

CARLYLE CITY COUNCIL
Regular Meeting
Monday, January 11, 2016

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, January 11, 2016, in the Case Halstead Library Meeting Room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith. Alderman Scott Diekemper was absent.

City employees present: Mark Pingsterhaus, Derek Spanton, Joe Heiligenstein, and JoAnn Hollenkamp.

Others present: John Jones, Carolyn Sue Jones, Ray Elling, Doris Elling, Eugene Van Dorn, Mark Hodapp, Brad Hoffman, John Wieter, Barb Guebert, Elissa Cameron, Donna Maddox, David Koch, and Kelly Ross.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Kent Newkirk to approve minutes from December 14, 2015, as presented. The motion was seconded by Alderman Don Perez and unanimously approved by voice vote.

A motion was made by Alderman Jason Edwards to approve the treasurer's report as presented. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

A motion was made by Alderman Jason Edwards to approve claims as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, and Jeremy Weh; nay – none.

Alderman Johnson reported that the book fair made close to \$1,000 for the library. She also reported that she had good feedback on lights in the park this year.

Barb Guebert announced that the library will be closed on Monday, January 18, 2016, for Martin Luther King Day. Mayor Burton added that city hall will also be closed.

Mayor Burton reported that they received over \$6,400 in donations for Christmas lights this year. He also thanked Germantown for their help with sand bagging. There are plans for a permanent dyke this summer.

Derek Spanton presented gifts to the winners of the penguin in the park search. There were over 400 entries. Third place went to Kayla Voegeli, second place was Moriana Ebert, and first place went to Shelby Cameron. Shelby got to name the penguin, and she chose the name Piper.

Brad Hoffman questioned why the litigation against Mr. Huelsmann was dropped. He said he was on the committee that did the walk through when this was initially addressed; and as a health and safety professional, he couldn't believe what the building looked like. Mr. Hoffman added that the report from HMG said there were structural issues and it was declared a dangerous building by the police department. He asked if there have been vast improvements. Attorney Heiligenstein told him that he went through the buildings in August with Brad Hummert from HMG, Chief Pingsterhaus, and the individual who wrote the report. The gentleman who wrote the report was satisfied with changes that were made, and Brad Hummert agreed. There was strengthening of the back walls, tuck pointing was done, dead animals were removed, and plexi-glass was put on windows. He also spoke with renters, and

they felt the suit should be dismissed. Mr. Heiligenstein noted that there are other buildings downtown that are in need of repair. Brad asked about the water intrusion and animals. Mr. Heiligenstein told him that the roof was fixed and the birds are gone. There was discussion.

Mayor Burton asked the Council to set meeting for 2016.

A motion was made by Alderman Don Perez to approve regular council meetings beginning at 7 p.m. on the 2nd and 4th Monday of each month for the year 2016. The motion was seconded by Alderman Kent Newkirk and unanimously approved by voice vote.

Mayor Burton appointed Alderman Jeremy Weh to serve as liaison to the park board.

Derek Spanton told the Council that the playground equipment at the fish hatchery did not pass the safety inspection. Because it failed in so many areas, he recommended demolition. Alderman Newkirk asked why it failed. Derek told him it was age and lack of maintenance. Alderman Perez asked if it will be replaced. Derek said he would like to replace it in the future, but he would like to put it closer to the shelter and bathrooms. Alderman Weh pointed out that safety regulations have changed a lot since this equipment was erected 25 years ago.

A motion was made by Alderman Kent Newkirk to approve demolition of the playground equipment at the fish hatchery. The motion was seconded by Alderman Jeremy Weh and unanimously approved by voice vote.

Derek Spanton presented a plan to replace the concession staff with vending machines. He reported that concessions lost \$15,890.90 in 2013, \$5,095.45 in 2014, and \$3,558.98 last year. He checked with Pepsi MidAmerica who would provide the machines and stock them; and they would give the city 15% commission on drinks and 10% on snacks. Alderman Taylor recommended talking to someone other than Pepsi. There was discussion about where they would be located and who would lock them up at the end of the day. Alderman Smith asked about concessions at the school. Alderman Weh said that was a big loss also. JoAnn noted that the park board recommends going with vending machines. Alderman Newkirk said he would like to get quotes from other companies. Alderman Taylor suggested looking at the cost of buying our own machines.

A motion was made by Alderman Kent Newkirk to approve obtaining quotes for vending machines. The motion was seconded by Alderman Jeff Taylor and unanimously approved by voice vote.

A motion was made by Alderman Don Perez to approve advertising for life guards. The motion was seconded by Alderman Kent Newkirk and unanimously approved by voice vote.

Jo Hollenkamp presented information on the proposed sales tax rate increase. She noted some minor changes to the literature that was handed out. If approved tonight, she will put information on the website tomorrow, and there will be a public information meeting beginning at 6:30 p.m. prior to the next regular council meeting. She will also present it to the Chamber of Commerce, include inserts with utility bills, and do an interview with WCXO. Alderman Newkirk asked that a sidewalk out to the new Nordike subdivision be added. Mayor Burton said he would like to see sidewalks all over town. There was discussion.

A motion was made by Alderman Jeremy Weh to approve the public information materials for the proposed sales tax increase as presented. The motion was seconded by Alderman Don Perez and approved by the following roll call vote: Aye – Jason Edwards, Judy Smith, Kent Newkirk, Don Perez, Jeremy Weh; nay – Brenda Johnson and Jeff Taylor.

A motion was made by Alderman Jeremy Weh to enter into Executive Session to discuss personnel. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Jeremy Weh, Jeff Taylor, and Jason Edwards; nay – none.

The Council entered into Executive Session at 7:45 p.m.

The Council returned to Open Session at 7:50 p.m.

A motion to adjourn was made by Alderman Kent Newkirk and seconded by Alderman Don Perez. The motion was unanimously approved by voice vote, and the meeting adjourned at 7:51 p.m.

ATTEST:

(Mayor)

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Monday, January 25, 2016

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, January 25, 2016, in the Case Halstead Library Meeting Room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith.

City employees present: Christ Gerrish, Derek Spanton, Jo Hollenkamp, and Mark Pingsterhaus.

Others present: John Jones, Carolyn Sue Jones, Henry Hollenkamp, Doris Elling, Ray Elling, David Koch, Jeff Miller, Frank Smith, Eugene Van Dorn, Sharon Berdeaux, Brad Hoffman, Fred Becker, Mark Hodapp, Kelly Ross, and Debbie Taylor.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Scott Diekemper to approve minutes from January 11, 2016, as presented. The motion was seconded by Alderman Don Perez and unanimously approved by voice vote.

A motion was made by Alderman Jeremy Weh to approve transfers of \$15,000 to Street & Alley and \$40,000 to Police for a total of \$55,000. The motion was seconded by Alderman Jason Edwards and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

Christi Gerrish reported on upcoming events at the library. She thanked Wiegman Ford for supplying popcorn for all of their movies.

Mayor Burton reminded the Council to review Executive Session minutes. He also reported that Chief Pingsterhaus is trying to get a speed indicator.

Brad Hoffman told the Council that the meeting notice in the Union Banner was hard to find, and he asked if they ever considered e-blast notification. Alderman Edwards then asked if they could use the code red system. JoAnn said that it is for specific use, but she could probably use it for the next meeting. She will also see if she can capture e-mail addresses from that system or ask for them through an insert in the utility bills.

Fred Becker presented the FY15 Water Audit. He noted that water production cost for last year was \$832,687 compared to about \$849,000 the year before. Based on water sold, the rate the city will charge is \$2.58 plus a 23% factor which is allowed per the water contracts. This brings the rate to \$3.17 compared to \$3.15 last year. Rita will have to go back and make that adjustment effective July 1.

A motion was made by Alderman Don Perez to approve the water audit as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

Mayor Burton asked the Council to approve payment of \$408,141.37 to Metro Ag for lagoon dredging.

A motion was made by Alderman Kent Newkirk to approve payment to Metro Ag in the amount of \$408,141.37 for lagoon dredging. The motion was seconded by Alderman Brenda Johnson and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Jason

Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

Mayor Burton said they are looking at a rate increase for septic dumping into the lagoon. Alderman Perez added that they are going to table this issue for one month to give people a chance to come up with an alternative, because they will have to increase the fee tremendously.

Chief Pingsterhaus told the Council that the person they had as a part-time officer cannot give them the hours they need, and he recommended hiring Eric McClaren as a part-time police officer to replace him. Eric is a Carlyle High School graduate, and he has about 5 years of experience. He currently works for the Clinton County Sheriff's Department, and they have good things to say about him.

A motion was made by Alderman Don Perez to approve hiring Eric McClaren as a part-time police officer for the City of Carlyle. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jeremy Weh; nay – none.

Mayor Burton officially appointed Jeremy Weh as liaison to the Park Board.

Derek Spanton told the Council that the Park Board interviewed for a Park Maintenance Supervisor, and they recommend hiring Jeff Miller at a salary of \$14 per hour for that position.

A motion was made by Alderman Kent Newkirk to approve the hiring of Jeff Miller as Park Maintenance Supervisor at a salary of \$14 per hour. The motion was seconded by Alderman Judy Smith and approved by the following roll call vote: Aye – Jason Edwards, Judy Smith, Kent Newkirk, Don Perez, Scott Diekemper, and Jeremy Weh; nay – Brenda Johnson and Jeff Taylor.

Alderman Johnson noted that she was voting against hiring a full-time person, not the person presented.

A motion was made by Alderman Don Perez to enter into Executive Session to discuss personnel. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Jason Edwards; nay – none.

The Council entered into Executive Session at 7:18 p.m.

The Council returned to Open Session at 8:11 p.m.

With no further business, a motion to adjourn was made by Alderman Kent Newkirk and seconded by Alderman Don Perez. The motion was unanimously approved by voice vote, and the meeting adjourned at 8:12 p.m.

(Mayor)

ATTEST:

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Monday, February 8, 2016

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, February 8, 2016, in the Case Halstead Library Meeting Room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith.

City employees present: Jo Hollenkamp, Joe Heiligenstein, Mark Pingsterhaus, Christi Gerrish, Derek Spanton, and Chad Holthaus.

Others present: Don Kauling, Jim McClaren, Marsha McClaren, Eugene Van Dorn, Frank Smith, Maggie Bruemmer, Steve Lappe, James Shovlin, Jim DeFranco, and Judy Dumstorff.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Kent Newkirk to approve minutes from January 25, 2016, as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by voice vote.

A motion was made by Alderman Jason Edwards to approve the transfer of \$250,000 to Sewer. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, and Kent Newkirk; nay – none.

A motion was made by Alderman Jason Edwards to approve the Treasurer's Report as presented. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

A motion was made by Alderman Jason Edwards to approve claims as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

Christi Gerrish reported that Eagle Day is Saturday, February 13, from 9-1 p.m., and Ben Behrens will talk about his book on February 16. There will be an open house on February 17; and on February 20, Steve Upchurch will talk about his book.

Mark Pingsterhaus reported that the new squad car is on the street, but it is not marked yet.

During public comments, Maggie Bruemmer suggested putting some of the cost for Christmas lights on the electric department. She also asked what happened to the enterprise zone. Mayor Burton told her it has been approved and is in place.

A motion was made by Alderman Jason Edwards to table item #12 (Library Savings and Checking Accounts). The motion was seconded by Alderman Judy Smith and unanimously approved by voice vote.

Joe Heiligenstein stated that he amended the language to allow the mayor to appoint a park board liaison. This was requested by the Park Board and Council.

A motion was made by Alderman Kent Newkirk to approve the ordinance to allow the mayor to appoint a council member as liaison to the park board. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jeff

Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

Derek Spanton asked the Council to approve the hiring of the following lifeguards for the 2016 season: Lissa Speiser, Autumn Walker, Collin Holthaus, Molly Isaak, Alyssa Deiters, Nathanael Husmann, Hazel Huels, Shelly Huels, Austin Cohoon, Ashlen Cohoon, and Ashton Brandt.

A motion was made by Alderman Jeremy Weh to approve the lifeguard hires as presented. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jeremy Weh; nay – none.

Jo said the park board would like permission to advertise for concession workers, camp counselors, maintenance, additional lifeguards, umpires and scorekeepers.

A motion was made by Alderman Jeremy Weh to approve advertising for summer hires as requested by the park board. The motion was seconded by Alderman Judy Smith and unanimously approved by voice vote.

Derek Spanton asked for approval to spend up to \$30,000 for new playground equipment at the Fish Hatchery. He said he met with 5 different companies to talk about options. He would like to display the options and have the public vote on their preference. Alderman Perez asked where it will be located. Derek said it would go between the bathrooms and the shelter. This will be closer to parking. Attorney Heiligenstein asked about competitive bidding. JoAnn said they want to find out what features people want first and it will come out of next year's budget. Alderman Johnson said she has a problem with individually approving something for next year's budget. She feels it should be part of the regular budget process and not approved as an individual purchase ahead of time. Mayor Burton asked if there is a problem doing it that way. Jo said that waiting for the budget process could mean that they won't have it for the summer. Brenda said she's concerned about setting precedence. Alderman Newkirk said he understands her concerns, but this is time sensitive. Alderman Taylor asked if the rates were ever changed out there. JoAnn said she thinks it was changed 2 years ago. Alderman Smith said she agrees with Kent, and June is not that far away. She added that nobody will forget that it goes into that budget.

A motion was made by Alderman Kent Newkirk and seconded by Alderman Judy Smith to approve up to \$30,000 for playground equipment at the fish hatchery with the money to come out of next year's budget. Alderman Johnson asked how we know we can get it for \$30,000. Derek said he talked to the companies and told them how much he wanted to spend and it would include a supervisor to make sure it is installed correctly and landscaping. They feel they can keep it below that \$30,000 mark. The motion on the floor was approved by the following roll call vote: Aye – Jason Edwards, Judy Smith, Kent Newkirk, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – Brenda Johnson.

Chad Holthaus told the Council that the city currently has 3 Illinois Fund accounts at US Bank. The bank will be transitioning those from checking accounts to investment accounts. The Motor Fuel Tax Account is the only one they write checks out of, and he asked the Council to approve transferring that account to First National Bank.

A motion was made by Alderman Jason Edwards to approve transferring the Motor Fuel Tax Fund account from US Bank to First National Bank as requested. The motion was seconded by Alderman Jeff Taylor and unanimously approved by voice vote.

Alderman Johnson presented information on the TIF agreement with KMN Properties referred to as the Nordike development. The original TIF Agreement that was approved by the Economic Development Committee was a 70/30 agreement. A few months later, one of Duane's partners wanted it changed, and the EDC voted to keep it as stands.

A motion was made by Alderman Brenda Johnson to approve the 70/30 TIF Agreement with KMN Properties, LLC as recommended by the Economic Development Committee. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Jason Edwards; nay – none.

Alderman Smith presented information on the proposed contract for water/sewer employees. She noted new hires would receive 80% the first year of employment, 90% the second year and 100% the third year and beyond, they can sell back up to 40 hours of vacation time at their current rate, and temporary foremen will receive an additional \$3 per hour after 10 days. The raise is ½% plus 50 cents the first year, 1% the second year and 1% the third year.

A motion was made by Alderman Judy Smith to accept the contract with the water/sewer employees as presented. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith; nay – none.

Alderman Edwards told the Council that the Finance Committee had a request from the ladies in the office to pay claims twice a month to eliminate late fees. JoAnn noted that the Shell and Wal-Mart bills are currently being paid prior to Council approval. She feels any cost for an additional meeting just to pay bills will be off-set with the savings. A list of late fees being paid was reviewed by the Council.

A motion was made by Alderman Jeremy Weh to approve the ordinance to pay claims twice a month. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, and Kent Newkirk; nay – none.

Jo Hollenkamp presented information on the Don Deters property. She stated that in January he applied for a Special Use Permit for a building on his lot which was approved. Before it was actually issued, he called her and said he had a contract on the property, and they wanted to make a change. She told him that he would have to re-apply if he wanted to make any changes. On February 11, Scott Deiters applied, and it was rejected. Now, Don Deters says he is going to build the original building that was approved. Joe Heiligenstein stated that the ordinance was never completed because he said he was going to make changes. When a permit is issued, there is a certain time frame for completion. He said he will prepare an ordinance for the mayor's approval or for approval at the next meeting. Jo noted that the city does not approve design – just placement on the lot.

A motion was made by Alderman Don Perez to enter into Executive Session to discuss personnel. The motion was seconded by Alderman Jason Edwards and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

The Council entered into Executive Session at 7:32 p.m.

The Council returned to Open Session at 8:50 p.m.

A motion was made by Alderman Kent Newkirk to deny the grievance procedure. The motion was seconded by Alderman Judy Smith and approved by the following roll call vote: Aye – Jeremy Weh, Jason Edwards, Judy Smith, Kent Newkirk, Don Perez, and Scott Diekemper; nay – Jeff Taylor and Brenda Johnson.

With no further business, a motion to adjourn was made by Alderman Don Perez and seconded by Alderman Kent Newkirk. The motion was unanimously approved by voice vote, and the meeting adjourned at 8:54 p.m.

(Mayor)

ATTEST:

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Monday, February 22, 2016

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, February 22, 2016, in the Case Halstead Library Meeting Room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith.

