could cause some problems in the future. This could put a burden on citizens who might have to pay \$1,000 for a survey to put up a \$250 storage shed when pins can not be located, but not doing a survey could cause problems later. JoAnn asked for direction on dealing with this problem. Alderman Newkirk recommended requiring a survey if it is a permanent structure. Alderman Taylor asked what they would do if someone gets a survey now and discovers their neighbor is on their property. He was told it would be a civil matter. There was discussion. Mayor Smith said she can think of several situations where there was dispute about property lines. There was discussion about pools that are deeper than 3 feet without fences. Mayor Smith asked the City Progress Committee to set up guidelines. Alderman Johnson suggested having the Zoning Board work with them. JoAnn said she can print out ordinances used by other communities.

The Council discussed restrictions for pools. JoAnn stated that the pool ordinance states that you must have a fence if the pool is deeper than 2 feet. This would include the temporary/portable pools from Wal-Mart. It also says they are allowed in rear and side yards, but many cities do not allow them in side yards. The location of the pool must also meet zoning set-backs. Mayor Smith said she knows of 7 pools in her neighborhood that are more than 2 feet deep and are not fenced in. Alderman Johnson said she thinks violations need to be addressed. It was decided that the Mayor and aldermen will drive through town and look for violations. A letter will be issued to all who are not in compliance with the ordinance. JoAnn stated that the ordinance calls for a fine of \$75 for each day of the violation. It was decided that residents will be given 10 days from the time the letter is issued before they are fined.

A motion was made by Alderman Jason Edwards to enforce the current pool ordinance allowing a 10-day grace period after the violation letter is issued before they begin the daily fine. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Eric Nordike, and Kent Newkirk; nay – none.

Andy Brackett asked for permission to advertise for soccer refs. He said he currently has 5, but he needs a couple more.

A motion was made by Alderman Don Perez to allow Andy Brackett to advertise for soccer refs. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Eric Nordike, Kent Newkirk, and Brenda Johnson; nay – none.

A motion was made by Alderman Don Perez to enter into Executive Session to discuss personnel. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

The Council entered into Executive Session at 7:32 p.m.

The Council returned to Open Session at 7:58 p.m.

A motion was made by Alderman Don Perez to hire Lauren Nicolson as a part-time temporary worker with no IMRF benefits at \$8.50 per hour. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jeremy Weh; nay – none.

With no further business, a motion to adjourn was made by Alderman Kent Newkirk and seconded by Alderman Don Perez. The motion was unanimously approved by voice vote, and the meeting adjourned at 7:59 p.m.

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(Mayor)

ATTEST:

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(City Clerk)

CARLYLE CITY COUNCIL  
Regular Meeting  
Monday, August 14, 2017

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Judy Smith on Monday, August 14, 2017, in the Case Halstead Maddux Community Room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Eric Nordike.

City employees present: John Hodapp, Joe Behrman, Larry Peppenhorst, Mark Pingsterhaus, JoAnn Hollenkamp, Andy Brackett, Andy Wennerstrom, Joe Heiligenstein, Jeff Miller, Keith Housewright, and Chad Holthaus.

Others present: Make Hodapp, Eugene Van Dorn, Henry Hollenkamp, Carolyn Sue Jones, John Jones, David Koch, and Barb Guebert.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Don Perez to approve minutes from July 24, 2017, as presented. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Eric Nordike; nay – none.

A motion was made by Alderman Jason Edwards to approve the Treasurer's Report as presented. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Eric Nordike, and Kent Newkirk; nay – none.

A motion was made by Alderman Jason Edwards to accept claims as presented. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Eric Nordike, Kent Newkirk, and Brenda Johnson; nay – none.

Larry Peppenhorst reported that they started cleaning ditches and they have finished the oiling and chipping. He also noted that the fall clean-up week is September 20-23.

Keith Housewright reported that they do not have any more solar eclipse viewing glasses left. He also reported that there will be a program on Tuesday, August 15, with information on what to look for during the solar eclipse and how to do it safely. The first 80 people to show up for that program will receive a free pair of viewing glasses. There will be an art show at the library on August 19 to showcase local artists.

Mayor Smith said Representative John Cavaletto sent the city a copy of the state resolution that was presented at the lake.

Andy Brackett reported that they will be hosting a slow pitch softball tournament on September 30 and October 1. The entry fee is \$125 per team, and they hope to make this an annual event. Anyone who wants to sign up for the tournament or help out can contact Andy.

Mayor Smith asked the Council to approve Chris Cox to replace Kim Wilkerson on the library board. Barb Guebert noted that they contacted several people, and they feel Chris will be a great addition to the board.

A motion was made by Alderman Jeremy Weh to accept the appointment of Chris Cox to the Library Board to replace Kim Wilkerson. The motion was seconded by

Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

Barb noted that Kim Wilkerson resigned because she is moving and Kim Stamps resigned because she is going back to school. Whitney Luebbers was selected to replace Kim Stamps.

A motion was made by Alderman Brenda Johnson to approve the appointment of Whitney Luebbers to replace Kim Stamps on the Library Board. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

Mayor Smith asked the Council to approve closing 11<sup>th</sup> Street north of Franklin Street to the alley from 9 a.m. until 6 p.m. on October 8, 2017, for the Historical Society Fall Festival. John Hodapp said there will be pie, vendors, a small art show, and a band. JoAnn added that this is a fund raising event.

A motion was made by Alderman Brenda Johnson to approve closing 11<sup>th</sup> Street north of Franklin to the alley on October 8, 2017, as requested. The motion was seconded by Alderman Jason Edwards and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jeremy Weh; nay – none.

Mayor Smith asked the Council to approve closing 6<sup>th</sup> Street between Franklin and Fairfax on October 13, 2017, from 5 p.m. until 10 p.m. for a movie showing at the library.

A motion was made by Alderman Don Perez to approve closing 6<sup>th</sup> Street between Franklin and Fairfax on October 13, 2017, as requested. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

The Council was asked to approve an ordinance for a no parking sign on Gateway Avenue. Attorney Heiligenstein noted that the ordinance lists it as Gateway Drive under location, and it needs to be changed to Avenue. If they approve the ordinance, it should be approved as amended. There was discussion about whether it is actually Drive or Avenue. It was decided that it is Avenue.

A motion was made by Alderman Brenda Johnson to approve the ordinance to put up a no parking sign on Gateway Avenue as amended. The motion was seconded by Alderman Jeff Taylor and unanimously approved by the following roll call vote: Aye – Eric Nordike, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Jason Edwards; nay – none.

The Council was asked to consider an ordinance for stop signs at Clinton Street and 14<sup>th</sup> Street. Chief Pingsterhaus said he has had several complaints about 14<sup>th</sup> Street, and this will help slow down traffic.

A motion was made by Alderman Jeff Taylor to approve an ordinance for stop signs at 14<sup>th</sup> Street and Clinton Street as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Eric Nordike; nay – none.

Alderman Nordike reported that they took bids for pole banners, and the cheapest supplier was Print Crazee. JoAnn added that the reason for this is to have the same size and design on all of the poles. Anyone wanting to hang a banner would have to use the approved vendor.

A motion was made by Alderman Jason Edwards and seconded by Alderman Jeff Taylor to approve Print Crazee as an approved vendor for pole banners. There was discussion about the length of time for the approval. It was decided that there will not be a set limit of time. The motion on the floor was unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Eric Nordike, and Kent Newkirk; nay – none.

Mayor Smith asked the Council to consider seeking bids for the ½ ton pick up truck from the Electric Department.

