



## **Request for Sealed Bid to design, procure and install playground equipment at the Fish Hatchery Park**

The City of Carlyle is requesting sealed bids to design and provide playground equipment at the Fish Hatchery Park in Carlyle, Illinois. The City will select one supplier to provide equipment and materials for the park as outlined in this request.

### **SCOPE OF PROJECT**

This project consists of the design, procurement and supervised installation of a playground system including border timbers at the Fish Hatchery Park in Carlyle, Illinois.

The City of Carlyle requires suppliers to design a play system that meets or exceeds all current federal CPSC, ASTM, IPEMA standards and ADA requirements. The sealed bids shall include the costs of the play systems, border timbers, delivery charges, and an estimated cost for having a supervised install. Also required are detailed technical installation instructions and maintenance & operations manuals from the manufacturer.

Questions concerning the bid should be directed to:

Derek Spanton  
Carlyle Parks & Recreation  
850 Franklin Street  
Carlyle, IL 62231  
618-267-7686  
[dspanton@carlylelake.com](mailto:dspanton@carlylelake.com)

The City of Carlyle shall be exempt for any liability for costs incurred by unsuccessful suppliers in preparation of the sealed bids. We reserve the right to select the system/sealed bid that is determined to be in the best interest for the City of Carlyle. Design, warranty and quality are major considerations in the decision process.

## DESIGN ELEMENT GUIDELINES & PLAY SYSTEM SPECIFICATIONS

Suppliers should base their playground equipment designs on meeting all accessibility and safety standards as well as the guidelines & specifications listed in this Request for Sealed Bids. Quality of equipment components, quality of design, play value, cost, and appropriateness to location and target demographic must be taken into consideration in the design of the play system.

The maximum dollar amount allocated to the project is \$30,000.00. Any sealed bid more than \$30,000.00 will be rejected.

Required items:

1. All play system elements must meet and/or exceed all federal, CPSC, ASTM & IPEMA guidelines. All play systems must demonstrate the highest level of durability in materials and finishes selected in consideration of child health and safety.
2. Provide a minimum of one structure designed for ages 2 to 5. Structure must have at least (1) slide.
3. Provide a minimum of (2) structures designed for ages 5 to 12. One structure must have a minimum of (2) slides, an attached rock climber, an inverted arch climber, an overhead swinging rung ladder, and a vertical ladder. The other structure designed for ages 5 to 12 must be a rock climbing wall structure that contains (2) ladders and a wavy barrier climber that connect the rock climbing walls together.
4. Provide border timbers to enclose the playground area.
5. Structures should provide a variety of built-in activity panels.

In the sealed bid, provide a list of components proposed for the Fish Hatchery Park play system. Include structure and component model numbers, materials, color choices, protective area requirements, target age ranges and development levels, target play type or activity, estimated lifespan of equipment including manufacturers warrantee and any other relevant descriptive information.

## ASSEMBLY/INSTALLATION AND INSPECTION

The supplier must supply direct supervision from manufacturer or supply a qualified and certified representative familiar with playground installation during the install period. *The City of Carlyle will install the playground under the direction of a qualified and certified representative from the playground supplier. The City of Carlyle will provide protective surfacing.* A representative of the Supplier is required to conduct a post installation inspection of equipment upon completion to ensure the proper installation of the equipment. If not properly installed, modifications must be submitted in writing to the City and remedied immediately.

Warranty: Upon completion of installation, the supplier must provide documentation attesting the equipment has been installed meeting all specifications thereby warranted by manufacturer. Additionally, it is the supplier's responsibility to provide to the City the manufacturer's warranty of installed equipment.

#### COMPLIANCE

All equipment must meet and/or exceed all federal, CPSC, ASTM & IPEMA guidelines. Documentation of compliance must be provided to the City with the supplier's sealed bid. All equipment must comply with Americans with Disabilities ACT (ADA).

#### SEALED BID CONTENT AND SUBMISSION

Sealed bids must be submitted to Carlyle City Hall by **4:30PM on May 2, 2016**.

Deliver to:  
Carlyle City Hall  
Parks, Recreation & Tourism  
ATTN: Derek Spanton  
850 Franklin Street, Carlyle, IL 62231

**“Sealed Playground Bid” should be prominently displayed on the outside of the envelope, do not place the bid loosely in a Fed Ex or UPS envelope without first placing it in another envelope with the words “Sealed Playground Bid” displayed.**

All Sealed bid amounts shall be guaranteed for not less than sixty (60) days after the sealed bid submittal deadline date. Playground suppliers shall provide a maximum of (2) designs.

Sealed bids shall be opened at scheduled park board meeting on **May 3, 2016 at 7pm**, in the Case-Halstead Library at 550 Sixth Street, Carlyle, IL 62231. Following the review and evaluation of all bid submittals, a recommendation will be made by the Park Board and said recommendation shall be forwarded to the Carlyle City Council. Final acceptance of bid shall be made by the City Council at the regularly scheduled meeting on **May 9, 2016 at 7pm**, in the Case-Halstead Library at 550 Sixth Street, Carlyle, IL 62231. This meeting will be open to the public.

The award will be made to the qualified supplier whose sealed bid is deemed most advantageous to the City, all factors considered. Unsuccessful suppliers will be notified as soon as possible.

The City of Carlyle reserves the right to reject or accept any or all bids in whole or in part; and to waive any non-material deficiencies in a bid if the City determines in its sole judgment that it is in the best interest of the City.