City employees present: Jo Hollenkamp, Mark Pingsterhaus, and Christi Gerrish.

Others present: Doris Elling, Ray Elling, Sharon Berdeaux, David Koch, Maggie Bruemmer, Mark Hodapp, Eugene Van Dorn, Henry Hollenkamp, Robert Hilmes, William Leith, Norman Dierkes, Brad Hoffman, Franklin Smith, Theresa Wuebbels, Kelly Ross, Barb Guebert, Dave Caplinger, and Karla Caplinger.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Scott Diekemper to approve minutes from February 8, 2016, as presented. The motion was seconded by Alderman Kent Newkirk and unanimously approved by voice vote.

A motion was made by Alderman Jason Edwards to approve transfers of \$25,000 to Street & Alley, \$75,000 to Police, \$15,000 to Parks, \$5,000 to Library, and \$165,000 to TIF 2 for a total of \$285,000. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jeremy Weh; nay – none.

A motion was made by Alderman Jason Edwards to approve claims as presented. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

Barb Guebert talked about the tribute wall for Ms. Maddux that displays her picture. She said this is a tribute to her life, her generous contribution, and to her legacy.

Christi Gerrish talked about the technology open house that was held last Wednesday. They introduced the public to the new 3-D printer and the new microfilm machine. She also reported that there are several programs coming up in the next few weeks.

Mayor Burton reported that they are trying to attract more fishing tournaments to the area. They are also in the early stages of talking to some developers.

Christi Gerrish told the Council that the library has a couple of different accounts that have been started over the years, and they would like to see them consolidated. They currently have a savings account, a checking account, and a CD. They would like to consolidate all of them into an interest bearing checking account. Alderman Edwards added that the Finance Committee approved combining the checking and savings now and adding the CD when it matures in August.

A motion was made by Alderman Brenda Johnson to approve combining the library accounts into an interest bearing checking account as presented. The motion was seconded by Alderman Jeremy Weh and approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Jason Edwards; nay – none. Alderman Don Perez abstained.

JoAnn Hollenkamp told the Council that Mackenzie Magnus will not be returning as summer help in the office, and she asked them to consider hiring Alexandra Vahlkamp to replace her. She will work 3 days a week from 9 a.m. until 2 p.m. Alderman Taylor asked who decides who needs extra help in different departments. Jo said the City Council decides. Alderman Taylor said he would like to see an extra hire in the water/sewer department so they can paint fire hydrants. Mayor Burton told him to take it to committee. Jo said she will put it on the Water/Sewer Committee agenda.

A motion was made by Alderman Jeremy Weh to approve hiring Alexandra Vahlkamp as summer help in the corporate office as presented. The motion was seconded by Alderman Don Perez and unanimously approved by voice vote.

Clerk Ehlers asked about salary. Mayor Burton said it would be the same as park hires.

JoAnn told the Council that they need to approve an ordinance for a special use permit. She explained that the special use permit for storage sheds was already approved back in February, but Attorney Heiligenstein pointed out that code calls for an ordinance.

A motion was made by Alderman Kent Newkirk to approve the special use permit ordinance as presented. The motion was seconded by Alderman Brenda Johnson and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith; nay – none.

JoAnn asked the Council to approve the resolution for the joint review board meeting to review TIF. It will be held on March 3, 2016, at 3 p.m.

A motion was made by Alderman Don Perez to approve the resolution for the meeting of the joint review board as requested. The motion was seconded by Alderman Jeremy Weh and unanimously approved by voice vote.

A motion was made by Alderman Don Perez to enter into Executive Session to review Executive Session Minutes. The motion was seconded by Alderman Jason Edwards and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, and Kent Newkirk; nay – none.

The Council entered into Executive Session at 7:15 p.m.

The Council returned to Open Session at 7:28 p.m.

A motion was made by Alderman Jason Edwards to open Executive Session Minutes from August 24, 2015. The motion was seconded by Alderman Brenda Johnson and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

A motion was made by Alderman Jason Edwards to open Executive Session Minutes from November 9, 2015. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, and Jeff Taylor; nay – none.

With no further business, a motion to adjourn was made by Alderman Kent Newkirk and seconded by Alderman Don Perez. The motion was unanimously approved by voice vote, and the meeting adjourned at 7:30 p.m.

ATTEST:

(Mayor)

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Monday, March 14, 2016

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, March 14, 2016, in the Case Halstead Library Meeting Room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith.

City employees present: Christi Gerrish, Derrick Spanton, Mark Pingsterhaus, Joe Heiligenstein, Jo Hollenkamp, and Chad Holthaus.

Others present: John Jones, Carolyn Sue Jones, Doris Elling, Ray Elling, Paula Nixon, Paul Diehart, Mark Popin, Brad Hoffman, Kimberly Stamps, Mark Hodapp, Marcelyn Love, Eugene Van Dorn, Henry Hollenkamp, Franklin Smith, David Koch, Jane Bullock, Bill Leith, and Jacob Colbert.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Kent Newkirk to approve minutes from February 22, 2016, as presented. The motion was seconded by Alderman Scott Diekemper and unanimously approved by voice vote.

A motion was made by Alderman Jason Edwards to approve the Treasurer's Report as presented. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

A motion was made by Alderman Jason Edwards to approve claims as presented. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jeremy Weh; nay – none.

Alderman Brenda Johnson reported that Christi Gerrish will be taking a job at Glen Carbon, and she thanked her for her hard work on the grant to get this library. She said Christi will be leaving a legacy that will continue in the community for a long time. Kim Stamps thanked her as well and added that the board is advertising for the librarian position.

Christi told the Council that even though she is leaving, she has a full schedule of programs planned for the upcoming month. The summer reading program will go on as usual, and an author from Belleville will be here tomorrow at 7 p.m. She reported on several other upcoming programs.

Mayor Burton reported that City Hall will close at noon on March 25, 2016; and he also recognized the water department for receiving a fluoridation award. He added that Ethan Cox passed his CDL and is presently attending line school. This is a 4-year process.

Mayor Burton told the Council that the high school received a new score board from a private donation, and they asked if the city could provide the labor to install it. In return, they will give the city the old score board.

Brad Hoffman wished the city good luck with the tax referendum on Tuesday. He also addressed the proposed moving of the Ameren gas pipeline. He said this is an effort to provide better service and safety. Bill Leith asked about noise from the regulator stations. Mayor Burton said Ameren will have a presentation for the Council later this evening.

Alderman Weh reported that the Park Board discussed closing the fish hatchery path to vehicles, and he asked how the Council feels about that possibility. Alderman Smith noted that they just installed a duck feeding station; and if more than one person goes down there, they won't have any way to get out. She was told that they won't get that far if it is closed. JoAnn stated that they had a car in the pond last year. Alderman Newkirk said that was only one incident in about 35 or 40 years. He added that they have a lot worse safety issues that need to be addressed like city workers going backwards through the park by the tennis court. Alderman Smith suggested they fix the road. She said she does not want to see it closed. Alderman Weh said he could take it back to park board to discuss options for keeping it open. Attorney Heiligenstein said they need to address the reason people are driving off of the path. It could be an issue for the city. He told them they could put up a guard rail. There was brief discussion. Mr. Heiligenstein noted that the mayor can close a road temporarily if he thinks it is unsafe.

A motion was made by Alderman Judy Smith and seconded by Alderman Kent Newkirk to leave the fish hatchery park road open. Alderman Johnson asked if they are leaving it open as it is or with safety issues, because that will determine how she votes.

Alderman Smith amended her motion to leave the fish hatchery park road open with improvements at a cost of up to \$2,500. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Jason Edwards, Judy Smtih, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

A motion was made by Alderman Jason Edwards to table agenda item #14 (Street Fair Report), #15 (Christmas Light Donation Report), and #16 (Pub Crawl Report). The motion was seconded by Alderman Judy Smith and unanimously approved by voice vote.

Mayor Burton reported that the Carlyle Citywide Garage Sale will be April 14, 15, and 16. Citywide Clean-Up will be April 20-23.

Mayor Burton asked for permission to sell the 1986 Dodge pickup for scrap. This truck was used by the park department.

A motion was made by Alderman Judy Smith to approve selling the 1986 Dodge pickup for scrap as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Jason Edwards; nay – none.

Alderman Smith presented the proposed union contract with the Street & Alley Department employees. She noted that new hires will receive 80% the first year, 90% the second year and 100% the third year and beyond. Temporary foremen will receive \$3.00 after 10 days, and the city will buy back 80 hours of vacation at the current rate of pay. Employees will receive ½ % plus \$.50 the first year, 1.5% the second year and 1.5% the third year.

A motion was made by Alderman Judy Smith to approve the proposed union contract with Street & Alley employees as presented. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith; nay – none.

Alderman Perez reported that septic dumping at the lagoon was discussed at committee, and they had three people who asked that they reconsider letting them dump at the lagoon. He said that he is personally against it, but the committee voted to take it to Council. Alderman Newkirk said they could figure out how much they need to charge and not lose money. He said they currently charge \$15 a load, and they could go up to \$125 if needed. He added that they have issues with particular loads like those from the car wash that are more concentrated.

Alderman Perez said HMG will be at their next meeting, and they can provide more information before a decision is made.

A motion was made by Alderman Judy Smith to table item #20 (Septic Dumping at Lagoons) until more information is received from HMG. The motion was seconded by Alderman Scott Diekemper and unanimously approved by voice vote.

Mayor Burton asked the Council to approve HMG Task order #24 for National Pollutant Discharge Elimination System Permit Renewal.

A motion was made by Alderman Don Perez and seconded by Alderman Jeff Taylor to approve Task Order #24 with HMG as presented. Alderman Weh asked if this is something only an engineer can obtain or if we could do it ourselves. Alderman Perez said he doesn't think we can do it. The motion on the floor was unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, and Kent Newkirk; nay – none.

Mayor Burton asked the Council for authorization to seek bids to fix the sewer problem at Franklin and Washington. He explained that it is a section between Franklin and Washington in the alley from 18th Street to 21st Street.

A motion was made by Alderman Kent Newkirk to seek bids for repairs to the sewer at Franklin and Washington between 18th Street and 21st Street as requested. The motion was seconded by Alderman Jeff Taylor and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

Alderman Perez reported that they are having problems with the sewer jetter, and they would like to seek bids for a new one. He added that the cost would be \$65,000 to \$70,000, but it is a piece of equipment that is used constantly.

A motion was made by Alderman Kent Newkirk to seek bids for a new sewer jetter as requested. The motion was seconded by Alderman Jeff Taylor and unanimously approved by the following roll call vote: Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

Mayor Burton asked the Council to consider seeking bids for concession items of hot dogs, buns, ice cream, soda, Gatorade, and water. The bid must include delivery and coolers.

A motion was made by Alderman Don Perez and seconded by Alderman Judy Smith to seek bids for concession items as presented. Alderman Taylor asked that they specify the sizes for drinks. Doris said they are talking about going to cans. Jo added that she mathematically reduces everything to a per ounce price. There was discussion. Alderman Taylor said the last time was a disaster, and he wants it to be a fair bid for everyone. It was decided that anything that is not bid according to the bid sheet will be rejected. The motion on the floor was unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

Mayor Burton presented a list of park hires for approval. He stated that Tyler Guthrie and Josh Guthrie should be added to the list of umpires.

A motion was made by Alderman Judy Smith to approve the list of park hires as presented. The motion was seconded by Alderman Jason Edwards and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jeremy Weh; nay – none.

Derrick Spanton asked the Council for permission to bid out new playground equipment for the Fish Hatchery. They narrowed down 12 options to the top three. After a public vote, one was selected for bidding.

A motion was made by Alderman Jeremy Weh to seek bids for playground equipment for the Fish Hatchery as requested. The motion was seconded by Alderman Jeff Taylor and unanimously approved by the following roll call vote: Aye – Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

Mark Pingsterhaus asked the Council for permission to sell the old police vehicle that was replaced. It is a 2008 Ford Explorer.

A motion was made by Alderman Judy Smith to approve an ordinance to sell the 2008 Ford Explorer as requested. The motion was seconded by Alderman Jeff Taylor and unanimously approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Jason Edwards; nay – none.

Alderman Johnson told the Council that the Economic Development Committee met with Keith Moran, and he presented a proposal to do a strategic plan for the city. He will analyze demographics, traffic flow and other data to see what businesses and retail outlets Carlyle is best suited for. He also has contacts that could help with development. The cost is \$4,900 plus expenses not to exceed \$700. The Economic Development Committee unanimously approved the proposal. Alderman Taylor asked how long it will take for him to put this together. JoAnn said she thinks less than 3 months. She added that it is pretty in depth, and it will give us a brochure for prospective developers.

A motion was made by Alderman Jeff Taylor to approve the contract with Moran Development for strategic planning at a cost of \$4,900 plus no more than \$700 for expenses. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith; nay – none.

JoAnn Hollenkamp asked the Council to consider a variance request for Mr. and Mrs. Buckingham at 891 Clinton Street for a fence on the property line versus 2 feet off the line. They didn't realize that they needed a variance to replace the old fence, so the fence is already installed. If they would try to put it 2 feet off the line, there would be problems with utilities. The Zoning Board unanimously recommended approval.

A motion was made by Alderman Brenda Johnson to approve the variance at 891 Clinton Street for a fence on the property line as requested by Mr. and Mrs. Buckingham. The motion was seconded by Alderman Kent Newkirk and unanimously approved by voice vote.

Paul Diehart from Ameren presented information on a proposal to upgrade their gas pipeline that runs through the proposed soccer field. The current line was installed in 1961, and this is one of many projects they are planning in order to keep up with regulations. They will be replacing approximately 3 miles of pipeline. A handout showed the relocation route. They also want to include 3 above ground valve sites that will be enclosed with vinyl fencing. Jacob Colbert from Ameren added that the above ground sites allow them to safely respond to any issues, and it also allows for growth. They are requesting to move the line to the edge of the city property and asking for approval of valve sites. They will vacate the old line and provide the city \$10,000 for landscaping. He asked the Council to vote tonight so that they can proceed with their plans. Alderman Edwards asked about noise from the valve sites. Mr. Colbert said they will stay below the allowed threshold for noise. Joe Heiligenstein asked if they would remove the old pipes. Mr. Colbert said they retire the pipes in place because it has the least impact on the land.

JoAnn asked if the valve sites are on the property line. Mr. Diehart said they are, but they could be moved 5 feet from the line. If they have to stay 25 feet away, they can; but they prefer to be as close to the line as possible. There was discussion about getting a variance for the county property. Mr. Heiligenstein said they need to know the county building code. There was discussion. The Ameren representative said that if the city OK's the valve stations, they can work out details later.

A motion was made by Alderman Jason Edwards and seconded by Alderman Jeff Taylor to approve relocation of the Ameren pipeline with valve stations as presented. Frank Smith asked what would happen if someone bought the property and wanted to put a building on it. He was told that you cannot put a building over the pipeline, but you can pave over it. Joe Heiligenstein pointed out that this could make a difference with the proposed location of restrooms for the park. He then asked if the Council wanted to discuss the monetary offer in executive session. Alderman Edwards withdrew his motion.

Gene VanDorn said he wants to see the pipe removed. Mr. Diehart said it will be vacated, so the city could remove it, but at their expense. JoAnn asked if there would be any contamination issues when it is removed. She was told that there are no restrictions because they purge it. Mr. Heiligenstein asked if there needs to be a contract if the Council approves this proposal. The Ameren representatives supplied a sample of their basic easement agreement. They also have an agreement for the valve stations and temporary easement for construction. Alderman Perez asked if there is any possibility of contamination where the old pipe was located. Mr. Colbert said they will do testing, but it is too early in the process to answer that question.

A motion was made by Alderman Judy Smith to enter into Executive Session to discuss relocation of the Ameren pipeline. The motion was seconded by Alderman Jason Edwards and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, and Kent Newkirk; nay – none.

The Council entered into Executive Session at 8:14 p.m.

The Council returned to Open Session at 8:38 p.m.

Mayor Burton stated that the Council decided to consult HMG before they proceed with approval for the relocation of the Ameren pipeline. They will be able to give Ameren an answer at the next regular meeting in two weeks.

With no further business, a motion to adjourn was made by Alderman Kent Newkirk and seconded by Alderman Don Perez. The motion was unanimously approved by voice vote, and the meeting adjourned at 8:40 p.m.

(Mayor)

ATTEST:

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Monday, March 28, 2016

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, March 28, 2016, in the Case Halstead Library Meeting Room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith.

City employees present: Mark Pingsterhaus and Jo Hollenkamp.

Others present: Henry Hollenkamp, Ray Elling, Doris Elling, John Jones, Carolyn Sue Jones, Brad Hoffman, John Wieter, Jesse Maynard, Mark Hodapp, Steve Wintermann, David Koch, Franklin Smith, Lisa Gent, Barb Guebert, Paul DeHat, Jacob Colbert, William Leith, Zach Koehler, and Emmitt Wheelan.

The meeting opened with the Pledge of Allegiance.

Minutes from March 14, 2016, were presented for approval. Alderman Weh noted that page 2, paragraph 1 reads he offered to take the fish hatchery road closing back to committee. It should read that he could take it back to the park board to discuss options.