A motion was made by Alderman Jeremy Weh to seek bids for the ½ ton pick up truck from the Electric Department as requested. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Eric Nordike, Kent Newkirk, and Brenda Johnson; nay – none.

John Hodapp told the Council that he had a lineman resign, and he asked for permission to post in-house and in the newspaper.

A motion was made by Alderman Don Perez to approve posting and advertising for an apprentice lineman as requested. The motion was seconded by Alderman Jeff Taylor and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

JoAnn Hollenkamp explained her plan for the Council to go paperless. Each Councilman would have a Surface Pro to view city code, packets, documents, minutes, and agendas. They would also be able to view their e-mail. She noted that a lot of cities have gone to Board Docs, but it is expensive. She added that this plan is in the budget, but they would probably go over the budgeted amount if they go with Board Docs. The estimated cost is \$18,000, but it will save a ton of money on copies and ink. Alderman Taylor asked if the supervisors would also use this. JoAnn said that is not affordable at this time.

A motion was made by Alderman Jeff Taylor to approve up to \$19,000 for Microsoft Tablets and Board Docs. The motion was seconded by Alderman Jason Edwards and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

A motion was made by Alderman Don Perez to enter into Executive Session to review Executive Session Minutes and discuss personnel. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jeremy Weh; nay – none.

The Council entered into Executive Session at 7:30 p.m.

The Council returned to Open Session at 7:45 p.m.

A motion was made by Alderman Don Perez to open Executive Session Minutes from December 22, 2014; January 12, 2015; February 9, 2015; April 13, 2015; May 11, 2015; May 26, 2015; and March 14, 2016. The motion was seconded by Alderman Jason Edwards and unanimously approved by the following roll call vote: Aye – Eric Nordike, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Jason Edwards; nay – none.

With no further business, a motion to adjourn was made by Alderman Kent Newkirk and seconded by Alderman Don Perez. The motion was unanimously approved by voice vote and the meeting adjourned at 7:47 p.m.

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(Mayor)

ATTEST:

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(City Clerk)

CARLYLE CITY COUNCIL  
Regular Meeting  
Monday, August 28, 2017

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Judy Smith on Monday, August 28, 2017, in the Case Halstead Maddux Community Room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Eric Nordike.

City employees present: Joe Behrman, Larry Peppenhorst, Mark Pingsterhaus, JoAnn Hollenkamp, Andy Brackett, Andy Wennerstrom, Jeff Miller, Keith Housewright, and Rita Jurgensmeyer.

Others present: Make Hodapp, Henry Hollenkamp, Carolyn Sue Jones, John Jones, Barb Guebert, Tom Guebert, Kim Stamps, Jane Bullock, Eugene VanDorn and Kelly Ross.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Don Perez to approve minutes from August 14, 2017, as presented. The motion was seconded by Alderman Jeff Taylor and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards, and Eric Nordike; nay – none.

A motion was made by Alderman Jason Edwards to approve the transfers from the General Fund of \$30,000.00 to Street and Alley, \$40,000.00 to Police, \$45,000.00 to Parks and \$50,000.00 to Playground, for a total of \$165,000.00. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards, Eric Nordike, and Kent Newkirk; nay – none.

A motion was made by Alderman Jason Edwards to accept claims as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards, Eric Nordike, Kent Newkirk, and Brenda Johnson; nay – none.

Alderman Jeff Taylor commented that while Sergeant Andy Brethorst was on duty he saw a log laying on the road and he pulled it off to the side. They didn't need to call anyone out. Alderman Taylor thanked Sergeant Brethorst for thinking of the citizen's safety.

Barb Guebert reported for the Library Board that it is Miss Maddux's birthday this weekend. She also said that she will be opening the next Library Board meeting and then handing it over to the new Library Board President Frank Buckingham. Mayor Judy Smith thanked Barb for her years of service

Chief Mark Pingsterhaus reported that part time officer Alex Carson has graduated from the police academy. He was runner up for the highest GPA and he also won the best overall physical fitness award.

Park Director Andy Brackett reported that soccer had started this weekend and that basketball registration has begun. He also said that he received a call from the playground equipment provider that the Lincoln Park District was looking to get rid of their skate board park equipment. Andy looked at it and it is in very good shape. They will be installing it at the water tower park.

Jeff Miller reported that the new park restrooms are open and that they will be pouring the last part of the sidewalk.

Mayor Judy Smith commented that the city-wide garage sale is September 14 – 16 and that the clean-up week is September 20-23.

Librarian Keith Housewright reported that he was at a metro-east public library director's meeting and that the comment was made that the Case Halstead Library and the Belleville Library were the last two libraries to receive the building grant. He congratulated the library board for having the foresight to apply for the grant. He also said that he received many compliments on the library and the City of Carlyle.

Mayor Smith explained that Barb Guebert's term was up July 1, 2015 and that she had not been reappointed. Mayor Smith asked the council for a motion to reappoint Barb Guebert to the Library Board for the term of July 1, 2015 – July 1, 2018. Alderman Don Perez made the motion to reappoint Barb Guebert to the Library Board and it was seconded by Alderman Jeff Taylor. It was unanimously approved by roll call vote. Voting Aye: Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards, Eric Nordike, Kent Newkirk Brenda Johnson and Scott Diekemper. Voting Nay: None.

Mayor Judy Smith asked for a motion for a conditional intent to award water main improvements to Haier Plumbing for \$1,414,129.00. Alderman Kent Newkirk made the motion and it was seconded by Alderman Scott Diekemper. It was approved unanimously by roll call vote. Voting Aye: Jeff Taylor, Jeremy Weh, Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson, Scott Diekemper and Don Perez. Voting Nay: None.

Andy Wennerstrom explained that this will be a water main replacement from the water plant past K & J to the Beckemeyer pump station. Once this is done they will be able to abandon the deteriorating line on Washington Street.

Mayor Judy Smith asked for a motion for Task Order #25 – H. M. & G. Water Main Construction Engineering – Not to exceed \$210,000.00. Alderman Kent Newkirk made the motion and Alderman Jeremy Weh seconded it. It was approved unanimously by roll call vote. Voting Aye: Jeremy Weh, Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson, Scott Diekemper, Don Perez and Jeff Taylor. Voting Nay: None

JoAnn Hollenkamp explained that the next agenda item, Pole Banner Program Vendor Resolution. It was discussed at the last meeting and that the resolution needed to be passed. Alderman Jeremy Weh made a motion to accept the pole banner program vendor resolution and it was seconded by Alderman Jeff Taylor. It was unanimously approved by roll call vote. Voting Aye: Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson, Scott Diekemper, Don Perez, Jeff Taylor and Jeremy Weh. Voting Nay: None.

JoAnn Hollenkamp explained that the next four agenda items are for elected officials participating in IMRF. The city would have to pass a resolution stating that the elected officials work a minimum of 600 hours/year. The committee met and decided that this was not the case so a resolution needs to be approved rescinding participation. Alderman Kent Newkirk made a motion to approve a resolution for termination of participation in IMRF – City Clerk. The motion was seconded by Alderman Don Perez and approved unanimously by roll call vote. Voting Aye: Eric Nordike, Kent Newkirk, Brenda Johnson, Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh and Jason Edwards. Voting Nay: None.