A motion was made by Alderman Jeremy Weh to approve minutes from March 14, 2016, as amended. The motion was seconded by Alderman Kent Newkirk and unanimously approved by voice vote.

A motion was made by Alderman Jason Edwards to approve transfers of \$25,000 to Street & Alley, \$50,000 to Police, \$5,000 to Retirement, \$15,000 to Parks, \$15,000 to Playground, \$15,000 to Library, and \$10,000 to Pool House Loan for a total of \$135,000. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith; nay – none.

A motion was made by Alderman Jason Edwards to approve claims as presented. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, and Kent Newkirk; nay – none.

The Council was asked to approve the purchase of 2 video cameras for squad cars. Alderman Weh noted that these units are more advanced. The cost of the cameras would be \$3,499 each plus \$150 each for 2 – 64GB USB pin drives. The total cost is \$7,298.

A motion was made by Alderman Jeremy Weh to approve \$7,298 for two cameras and pin drives as requested. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

Chief Pingsterhaus reported that the D.A.R.E. golf tournament is April 22, and Officer Taylor is looking for participants. They have about 10-15 spots open.

Barb Guebert reminded everyone that Christi Gerrish's last day is Thursday. There will be an open house for her on Saturday from 10 a.m. until noon.

Mayor Burton reported that the leaf vac will start up April 4. They will start at the southwest corner and make one sweep through town. The citywide garage sale is April 14-16, and citywide clean-up is April 20-23. He also reported that John Hodapp was appointed to the IMEA Executive Board.

Under public comments, Brad Hoffman told the Council that he knows someone who used to work for the Illinois Commerce Commission, and he has some information from him regarding the Ameren issue. Typically, the pipe is abandoned in place due to cost. Any gas left in the pipe would not be an issue. The full information was given to JoAnn.

Mayor Burton told the Council that the city has been giving a utility grant of \$7,500 per year to the senior center since the state has cut back on help to them. Alderman Smith asked Lisa Gent if that covered utilities for the year. Lisa said they did get a bill in November, but it wasn't an issue for them. Mayor Burton said he checked with Rita, and she said they still have a \$90 credit, and they don't know how that November bill got there. Alderman Smith asked about bumping it up to \$8,000. There was brief discussion.

A motion was made by Alderman Judy Smith and seconded by Alderman Jeremy Weh to approve a grant for up to \$8,000 for utilities at the senior center. Alderman Johnson asked if they would be given the full amount or up to that amount depending on their bills. She was told that they will give them up to \$8,000, however long that will last. The motion on the floor was unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

Jo Hollenkamp presented the ordinance for the Buckingham fence. She noted that they already approved the variance, and this is just following it up with the ordinance.

A motion was made by Alderman Don Perez to accept the Buckingham Fence Ordinance as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

The Council was asked to consider approval of final payment to Metro Ag for lagoon sledge removal in the amount of \$21,481.13.

A motion was made by Alderman Don Perez to approve final payment of \$21,481.13 to Metro Ag as requested. The motion was seconded by Alderman Brenda Johnson and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jeremy Weh; nay – none.

JoAnn told the Council that the city has a phone app, and it will be available April 1. EDC met and discussed the terms. They propose businesses within the city limits and Chamber members will be listed on the app for free. Any business outside city limits will be listed for free for the first three months. After that, they will have to pay \$20 per month. If they want to run an ad/coupon, it will cost \$20 per month for a Chamber member or business within the city limits and \$30 per month for businesses outside city limits. The committee feels this fee structure provides an incentive for people to join the Chamber.

A motion was made by Alderman Jeremy Weh to approve the phone app fee structure as presented. The motion was seconded by Alderman Jeff Taylor and unanimously approved by the following roll call vote: Aye – Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

Item #17 (Street Closures for the Street Fair) was deleted.

John from HMG reported on calculation of the city cost for cleaning out the lagoons. With 8% solids, it would cost the city about \$82 per 1,000 gallons. Alderman Taylor said he feels it is in the best interest of the city to discontinue allowing dumping. John added that the cost they calculated is today's cost, and it could be more.

A motion was made by Alderman Jeff Taylor to discontinue allowing private septic haulers to dump in the lagoons. The motion was seconded by Alderman Kent Newkirk and unanimously approved by voice vote.

Jesse with HMG presented information on the new wastewater treatment plant and sewer system upgrades. This project started in 2012, and they have been working on getting the final permit in since 2014. They still have not decided if they want to go with a polishing plant or a mechanical plant. There are also several system upgrades that need to be done. He said they should be getting a draft permit late June, and it should spell out what the city needs to do.

JoAnn presented the ordinance for the extension of the farm ground lease between the City of Carlyle and Larry Johnson. She noted that it is a 1-year lease at the same terms.

A motion was made by Alderman Kent Newkirk to approve the farm ground lease ordinance extension with Larry Johnson as presented. The motion was seconded by Alderman Don Perez and approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Jason Edwards; nay – none. Alderman Brenda Johnson abstained.

JoAnn presented information on the ordinance for the extension of the farm ground lease between the City of Carlyle and Kampwerth Brothers Dairy. It is a 1-year lease at the same terms.

A motion was made by Alderman Jeff Taylor and seconded by Alderman Scott Diekemper to approve the farm ground lease ordinance extension with Kampwerth Brothers Dairy as presented. Alderman Edwards asked if the Ameren project would affect anything. The Ameren representative said there may be crop damage issues. It was added that they won't start construction until 2017. The motion on the floor was approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Scott Diekemper, Jeff Taylor, Jason Edwards, and Judy Smith; nay – Jeremy Weh. Alderman Don Perez abstained.

Ameren representatives presented information on the pipeline upgrade. Since the last meeting, they met with HMG, the city attorney, JoAnn Hollenkamp, Mayor Burton, and John Hodapp; and they feel they have answered all questions and concerns. They explained that partial release of easement includes all of the city property. Ameren will provide a letter stating that the current pipeline is being retired according to regulated standards. The above ground regulator is still being designed. Payment to the city was increased from \$10,000 to \$30,000. Any contamination as a result of the pipeline will be at the expense of Ameren for 12 years. They anticipate less than 120 days to complete all formal agreements, but they can't release easement until they are finished with the new line. JoAnn told the Council that if they decide to proceed, they will make a motion to have the city attorney prepare an ordinance for the next meeting with all attachments. She then asked how close they can build to the above ground valve site. She was told that they typically say you cannot build on top of an easement with a structure. Jo then asked if, in theory, they could build right up against the fence. The representative said they could build up to any of the lines. He added that they are thinking about just having a raised area, but that has not been finalized. John from HMG wanted to make sure they will have an environmental technician determine whether or not the pipe is asbestos coated. Mr. Colbert said they will do the environmental assessments that their environmental scientist determines necessary, so he would think that would be one of them. John said the city would want to know going in what they are dealing with. He was told by Mr. Colbert that they could make sure that is something included in the requirements. John then asked that they make sure the drainage ditch remains a positive drainage area. Mr. Colbert said they would make sure culvert sizing for access off the road also assists with drainage. Ameren will handle the cost of the culvert and cost of installation. Alderman Taylor asked if there will be any extra dirt. Mr. Colbert said he won't know until they start construction. Clerk Ehlers asked if the city will be allowed an additional amount if there is asbestos in the pipe. Mayor Burton said they talked to them about that; and if we're going to remove it, they will work with us on that in addition to the \$30,000 if it's something that contaminates the soil. Mr.

Colbert said Ameren does not remove pipe. Once the easement is released, they are free to do what they want with that retired asset. The \$30,000 is compensation for easements. Clerk Ehlers then noted that they won't know if it is asbestos until after the agreement is signed; so, will there be a clause in the agreement that the city will be allow an additional amount to deal with it if it is asbestos? The Ameren representatives said they don't have that in there. Mr. Colbert added that if it is not disturbed, there is no risk. Alderman Smith noted that they previously stated that the old pipe was put in about 1961. She asked if they have removed any pipe from that time period that had asbestos. Mr. Colbert said they have. It was used by some manufacturers, but not all. Jo said her understanding is that they will treat it as if it is asbestos. Mr. Colbert said they treat it as though it is; but they don't actually test it, because testing is very expensive. Jo said the city needs to know. Mr. Colbert said they could add that in. John from HMG said he did some research, and it is non-air borne, so you only have to worry about it when you cut it. The cost would be \$500 to \$800 per ton extra to remove it. Brad Hoffman said the safest place for it to be is in the ground.

A motion was made by Alderman Jason Edwards to have the city attorney prepare an ordinance for the agreement with Ameren with all attachments plus the addition of field testing for asbestos. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, and Kent Newkirk; nay – none.

With no further business, a motion to adjourn was made by Alderman Don Perez and seconded by Alderman Kent Newkirk. The motion was unanimously approved by voice vote, and the meeting adjourned at 7:48 p.m.

(Mayor)

ATTEST:

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Monday, April 11, 2016

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, April 11, 2016, in the Case Halstead Library meeting room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith.

City employees present: Jo Hollenkamp, Mark Pingsterhaus, and Derek Spanton.

Others present: John Jones, Carolyn Sue Jones, Mike Essington, Doris Elling, Ray Elling, Eric Schrage, David Koch, Nicole Weh, Eugene Van Dorn, Barb Guebert, David Mollett, and William Leith.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Jason Edwards to approve minutes from March 28, 2016. The motion was seconded by Alderman Jeremy Weh and unanimously approved by voice vote.

A motion was made by Alderman Jason Edwards to approve the treasurer's report as presented. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

A motion was made by Alderman Jason Edwards to approve claims as presented. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

Alderman Edwards presented a request from Derek Spanton for the purchase of a new diving stand and board including hardware and instructions for installation. The cost of the stand is \$9,296 and \$4,026 for the 16' aluminum board. All hardware with instructions for installation would cost \$383 for a total cost of \$13,639.75. It was noted that the stand allows them to tilt the board up for swim team meets.

A motion was made by Alderman Jason Edwards to approve \$13,539.75 for a new diving board and stand with hardware and instructions for installation. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

Alderman Johnson reported that they have several good applicants to replace Christi Gerrish. They hope to have something by the first of May.

Barb Guebert reported that the Friends of the Library will have their book sale this weekend. They are also having a trivia night at Bretz's on Saturday.

Mayor Burton reported that the citywide garage sale is April 14-16 and the citywide cleanup is the following week. Tomorrow is National Library Workers' Day.

Mayor Burton stated that anyone wanting a key for access to the electrical box to use the IGA parking lot area for an event must put down a \$25 deposit. That deposit will be refunded when the key is returned.

Mayor Burton reported that there is a possibility of getting a crappie tournament at the lake. It would be the last event of 2017 for them, and that would be close to the last event of the 50th

anniversary of the lake celebration. A representative from the Fish House will be at the next meeting to present more information.

Mayor Burton presented a proclamation in support of National Library Week which is April 10-16.

A motion was made by Alderman Don Perez to approve the National Library Week Proclamation as presented. The motion was seconded by Alderman Brenda Johnson and unanimously approved by voice vote.

The Council was asked to approve street closures for the county fair.

A motion was made by Alderman Don Perez to approve the resolution for street closures for the Clinton County Fair. The motion was seconded by Alderman Jeremy Weh and unanimously approved by voice vote.

The Council was asked for permission to bid out trash and recycling services. Jo noted that they have been talking to the current provider about an extension at the current price, and they said no. She would like to go out for bids at this time.

A motion was made by Alderman Kent Newkirk to approve seeking bids for trash and recycling services. The motion was seconded by Alderman Don Perez and unanimously approved by voice vote.

Alderman Johnson told the Council that the EDC met with Keith Moran, and he spoke to them about a matching grant program to improve the facades of downtown buildings. For the first year, the city would have \$7,500 in the fund. The city would pay ½ of the improvement cost up to \$5,000, so they would have enough for at least 3 improvement projects. JoAnn added that the EDC voted unanimously to move forward with this program. Attorney Heiligenstein noted that the building owner could make an improvement for less than the \$5,000 and receive ½ of the cost, but the city will only pay up to \$2,500 per project. Alderman Taylor asked where they came up with that amount. He added that the buildings need a lot of work. Alderman Johnson said they can't afford to give huge amounts, but this is a starting point. Alderman Newkirk asked if City Progress was involved in this discussion. He was told it went through EDC. There was discussion.

A motion was made by Alderman Brenda Johnson to approve the matching grant Facade Improvement Program for up to \$2,500 with funds to come out of the TIF Fund. The motion was seconded by Alderman Judy Smith and approved by the following roll call vote: Aye – Jason Edwards, Judy Smith, Brenda Johnson, Don Perez, Scott Diekemper, and Jeremy Weh; nay – Jeff Taylor and Kent Newkirk.

Alderman Johnson told the Council that Dorothy Lane (the entrance to Dollar General) has been a problem for a long time and no one would take ownership to fix it. The property owners are now asking for TIF funds in the amount of \$45,000 to make improvements. Alderman Edwards said they were told they could no longer do TIF agreements unless jobs were being created. JoAnn said they need to do the TIF agreement before the work is done, and TIF does not require jobs to be created. This will encourage more people to visit Dollar General. Alderman Newkirk asked why the city is spending money on someone else's road—let them spend their own money. He added that they chose a bad location, and it is not the city's responsibility. Mayor Burton noted that there are two other businesses out there. Alderman Newkirk pointed out that it was developed after the entrance was already there. Alderman Weh asked when they plan to start the work. Mr. Schrage who owns the ice machine out there said the contractor would start 2-3 weeks after the TIF goes through.

A motion was made by Alderman Jeremy Weh to table the issue for one month to get feedback from the community. The motion was seconded by Alderman Kent Newkirk and approved by voice vote.

Alderman Weh presented proposed wages for park employees. They are recommending the following start pay per hour:

Life Guards	\$8.75
Maintenance	\$8.50
Concession Workers	\$8.25
Scorekeepers	\$8.25

In addition, all seasonal workers will receive an increase of 25 cents per hour after each season, if they have a good review. The increase will be retro for one year with a salary cap of \$10 per hour. There was brief discussion. It was clarified that the new salary will not be retroactive – just the increase.

A motion was made by Alderman Jason Edwards to approve the seasonal park employee wages as presented. The motion was seconded by Alderman Jeff Taylor and unanimously approved by the following roll call vote: Aye – Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

Alderman Weh asked the Council for permission to hire a pool manager for the 2016 season for a stipend of \$6,000. Alderman Smith added that there is no way that Derek or Jeff could be there full time, and she feels it is essential for liability reasons.

A motion was made by Alderman Jeff Taylor to approve advertising for a pool manager for a stipend of \$6,000. The motion was seconded by Alderman Judy Smith and approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Jason Edwards; nay – Brenda Johnson.

Alderman Weh asked the Council to consider a swim team fee of \$40 per swimmer per season. This fee will include a season pass for the participant. He noted that this is a pretty big jump, but they want to set a cost for the next 3 years, and then they will not have to keep raising it each year. Alderman Newkirk asked if this covers the cost of life guards. Alderman Weh said it covers them more than enough.

A motion was made by Alderman Jeff Taylor and seconded by Alderman Judy Smith to approve the \$40 fee for each swim team participant for the next 3 years which will include a season pass. Alderman Newkirk said he feels 3 years is a long time to lock this in. Attorney Heiligenstein said he can check to see if they can legally lock this in for future councils. The motion on the floor was unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith; nay – none.

With no further business, a motion to adjourn was made by Alderman Don Perez and seconded by Alderman Kent Newkirk. The motion was unanimously approved by voice vote, and the meeting adjourned at 7:32 p.m.

(Mayor)

ATTEST:

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Monday, April 25, 2016

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, April 25, 2016, in the Case-Halstead Library Maddux Community Room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith.

City employees present: Jo Hollenkamp, Mark Pingsterhaus, and Derek Spanton.

Others present: John Jones, Carolyn Sue Jones, Ray Elling, Doris Elling, Mike Essington, Maggie Bruemmer, Judy Dumstorff, Franklin Smith, Brad Hoffman, Barb Guebert, Tom Guebert, Kelly Ross, and Mark Hodapp.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Scott Diekemper to approve minutes from April 11, 2016. The motion was seconded by Alderman Don Perez and unanimously approved by voice vote.

A motion was made by Alderman Jason Edwards to approve transfers of \$25,000 to Street & Alley, \$70,000 to Police, \$10,000 to Economic Development, \$25,000 to Retirement, \$25,000 to Parks, and \$20,000 to Library for a total of \$175,000. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, and Kent Newkirk; nay – none.

A motion was made by Alderman Jason Edwards to approve claims as presented. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

Alderman Edwards presented a request from JoAnn Hollenkamp for the purchase of a camera system for the parks. The total cost from Tincans Wireless would be \$4,092.58. Alderman Taylor asked if they got bids. Jo Hollenkamp said they did not because this is the company they have used in the past for camera systems, but they could bid it out if the Council wants to. She added that they want the system in before the season starts. Alderman Edwards asked about a camera at the park shed. Jo said there will be one at the shed. She then added that this cost does not include labor which is estimated at \$900 - \$1,200.

A motion was made by Alderman Jeremy Weh to approve the purchase of a camera system for the parks from Tincans Wireless at a cost of \$4,092.58. The motion was seconded by Alderman Jason Edwards and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

In regards to the TIF proposal that was brought up at the last meeting, Alderman Johnson presented information about the TIF program's purpose and limitations. She explained that JoAnn figured the Dorothy Lane improvement will generate about \$35,000 to \$36,000 over the life of the TIF. This is an up-front cost of \$80,000 to \$100,000 for the property owners, and the city will probably pay about \$2,000 per year over the next 18 years. She said she has no doubt that this improvement will generate that much in additional tax revenue and property taxes from development in that area. This road is also a safety issue. She then listed several other businesses in the community that received TIF funds to make improvements for our community. She noted that the city is not just giving tax dollars to private businesses.

Barb Guebert reported that Friends of the Library will sponsor a recognition for Barb Thurman from 10 a.m. until noon on April 30, 2016. She also reported that story time is at 10 a.m. on May 4. The library will be closed on May 4 from 11:30 a.m. until 4 p.m. to allow the staff to do training. Barb told the Council that they have received several quality applications for the library director position, and they hope to have a recommendation within a week or two.

Chief Pingsterhaus reported that the DARE golf tournament was very successful, and Mark Taylor did an excellent job. He also reported that the squad car was sold for \$7,000.

Mayor Burton reported that Carlyle will be the host city for the IHSA Bass Tournament for the next 5 years. Jamie Kohrman and Holly Sensel were not in attendance to talk about the Crappie Master Tournament. The boat seat factory had a job fair on April 21. They are anticipating another 10-50 jobs coming to our city.

Mayor Burton noted that the golden anniversary of the lake will be celebrated June 9-11, 2017. The next planning meeting is scheduled for May 3 at 6 p.m. at the visitors' center. He noted that the Corp is restricted on funds they can spend, so it will probably be up to the community to come up with money for entertainment.

Mayor Burton reported that May is Motorcycle Awareness Month. He will read a proclamation at the May 9 meeting.

Maggie Bruemmer stated that she asked about 6 months ago what they are doing to improve the looks of downtown, and nothing has happened. She also stated that the Council and the boards need to get together and quit arguing. Ms. Bruemmer then stated that there was a lot of debate about the new library, but the city has used the library this whole time and we should be happy we have it. Mayor Burton told her that public comments are limited to 2 minutes, and we want to make them positive if we can. He added that there is something about downtown later on the agenda. Ms. Bruemmer then stated that they judged scholarships at the First National Bank, and there were 50 applicants from some bright young people. She asked the Council to try to get them involved.

Judy Dumstorff asked why the street sweeper hasn't been through. Mayor Burton told her that it was broken, but it is up and running now. She then asked why the library has never been swept. Mayor Burton said he would check in to it.

Alderman Smith told the Council that the Employee Concerns Committee interviewed Nicole Weh earlier this evening as recommended by the park board. The committee recommends hiring Nicole as the Pool Manager for the 2016 season.

A motion was made by Alderman Judy Smith to hire Nicole Weh as the 2016 pool manager. The motion was seconded by Alderman Kent Newkirk and approved by the following roll call vote: Aye – Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, and Scott Diekemper; nay – none. Aldermen Jeremy Weh and Don Perez abstained.

Derek Spanton asked the Council to approve moving Jeff Miller to Temporary Park Director. The permanent position will be posted, and he will have the opportunity to apply for the full-time position. If he does not get the job, he will go back to his part-time position. Mayor Burton added that he will receive a \$5 increase making his pay \$19 per hour. Alderman Smith noted that Employee Concerns discussed this in committee earlier, and they give it their stamp of approval. Alderman Taylor asked about overtime pay. Mayor Burton said there is no overtime on appointments like that – it's comp time not taken as salary.

A motion was made by Alderman Kent Newkirk and seconded by Alderman Judy Smith to approve hiring Jeff Miller as temporary park director at \$19 per hour as presented. Alderman Johnson asked for clarification on keeping the position. She was told that he will have to apply just like everyone else. Clerk Ehlers asked if the motion would include the overtime issue. Mayor Burton said there is no overtime issue. Clerk Ehlers pointed out that he will be working

more than 40 hours per week. There was discussion. Jo Hollenkamp stated that typically hourly employees who work overtime receive overtime pay. She added that they could make it a salary of \$39,520 which works out to 40 hours at \$19 per hour. Clerk Ehlers said she would need an amendment to the motion to change the wage. Alderman Newkirk amended the motion to a salary of \$39,520 per year. The amendment was unanimously approved by the following roll call vote: Aye – Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jeremy Weh; nay – none.

The amended motion to hire Jeff Miller as temporary park director for a salary of \$39,520 per year was unanimously approved by the following roll call vote: Aye – Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

Jo Hollenkamp asked the Council to approve the line item redistribution ordinance. She explained that it is something they do every year that is required by the state of Illinois.

A motion was made by Alderman Jason Edwards to approve the line item distribution ordinance as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Jason Edwards; nay – none.

Jo explained to the Council that they need to approve the sales tax ordinance for the non-home rule sales tax that was approved by the voters in March.

A motion was made by Alderman Don Perez to approve the ordinance to impose the non-home rule sales tax. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith; nay – none.

Mayor Burton presented the first application for the facade improvement program that was approved at the last meeting. The application was from Becky Donnelly for improvements to the old NAPA building where she will be opening her business.

A motion was made by Alderman Jeremy Weh to approve the façade improvement application from Becky Donnelly as presented. The motion was seconded by Alderman Brenda Johnson and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, and Kent Newkirk; nay – none.

Alderman Smith presented information on the proposed Electric Department union contract. It is a 3-year contract beginning December 1, 2015 through November 30, 2018. The following items were noted:

Anyone temporarily assigned to a supervisor position for 10 or more consecutive working days will receive an additional \$3 per hour while working in that assigned position.

They can sell back 80 hours of vacation time per year.

Maximum of 60 hours compensation of overtime. Anything over 60 hours can be used subject to foreman’s approval.

Apprentice lineman will receive rate of electrical lineman after 4 years.

Raises are---

	<u>1st Year</u>	<u>2nd Year</u>	<u>3rd Year</u>
Maintenance Operator	\$.89	\$1.60	\$.89
Elect. Dept. Foreman and Lineman	\$1.60	\$1.60	\$1.60
Apprentice Lineman	\$.10	\$1.85	\$1.85

If a position is open, everyone who applies will be interviewed, and the job will not be filled strictly on seniority.

Alderman Smith noted that with these raises, they are still well below other electrical lineman in the area.

A motion was made by Alderman Jason Edwards to approve the Electric Department contract as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

With no further business, a motion to adjourn was made by Alderman Don Perez and seconded by Alderman Kent Newkirk. The motion was unanimously approved by voice vote, and the meeting adjourned at 7:40 p.m.

(Mayor)

ATTEST:

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Monday, May 9, 2016

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, May 9, 2016, in the Maddux Community Room at the Case Halstead Library.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jason Edwards, and Judy Smith. Alderman Jeff Taylor was absent.

City employees present: Jo Hollenkamp, Joe Heiligenstein, Chad Holthaus, Mark Pingsterhaus, and Jeff Miller.

Others present: Eugene Van Dorn, Doris Elling, Ray Elling, Carolyn Sue Jones, John Jones, Maggie Bruemmer, Kenneth O'Dell, Barb Guebert, Keith Horning, Dan Deiters, Joyce Deiters, David Koch, James Pine, Jane Bullock, Mike Essington, Michelle Scott, Brett Benhoff, Paul DeHart, Peggy Hilmes, Hollie Sinsel, Henry Hollenkamp, Sharon Berdeaux, and Kim Stamps.

Mayor Burton asked the audience to refrain from talking during the meeting. He also reminded them that public comments are to be kept to 2 minutes per speaker.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Don Perez to approve minutes from April 25, 2016, as presented. The motion was seconded by Alderman Scott Diekemper and unanimously approved by voice vote.

A motion was made by Alderman Jason Edwards to approve the Treasurer's Report as presented. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

A motion was made by Alderman Jason Edwards to approve claims as presented. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

Alderman Johnson reported that the library will be presenting their candidate for library director this evening.

Barb Guebert reported that there are several programs coming up at the library. They are listed in the local newspaper. They also have story time and other programs scheduled.

Chief Pingsterhaus reported that DARE graduation will be held at the Jr. High on Friday, May 13, at 1 p.m.

Mayor Burton reported that O'Reilly's will have their grand opening on Saturday from 11 a.m. until 1 p.m. He also reported that the IHSA Bass Tournament appreciation dinner is Thursday, May 19.

Mayor Burton presented the Motorcycle Awareness Proclamation for Council approval.

A motion was made by Alderman Judy Smith to approve the Motorcycle Awareness Proclamation as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by voice vote.

Under public comments, Don Berdeaux addressed the Council regarding Dorothy Lane. He noted that this is a public use lane that has never been accepted. He also pointed out that

Dollar General does not own the property—they lease. The property is described as lot 25 – not Dorothy Lane. As for full disclosure, they did not disclose that they do not own that property. Mr. Berdeaux strongly suggested they turn down the ordinance being presented this evening.

The store manager for Dollar General talked about a petition they started asking for the road to be repaired. They have a total of 872 signatures. She added that the store did \$600,000 in business last year, and it brings in a lot of tax dollars for the city.

Jim, owner of the Polar Station, told the Council that it is a public road. He added that Dollar General is not the only one paying TIF dollars.

Dan Deiters said the city needs to do something for safety. He also feels they would get additional development out there if that road gets fixed.

Peggy Hilmes asked the Council for their annual donation to help with the cost of the 4th of July fireworks. She reported on activities they have done already to help pay for this event.

A motion was made by Alderman Jason Edwards and seconded by Alderman Judy Smith to donate \$7,500 for this year's fireworks. Alderman Johnson asked what the total cost is for this event. Peggy said it is \$13,000. They could probably do it cheaper, but the company they use is insured and bonded. Alderman Smith asked the cost of insurance. Peggy said she thinks it is about \$3,500. Attorney Heiligenstein cautioned the Council about giving taxpayer money to clubs and organizations. Although this does bring in a lot of tourism dollars, there is still a risk. Mayor Burton said that Frank Heiligenstein sent a cautionary note about the same thing last week. Alderman Newkirk asked about making it a grant. Attorney Heiligenstein said it is what it is. He added that there has been no formal opinion from the attorney general, he just wants the Council to be aware of possible issues. Alderman Smith asked how this is different from the Crappie Tournament or the Bass Tournament. Mr. Heiligenstein said that's a good question. He then asked where the money comes from. JoAnn said it comes out of Corporate, but it could come out of Hotel/Motel. There was brief discussion. Alderman Edwards withdrew his motion.

A motion was made by Alderman Jason Edwards to donate \$7,500 to the fireworks display with money coming out of the Hotel/Motel Tax Fund. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jeremy Weh; nay – none.

Hollie Sinsel from the Fish House addressed the Council about the Crappie Masters. She said they would like to come to Carlyle for a tournament on October 14, 2017. This is a 1-day televised fishing tournament. Hollie said the cost is \$13,500, but there is a lot of benefit that comes out of it. Participants come in up to 3 months prior to the event, and they will be using hotels, restaurants, gas stations, and other businesses in the area. She is trying to get sponsorships, but a lot of local businesses are not interested. This would kick off their 2017 season, and it will air 3 times annually. It was noted that \$7,500 secures the tournament, and \$6,000 is for the TV spots. There was discussion about how much money is in the Hotel/Motel Tax Fund. Mayor Burton noted that the IHSA Bass Tournament cost is \$26,000. Attorney Heiligenstein recommended they table this until the next meeting.

Barb Guebert presented information on the process for finding a replacement for Christi Gerrish. She acknowledged Kim Stamps, Michelle Scott, and Jane Bullock for all of the time they spent. She noted that they attracted a number of very qualified candidates. The committee met with the Employee Concerns Committee last week to go over what they have been doing. The search committee recommended to the board, and the board approved hiring Mr. Jerome Keith Housewright. He comes to us from the St. Louis Public Library, and he has also worked at the Lincoln Library in Springfield, Illinois. He will start on May 25, 2016.

A motion was made by Alderman Brenda Johnson to approve hiring Jerome Keith Housewright as library director at a salary of \$48,000 per year beginning May 25, 2016. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, and Jason Edwards; nay – none.

Alderman Weh asked the Council to allow Elijah Isaak to work up to approximately 1,560 hours per year which means he will qualify for IMRF, but the city will not have to provide insurance. He is currently capped at 1,000 hours; and he will be at that number soon. Jo noted that Rita is working with the insurance person to determine the actual number of hours for insurance. She suggested the motion be for the number of hours under the threshold so they will not have to pay insurance. The Council decided to table this until they can get an actual number of hours.

Alderman Weh reported that the 3rd – 6th graders are in a county league this year. When they have an away game, they have to supply one of the umpires. Rather than sending one of our people, they would like to give each coach money to pay an umpire, and they will be responsible for finding someone and paying them. It was noted that other towns are doing this also. Alderman Smith said it would be a claim check to cover the fee.

A motion was made by Alderman Judy Smith to approve issuing claim checks to the county league coaches to cover the cost of away game umpires as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jason Edwards, and Judy Smith; nay – none.

Alderman Weh asked the Council to consider hiring additional life guards. They currently have 12 lifeguards, and the new pool director would like to have at least 15. They will also need additional concession stand workers. He recommended hiring 4 more life guards and 6 more concession stand workers.

A motion was made by Alderman Kent Newkirk and seconded by Alderman Judy Smith to hire 4 more life guards and 6 more concession stand workers. Alderman Johnson asked if these would be additional hours or just additional help. She was told that they just need additional help. It would not be more hours. The motion on the floor was unanimously approved by voice vote.

Alderman Weh presented the proposed new pool hours as recommended by the new pool director. The schedule would be as follows:

Monday through Friday –

Lap Swim	8 - 9 a.m.
Swim Lessons	9 - 11 a.m.
Little Dippers (Friday June 17-July 15)	11 a.m. – 12:45 p.m.
Swim Team Practice	12 – 1 p.m.
Open Swim	1 – 4 p.m.
Swim Lessons	4 – 6 p.m.
Open Swim	6 – 8 p.m.
Swim Team Practice	8 – 9 p.m.

Saturday and Sunday –

Aqua Zumba (Saturdays)	10 – 11 a.m.
Open Swim	1 – 6 p.m.
Special Events (18 scheduled throughout the summer at various times)	

Pool Parties –

Fridays	8 – 10 p.m.
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Saturdays	6 – 8 p.m. and 8 – 10 p.m.
Sundays	6 – 8 p.m. and 8 – 10 p.m.

A motion was made by Alderman Judy Smith to accept the new pool schedule as presented. The motion was seconded by Alderman Kent Newkirk and unanimously approved by voice vote.

A motion was made by Alderman Judy Smith to approve the new pool programs as presented. The motion was seconded by Alderman Jason Edwards and unanimously approved by voice vote.

Jo Hollenkamp told the Council that the only bid received for concession stand items was from IGA. If the Council accepts this bid, she will look at what we currently charge and make adjustments as needed to try to reduce losses at the concession stands.

A motion was made by Alderman Judy Smith to accept the bid from IGA for concession stand items as presented. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jason Edwards, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

Alderman Weh reported that the Park Board opened 8 bids for new playground equipment at the Fish Hatchery. The board recommends accepting the bid from Molanda Company at a price of \$29,918. Attorney Heiligenstein asked if this was the lowest bid. Alderman Weh said the lowest bid was \$29,704, but Molanda was the only company that met the specs that were put out.

A motion was made by Alderman Jeremy Weh to accept the bid of \$29,918 from Molanda Company for new playground equipment at the fish hatchery. The motion was seconded by Alderman Jason Edwards and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jason Edwards, Judy Smith, and Kent Newkirk; nay – none.

Alderman Weh reported that the park board received 8 bids for the city park bathrooms. The lowest bid was from Doug Eubanks for a lump sum bid price of \$127,000. He noted that the board is presenting this as the lowest bid, but they are leery of the high cost.

A motion was made by Alderman Kent Newkirk to reject all bids for the city park bathrooms. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

JoAnn asked how she should proceed with Timken. Alderman Weh said we are at their mercy at this point. Alderman Smith said she can't justify spending \$130,000 to save \$40,000. Jo wanted to know if she should ask if it can be used for something else. Alderman Johnson asked if it could be used for the playground equipment. Alderman Smith also suggested a dog park or pavilions. Jo said the application is specific, and you have to show a need. There was discussion. Alderman Edwards suggested a splash pad.

The TIF Ordinance for Dorothy Lane was presented by Jo Hollenkamp. EDC approved the TIF in the amount of \$45,000, but Jo only comes up with \$35,000. The property ID is referencing Dollar General bringing in the TIF dollars. You can have a TIF for leased property, but one question that is being raised is being able to work on property you don't own. Also, the road was never annexed because it never met city specs. The owner of the property died 20 years ago in Florida, so they cannot get permission to work on that property. Mr. Heiligenstein said it is his understanding that the city obtained a certificate of ownership in 2015. A utility easement was given to the City of Carlyle which included the front part of Dorothy Lane. He went on to say it is complicated, and he's not sure what legal rights anyone has to develop that road. The TIF agreement prepared by Keith Moran does not mention permission for Dollar General to develop that area. Jo said she thinks it is in a trust, but she can't find anything.