Alderman Kent Newkirk made a motion to pass a resolution for termination of participation in IMRF – Alderman. The motion was seconded Alderman Don Perez and approved unanimously by roll call vote. Voting Aye: Kent Newkirk, Brenda Johnson, Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards and Eric Nordike. Voting Nay: None

Alderman Kent Newkirk made a motion to pass a resolution for termination of participation in IMRF –Treasurer. The motion was seconded by Alderman Don Perez and approved unanimously by roll call vote. Voting Aye: Brenda Johnson, Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards, Eric Nordike and Kent Newkirk. Voting Nay: None

Alderman Kent Newkirk made a motion to pass a resolution for termination of participation in IMRF –Mayor. The motion was seconded by Alderman Don Perez and approved unanimously by roll call vote. Voting Aye: Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards, Eric Nordike, Kent Newkirk and Brenda Johnson. Voting Nay: None.

Alderman Jeff Taylor made a motion to purchase a 2018 Tahoe from K & J Chevrolet for \$37,419.00 for the police department. The motion was seconded by Alderman Jeremy Weh and was unanimously approved by roll call vote. Voting Aye: Don Perez, Jeff Taylor, Jeremy Weh, Eric Nordike, Kent Newkirk, Brenda Johnson and Scott Diekemper. Voting Nay: None. Abstaining: Jason Edwards.

A motion was made by Alderman Don Perez and seconded by Alderman Jeff Taylor to pass an ordinance to sell the existing police vehicle in the open market. The motion was approved unanimously by roll call vote. Voting Aye: Jeff Taylor, Jeremy Weh, Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson, Scott Diekemper and Don Perez. Voting Nay: None. Mayor Smith clarified with Chief Pingsterhaus that is a 2010 Ford Explorer. Chief Pingsterhaus said that there are feelers out from villages wanting to purchase the car and all the equipment. He has spoken with the company that takes care of the radio equipment. He said that the radios are getting outdated and will need to be replaced in the next seven to eight years.

A motion was made to purchase a RU2 Fast Radar Speed Display Trailer by Alderman Jeff Taylor and seconded by Alderman Jeremy Weh. The motion was unanimously approved by roll call vote. Voting Aye: Jeremy Weh, Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson, Scott Diekemper, Don Perez and Jeff Taylor. Voting Nay: None.

A motion was made by Alderman Don Perez and seconded by Alderman Scott Diekemper for the purchase of a 2018 Dodge Ram from Siever Brothers for \$22,500.00 for the electric department. The motion was unanimously approved by roll call vote. Voting Aye: Eric Nordike, Kent Newkirk, Brenda Johnson, Scott Diekemper, Don Perez, Jeff Taylor and Jeremy Weh. Voting Nay: None. Abstaining: Jason Edwards.

Mayor Smith asked for a motion to wrap an electric department dump truck. The work would be done by Print Crazee for \$1,837.84. JoAnn Hollenkamp explained that this is \$1,000.00 cheaper than painting. It is only for the cab of the dump truck. Alderman Jeremy Weh made a motion to have Print Crazee wrap the electric department dump truck for \$1,837.84. The motion was seconded by Alderman Scott Diekemper and approved unanimously. Voting Aye: Eric Nordike, Kent Newkirk, Brenda Johnson, Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh and Jason Edwards. Voting Nay: None.

Alderman Brenda Johnson explained that the EDC Committee met with Dollar General and they recommend that the City sign a TIF Agreement with Dollar General for \$200,000.00 with a 75/25 for the remaining life of the TIF. Alderman Brenda Johnson made the motion to approve the TIF agreement with Dollar General. It was seconded by Alderman Jeremy Weh and approved unanimously by roll call vote. Voting Aye: Kent Newkirk, Brenda Johnson, Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards and Eric Nordike. Voting Nay: None.

Mayor Judy Smith recognized Kim Stamps formally on the Library Board. She thanked her for her years of service.

At 7:20 a motion was made by Alderman Don Perez and seconded by Alderman Scott Diekemper to enter in to Executive Session to discuss property purchase. The motion was approved unanimously by roll call vote. Voting Aye: Brenda Johnson, Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards, Eric Nordike and Kent Newkirk. Voting Nay: None.

At 7:38 the council returned to open session.

With no further business, a motion to adjourn was made by Alderman Kent Newkirk and seconded by Alderman Don Perez. The motion was unanimously approved by roll call vote. Voting Aye: Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson and Scott Diekemper. Voting Nay: None. The meeting adjourned at 7:39 p.m.

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(Mayor)

ATTEST:

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(City Clerk)

CARLYLE CITY COUNCIL  
Regular Meeting  
Monday, September 11, 2017

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Judy Smith on Monday, September 11, 2017, in the Case Halstead Maddux Community Room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Jason Edwards. Eric Nordike arrived at 7:29 p.m.

City employees present: Larry Peppenhorst, Mark Pingsterhaus, JoAnn Hollenkamp, Andy Brackett, Andy Wennerstrom, Jeff Miller, John Hodapp, Joe Heiligenstein and Rita Jurgensmeyer.

Others present: Make Hodapp, Eugene VanDorn, Fred Becker, Sharon Hustedde, Ray Elling, Doris Elling, Kelly Ross and intern Tyler.

The meeting opened with the Pledge of Allegiance and a moment of silence honoring the heroes and victims of 911.

A motion was made by Alderman Don Perez to approve minutes from August 28, 2017, as presented. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh, and Jason Edwards, nay – none.

A motion was made by Alderman Jason Edwards to approve the August 2017 Treasurer's Report. The motion was seconded by Alderman Jeff Taylor and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards, and Kent Newkirk; nay – none.

A motion was made by Alderman Jason Edwards to accept claims as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards, Kent Newkirk, and Brenda Johnson; nay – none.

Alderman Jeff Taylor commented that this week is the city-wide garage sale and if any non-profit organization is looking for a place to hold a BBQ the spot at IGA is open.

Alderman Brenda Johnson reported that Bill Clevlen from Voice 550 will be at the library on September 14<sup>th</sup> at 7:00 p.m. to discuss his book "100 Things To Do In The United States Before You Die". On September 27<sup>th</sup> Melody Arentsen, a local author of the book Mindswept, will be attending the Book Club for discussion and book signing. The library will host a Star Wars Convention on October 13, 2017.

City Attorney Joe Heiligenstein stated that according to the city code any person that wants to speak during the public comments on the agenda must come to City Hall on the Friday before the council meeting to sign up.

Mayor Judy Smith said that the next meeting if anyone wants to speak they will need to go to City Hall on Friday before the meeting. Mayor Smith also commented that the city-wide garage sale is September 14 – 16 and that the clean-up week is September 20-23. It is Sportsmen Weekend at the Fish House this weekend.

Mayor Judy Smith then read a plaque to be presented to the former City Clerk Janine Ehlers who resigned on September 1, 2017. Janine Ehlers was unable to attend the meeting.

Mayor Judy Smith commented on the new gates at the Fish Hatchery Park and commended Kurt Sheathelm on the excellent job he has done creating them.

Fred Becker, auditor from Glass and Shuffett Ltd. explained the FY17 audit. He said that the City has improved over last year and that debt went down \$240,000 and that no new debt has been added. He also explained that the water audit is currently being reviewed by the water districts.

John Hodapp explained that the crank shaft on Unit 1 Worthington engine was damaged and that we cannot replace this unit. We have the Fairbanks engine for emergencies. This engine does not have a muffler on it. Without the muffler, it can only be used in emergencies. He would like to put a muffler on the Fairbanks. John said that it could be installed in approximately five months. We are incurring a penalty from IMEA contract. By installing the muffler, we can cut the penalty in half. If we do nothing with the Fairbanks we could incur up to \$200,000 in penalties. John wants to go ahead and replace Unit 1 also. The insurance is working with him on doing that. There are five municipalities that are interested in parts off the Worthington.