Alderman Perez suggested checking to see if it was probated in Florida. Joe said there should be records in Clinton County if something was done, unless something was done in the last 12 months. Jo added that Norman Conrad says there is no record here of the owners death. Mrs. Luebbers asked if anyone pays taxes on that property. She was told that it was donated for public use. There was discussion. Attorney Heiligenstein suggested they not move forward on this until they can make sure the person developing the property has legal authority to do so. It was stated that the state claims the road is not in need of repair, but they support widening it. Attorney Heiligenstein asked about the scope of work. JoAnn said they will widen the culvert and blacktop up to the west portion of the parking lot. They had to get IDOT permits to do this work. Mr. Heiligenstein said that Keith Moran feels we need to clarify ownership of the road. He is not opposed to the project, and it could be a non-issue; but we should probably look into it. The manager of Dollar General asked who is going to be responsible if there is a serious accident out there. Mayor Burton said that's how this all started several years ago. The issue was tabled until the next meeting scheduled for May 23, 2016.

Ameren presented information on the soccer park pipeline upgrade. Ameren has decided to remove the old pipe, because they do not want to have a 12-year commitment to dealing with soil contamination. Easements were discussed. They asked for a distribution easement along the north side of Old State Road. Release of the easement will not happen until the old pipe is removed. They will also provide the city with a \$10,000 payment. There is also an agreement for actual damages. JoAnn asked if they will try to remove the pipe when crops are not in the ground. She was told that they will bid out the work, so they won't know until the contractor gives them a schedule. He added that they will have a start date by December 1, 2016. Attorney Heiligenstein noted that HMG is satisfied with this proposal.

A motion was made by Alderman Jeremy Weh to approve the ordinance for Ameren pipeline upgrades at the soccer park as presented. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

With no further business, a motion to adjourn was made by Alderman Jeremy Weh and seconded by Alderman Don Perez. The motion was unanimously approved by voice vote, and the meeting adjourned at 8:28 p.m.

(Mayor)

ATTEST:

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Monday, May 23, 2016

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, May 23, 2016, in the Maddux Community Room at the Case Halstead Library.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith.

City employees present: Mark Pingsterhaus, JoAnn Hollenkamp, and Nicole Weh.

Others present: Eugene Van Dorn, James Pine, Eric Schrage, Henry Hollenkamp, Doris Elling, Ray Elling, Maggie Bruemmer, Dan Deiters, Joyce Deiters, Bill Leith, Brad Hoffman, Doug Ratermann, Mike Essington, Karla Caplinger, David Koch, Kelly Ross, and Mark Hodapp.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Jason Edwards to approve minutes from May 9, 2016, as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by voice vote.

A motion was made by Alderman Jason Edwards to approve transfers of \$25,000 to Street & Alley, \$35,000 to Police, \$5,000 to Retirement, \$30,000 to Parks, \$10,000 to Playground, \$5,000 to Social Security, \$15,000 to Library, and \$10,000 to Pool House Loan for a total of \$135,000. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jeremy Weh; nay – none.

A motion was made by Alderman Jason Edwards to approve claims as presented. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

Alderman Smith thanked Jo and Henry Hollenkamp for cleaning up around the sign at the north end of town before everyone came in for the bass tournament. She also reported that Trent Purcell asked her to discuss better traffic flow for the event. He suggested offering golf cart shuttles for spectators who have to park up on the main road. Mayor Burton thanked Trent and his referee friends for the hours they volunteer for this tournament.

Alderman Johnson reported that the new library director will start on Wednesday. She commended the staff and library board for keeping the library running during the last two months.

Nicole Weh asked the council for direction concerning the concession stand at the high school. She noted that she has found the door unlocked several times, and on one occasion she found children playing in there. There are also multiple issues with the building as well as the facility not being kept clean. She said she does not feel comfortable with bringing inventory into that building without limited access. Jo noted that it was re-keyed last year, but there is a large group of people who have access. Nicole spent a lot of time cleaning the stand, and when she went back it was trashed. Alderman Perez suggested talking to Mr. Novsek about their concerns. Nicole said some of the county league coaches are interested in doing their own concessions. There was discussion about inventory. Alderman Taylor suggested leaving our concessions out there, letting them sell it, and giving them a certain percentage of what is sold. He was told that someone would still have to go out and inventory after every game. Alderman Smith asked if being short on inventory was a problem last year. Jo said it was a problem at both locations. There was additional discussion about possible solutions. Mayor Burton said they needed to move on. Clerk Ehlers asked what Nicole was supposed to do with this issue.

Mayor Burton said they didn’t have a solution. He then said that he, JoAnn, and Alderman Weh will meet with Nicole to try to come up with a solution.

Mayor Burton reported that the IHSA Tournament went well this past weekend. He also noted that the soccer camp registration deadline is June 1. The cost is \$109 per child with a discount for additional children. Tickets are still on sale at city hall for the Cardinal game on June 15 at a cost of \$20 per ticket. Streets will be oiled on June 7, 8 and 9 from Clinton to Franklin.

Mayor Burton thanked all departments for helping out after the storm on May 18. He said we received assistance from Breese, Mascoutah, and Highland through the IMEA Mutual Aid Program. He also reported that Carlyle received the IMUA Safety Award. They clocked a total of 12,840 hours without a loss time accident.

Mayor Burton stated that over 1,000 signatures in support of the Dollar General TIF were collected, and we stand to lose three businesses if this doesn’t get fixed. He noted that the city received a letter of support from Keith Moran and a letter of approval from the city attorney.

Under public comments, Maggie Bruemmer and Bill Leith thanked city workers for all of their help with downed trees last week.

Brad Hoffman congratulated the city on receiving the IMUA Award. He also stated that TIF is one of the most misunderstood, misused programs there ever was. He told the Council that they need to take a hard look at how they use their TIF funds.

Gene Van Dorn stated that the TIF issue was tabled so that they could hear from the people, and now the people have spoken with over 1,000 signatures. He added that this is badly needed and it’s time to pass this TIF.

Carla Caplinger told the Council that they would not have a new laundry mat and Dairy Queen without the help of TIF.

Jo Hollenkamp told the Council that the Zoning Board met on May 19 and discussed a variance request from Ryan Drake for the addition of a fence on his property line at 1591 Fairfax Street. The board approved the request by a vote of 3-2. Jo noted that the two who voted against it were not necessarily against it; they were just supporting the city ordinance. She added that there was also discussion about changing the ordinance.

A motion was made by Alderman Jeremy Weh to approve the variance request from Ryan Drake for a fence on the property line at 1591 Fairfax Street. The motion was seconded by Alderman Judy Smith and unanimously approved by voice vote.

Mayor Burton asked the Council to approve additional hours for Elijah Isaak in the Park Department. Jo added that as long as he stays under 1,560 hours, the city will not have to provide insurance. Alderman Johnson asked if this is just for this year. Mayor Burton said he did not know. He then noted that once you become a member of IMRF, you remain a member even if you work less than 1,000 per year.

A motion was made by Alderman Jason Edwards to approve up to 1,560 hours per year for Elijah Isaak as requested. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Jason Edwards; nay – none.

Jo Hollenkamp reported that bids for the MFT Program were opened, and the following submitted the lowest bids:

Quad County Ready Mix	Portland Cement Concrete	\$ 7,875.00
Beelman Logistics	Seal Coat Aggregate	\$13,368.00
Beelman Logistics	Aggregate, CA-6	\$ 5,244.00

Don Anderson Co.

Emulsified Asphalt

\$39,678.91

A motion was made by Alderman Don Perez to accept low bids for the 2016 MFT Program as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith; nay – none.

Mayor Burton asked the Council to approve hiring George Kaleb Shoots to work as an intern with the electric department for the summer. He added that John Hodapp got this recommendation from someone on the Council. George is a high school graduate and lives in Carlyle.

A motion was made by Alderman Judy Smith to approve hiring George Kaleb Shoots at minimum wage to work up to 1,000 hours this summer as an intern for the Carlyle Electric Department. The motion was seconded by Alderman Jeremy Weh and approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, and Kent Newkirk; nay – none. Alderman Scott Diekemper abstained.

Mayor Burton presented the Dorothy Lane TIF Ordinance for approval.

A motion was made by Alderman Jeremy Weh to approve the Dorothy Lane TIF Ordinance. The motion was seconded by Alderman Jason Edwards and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

Alderman Smith noted that at the last meeting the lowest bid for the city park bathroom was presented in the amount of \$127,000. She said she hates to see the \$40,000 Timken Grant get lost, and she is looking for volunteers to get that bathroom built at a lower cost. She estimates a total project cost of \$80,000 to \$90,000. Alderman Smith asked for approval to get volunteers to help make this happen. Mayor Burton said he feels it would be a very good project. Alderman Johnson said she would like to see a firm cost.

Item #19 (Dog Park) was tabled.

With no further business, a motion to adjourn was made by Alderman Don Perez and seconded by Alderman Jeremy Weh. The motion was unanimously approved by voice vote, and the meeting adjourned at 7:45 p.m.

(Mayor)

ATTEST:

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Monday, June 13, 2016

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, June 13, 2016, in the Maddux Community Room at the Case Halstead Library.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith.

City employees present: Mark Pingsterhaus and JoAnn Hollenkamp.

Others present: Eugene Van Dorn, Henry Hollenkamp, Maggie Bruemmer, Brad Hoffman, and Mark Hodapp, Andrew Brackett, Mike Brackett, Franklin Smith, Holly Kohrman, and Jean Kleber.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Don Perez to approve minutes from May 23, 2016, as presented. The motion was seconded by Alderman Scott Diekemper and unanimously approved by voice vote.

A motion was made by Alderman Jason Edwards to approve the treasurer's report as presented. The motion was seconded by Alderman Jeremy Wey and unanimously approved by the following roll call vote: Aye – Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

A motion was made by Alderman Jason Edwards to approve claims as presented. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

Library Board President Barb Guebert reported on the bookmobile that was an Eagle Scout project and said that the library would support the bookmobile with books. Barb also reported that non-resident library cards had brought in significant revenue and also reminded council that the library is featured each Thursday morning on WCXO.

Librarian Keith Housewright reported that the summer reading program has great support and that the upcoming exotic bird program and movie nights are not just for kids.

Mayor Burton reported that Cardinal ballgame tickets are still available.

Under public comments, Holly Kohrman asked for City Council to consider judging the Country Bobs cook off to be held in September.

Mayor Burton explained that the City Progress Committee previously that evening had approved spending \$7500 toward a Crappie Tournament to be held in October of 2016. A motion was made by Alderman Brenda Johnson to approve spending \$7500 as requested. The motion was seconded by Alderman Jeff Taylor and unanimously approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Jason Edwards; nay – none.

Alderman Jeremy Wey explained that the Finance Committee previously that evening had approved the City spending \$50,000 toward a new bathroom in the City Park to be used in conjunction with the Timken grant of \$40,000. These monies would go toward the material costs of the bathroom and Alderman Judy Smith would continue to see volunteers for the labor portion. A motion was made by Alderman Judy Smith to approve spending \$50,000 as requested. The motion was seconded by Alderman Jason Edwards. Alderman Brenda Johnson

stated that she would like to see final numbers on cost before she approved the additional spending. The motion was approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Jason Edwards; nay – Brenda Johnson.

Alderman Jeremy Wey stated that the Employee Concerns Committee interviewed several applicants for the position of Park Director and believes that Andrew Brackett is the best candidate for the position. A motion was made by Alderman Jeremy Wey to approve hiring Andrew Brackett as the new Park Director at a salary of \$45,000. The motion was seconded by Alderman Jeff Taylor and unanimously approved by the following roll call vote: Aye – Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

City Attorney Joe Heiligenstein explained that 270 Eighth Street had been owned by Larry Gavilsky and that a lawsuit had been filed by the City against the property owner for demolition. The property has since been sold to Mr. & Mrs. Sheets who own a carpentry business. Joe recommended that the City drop the lawsuit if Mr. Gavilsky agrees to pay all City costs associated with the suite. Joe further stated that if the Sheets do not repair the building that the City could file a new lawsuit against them as the new property owners. A motion was made by Alderman Jeff Taylor to approve dropping the lawsuit again Mr. Gavilsky provided that he pays all costs associated with the suit. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

Item #17 (Executive Session and #18 Vote on Executive Session Item(s)) were tabled.

With no further business, a motion to adjourn was made by Alderman Don Perez and seconded by Alderman Jeremy Weh. The motion was unanimously approved by voice vote, and the meeting adjourned at 7:45 p.m.

(Mayor)

ATTEST:

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
June 27, 2016

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, June 27, 2016, in the Maddux Community Room at the Case Halstead Library.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith.

City employees present: Mark Pingsterhaus, JoAnn Hollenkamp, Keith Housewright, Andy Brackett, Andy Wennerstrom and Rita Jurgensmeyer.

Others present: Mark Hodapp, Doris Elling, Ray Elling, Henry Hollenkamp, Brad Hoffman, Lynn Maue, Kathryn Maue, Rachell Maue, Debbie Nave, Vernon Nave, David Koch and Bill Schmaltz.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Jason Edwards to approve minutes from June 13, 2016, as presented. The motion was seconded by Alderman Kent Newkirk and unanimously approved by voice vote.

A motion was made by Alderman Jason Edwards to approve transfers of \$15,000 to Street & Alley, \$50,000 to Police, \$20,000 to Retirement, \$15,000 to Parks, \$20,000 to Playground, and \$10,000 to Social Security for a total of \$130,000. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards, Judy Smith and Kent Newkirk; nay – none.

A motion was made by Alderman Jason Edwards to approve claims as presented. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards, Judy Smith, Kent Newkirk and Brenda Johnson; nay – none.

Alderman Johnson reported on the Economic Development Committee meeting where strategic planning was discussed. She said that they had a very good turn out and discussed strengths and weaknesses of the City of Carlyle.

Park Director Andy Brackett announced that they will be holding signups for co-ed slow pitch softball as well as soccer league.

Library Director Keith Housewright reported that the Library has a book club starting July 1, 2016 and on the fourth Wednesday of the month they will have a book discussion party.

Mayor Burton reported that the Corp of Engineers will be celebrating their 50th anniversary. They will have special events on June 9th – 11th, 2017 in addition to special programs throughout the year.

A letter was received from the Library Board requesting that Jane Bullock, Dr. Michelle Scott and Kenny O'Dell be reappointed. A motion to reappoint Jane Bullock, Dr. Michelle Scott and Kenny O'Dell to the Library Board was made by Alderman Don Perez. It was seconded by Alderman Brenda Johnson and unanimously approved by voice vote.

The water and sewer department and committee have been getting demonstrations for a new sewer jetter. The committee recommended the purchase of demo sewer jetter from Coe Equipment. The warranty is the same as on a new one. A motion was made by Kent Newkirk to purchase the demo sewer jetter from Coe Equipment for a cost of \$58,000 and to waive the bidding process due to a joint purchasing alliance which bids out equipment nationally.

The motion was seconded by Don Perez and approved unanimously by roll call vote. Voting Aye: Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, and Scott Diekemper; nay – none.

A motion was made by Alderman Don Perez to obtain bids for the sale of the old sewer jetter. The motion was seconded by Alderman Kent Newkirk. It was approved unanimously by roll call vote. Voting Aye: Jeff Taylor, Jeremy Weh, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Scott Diekemper and Don Perez; Nay – None.

City Administrator JoAnn Hollenkamp explained the variance request from the Clinton County EMA at 479 21st Street. The Zoning Board recommended accepting this request. A motion was made by Alderman Jason Edwards to accept the Zoning Board recommendation for the variance at 479 21st Street. Alderman Kent Newkirk seconded the motion. It was unanimously approved by voice vote.

A discussion was held for the need of a new electric department pickup truck. A motion was made by Alderman Kent Newkirk giving permission to obtain bids for a new electric department pickup truck. The motion was seconded by Alderman Jeremy Weh. It was unanimously approved by roll call vote. Voting Aye: Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, and Scott Diekemper; Nay – None.

A motion was made by Alderman Scott Diekemper to purchase up to \$7,500 in electrical equipment from an auction. It was seconded by Alderman Judy Smith. It was unanimously approved by roll call vote. Voting Aye: Jeff Taylor, Jeremy Weh, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Scott Diekemper, and Don Perez; Nay – None.

City Administrator Jo Ann Hollenkamp explained the new rates for health insurance. Alderman Jason Edwards made a motion to approve the insurance plan through UHC offering a choice of a plan similar to the current plan and a Health Savings Account plan. Alderman Jeremy Weh seconded the motion. It was approved by roll call vote. Voting Aye: Jeremy Weh, Jason Edwards, Judy Smith, Brenda Johnson, Scott Diekemper, Don Perez, and Jeff Taylor; Abstain- Kent Newkirk; Nay – None.