Alderman Don Perez made a motion to install a new muffler on the Fairbanks. The motion was seconded by Alderman Scott Diekemper and approved unanimously by roll call vote. Voting Aye: Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards, Kent Newkirk, Brenda Johnson and Scott Diekemper. Voting Nay: None

John Hodapp added that hopefully by September 25<sup>th</sup> he will have the numbers from B. H. M. & G. to have the muffler installed to present to the council

JoAnn Hollenkamp explained that the Zoning Board met on September 7<sup>th</sup> and unanimously approved the variance request from Diane and Danny Richendollar to allow construction of a shed with a 2' setback on the east side of the property line and a fence on the property line. Alderman Jeremy Weh made a motion to approve the variance request from Diane and Danny Richendollar. The motion was seconded by Jeff Taylor and was approved unanimously by roll call vote. Voting Aye: Jeff Taylor, Jeremy Weh, Jason Edwards, Kent Newkirk, Brenda Johnson, Scott Diekemper and Don Perez. Voting Nay: None

JoAnn Hollenkamp explained the variance request from Abby and Ryan Drake to allow construction of a fence on the east side property line. This request was approved unanimously by the Zoning Board on September 7<sup>th</sup>. Alderman Jeff Taylor made a motion to approve the variance request from Abby and Ryan Drake. The motion was seconded by Alderman Jeremy Weh and approved unanimously by roll call vote. Voting Aye: Jeremy Weh, Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson, Scott Diekemper, Don Perez and Jeff Taylor. Voting Nay: None

Mayor Judy Smith informed the council that City Clerk Janine Ehlers has resigned and that Sharon Hustedde has agreed to take the position of City Clerk. A motion was made by Alderman Don Perez and was seconded by Alderman Kent Newkirk to appoint Sharon Hustedde as City Clerk. The motion was approved unanimously by roll call vote. Voting Aye: Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson, Scott Diekemper, Don Perez, Jeff Taylor and Jeremy Weh. Voting Nay: None.

Mayor Smith then swore Sharon Hustedde in as City Clerk.

JoAnn Hollenkamp explained that we have had situations where we have difficulties getting checks signed by the current four signatories. She talked to Fred Becker about it and it was suggested that they have the other members of the finance committee as signatories on the bank accounts.

Alderman Jeff Taylor made a motion to approve Alderman Kent Newkirk and Alderman Don Perez as signatories on the city accounts. The motion was seconded

by Alderman Jeremy Weh and approved unanimously by roll call vote. Voting Aye: Brenda Johnson, Scott Diekemper, Jeff Taylor, Jeremy Weh, Jason Edwards and Eric Nordike. Voting Nay: None. Abstaining: Kent Newkirk and Don Perez.

At 7:35 a motion was made by Alderman Don Perez and seconded by Alderman Scott Diekemper to enter in to Executive Session to discuss personnel. The motion was approved unanimously by roll call vote. Voting Aye: Brenda Johnson, Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards, Eric Nordike and Kent Newkirk. Voting Nay: None.

The previous motion was rescinded and Mayor Judy Smith asked for a motion to go into executive session to discuss hiring two apprentice lineman as opposed to hiring one. Alderman Don Perez made that motion and it was seconded by Alderman Scott Diekemper. The motion was approved unanimously by roll call vote. Voting Aye: Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards, Eric Nordike, Kent Newkirk and Brenda Johnson. Voting Nay: None.

At 7:43 the council returned to open session.

A motion was made by Alderman Jeremy Weh and seconded by Alderman Scott Diekemper to hire Jacob Speiser and Brandon Johnson as apprentice lineman. The motion was unanimously approved by roll call vote. Voting Aye: Jeff Taylor, Jeremy Weh, Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson, Scott Diekemper and Don Perez. Voting Nay: None.

With no further business, at 7:45 a motion to adjourn was made by Alderman Don Perez and seconded by Alderman Kent Newkirk. The motion was unanimously approved by roll call vote. Voting Aye: Jeremy Weh, Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson, Scott Diekemper, Don Perez and Jeff Taylor. Voting Nay: None.

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(Mayor)

ATTEST:

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(City Clerk)

CARLYLE CITY COUNCIL

Regular Meeting

Monday, September 25, 2017

The meeting of the Carlyle City Council was called to order at 7:00 p.m. by City Clerk Sharon Hustedde on Monday, September 25, 2017, in the Case Halstead Maddux Community Room.

JoAnn Hollenkamp informed the council that Mayor Judy Smith was unable to attend the meeting and therefore we need a motion to elect a temporary chair for tonight.

A motion was made by Alderman Jeremy Weh to elect Alderman Jason Edwards as temporary chair for tonight. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Scott Diekemper, Jeff Taylor, Jeremy Weh, Eric Nordike and Kent Newkirk. Voting Nay: None. Abstaining: Jason Edwards.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Scott Diekemper, Jeff Taylor, Jeremy Weh, Jason Edwards and Eric Nordike. Don Perez was absent.

Others present: Mark Hodapp, Ray and Doris Elling, Brad and William Hoffman, Eugene and Jean VanDorn, Bob Kell, David Laws, Brian and Melodi Arentsen and Dave Koch.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Scott Diekemper to approve the minutes from September 11, 2017, as presented. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote. Aye – Kent Newkirk, Brenda Johnson, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards and Eric Nordike; nay – none.

A motion was made by Temporary Chairman Jason Edwards to approve the transfers. The motion was seconded by Jeremy Weh and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeff Taylor, Jeremy Weh, Jason Edwards, Eric Nordike, Kent Newkirk and Brenda Johnson; nay – none.

A motion was made by Temporary Chairman Jason Edwards to accept the claims as presented. The motion was seconded by Scott Diekemper and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Jeremy Wey, Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson and Scott Diekemper; nay – none.

Alderman Brenda Johnson reported on behalf of the Library. They now have a new Children's Assistant, Chelsey (Berry) Hanke. The first Friday of every month through the spring they will be having a movie. Also Dr. Dan Yezbick, Professor with St. Louis Community College, will be speaking at the Star Wars Convention on October 13, 2017.

Superintendent of Street and Alley, Larry Peppenhorst, reported they had started the sidewalk grinding program and it's going very well. Larry stated that tomorrow is his last day of service with the City and wanted to thank all the Alderman and Mayors, past and present, for the opportunity to work for the City 28 plus years. Temporary Chairman Jason Edwards thanked Larry for his service and said that he had been a good employee and congratulations on his retirement.

Superintendent of Utilities, John Hodapp, reported that he had put a packet in the Alderman boxes about the time line for replacing the Unit #11 and the Fairbanks. All the new numbers for the new muffler have not come in yet. Hopefully they will be in next week.

Superintendent of Parks, Andy Brackett, reported there is a Slow Pitch Softball Tournament out at the City Park this weekend.

Temporary Chairman Jason Edwards reported under the Mayor's Comments that Mayor Judy Smith wanted the Aldermen to review the City Code Section 1-1-1 through 1-1-24 for the next meeting. If anyone would have any recommendations. The City is beginning a ditch cleaning program. They will be coming up with a form to have the residents sign if we need to cross their property to get to a ditch that needs to be cleaned out. Flushing fire hydrants will begin October 10th. Business Trick or Treat will be October 31<sup>st</sup> from 3pm – 5pm (look for orange ghost in the business window) Kids 12 and under. Regular Trick or Treat will be October 31<sup>st</sup> from 6p.m – 8pm (Kids 12 and under).

Temporary Chairman Jason Edwards also wanted to Congratulate Tucker Electric celebrating 40 years of Business. He also wanted to congratulate Tractor Supply on their recent grand opening.

Under Public Comments, Jean VanDorn, addressed the Council about the rules for public comments at the Council meetings. She expressed concerns for the citizens not having enough time to dispute the agenda and shutting down public comments. Melodi and Brian Arentsen addressed the Council reporting the group home on Bond Street not having a culvert causing problems with litter and mosquitoes. Chairman, Jason Edwards said he would have Street and Alley look in to this problem. Brad Hoffman, also addressed the Council, stating he lives on Bond Street, and the group home is for four residents and a semi-truck delivers groceries weekly. He said there is increased parking problems and traffic concerns.

A motion was made by Alderman Kent Newkirk to approve the Trunk or Treat – Street Closure Downtown Square in Front of Courthouse – October 31<sup>st</sup> 6-8 p.m. The motion was seconded by Jeff Taylor and unanimously approved by aye vote.

City Clerk, Sharon Hustedde, requested Rita Jurgensmeyer be appointed Deputy City Clerk. A motion was made by Alderman Kent Newkirk and seconded by Alderman Scott Diekemper, to approve the appointment, Roll call vote was taken: Aye: Jeremy Weh, Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson, Scott Diekemper and Jeff Taylor; nay: none.

A motion to approve the Ordinance zoning recommendation - Laws – fence setback was made by Alderman Jeremy Weh and seconded by Alderman Eric Nordike. The motion was unanimously approved by the following roll call vote; Aye: Eric Nordike, Kent Newkirk, Brenda Johnson, Scott Diekemper, Jeff Taylor, Jeremy Weh and Jason Edwards, nay; none.

JoAnn Hollenkamp presented the zoning board meeting. She reported that fences in the past, have been approved, that were built on the property line. The zoning board suggested changing the city code.

A motion was made by Alderman Kent Newkirk and seconded by Alderman Scott Diekemper to approve the extension of project completion date for Hansen Foods (Hardees) until 12-31-18. The motion was approved by roll call vote. Voting Aye: Kent Newkirk, Brenda Johnson, Scott Diekemper, Jeff Taylor, Jeremy Weh, Jason Edwards and Eric Nordike. Voting nay: None.

At 7:40 p.m. a motion was made by Alderman Jeremy Weh and seconded by Alderman Eric Nordike to enter in to executive session to discuss personnel and property purchase. The motion was unanimously approved by roll call vote. Voting Aye: Brenda Johnson, Scott Diekemper, Jeff Taylor, Jeremy Weh, Jason Edwards, Eric Nordike and Kent Newkirk. Voting Nay: None.

At 8:10 p.m. the Council returned to open session.

A motion was made by Alderman Jeremy Wey and seconded by Alderman Jeff Taylor to recommend Cody Smith for permanent hire. Roll call vote was taken: Aye Jeff Taylor, Jeremy Weh, Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson and Scott Diekemper. Voting Nay: None.

With no further business, at 8:15 p.m. a motion was made by Alderman Kent Newkirk and seconded by Alderman Jeff Taylor to adjourn. The motion was unanimously approved by Aye vote. Nay: None.

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(Mayor)

ATTEST:

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(City Clerk)









CARLYLE CITY COUNCIL

Regular Meeting

Monday, October 9, 2017

The meeting of the Carlyle City Council was called to order at 7:00 p.m. by Mayor Judy Smith on Monday, October 9, 2017 in the Case Halstead Maddux Community Room.

The following Aldermen were present: Kent Newkirk, Brenda Johnson, Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards and Eric Nordike.

City Employees present: JoAnn Hollenkamp, Mark Pingsterhaus, John Hodapp, Joe Bierman, Jeff Miller, Andy Brackett, Andy Wennerstrom, Joe Heiligenstein, Chad Holthaus and Sharon Hustedde.

Others present: Mark Hodapp, Bob Kleine, Don Koch and Henry Hollenkamp.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Kent Newkirk and seconded by Alderman Jeremy Weh to approve the minutes of September 11, 2017, as presented. The motion was unanimously approved by roll call vote: Aye – Brenda Johnson, Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards, Eric Nordike and Kent Newkirk. Nay – none.

A motion was made by Alderman Jason Edwards and seconded by Alderman Don Perez to approve the Treasurer's Report for the month ending September 30, 2017. The motion was unanimously approved by roll call vote: Aye - Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards, Eric Nordike, Kent Newkirk and Brenda Johnson. Nay – none.

A motion was made by Alderman Jason Edwards and seconded by Alderman Scott Diekemper to approve the list of Claims. The motion was unanimously approved by roll call vote: Aye – Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson and Scott Diekemper. Nay – none.

A purchase approval requested from Superintendent of Electric, John Hodapp, to enclose the diesel operators room, to put the AMI system in to match what is already there. A motion was made by Alderman Jeremy Weh and seconded by Alderman Jeff Taylor and unanimously approved by roll call vote. Aye – Jeff Taylor, Jeremy Weh, Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson, Scott Diekemper and Don Perez. Nay – none.

Alderman Brenda Johnson reported on behalf of the Library that this weekend, Friday October 13, 2017, is the Star Wars Convention. There will be a speaker, costume party, bouncy houses and at dusk a movie.

Superintendent John Hodapp reported on behalf of the Street and Alley, want to thank Joe Behrman and his group for helping with cleaning of the Railroad ditch, cleaning the brush and debris from 8<sup>th</sup> street to 5<sup>th</sup> street. The leaf vacuuming started today.

Andy Brackett with the park department reported that on Saturday, October 14<sup>th</sup>, is the Pumpkin Patch at the Fish House.

Jeff Miller reported that they are almost finished with the work on Pavilion #4 at the park. They hope to be able to rent it out by this weekend.

Mayor Judy Smith reported that the Street and Alley have started leaf vacuuming and will run from October 9<sup>th</sup> through December 15<sup>th</sup>. The Fish House will be hosting the Crappiethon, Pumpkin Patch and a Taste of Southern Illinois on Saturday October 14<sup>th</sup>. Also at the next Council meeting they will be looking at Ordinances 1-1 through 1-24.

Alderman Jeff Taylor reported receiving two bids on tree removal and the bids were exactly the same amount. They flipped a coin and the bid went to Rensing Tree Service for \$8500.00. A motion was made by Alderman Jeff Taylor and seconded by Alderman Don Perez to approve the bid for \$8500.00 and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson, Scott Diekemper, Don Perez and Jeff Taylor. Nay – none.

A motion was made by Alderman Don Perez and seconded by Alderman Jeremy Weh to approve the Christmas Fireworks Contract with Central States for \$4000.00. The motion was unanimously approved by roll vote: Aye – Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson, Scott Diekemper, Don Perez, Jeff Taylor and Jeremy Weh. Nay: none.

A motion was made by Alderman Kent Newkirk and seconded by Alderman Jeff Taylor to approve the Ordinance (Capital Improvement Fund Budget Commitment). The motion was unanimously approved by roll call vote: Aye – Eric Nordike, Kent Newkirk, Brenda Johnson, Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh and Jason Edwards. Nay – none.

At 7:12 p.m. a motion was made by Alderman Don Perez and seconded by Alderman Jeremy Weh to enter in to Executive Session to discuss personnel. The motion was unanimously approved by roll call vote: Aye – Kent Newkirk, Brenda Johnson, Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards and Eric Nordike. Nay – none.