Mayor Mike Burton presented the Prevailing Wage Ordinance. A motion was made by Alderman Jeremy Weh to accept the Prevailing Wage Ordinance. It was seconded by Alderman Don Perez. It was approved by roll call vote. Aye: Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Scott Diekemper, Don Perez, Jeff Taylor and Jeremy Weh; Nay – None.

With no further business, a motion to adjourn was made by Alderman Don Perez and seconded by Alderman Kent Newkirk. The motion was unanimously approved by voice vote, and the meeting adjourned at 7:24 p.m.

(Mayor)

ATTEST:

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Monday, July 11, 2016

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, July 11, 2016, in the Maddux Community Room at Case-Halstead Library.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith.

City employees present: JoAnn Hollenkamp, Keith Housewright, Mark Pingsterhaus, Joe Heiligenstein, and Chad Holthaus.

Others present: Kelly Ross, Mark Hodapp, Eugene Van Dorn, Brad Hoffman, Ray Elling, Doris Elling, David Koch, Jacob Colbert, and Barb Guebert.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Kent Newkirk to approve minutes from June 27, 2016, as presented. The motion was seconded by Alderman Don Perez and unanimously approved by voice vote.

A motion was made by Alderman Jason Edwards to approve the Treasurer's Report as presented. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

A motion was made by Alderman Jason Edwards to approve claims as presented. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

In light of the recent events that took place in Dallas, Alderman Judy Smith urged everyone to thank our police force for the job they do every day of their lives.

Alderman Weh reported that the parks committee met at the pool house the other night, and he thanked Nicole and Andrew for the great job they are doing out there.

Barb Guebert reported that the library is in wonderful shape, and they are very happy with their leadership.

Keith Housewright reported on programs that are scheduled at the library. He also reported that they are having a book fair through July 22.

Mayor Burton reported that they will have a Youth Soccer League and the deadline for registration is July 25. They will be starting an Adult Co-Ed Softball League on Tuesdays and Thursdays. The deadline to sign up is July 29. The registration deadline for Junior Soccer Camp for ages 3-5 is September 1, 2016. Mayor Burton noted that you must sign up for these programs online at www.carlylelake.com.

Mayor Burton reported that repairs are needed on the bridge on Kane Street. The cost will be approximately \$2,000.

Under public comments, Brad Hoffman addressed the proposed budget. He noted that the tax levy was frozen for 19 years, and it was changed in 2013. Therefore, the taxes went up, so there is more money now. Mayor Burton said he thinks freezing those taxes for 19 years was a terrible idea. It's very difficult to pay 2 ½ times the salaries on the same money. He then noted that the Council is doing everything they can to save money. Mr. Hoffman then noted that they

raised the appropriation ordinance 50% in the last 3 years. Mayor Burton asked JoAnn to address it. Jo said it's a bigger conversation than a 3-minute public comment. She said she will happily meet with him one-on-one to answer any questions he has.

Mayor Burton asked to Council to consider approval of the proposed FY17 Budget Appropriation. Alderman Johnson noted that they are looking at a \$12 million budget with only \$10 million coming in and over a million dollars in deficit spending. She feels something needs to be done before the city goes broke. Alderman Taylor said Brenda called this last year, and here we are. Brenda said someone needs to bite the bullet and quit spending more than their actual revenue.

A motion was made by Alderman Jeremy Weh to approve the proposed FY17 Budget Appropriation as presented. The motion was seconded by Alderman Judy Smith and approved by the following roll call vote: Aye – Jason Edwards, Judy Smith, Kent Newkirk, Don Perez, Scott Diekemper, and Jeremy Weh; nay – Jeff Taylor and Brenda Johnson.

Alderman Weh asked for permission to seek bids for a new squad car. It would replace the one currently being used by Mark Taylor.

A motion was made by Alderman Jeremy Weh to approve seeking bids for a new squad car as requested. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

Mayor Burton told the Council that Tony Petrea is unable to make EDC meetings and he recommended the appointment of Shannon Petrea to take his place.

A motion was made by Alderman Don Perez to approve the appointment of Shannon Petrea to the Economic Development Committee to replace Tony Petrea. The motion was seconded by Alderman Jeremy Weh and unanimously approved by voice vote.

Alderman Perez told the Council that the Sewer and Water Committee met earlier and opened bids for the old sewer jetter. The winning bid was from Mideastern Plumbing for \$4,100.

A motion was made by Alderman Don Perez to accept the bid of \$4,100 from Mideastern Plumbing for the old sewer jetter. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Jason Edwards; nay – none.

Mayor Burton asked for permission to advertise for a new apprentice lineman. He noted that John will be retiring within the next 3 years, and we are already short on help.

A motion was made by Alderman Judy Smith to approve advertising for a new apprentice lineman as requested. The motion was seconded by Alderman Brenda Johnson and unanimously approved by voice vote.

Alderman Johnson reported that the EDC received an application from THBT Properties for improvements to the building at 10th and Fairfax that used to be the old eye clinic. The estimated cost of improvements is \$13,227, and the city would pay \$2,500 towards that work. The Economic Development Committee voted unanimously to approve. Alderman Johnson added that these are TIF funds.

A motion was made by Alderman Brenda Johnson to approve the THBT Properties Façade Improvement Grant Application as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith; nay – none.

With no further business, a motion to adjourn was made by Alderman Kent Newkirk and seconded by Alderman Brenda Johnson. The motion was unanimously approved by voice vote, and the meeting adjourned at 7:24 p.m.

(Mayor)

ATTST:

(City Clerk

Carlyle City Council
PUBLIC HEARING
Monday, July 11, 2016

A Public Hearing to hear comments on the proposed FY 17 Budget Appropriation was called to order by Mayor Mike Burton on Monday, July 11, 2016, at 6:55 p.m.

The following were in attendance: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, JoAnn Hollenkamp, Mark Pingsterhaus, Joe Heiligenstein, Keith Housewright, Chad Holthaus, Brad Hoffman, Gene Van Dorn, Ray Elling, Doris Elling, Henry Hollenkamp, Kelly Ross, Mark Hodapp, David Koch, Jacob Colbert, and Barb Guebert.

Brad Hoffman expressed concerns about 14 funds being in the red on this proposal and deficit spending of \$1.5 million. He added that he realizes that this is just the appropriation and the actual should be under, but he has a hard time understanding this kind of spending. Mr. Hoffman noted that in 1995 the appropriation ordinance was below \$9 million. In 2010 the actual spending was about \$8.5 million. He went on to say that in 2013, the last year of the previous administration, actual spending was about \$8.7 million; and actual spending only went up about 2% over the 4 years with the previous administration. Spending for the first year of the current administration was \$10,447,869 which was an increase from the previous year of about 19%. From the first year of this administration to this, if all this money is spent, it will be an increase of another 31.92%. That totals out to a 50.92% increase. Brad said he can't understand how a town that has a shrinking population and a shrinking tax base can have a budget go up over \$5 million.

Mayor Burton said we have more money than we had then, and all of that money is going into the city to fix stuff that wasn't fixed; and we're going to continue to do that. He asked if there were any other public comments. Hearing none, he closed the public hearing at 6:59 p.m.

(Mayor)

ATTEST:

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Monday, July 25, 2016

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, July 25, 2016, in the Maddux Community Room at Case-Halstead Library.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith.

City employees present: Mark Pingsterhaus, Garrett Wade, and Jason Herzing.

Others present: Mike Essington, David Koch, Eugene Van Dorn, Franklin Smith, and Mark Hodapp.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Don Perez to approve minutes from July 11, 2016, as presented. The motion was seconded by Alderman Scott Diekemper and unanimously approved by voice vote.

A motion was made by Alderman Jason Edwards to approve transfers of \$30,000 to Street & Alley, \$40,000 to Police, \$5,000 to Retirement, \$35,000 to Parks, \$15,000 to Playground, \$5,000 to Social Security, and \$10,000 to Pool House Loan for a total of \$140,000. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, and Kent Newkirk; nay – none.

A motion was made by Alderman Jason Edwards to approve claims as presented. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

Alderman Johnson reminded everyone that the library will have a guest speaker and book signing on August 16.

Mayor Burton noted that the summer reading program is finished. About 250 kids participated.

Chief Pingsterhaus recognized Jason Herzing and Garrett Wade for their selfless and heroic actions saving residents from a burning house on July 1 at 11:25 p.m. Mayor Burton presented awards to the two officers.

Mayor Burton asked the Council to approve an ordinance for the abandonment of pedestrian easement at Deer Circle and Monroe Street.

A motion was made by Alderman Kent Newkirk to approve the ordinance for Abandonment of Pedestrian Easement at Deer Circle & Monroe Street as presented. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

Mayor Burton asked the Council to approve an ordinance accepting easement from Illinois District Council of The Assembly of God. He added that this is for the consideration of \$1 so that sewer work can be done at that location. This ordinance is for permanent sewer easement and temporary easement for construction.

A motion was made by Alderman Kent Newkirk to approve the Ordinance Accepting Easement from Illinois District Council of The Assembly of God as presented. The motion was seconded

by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

Alderman Diekemper reported that bids for a new truck for the Electric Department were opened on July 20. The bid from K & J Chevrolet was \$30,011, the bid from Siever Brothers was \$30,500, and the bid from Wiegman Ford was \$28,325.

A motion was made by Alderman Jason Edwards and seconded by Alderman Judy Smith to accept the bid of \$28,325 from Wiegman Ford for a truck for the Electric Department. Mayor Burton noted that the bid from Siever Brothers was a 2017 model and the Wiegman bid was a 2016 model. Alderman Johnson added that the old truck will be going to the Street & Alley Department. The motion on the floor was unanimously approved by the following roll call vote: Aye – Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jeremy Weh; nay – none.

With no further business, a motion to adjourn was made by Alderman Don Perez and seconded by Alderman Kent Newkirk. The motion was unanimously approved by voice vote, and the meeting adjourned at 7:12 p.m.

(Mayor)

ATTEST:

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Monday, August 8, 2016

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, August 8, 2016, in the Maddux Community Room at Case-Halstead Library.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith.

City employees present: JoAnn Hollenkamp, Joe Heiligenstein, Keith Housewright, Chad Holthaus, and Mark Pingsterhaus.

Others present: John Jones, Carolyn Sue Jones, Henry Hollenkamp, Mike Essington, Debbie Taylor, Barb Guebert, Eugene Van Dorn, Doris Elling, Ray Elling, Brandon Fischer, Landon Dempsey, Jacob Colbert, Steven Bowman, Andrew Bowman, Kelly Ross, and Mark Hodapp.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Kent Newkirk to approve minutes from July 25, 2016, as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by voice vote.

Clerk Ehlers reminded the Council to review all executive session minutes for approval and to decide which ones should be opened. Action on those minutes will take place at the next meeting.

A motion was made by Alderman Jason Edwards to approve the Treasurer's Report as presented. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

A motion was made by Alderman Jason Edwards to approve claims as presented. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Jason Edwards; nay – none.

Alderman Johnson reported on the latest EDC meeting. She also reminded everyone that the art show at the library is Saturday from 9 a.m. until 2 p.m.

Barb Guebert thanked Poetker Construction for fixing the slick concrete problem at the entrance of the library at no charge.

Keith Housewright thanked the staff at city hall for all of their help and support. He also reported on upcoming and past events. The book club will be reading "The Girl On the Train" this month.

Mayor Burton reported that Crusin' the Dam will be this weekend. He also noted that SKI will be celebrating their 60th anniversary at Wal-Mart on Sunday from noon until 3 p.m.

Mayor Burton noted that school will be starting soon, and he asked for more trash cans from the Mobile station to Super Valu.

Eagle Scouts working on their citizenship and community badges were recognized.

Mayor Burton presented his recommendations to fill positions on the Zoning Board and Economic Development Committee.

A motion was made by Alderman Kent Newkirk to approve the appointment of Mike Meskil to the Zoning Board to replace Ric Golding. The motion was seconded by Alderman Judy Smith and unanimously approved by voice vote.

A motion was made by Alderman Kent Newkirk to approve the re-appointment of Duane Nordike to the Zoning Board. The motion was seconded by Alderman Don Perez and unanimously approved by voice vote.

A motion was made by Alderman Judy Smith to approve the re-appointment of Marlen Tucker to the Economic Development Committee. The motion was seconded by Alderman Kent Newkirk and unanimously approved by voice vote.

A motion was made by Alderman Jeremy Weh to approve the appointment of Melissa Blankenship to the Economic Development Committee to replace David Koch. The motion was seconded by Alderman Jason Edwards and unanimously approved by voice vote.

Alderman Johnson asked the length of their terms. Mayor Burton said he thinks they are 3-year terms. JoAnn said she would like to see them staggered.

JoAnn told the Council that Andy Zieren withdrew his façade improvement application.

Jo Hollenkamp presented recommendations from the Zoning Board. Ameren has requested a variance from 25 feet to 10 feet for the placement of an above-ground valve station. The required buffer around the site is 10 feet, and it could be a fence or shrubs. The Zoning Board recommended approval of the request.

A motion was made by Alderman Kent Newkirk to approve the Zoning Board recommendation for the variance for Ameren as presented. The motion was seconded by Alderman Don Perez and unanimously approved by voice vote.

JoAnn presented information on the variance request from Larry Boyd for the addition of a carport. He is asking for a set-back of 2 feet instead of the required 5 feet. The Zoning Board unanimously recommended approval.

A motion was made by Alderman Jason Edwards to approve the Zoning Board recommendation to allow a 2' set-back at 1631 Clinton Street as requested by Larry Boyd for the placement of a carport. The motion was seconded by Alderman Jeremy Weh and unanimously approved by voice vote.

Alderman Weh presented information on the bid opening for a new squad car. He stated that the lowest bid was from Wiegman Ford in the amount of \$27,226 for a 2017 Ford Explorer Interceptor. The committee would also like to accept the \$215 driver's side spot lamp option and the \$60 option for heated exterior mirrors.

A motion was made by Alderman Jeremy Weh to accept the bid of \$27,501 from Wiegman Ford for a 2017 Ford Explorer squad car as presented. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith; nay – none.

Mayor Burton asked the Council to approve hiring James Mitchell to work with the water department. He will work less than 1,000 hours at \$8.50 per hour. Mayor Burton added that he can also be used for park maintenance.

A motion was made by Alderman Kent Newkirk to approve hiring James Mitchell for less than 1,000 hours at \$8.50 per hour to work in the water department and parks as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by voice vote.

Information on the city park bathroom design was presented by JoAnn Hollenkamp. She said she spoke with Duane Nordike about creating a materials list to get the project done by volunteers. Duane re-designed the building and offered to build it for the amount allocated for materials. Attorney Heiligenstein told the Council they would first have to approve the plans. Duane will then come up with an actual amount he will charge. The Council then needs a 2/3 vote to waive competitive bidding before they proceed. JoAnn reviewed the changes with the Council. She noted there has been talk about just having unisex bathrooms that can be locked.

A motion was made by Alderman Judy Smith and seconded by Alderman Jeff Taylor to approve the concept design for the city park bathrooms as presented. Alderman Johnson asked the estimated cost of materials. Jo said they figured about \$80,000. The motion on the floor was unanimously approved by voice vote.

JoAnn told the Council there has been a lot of conversation about creating a dog park at the fish hatchery. The first step would be to allow dogs on a leash which would require a code amendment.

A motion was made by Alderman Jason Edwards and seconded by Alderman Kent Newkirk to have the city attorney prepare an ordinance to amend the code to allow dogs at the fish hatchery. There was discussion. Alderman Smith asked why they aren't allowed in other parks. Mayor Burton said there was trouble in the past with dogs getting on the baseball field and owners not cleaning up after them. Alderman Johnson said she doesn't want kids running around having to worry about stepping in dog droppings. Attorney Heiligenstein said they need to think about provisions for cleaning up after them. Alderman Johnson said she doesn't have a problem with a dog park, but she doesn't want them running around in all of the parks. She suggested they table any action until the dog park gets worked out. Attorney Heiligenstein said what they need to consider is if they want him to prepare an ordinance. There was additional discussion. Alderman Taylor asked how much a dog park would cost. JoAnn said they are estimating \$45,000. Alderman Edwards withdrew his motion. Attorney Heiligenstein said they didn't need to vote on this action.

A motion was made by Alderman Jason Edwards to allow dogs on a leash in all city parks if the owner cleans up after them. The motion was seconded by Alderman Kent Newkirk and approved by voice vote. (6-2)

JoAnn presented information on the proposed dog park at the fish hatchery. It will be an area of 1.75 acres. The approximate cost is \$40,000 to \$45,000. Citizens for Carlyle Parks has already committed \$5,000.

Eagle Scout Andrew Bowman addressed the Council about helping out. He is a rank away from being able to do planning and fundraising, but he offered to help with other aspects of the project. Jo noted that there are still specifics that need to be discussed if this is approved.

A motion was made by Alderman Judy Smith to approve a dog park at the fish hatchery through donations. The motion was seconded by Alderman Kent Newkirk and unanimously approved by voice vote.

Agenda item #21 (Contractor for Fireworks for Christmas) was tabled.

Mayor Burton presented information about the 50th Anniversary of Carlyle Lake Celebration. He said the Corp is putting at least 6 figures into this celebration, but there are some things that they are not allowed to pay for. He went on to say that the city will reap all of the benefits from this event. He would like to have a continuous music festival, but they need to act now to get good bands.