At 7:25 p.m. the Council returned to open session.

A motion was made by Alderman Jason Edwards and seconded by Alderman Jeremy Weh to promote Tom Schubert to \$13.00 an hour, IMRF, an average of 32 hours a week or less where there is no insurance. The motion was unanimously approved by roll call vote: Aye – Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards, Eric Nordike, Kent Newkirk and Brenda Johnson. Nay - none.

With no further business, at 7:30 p.m. a motion to adjourn was made by Alderman Kent Newkirk and seconded by Don Perez. The motion was approved by unanimous Aye vote. Nay – none.

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Mayor

Attest:

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City Clerk

CARLYLE CITY COUNCIL

Regular Meeting

Monday, October 23, 2017

The meeting of the Carlyle City Council was called to order at 7:00 p.m. by Mayor Judy Smith on Monday, October 23, 2017 in the Case Halstead Maddux Community Room.

The following Aldermen were present: Kent Newkirk, Brenda Johnson, Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards and Eric Nordike.

City Employees present: JoAnn Hollenkamp, Mark Taylor, John Hodapp, Joe Bierman, Jeff Miller, Andy Brackett, Andy Wennerstrom and Sharon Hustedde.

Others present: Liz Dowell, Kelly Ross, Hollie Sensel and Jean VanDorn.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Don Perez and seconded by Alderman Scott Diekemper to approve the minutes of October 9, 2017, as presented. The motion was unanimously approved by roll call vote: Aye - Brenda Johnson, Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards, Eric Nordike and Kent Newkirk. Nay – none.

A motion was made by Alderman Jason Edwards and seconded by Alderman Jeremy to approve the financial transfers. The motion was unanimously approved by roll call vote: Aye – Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards, Eric Nordike, Kent Newkirk and Brenda Johnson. Nay – none.

A motion was made by Alderman Jason Edwards and seconded by Alderman Kent Newkirk to approve the list of claims. The motion was unanimously approved by roll call vote: Aye – Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson and Scott Diekemper. Nay – none.

Alderman Brenda Johnson reported on behalf of the Library thanking the Police Department, Street and Alley Department and Park Staff with the Star Wars Event. There was a very good turnout. On November 3<sup>rd</sup> is the first Friday Family Movie Night. Beauty and the Beast will be the premier movie. Traditions Photography will be taking photos of the children in their costumes. Food, drinks and door prizes will be there, and everything is free.

Superintendent John Hodapp reported on behalf of the Street and Alley working on 6<sup>th</sup> street and the leaf vacuuming began. At the power plant today, they got the permit to do unit #7 from EPA. Waiting on the muffler to come in and have it up and running. Also, John wanted to thank the Park Department staff for help installing the office equipment.

Andy Brackett reported on behalf of park department, stating they had a very good turnout for the Pumpkin Patch. It was held at the Fish House and there were over 140 children. Basketball started this past weekend with 20 teams. It's running very well.

Officer Mark Taylor reported on behalf of the Police Department, that there will be two marked Police Cars out on the evening of Halloween. Mayor Judy Smith commented that the Trick or Treating will be from 6:00 p.m. through 8:00 p.m. October 31, 2017.

Mayor Judy Smith commented on the zoning compliance permits, stating if anyone in the City of Carlyle, has a project they want to do, to please check with City Hall. The problems recently have been with lot lines.

Hollie Sensel, representing the 2017 Crappie Masters Tournament, thanked the City, County and Corps. It was very successful. There were 44 teams. The Crappie Masters asked before they left if we could get them on the books to schedule an event for October 18, 2018. Hollie is requesting \$5000.00 from the City to co-sponsor this event.

A motion was made by Alderman Brenda Johnson and seconded by Alderman Jeremy Weh, to Co-Sponsor the Crappie Masters Tournament, the City providing \$5000.00. The motion was unanimously

approved by roll call vote: Aye – Jeff Taylor, Jeremy Weh, Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson, Scott Diekemper and Don Perez. Nay – none.

A motion was made by Alderman Don Perez and seconded by Alderman Scott Diekemper to waive competitive bidding and to approve the purchase of a new diesel engine – Industrial Diesel Services. The motion was unanimously approved by roll call vote: Aye – Jeremy Weh Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson, Scott Diekemper, Don Perez and Jeff Taylor. Nay – none.

A motion was made by Alderman Jeremy Weh and seconded by Alderman Jeff Taylor to approve the Union Contract with the Carlyle Police Department. The motion was approved by roll call vote: Aye – Jason Edwards, Eric Nordike, Brenda Johnson, Scott Diekemper, Don Perez, Jeff Taylor and Jeremy Weh.

A motion was made by Alderman Jason Edwards and seconded by Alderman Jeff Taylor to approve the Ordinance – Public Comments. The motion was unanimously approved by roll call vote: Eric Nordike, Kent Newkirk, Brenda Johnson, Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh and Jason Edwards. Nay – none.

Mayor Judy Smith reviewed the City Codes 1-1-1 through 1-1-24. Alderman Jason Edwards requested code 1-1-12 (City Clerk) the name be changed to Sharon Hustedde. This was under Administration. The next time they will look at article 2, division 1-2-1 through 1-2-18.

JoAnn Hollenkamp reported that the note books are in and will have them distributed to the Council in the next few weeks.

With no further business, at 7:25 p.m. a motion to adjourn was made by Alderman Don Perez and seconded by Alderman Jeremy Weh. The motion was approved by unanimous Aye vote. Nay – none.

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Mayor

Attest:

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City Clerk

CARLYLE CITY COUNCIL

Regular Meeting

Monday, November 13, 2017

The meeting of the Carlyle City Council was called to order at 7:00 p.m. by Mayor Judy Smith on Monday, November 13, 2017 in the Case Halstead Maddux Community Room.

The following Aldermen were present: Kent Newkirk, Brenda Johnson, Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards and Eric Nordike.

City Employees present: JoAnn Hollenkamp, Chad Holthaus, Mark Pingsterhaus, John Hodapp, Joe Bierman, Jeff Miller, Andy Wennerstrom, Andy Brackett and City Clerk Sharon Hustedde.

Others present: Mark Hodapp, Kelly Ross, Gene VanDorn, Donald Koch, Mike and Blake Essington.

The meeting opened with the Pledge of Allegiance, followed by a moment of silence in honor of the passing of former Mayor Don Taylor.

A motion was made by Alderman Don Perez and seconded by Alderman Scott Diekemper to approve the minutes of October 23, 2017 as presented. The motion was unanimously approved by roll call vote: Aye – Brenda Johnson, Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards, Eric Nordike and Kent Newkirk. Nay – none.

A motion was made by Alderman Jason Edwards and seconded by Alderman Kent Newkirk to approve the list of claims. The motion was unanimously approved by roll call vote: Aye – Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards, Eric Nordike, Kent Newkirk and Brenda Johnson. Nay – none.

A motion was made by Alderman Jason Edwards and seconded by Alderman Scott Diekemper to approve the Treasurer's Report ending October 31, 2017. The motion was unanimously approved by roll call vote: Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson and Scott Diekemper. Nay – none.

Alderman Brenda Johnson representing the Library is asking everyone to check out the display cabinet. The time capsule of the 25<sup>th</sup> Anniversary of the Carlyle Lake has numerous interesting items on display.

Chief of Police, Mark Pingsterhaus, reported that the past Halloween went very well. There were quite a few trick or treaters and no incidents to report.

Superintendent John Hodapp reported that the permits have been sent off for the new diesel. The Street and Alley has gone through the City about five times picking up leaves and now there is more leaves falling and will take more time.

Superintendent Joe Bierman reported a water line break at the Mobil Station.

Superintendent Jeff Miller reported that with the help of the Electric Crew they now have the City Park decorated about 80%. They should finish it this week.

Mayor Judy Smith reported that City Hall will be closed December 22, 2017.

A motion was made by Alderman Jeremy Weh and seconded by Alderman Kent Newkirk to approve \$25.00 gift certificates for City Employees and Board Appointees. The motion was unanimously approved by roll call vote. Aye – Jeff Taylor, Jeremy Weh, Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson, Scott Diekemper and Don Perez. Nay – none.

A motion was made by Alderman Kent Newkirk and seconded by Alderman Don Perez to cancel the second Council Meeting in December. The motion was unanimously approved by roll call vote. Aye – Jeremy Weh, Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson, Scott Diekemper, Don Perez and Jeff Taylor. Nay – none.

A motion was made by Alderman Jeff Taylor and seconded by Alderman Jeremy Weh to approve payment of \$4,000.00 to the Crappie USA Tournament 9-22-18. The motion was unanimously approved by roll call vote. Aye – Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson, Scott Diekemper, Don Perez, Jeff Taylor and Jeremy Weh. Nay – none.

A motion was made by Alderman Brenda Johnson and seconded by Alderman Jeff Taylor to approve payment of \$2,500.00 to the King Catfish Tournament 6-9-18. The motion was unanimously approved by roll call vote. Aye – Eric Nordike, Kent Newkirk, Brenda Johnson, Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh and Jason Edwards. Nay – none.

At 7:10 p.m. a motion was made by Alderman Don Perez and seconded by Jason Edwards to go into Executive Session. The motion was unanimously approved by roll call vote. Aye – Kent Newkirk, Brenda Johnson, Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards and Eric Nordike. Nay – none.

At 7:43 p.m. a motion was made by Alderman Don Perez and seconded by Alderman Kent Newkirk to go back into open session. The motion was approved by roll call vote. Aye – Brenda Johnson, Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards, Eric Nordike and Kent Newkirk. Nay – none.

A motion was made by Alderman Don Perez and seconded by Alderman Jeremy Weh to not renew the lease on the thirty acres on Old State Road. The motion was voted by roll call vote. Aye – Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards, Eric Nordike, Kent Newkirk. Nay – Brenda Johnson.

With no further business, at 7:45 p.m. a motion to adjourn was made by Alderman Kent Newkirk and seconded by Alderman Don Perez. The motion was approved by unanimous Aye vote. Nay – none.

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Mayor

Attest:

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City Clerk

CARLYLE CITY COUNCIL

Regular Meeting

Monday, November 27, 2017

The meeting of the Carlyle City Council was called to order at 7:00 p.m. by Mayor Judy Smith on Monday, November 27, 2017 in the Case Halstead Maddux Community Room.

The following Aldermen were present: Kent Newkirk, Scott Diekemper, Jeff Taylor, Jeremy Weh, Jason Edwards and Eric Nordike. Absent: Brenda Johnson and Don Perez.

City Employees present were: JoAnn Hollenkamp, John Hodapp, Mark Pingsterhaus, Joe Bierman, Jeff Miller, Andy Brackett, Joe Heiligenstein and City Clerk Sharon Hustedde.

Others present: Mark Hodapp, Gene VanDorn and Kelly Ross.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Kent Newkirk and seconded by Alderman Scott Diekemper to approve the minutes of November 13, 2017 as presented. The motion was unanimously approved by roll call vote: Aye – Scott Diekemper, Jeff Taylor, Jeremy Weh, Jason Edwards, Eric Nordike and Kent Newkirk. Nay – none.

A motion was made by Alderman Jason Edwards and seconded by Alderman Jeremy Weh to approve the transfers. The motion was unanimously approved by roll call vote. Aye – Jeff Taylor, Jeremy Weh, Jason Edwards, Eric Nordike, Kent Newkirk and Scott Diekemper. Nay – none.

A motion was made by Alderman Jason Edwards and seconded by Alderman Scott Diekemper to approve the list of claims. The motion was unanimously approved by roll call vote. Aye – Jeremy Weh, Jason Edwards, Eric Nordike, Kent Newkirk, Scott Diekemper and Jeff Taylor. Nay – none.

A motion was made by Alderman Jason Edwards and seconded by Alderman Jeremy Weh to approve a purchase order from the Street and Alley Department for tree removal totaling \$9,000.00. The motion was unanimously approved by roll call vote. Aye – Jason Edwards, Eric Nordike, Kent Newkirk, Scott Diekemper, Jeff Taylor and Jeremy Weh. Nay – none.

A motion was made by Alderman Jeremy Weh and seconded by Alderman Jeff Taylor to approve the “Resolution in Support of Illinois Bicentennial Celebrations”. The motion was approved unanimously by roll call vote. Aye – Eric Nordike, Kent Newkirk, Scott Diekemper, Jeff Taylor, Jeremy Weh and Jason Edwards. Nay – none.

A motion was made by Alderman Kent Newkirk and seconded by Alderman Scott Diekemper to approve a “Resolution in Support of the City of Carlyle Application for the General Dean Bridge Illinois Transportation Enhancement Grant Program (ITEP). The motion was unanimously approved by roll call vote. Aye – Kent Newkirk, Scott Diekemper, Jeff Taylor, Jeremy Weh, Jason Edwards and Eric Nordike. Nay – none.

A motion was made by Alderman Kent Newkirk and seconded by Alderman Jason Edwards to approve the tax levy. The motion was approved unanimously by roll call vote. Aye – Scott Diekemper, Jeff Taylor, Jeremy Weh, Jason Edwards, Eric Nordike and Kent Newkirk. Nay – none.

A motion was made by Alderman Kent Newkirk and seconded by Alderman Jeremy Weh to approve an ordinance for the sale of a 1995 F150 Ford Truck. The motion was unanimously approved by roll call vote. Aye – Jeff Taylor, Jeremy Weh, Jason Edwards, Eric Nordike, Kent Newkirk and Scott Diekemper. Nay – none.

A motion was made by Alderman Kent Newkirk and seconded by Alderman Scott Diekemper to adopt an ordinance approving the extension of the cash farm lease between the City of Carlyle and Ray Schmitt. The motion was approved unanimously by roll call vote. Aye – Jeremy Weh, Jason Edwards, Eric Nordike, Kent Newkirk, Scott Diekemper and Jeff Taylor. Nay – none.

A motion was made by Alderman Jeremy Weh and seconded by Alderman Jason Edwards to go into Executive Session. The motion was unanimously approved by roll call vote. Aye – Jason Edwards, Eric Nordike, Kent Newkirk, Scott Diekemper, Jeff Taylor and Jeremy Weh. Nay – none. Time 7:13 p.m.

At 7:28 p.m. a motion was made by Alderman Kent Newkirk and seconded by Alderman Scott Diekemper to go back into open session. The motion was approved unanimously by roll call vote. Aye – Eric Nordike, Kent Newkirk, Scott Diekemper, Jeff Taylor, Jeremy Weh and Jason Edwards. Nay – none.

A motion was made by Alderman Kent Newkirk and seconded by Alderman Jeremy Weh to adjourn. The motion was approved by roll call vote. Aye – Kent Newkirk, Scott Diekemper, Jeff Taylor, Jeremy Weh, Jason Edwards. Nay – none. Time of adjournment 7:30 p.m.