Mayor Burton stated that City Progress recommends they fund this up to \$100,000. He added that they will still seek corporate sponsors. There was discussion. Alderman Newkirk asked if

this money is strictly for bands. He was told that it will also be used for things like stages, lighting, and beer stands. Mayor Burton said he feels this is a big opportunity for the city.

Attorney Heiligenstein said there needs to be an additional appropriation out of one of the reserves to pay for this. Next year, it will have to be paid back, but they could actually profit. He added that other cities make quite a bit of money with this type of event. Jo stated that they already missed the deadline for the Tourism Times. There was discussion about where the bands will be performing, admission, and other events. Alderman Newkirk said he would like to see where this money is going before he votes.

Alderman Smith stated that they currently have plans for Purina to come out, Bass Pro, a car show, an antique boat show, climbing walls, a carnival, helicopter rides, a hot air balloon, a boat parade, vender spaces, beer stands, and food stands. The event will run from Friday afternoon until Sunday afternoon.

Alderman Smith and Mayor Burton stated that all of the revenue from this event will come back to the city. Alderman Johnson said a lot of what they have planned has not been confirmed. She added that Jackie feels the committee should vote on where the revenue will go. They have mentioned the chamber, the city, street fair, and purchasing something for the city. JoAnn said Jackie told her that the city will get everything. Alderman Johnson said that is not what she told her.

A motion was made by Alderman Judy Smith to table the upfront contribution to the 50th Anniversary Celebration until they know where the revenue is going. The motion was seconded by Alderman Kent Newkirk and unanimously approved by voice vote.

A motion was made by Alderman Don Perez to enter into Executive Session to discuss litigation. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, and Kent Newkirk; nay – none.

The Council entered into Executive Session at 8:05 p.m.

The Council returned to Open Session at 8:12 p.m.

A motion was made by Alderman Judy Smith to approve payment of \$1,050 to Gas Mart Inc. Committee of Creditors regarding litigation. The motion was seconded by Alderman Jason Edwards and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

With no further business, a motion to adjourn was made by Alderman Don Perez and seconded by Alderman Jeremy Weh. The motion was unanimously approved by voice vote, and the meeting adjourned at 8:15 p.m.

(Mayor)

ATTEST:

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Monday, August 22, 2016

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, August 22, 2016, in the Maddux Community Room at Case-Halstead Library.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith.

City employees present: John Hodapp, Mark Pingsterhaus, and JoAnn Hollenkamp.

Others present: Doris Elling, Ray Elling, Mike Essington, Frank Smith, Caleb Lusch, Vernon Nave, Debbie Nave, David Koch, Kirk Wilkinson, and Eric Nave.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Kent Newkirk to approve minutes from August 8, 2016, as presented. The motion was seconded by Alderman Don Perez and unanimously approved by voice vote.

A motion was made by Alderman Jason Edwards to approve transfers of \$20,000 to Street & Alley, \$50,000 to Police, \$10,000 to Retirement, \$30,000 to Parks, \$35,000 to Playground, \$5,000 to Social Security, and \$15,000 to Library for a total of \$165,000. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

A motion was made by Alderman Jason Edwards to approve claims as presented. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jeremy Weh; nay – none.

Alderman Edwards presented a purchase request from John Hodapp for new roofing on the diesel room at the power plant. The cost from D.E. Martin Roofing would be \$37,650. John added that they have been dealing with a leaky roof over the generators. They put tar up there for now, and this company will be able to put the new roof on this fall.

A motion was made by Alderman Kent Newkirk to approve \$37,650 for a new roof at the power plant as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

Mayor Burton reported that the citywide garage sale is September 15-17, and the citywide clean-up is September 21-24. He also reported that plans for the 50th anniversary of the lake celebration are progressing nicely. They are hoping to include the entire county in this celebration. Mayor Burton noted that the Kane Street bridge is being repaired, and it will mirror the suspension bridge.

Mayor Burton presented a resolution in support of designating Cahokia Mounds and the series of mounds in that area as a National Park. He referred to it as the Mississippi Mounds.

A motion was made by Alderman Brenda Johnson to approve the resolution for support of the Mississippi Mounds as presented. The motion was seconded by Alderman Judy Smith and unanimously approved by voice vote.

Mayor Burton asked the Council to approve the appointment of Andy Zieren to the Economic Development Committee to replace John Zieren.

A motion was made by Alderman Brenda Johnson to approve the appointment of Andy Zieren to the Economic Development Committee as presented. The motion was seconded by Alderman Judy Smith and unanimously approved by voice vote.

Jo Hollenkamp reported that the Zoning Board met on August 18 and discussed a variance request from Kirk and Phyllis Wilkinson at 1450 Livingston Street. They would like to put a fence on the east and west property lines versus the standard 2' requirement. They are also asking for a relaxation of the 5' requirement to 3 ½ feet for the construction of a roof over their patio. The Zoning Board unanimously recommended approval.

A motion was made by Alderman Kent Newkirk to accept the Zoning Board recommendation to approve variances at 1450 Livingston Street for Kirk and Phyllis Wilkinson as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by voice vote.

Alderman Smith told the Council that Employee Concerns interviewed for the apprentice lineman position, and they recommend hiring Caleb Lusch.

A motion was made by Alderman Judy Smith and seconded by Alderman Kent Newkirk to approve hiring Caleb Lusch as the apprentice lineman in the Electric Department. Mayor Burton added that John Hodapp told him the city will save about \$20,000 on the schooling that Caleb already has. The motion on the floor was unanimously approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Jason Edwards; nay – none.

Caleb was introduced to the Council.

Alderman Edwards told the Council that they received 3 quotes for the Christmas fireworks. They were from DCV Imports, J & M Displays, and Central States Fireworks. The cost is \$4,000, and the committee recommended using DCV Imports.

A motion was made by Alderman Don Perez to accept the quote from DCV Imports for the Christmas fireworks display at a cost of \$4,000. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith; nay – none.

JoAnn Hollenkamp presented information on the proposed dog park. She said she toured a dog park in Paducah to get some ideas. They have a 4' fence, but she suggested a 5' fence. There was a section for small dogs and a section for large dogs with trees and benches. Someone she spoke with said they are working on obstacle courses. They also have a memory wall with sponsor signs. Jo noted that dog parks are the fastest growing parks in the U.S. Alderman Newkirk said he thinks it is a wonderful idea. Alderman Taylor complimented how nice the Fish Hatchery is now.

A motion was made by Alderman Kent Newkirk to approve the ordinance to allow dogs in all parks if they are on a leash. The motion was seconded by Alderman Judy Smith and approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, and Kent Newkirk; nay – Brenda Johnson and Don Perez.

Alderman Don Perez made a motion to enter into Executive Session to discuss Executive Session Minutes. It was noted that the minutes were not available for review. Alderman Perez withdrew his motion.

With no further business, a motion to adjourn was made by Alderman Don Perez and seconded by Alderman Kent Newkirk. The motion was unanimously approved by voice vote, and the meeting adjourned at 7:20 p.m.

(Mayor)

ATTEST:

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Monday, September 12, 2016

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, September 12, 2016, in the Maddux Community Room at Case-Halstead Library.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Jeff Taylor, Jason Edwards, and Judy Smith. Aldermen Scott Diekemper and Jeremy Weh were absent.

City employees present: Mark Pingsterhaus, Jo Hollenkamp, Keith Housewright, Joe Heiligenstein, and Andy Brackett.

Others present: Doris Elling, Ray Elling, John Jones, Carolyn Sue Jones, Henry Hollenkamp, Cody Smith, Vernon Nave, Debbie Nave, Mark Hodapp, Kelly Ross, Eugene Van Dorn, Frank Smith, Jason McIntosh, David Koch, Mike Essington, William Leith Sr., Barb Guebert, and Fred Becker.

The meeting opened with the Pledge of Allegiance.

Mayor Burton asked for a moment of silence for two Carlyle citizens who recently passed and in remembrance of 911.

A motion was made by Alderman Kent Newkirk to approve minutes from August 22, 2016, as presented. The motion was seconded by Alderman Don Perez and unanimously approved by voice vote.

A motion was made by Alderman Jason Edwards to approve the Treasurer's Report as presented. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Don Perez, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

A motion was made by Alderman Jason Edwards to approve the claims as presented. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

Andy Brackett reported that the Kane Street Bridge is finished. He thanked all who helped.

Keith Housewright reported that the book sale is this weekend. He also reported on the Comic Con event scheduled for September 23.

Mayor Burton noted that the citywide garage sale is September 15, 16 and 17. The citywide clean-up is September 21-24. He also stated that petitions for the April election are available at city hall.

Mayor Burton told the Council that Executive Session Minutes will be reviewed at the next meeting.

There were no public comments.

Pastor McIntosh told the Council that his church would like to have the Trunk or Treat event again this year from 6 to 8 p.m. on Halloween night. He said they average 600 to 800 attendees. They are asking for the closure of Fairfax Street between 8th and 9th from 4:30 p.m. until 9 p.m.

A motion was made by Alderman Don Perez to approve closing Fairfax Street between 8th Street and 9th Street from 4:30 p.m. until 9 p.m. on October 31, 2016, for

Trunk or Treat. The motion was seconded by Alderman Kent Newkirk and unanimously approved by voice vote.

Mayor Burton noted that item #14 (City Park Bathroom Contract) is tabled.

Alderman Johnson asked the Council to consider closing 6th Street from Franklin to Fairfax for the Mini Comic Con event on September 23, 2016, from 4:30 p.m. until 11 p.m.

A motion was made by Alderman Brenda Johnson to approve closing 6th Street between Franklin and Fairfax from 4:30 p.m. until 11 p.m. on September 23, 2016, for the Mini Comic Con event. The motion was seconded by Alderman Judy Smith and unanimously approved by voice vote.

Mayor Burton asked the Council to approve the reappointment of Wilson Lappe to the Zoning Board. His term expired on July 1. Alderman Edwards asked if they can act on this item since the agenda reads he is being reappointed to EDC. Attorney Heiligenstein said he thinks there is adequate notice to the public.

A motion was made by Alderman Kent Newkirk to approve the reappointment of Wilson Lappe to the Zoning Board for another 3-year term. The motion was seconded by Alderman Judy Smith and unanimously approved by voice vote.

Alderman Perez told the Council that interviews were conducted for the 3-11 shift water plant position, and they recommend hiring Cody Smith for that position.

A motion was made by Alderman Don Perez to approve hiring Cody Smith for the Water Department 3-11 shift position. The motion was seconded by Alderman Kent Newkirk and approved by the following roll call vote: Aye – Jason Edwards, Kent Newkirk, Brenda Johnson, Don Perez, and Jeff Taylor; nay – none. Alderman Judy Smith abstained.

Alderman Perez reported that bids were opened for the Franklin and Washington Street Sewer Project. The low bid was from Haier Plumbing and Heating at \$303,557.50.

A motion was made by Alderman Don Perez to accept the low bid of \$303,557.50 from Haier Plumbing and Heating for the Franklin & Washington Street Sewer Replacement Project. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Jeff Taylor, and Jason Edwards; nay – none.

JoAnn told the Council that Citizens for Carlyle Parks has offered to re-do the park pavilion if the city pays for demolition of the old one and does the concrete work. She estimates the cost of concrete at \$5,000. Jo asked for approval of the design and work.

A motion was made by Alderman Kent Newkirk to approve the new pavilion design, demolition of the old pavilion, and concrete work not to exceed \$5,000 as presented. The motion was seconded by Alderman Jeff Taylor and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Jeff Taylor, Jason Edwards, and Judy Smith; nay – none.

Jo Hollenkamp told the Council that Tractor Supply will be putting in a road which will be dedicated to the city. This location is currently the entrance to McDonald's which is only 29.74' wide, and they want a 32' entrance. She thinks it can be done for about \$10,000, but she is asking for up to \$15,000. It was noted that curb and guttering will be continuous, and we will not do this work until they are finished.

A motion was made by Alderman Jeff Taylor to approve widening the entrance for Tractor Supply as presented not to exceed \$15,000. The motion was seconded by

Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Jeff Taylor, Jason Edward, Judy Smith, and Kent Newkirk; nay – none.

Mayor Burton noted that Item #22 (Warren Trust Preliminary Plat Approval) will be tabled.

Mayor Burton presented the Zoning Board recommendation for approval of the subdivision on Corey Road. Stanley Becker requested approval of a final plat for a minor subdivision, and it requires city approval since it is within 1½ miles of city limits. JoAnn noted there are no new roads for the proposed 3 lots. The Zoning Board unanimously recommended approval.

A motion was made by Alderman Jason Edwards to approve the final plat on Corey Road for Stanley Becker as presented. The motion was seconded by Alderman Jeff Taylor and unanimously approved by voice vote.

Mayor Burton stated that EDC met Thursday and recommended approval of the TIF application from Tractor Supply. Alderman Johnson said they are looking at investing about \$3 million. Eligible expenses are only \$1.25 million, but Mr. Moran thinks they will probably reach about \$750,000. It would be a 75/25 split, and the EDC unanimously recommends approval.

A motion was made by Alderman Brenda Johnson to approve the Tractor Supply TIF Agreement with a 75/25 split up to \$750,000. The motion was seconded by Alderman Jeff Taylor and unanimously approved by the following roll call vote: Aye – Don Perez, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

JoAnn said she will have the ordinance at the next meeting.

Fred Becker reviewed information in the FY '16 Financial Audit. He noted that there are 14 new pages because of a new requirement to report pension liability to IMRF. Mr. Becker said the net pension liability as of 4/30/2016 is \$2,176,356. Overall, the city did pretty good this year, and the unrestricted net position is \$2,565,022. Governmental funds were discussed. There was a slight decrease in the net position. Other reports will be coming later. The water audit will be available at a future meeting.

A motion was made by Alderman Don Perez to approve the Financial Audit as presented. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

Alderman Perez said the water department would like to advertise for an intern to work less than 1,000 hours at \$8.50 per hour.

A motion was made by Alderman Don Perez to approve advertising for a Water Department Intern to work less than 1,000 hours at \$8.50 per hour. The motion was seconded by Alderman Jeff Taylor and unanimously approved by the following roll call vote: Aye – Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, and Jeff Taylor; nay – none.

Jo told the Council that several of the park workers have gone back to college and they are short-handed. They would like to hire two part-time maintenance people to work less than 1,000 hours at a rate of \$10 per hour.

A motion was made by Alderman Jeff Taylor and seconded by Alderman Judy Smith to approve advertising for two part-time maintenance positions for less than 1,000 hours at \$10 per hour. Alderman Johnson asked if they are trying to eliminate kids in these positions. She was told that there are gaps because of sports commitments

with the kids. They will still be using them, but they need people there when the kids have other things. Alderman Johnson said it seems like they are hiring more and more at \$10 per hour. Alderman Smith said practices are being called at the last minute, and the kids don't have any control over that. Alderman Johnson then stated that we aren't getting out of them what we need, so maybe we should look at going this other direction. The motion on the floor was unanimously approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Jeff Taylor, and Jason Edwards; nay – none.

A motion was made by Alderman Don Perez to enter into Executive Session to discuss personnel. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Jeff Taylor, Jason Edwards, and Judy Smith; nay – none.

The Council entered into Executive Session at 7:45 p.m.

The Council returned to Open Session at 7:57 p.m.

A motion was made by Alderman Judy Smith to approve a stipend of \$8,000 for the Pool Manager position if Nicole Weh will accept it. The motion was seconded by Alderman Jeff Taylor and unanimously approved by the following roll call vote: Aye – Don Perez, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

A motion was made by Alderman Jeff Taylor to raise Jeff Miller's salary to \$15.50 per hour. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

With no further business, a motion to adjourn was made by Alderman Don Perez and seconded by Alderman Kent Newkirk. The motion was unanimously approved by voice vote, and the meeting adjourned at 8 P.M.

ATTEST:

(City Clerk)

(Mayor)

CARLYLE CITY COUNCIL
Regular Meeting
Monday, September 26, 2016

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, September 26, 2016, in the Maddux Community Room at Case-Halstead Library.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith.

City employees present: JoAnn Hollenkamp, Joe Heiligenstein, and Mark Pingsterhaus.

Others present: David Koch, Henry Hollenkamp, Doris Elling, Ray Elling, Casey Hart, Shawn Anderson, Charla Whisenand, Bill Leith, and Mark Hodapp.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Don Perez to approve minutes from September 12, 2016, as presented. The motion was seconded by Alderman Judy Smith and unanimously approved by voice vote.

A motion was made by Alderman Jason Edwards to approve transfers of \$20,000 to Street & Alley and \$55,000 to Police for a total of \$75,000. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith; nay – none.

A motion was made by Alderman Jason Edwards to approve claims as presented. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, and Kent Newkirk; nay – none.

Alderman Johnson reported that over 400 people attended the Comic Con event on Friday. It brought in people from surrounding communities; and she thanked all who helped make it successful. She added that it was a great night for the library as well as the community, and Keith is doing a great job. Alderman Taylor asked about getting signs up to help people find the library. Brenda said the state denied them signs at one time, but they might be able to get them now that they have a 6th Street address instead of Route 50.