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Mayor

Attest:

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City Clerk



CARLYLE CITY COUNCIL

Regular Meeting

Monday, December 11, 2017

The meeting of the Carlyle City Council was called to order at 7:00 p.m. by Mayor Judy Smith on Monday, December 11, 2017 in the Case Halstead Maddux Community Room.

The following Aldermen were present: Kent Newkirk, Brenda Johnson, Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards and Eric Nordike.

City Employees present were: JoAnn Hollenkamp, John Hodapp, Mark Pingsterhaus, Joe Behrman, Jeff Miller, Andy Brackett, Andy Wennerstrom, Rita Jurgensmeyer, City Treasurer Chad Holthaus and City Attorney Joe Heiligenstein.

Others present: Henry Hollenkamp, Kent Schwierjohn, Mike Essington, Gene VanDorn, John Singleton and Kelly Ross.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Kent Newkirk and seconded by Alderman Jeremy Weh to approve the minutes of November 27, 2017 as presented. The motion was unanimously approved by roll call vote: Aye – Kent Newkirk, Brenda Johnson, Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards and Eric Nordike. Nay – none.

A motion was made by Alderman Jason Edwards and seconded by Alderman Don Perez to approve the transfers. The motion was unanimously approved by roll call vote. Aye – Brenda Johnson, Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards, Eric Nordike and Kent Newkirk. Nay – none.

A motion was made by Alderman Jason Edwards and seconded by Alderman Scott Diekemper to approve the Treasurer's Report. The motion was unanimously approved by roll call vote. Voting Aye: Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards, Eric Nordike, Kent Newkirk and Brenda Johnson. Voting Nay: None.

A motion was made by Alderman Jason Edwards and seconded by Alderman Don Perez to approve the list of claims. The motion was unanimously approved by roll call vote. Aye – Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson and Scott Diekemper. Nay – none.

Alderman Brenda Johnson reported for the Library Board that the Library is having the 12 Days of Christmas activities.

John Hodapp reported that they are two days behind in leaf pickup and will be continuing after December 15<sup>th</sup>.

He also reported the electric department has been installing new AMI meters. They have completed book 3 and are now starting on book 4. They are trimming trees in the south end of town.

The muffler for the Fairbanks is being delivered December 28<sup>th</sup>. They will be installing it in January. He is hoping to have the permit by February for Diesel #11.

Joe Behrman reported that Haier Plumbing brought the back hoe in today and they are going to start bringing pipe in tomorrow to start stock piling. He isn't sure when they will be starting the water line project.

Mayor Judy Smith said that the city is volunteering to put the flags on the poles on specific holidays. They will be doing this with the bucket truck and city manpower. This was previously done by four different organizations in town. The flags will be stored at the electric department or the street & alley shed.

Mayor Judy Smith also commented on the plans to dissolve the Park Board and create a park committee. She thanked all that served on the park board for all the improvements that were made at the park.

She complimented everyone that has had anything to do with lighting the park, the parade and all the festivities for Christmas. She said that she is trying to get a St. Louis news station to come out.

She complimented the city crews for the clean up of the ditch on Bond Street.

Kent Schwierjohn from H. M. & G., Inc. explained the 2018 Motor Fuel Tax Program. He said they are including replacing the street name signs. Alderman Don Perez made a motion to accept the 2018 Motor Fuel Tax Resolution for \$116,881.00 street maintenance. The motion was seconded by Alderman Jeremy Weh. The motion was approved unanimously. Voting Aye: Jeff Taylor, Jeremy Weh, Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson, Scott Diekemper and Don Perez. Voting Nay: None.

Mayor Judy Smith spoke about a resolution urging the Governor to veto Senate Bill 1451. The senate bill establishes the small wireless facilities deployment act and severely limits municipal authority to regulate, site, or change permit fees for wireless facilities. A motion was made by Alderman Jason Edwards and seconded by Alderman Jeff Taylor to pass the resolution urging the Governor to veto Senate Bill 1451. The motion was approved unanimously by roll call vote. Voting Aye: Jeremy Weh, Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson, Scott Diekemper, Don Perez and Jeff Taylor. Voting Nay: None.

The next item on the agenda is the TIF Dollar General. Mayor Smith explained that the TIF has already been approved but they need to approve the ordinance. Alderman Don Perez made a motion to approve the TIF Dollar General Ordinance. The motion was seconded by Alderman Brenda Johnson. The motion was unanimously approved by roll call vote. Voting Aye: Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson, Scott Diekemper, Don Perez, Jeff Taylor and Jeremy Weh. Voting Nay: None.

A motion was made by Alderman Jeremy Weh and seconded by Alderman Jason Edwards to dissolve the Park Board and create a park committee. Voting Aye: Eric Nordike, Kent Newkirk, Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh and Jason Edwards. Voting Nay: Brenda Johnson.

Mayor Smith asked for a motion to change an ordinance to state that council members may serve on up to four committees. The motion was made by Alderman Jeff Taylor and seconded by Alderman Kent Newkirk. Voting Aye: Kent Newkirk, Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards and Eric Nordike. Voting Nay: Brenda Johnson.

City Attorney Heiligenstein added that the ordinance also includes creating the Park & Recreation Committee.

Mayor Smith asked for a motion for permission to advertise for a pool manager. Alderman Don Perez made the motion and it was seconded by Alderman Scott Diekemper. The motion was unanimously approved by roll call vote. Voting Aye: Brenda Johnson, Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards, Eric Nordike and Kent Newkirk. Voting Nay: None.

Mayor Smith then asked for a motion for permission to advertise for lifeguards. Alderman Jeff Taylor made a motion to advertise for lifeguards. The motion was seconded by Alderman Jeremy Weh and approved unanimously by roll call vote. Voting Aye: Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards, Eric Nordike, Kent Newkirk and Brenda Johnson. Voting Nay: None.

Mayor Judy Smith explained the ordinance for stop signs at Livingston and 7<sup>th</sup> Street. Currently there are yield signs going east and west. The stop signs will be for traffic going north and south. Discussion was held regarding accidents on that corner. Alderman Don Perez made a motion to remove the yield signs going east and west and install stop signs going north and south at Livingston and 7<sup>th</sup> Street. The motion was seconded by Alderman Brenda Johnson and approved unanimously by roll call vote. Voting Aye: Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson and Scott Diekemper. Voting Nay: None.

Review of the City Code 1-2-1 through 1-2-18. Alderman Jeremy Weh brought up in Section 1-2-2. It states that the council meets at the City Hall. City Attorney said it should be changed. He will look into it. He also added that Section 1-2-4 Park and Recreation Committee should be added, but that will be taken care of in the annual updates. 1-2-13 Public Comments was recently changed, and it will also be taken care of in the annual update.

Mayor Judy Smith asked that Sections 1-2-19 – 1-2-41 be reviewed for the first meeting in January.

At 7:30 p.m. a motion was made by Alderman Don Perez and seconded by Alderman Kent Newkirk to go into Executive Session. The motion was unanimously approved by roll call vote. Voting Aye: Jeff Taylor, Jeremy Weh, Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson, Scott Diekemper and Don Perez. Voting Nay: None.

At 8:12 p.m. the council returned to open session.

At 8:13 p.m. a motion to adjourn was made by Alderman Don Perez and seconded by Alderman Kent Newkirk. The motion was approved unanimously by roll call vote. Voting Aye: Jason Edwards, Eric Nordike, Kent Newkirk, Brenda Johnson, Scott Diekemper, Don Perez, Jeff Taylor and Jeremy Weh. Voting Nay: None.

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Mayor

Attest:

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City Clerk

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