Chief Pingsterhaus reported that the new squad car should arrive later this week.

Mayor Burton reported that trick or treat for kids under the age of 12 is set for October 31 from 3-5 p.m. downtown and from 6-8 p.m. in the city. Squad cars will also be handing out candy.

Alderman Johnson presented information on the application from Signatures Bar and Grill for a façade improvement grant. Renovations are estimated at \$6,400 and they are asking for the maximum amount of \$2,500. The committee unanimously recommended approval.

A motion was made by Alderman Brenda Johnson and seconded by Alderman Jeremy Weh to approve \$2,500 to Signatures Bar & Grill for façade improvements as presented. Alderman Taylor asked if they could require them to buy locally since we are using taxpayers' money for this program. Mayor Burton said people can buy wherever they want to buy. Alderman Johnson said there is no language in there stipulating where they have to buy materials. There was brief discussion about the legality of that requirement. Jo noted that the TIF agreement does not have restrictions. The motion on the floor was unanimously approved by the following

roll call vote: Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

Jo Hollenkamp stated that they previously bid out the city park bathroom and the lowest bid was \$120,000, and the Council agreed that was too much to spend. The Council then approved a budget of \$90,000 for materials with volunteers to build it. She contacted Duane Nordike for a materials list, and he offered to build it for \$79,265. The city would have to do the lift station, but he will do everything else. Attorney Heiligenstein told the Council that if they decide to accept this, they need a motion to waive competitive bidding and to accept the contract.

A motion was made by Alderman Jeremy Weh to waive competitive bidding on the new bathrooms at city park and accept the proposal from Clinton Built, Inc. to build the bathrooms for a total of \$79,265. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

JoAnn Hollenkamp presented a Zoning Board recommendation for approval of the Warren Trust preliminary plat . The land is being divided into 2 lots. Tractor Supply will be going on Lot 1, and Lot 2 will be considered a fall-off lot. There will be a set of restrictions regarding a cul-de-sac and a drainage easement agreement. Tractor Supply will take all of the street water, but it will go under their parking lot. If the city has to do work there, repairs to their parking lot will be at the expense of Tractor Supply.

A motion was made by Alderman Kent Newkirk to accept the Zoning Board recommendation to approve the Warren Trust preliminary plat as presented. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

Alderman Johnson presented the Tractor Supply TIF Agreement Ordinance. For approval

A motion was made by Alderman Jason Edwards to approve the Tractor Supply TIF Agreement Ordinance as presented. The motion was seconded by Alderman Jeff Taylor and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jeremy Weh; nay – none.

With no further business, a motion to adjourn was made by Alderman Don Perez and seconded by Alderman Kent Newkirk The motion was unanimously approved by voice vote, and the meeting adjourned at 7:20 p.m.

ATTEST:

(Mayor)

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Monday, October 10, 2016

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, October 10, 2016, in the Maddux Community Room at Case-Halstead Library.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith.

City employees present: Mark Pingsterhaus, JoAnn Hollenkamp, Joe Heiligenstein, Chad Holthaus, and Andy Brackett.

Others present: Doris Elling Ray Elling, Henry Hollenkamp, Mark Hodapp, Mike Essington, Eugene Van Dorn, Debbie Nave, Vernon Nave, Debbie Taylor, Zack Huels, Barb Guebert, Jane Bullock, David Koch, and William Leith.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Don Perez to approve minutes from September 26, 2016, as presented. The motion was seconded by Alderman Kent Newkirk and unanimously approved by voice vote.

A motion was made by Alderman Jason Edwards to approve the treasurer's report as presented. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

A motion was made by Alderman Jason Edwards to approve claims as presented. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Jason Edwards; nay – none.

Alderman Johnson reported that Bob Hammel will have a program at the library tomorrow. She also reported that the library will show Cinderella on Friday night. The Clinton County Fair Queen will be available for pictures with the little girls

Barb Guebert reported that the library will host a meeting for the Illinois Heartland Library System on October 21. They are expecting over 75 librarians from southern Illinois.

Chief Pingsterhaus told the Council that he has had trouble with the striping on squad cars, and he has looked into other options. He also presented a new design that he would like to use. Print Crazy will do 4 squad cars for a total of \$3,360. It was noted that the Police Committee unanimously approved this work. Chief Pingsterhaus will submit a formal purchase request at the next meeting. He then reported that Mark Taylor would like DARE graphics on his new squad car. Officer Taylor has already secured donations for the graphic wrap, so it would be at no cost to the city. This project was approved by the Police Committee. There was discussion about resale value with all of the graphics. Chief Pingsterhaus said the wrap will come off. It was noted that squad cars are kept for 7 years.

Mayor Burton reported on the Carlyle Lake Association Meeting he attended regarding siltation of the lake. He stated that \$100,000 was secured from the state for the project.

Mayor Burton reported that planning for the Carlyle Lake 50th anniversary celebration is still going on. He stated that the city will be providing music, and the

budget will be \$20,000 to \$30,000. A final budget has not been set, and this has not been official approved. They are still looking for corporate sponsors.

Mayor Burton reported that Carlyle was chosen for an educational movie. Filming will take place in December.

Mayor Burton presented a resolution in support of Walkers Bluff Resort. Alderman Smith noted that surrounding communities are in support.

A motion was made by Alderman Judy Smith to approve the resolution for the resort at Walker's Bluff as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by voice vote.

Mayor Burton asked the Council about giving city employees an extra day off in lieu of a Christmas party. He asked for a motion to close city hall and all city offices on December 23, 2016.

A motion was made by Alderman Kent Newkirk to approve a holiday for all city workers on December 23, 2016, as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith; nay – none.

Mayor Burton asked the Council if they would like to cancel the second meeting in December.

A motion was made by Alderman Kent Newkirk to cancel the December 26, 2016, Council Meeting. The motion was seconded by Alderman Don Perez and unanimously approved by voice vote.

Mayor Burton asked the Council to approve the appointment of Zack Huels to the library board to replace Kenny O'Dell.

A motion was made by Alderman Don Perez to approve the appointment of Zack Huels to the library board as presented. The motion was seconded by Alderman Scott Diekemper and unanimously approved by voice vote.

Agenda item #16 (New Hire – Nicholas Painfetti - \$10.00 part-time maintenance) was tabled.

Mayor Burton asked the Council to consider hiring Richard Gerrish as a part-time maintenance employee for the park department.

A motion was made by Alderman Don Perez to approve hiring Richard Gerrish as a part-time maintenance employee in the park department at \$10 per hour. The motion was seconded by Alderman Jeff Taylor and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, and Kent Newkirk; nay – none.

The Council was asked to consider the placement of stop signs at Clinton and 15th Street on the east and west sides. Chief Pingsterhaus said there have been a couple of accidents lately, and one of them ended up close to a house. Officer Brethorst lives at that intersection, and he asked for it as well.

A motion was made by Alderman Jeremy Weh to approve an ordinance for stop signs on the east and west sides of the Clinton and 15th Street intersection. The motion was seconded by Alderman Jeff Taylor and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

The Council was asked to consider a donation of \$3,000 to Christmas in Carlyle. JoAnn noted that this is the amount that was donated in the past. It is used for Christmas gifts, and it comes from an account that is funded by donations.

A motion was made by Alderman Don Perez to approve a \$3,000 donation to Christmas in Carlyle as requested. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

A motion was made by Alderman Don Perez to enter into Executive Session to review executive session minutes. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

The Council entered into Executive Session at 7:30 p.m.

The Council returned to Open Session at 8:02 p.m.

A motion was made by Alderman Don Perez to open Executive Session Minutes from February 22, 2016. The motion was seconded by Alderman Jason Edwards and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

A motion was made by Alderman Judy Smith to open Executive Session Minutes from August 8, 2016. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

A motion was made by Alderman Jason Edwards to open Executive Session Minutes from September 12, 2016. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

A motion was made by Alderman Kent Newkirk to open Executive Session Minutes from October 27, 2014. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jeremy Weh; nay – none.

A motion was made by Alderman Scott Diekemper to open Executive Session Minutes from November 24, 2014. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

A motion was made by Alderman Don Perez to open Executive Session Minutes from March 23, 2015. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor and Jason Edwards; nay – none.

A motion was made by Alderman Jeremy Weh to open Executive Session Minutes from March 9, 2015. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith; nay – none.

A motion was made by Alderman Don Perez to open Executive Session Minutes from April 23, 2012. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, and Kent Newkirk; nay – none.

A motion was made by Alderman Judy Smith to open Executive Session Minutes from October 8, 2012. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

A motion was made by Alderman Kent Newkirk to open Executive Session Minutes from September 13, 2010. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

A motion was made by Alderman Kent Newkirk to open Executive Session Minutes from October 11, 2010. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

A motion was made by Alderman Scott Diekemper to open Executive Session Minutes from November 8, 2010. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jeremy Weh; nay – none.

A motion was made by Alderman Kent Newkirk to open Executive Session Minutes from July 8, 2013. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

A motion was made by Alderman Kent Newkirk to open Executive Session Minutes from September 22, 2008. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Jason Edwards; nay – none.

Attorney Heiligenstein said he was not involved in the settlement agreement discussed in the July 8, 2013, executive session minutes; and he asked if there was any confidentiality clause in that agreement. He was told there was no such clause.

A motion was made by Alderman Judy Smith to open Executive Session Minutes from February 25, 2008. The motion was seconded by Alderman Jason Edwards and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith; nay – none.

A motion was made by Alderman Don Perez to open Executive Session Minutes from May 12, 2008. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, and Kent Newkirk; nay – none.

With no further business, a motion to adjourn was made by Alderman Don Perez and seconded by Alderman Kent Newkirk. The motion was unanimously approved by voice vote, and the meeting adjourned at 8:10 p.m.

ATTEST:

(Mayor)

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Monday, October 24, 2016

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, October 24, 2016, in the Maddux Community Room at Case-Halstead Library.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith.

City employees present: Mark Pingsterhaus.

Others present: Mark Hodapp, Doris Elling, Ray Elling Debbie Nave, Vernon Nave, Frank Smith, Kelly Ross, William Leath, and Mike Essington.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Don Perez to approve minutes from October 10, 2016, as presented. The motion was seconded by Alderman Scott Diekemper and unanimously approved by voice vote.

A motion was made by Alderman Jason Edwards to approve transfers of \$15,000 to Street & Alley, \$75,000 to Police, \$10,000 to Economic Development, \$15,000 to Parks, \$30,000 to Library, and \$10,000 to Pool House Loan for a total of \$155,000. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

A motion was made by Alderman Jason Edwards to approve claims as presented. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

Alderman Johnson reported that over 75 people attended the Southern Illinois Library Association Conference at Case-Halstead Library. The library will have square dancing next Tuesday and a Harry Potter event on November 12.

Chief Pingsterhaus reminded everyone that trick or treating is October 31, 2016, from 6 to 8 p.m. There will be 2 marked squad cars passing out candy. Mayor Burton added that the school is celebrating Halloween on Friday, October 28; so this might mean fewer kids will trick or treat at businesses after school on Monday, October 31.

Mayor Burton reported that the entrance at Dollar General has been widened.

The Council was asked to consider hiring Tom Schubert to work less than 1,000 hours per year in park maintenance for \$10 per hour. Mayor Burton noted that this went through Employee Concerns, and they recommend hiring him.

A motion was made by Alderman Judy Smith to hire Tom Schubert to work less than 1,000 hours per year in the Parks Department at \$10 per hour as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

Item #13 (Permission to Post and Advertise for Water Tech/Relief Operator) was tabled.

Mayor Burton told the Council that Eli Cox has completed his 1-year probationary period, and John Hodapp recommends him as a permanent employee.

A motion was made by Alderman Don Perez to approve hiring Ethan Cox as a permanent employee. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jeremy Weh; nay – none.

Mayor Burton said the people filming the educational film in downtown Carlyle need permission to close the street. They are asking to close Fairfax between 8th and 10th Streets on December 2nd and 3rd from 4 p.m. until 1 a.m.

A motion was made by Alderman Jeremy Weh and seconded by Alderman Judy Smith to approve closing Fairfax between 8th and 10th Streets on December 2nd and 3rd from 4 p.m. until 1 a.m. Alderman Newkirk asked if they need security. Mayor Burton said no. Alderman Newkirk expressed concern about potential problems. Mayor Burton will discuss the issue with Chief Pingsterhaus. The motion on the floor was unanimously approved by voice vote.

Mayor Burton asked the Council to consider seeking bids for a Hydro Vac. The cost will be divided among departments as follows: Electric – 50%, Streets – 10%, Sewer – 25%, Water Districts – 15%.

A motion was made by Alderman Don Perez to approve seeking bids for the Hydro Vac as presented. The motion was seconded by Alderman Kent Newkirk and unanimously approved by voice vote.

Mayor Burton presented the ordinance for a stop sign at Clinton and 15th Street for approval.

A motion was made by Alderman Kent Newkirk to approve the ordinance for a stop sign at Clinton and 15th Street as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

Mayor Burton told the Council that there is a license issue with the vendor they hired to do the Christmas fireworks, and he asked them to approve Central States Fireworks to do the display. He noted that Central States is the company they have used in the past.

A motion was made by Alderman Brenda Johnson to approve a contract with Central States Fireworks to do the Christmas fireworks display. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Jason Edwards; nay – none.

Alderman Edwards told the Council that the Finance Committee has been looking at renewing the trash contract with Waste Management. The current rate is \$9.80 per month. A 3-year renewal would cost \$10.85 per month, and a 5-year contract would be \$11 per month. He added that there is currently a property tax levy for the garbage fund, and they would like to move that money to another fund and make the garbage fund self-sufficient. Doing this would increase the rate by 54 cents per month. The Finance Committee recommends doing this and approving a 5-year contract at a cost of \$11.54 per month.

A motion was made by Alderman Kent Newkirk to approve an ordinance for the 5-year trash contract renewal with Waste Management as presented at a cost of \$11.54 per month. The motion was seconded by Alderman Judy Smith and approved by the following roll call vote: Aye – Kent Newkirk, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith; nay – Brenda Johnson.

With no further business, a motion to adjourn was made by Alderman Don Perez and seconded by Alderman Kent Newkirk. The motion was unanimously approved by voice vote, and the meeting adjourned at 7:20 p.m.

ATTEST:

(Mayor)

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Monday, November 14, 2016

The meeting of the Carlyle City Council was called to order at 7p.m. by Mayor Mike Burton on Monday, November 14, 2016, in the Maddux Community Room at Case-Halstead Library.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards and Judy Smith.

City employees present: JoAnn Hollenkamp, Chad Holthaus, Joe Heiligenstein, and Mark Pingsterhaus.

Others present: Doris Elling, Ray Elling, David Koch, Mark Hodapp, Frank Smith, and Barb Guebert.

The meeting opened with the Pledge of Allegiance

A motion was made by Alderman Kent Newkirk to approve minutes from October 24, 2016, as presented. The motion was seconded by Alderman Don Perez and unanimously approved by voice vote.

A motion was made by Alderman Jason Edwards to approve the Treasurer's Report as presented. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, and Kent Newkirk; nay – none.

A motion was made by Alderman Jason Edwards to approve claims as presented. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

Alderman Smith reported that the Fitness Factory sponsored a chicken dinner and proceeds were donated to the VFW and American Legion. The American Legion will use their portion to replace military signs on utility poles throughout the city. She asked for help from the community to get names of active military.

Alderman Johnson reported that about 120 attended the Harry Potter event. She also noted that Jeff is having a chicken dinner from 10:30 a.m. until 1:30 p.m. on November 27, 2016, to raise money for the Christmas lights.

Chief Pingsterhaus reported that Officer Taylor's squad car is finished and it looks good.

Mayor Burton reported that the library signs are up at Route 127 and Fairfax and at 6th Street and Fairfax. Also, the stop signs that were approved for 15th Street and Clinton are in place. He thanked Martha Reinkensmeyer for raising over \$4,000 for the Christmas lights with sales from the cookbooks. Mayor Burton also noted that the Carlyle Hearing Center is now open.

The FY16 Water Audit was presented by JoAnn Hollenkamp. She stated that total production costs are down about \$45,000 from last year. Jeff asked what caused that reduction. She noted salaries, labor, IMRF and insurance payments. She then said that less water was consumed and the rate fell. There will be some credits issued to water districts. JoAnn told the Council that the water audit was unanimously approved by the finance committee.

A motion was made by Alderman Don Perez to approve the FY 16 Water Audit as presented. The motion was seconded by Alderman Scott Diekemper and

unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

JoAnn told the Council that they are running out of room to store the Christmas displays. The Park Department would like to build a 30' x 40' storage shed behind the parks building. They are asking for up to \$10,000 for materials, and they will do the labor.

A motion was made by Alderman Jeremy Weh to approve up to \$10,000 for materials to build a storage shed as requested. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

Mayor Burton told the Council that bids for the Risk Management Insurance were presented to the Finance Committee, and the committee recommends accepting the bid of \$167,378 from ICRMT. This would be a savings of about \$15,000.

A motion was made by Alderman Judy Smith to approve an ordinance for the ICRMT Risk Management Insurance at a cost of \$167,378 as presented. The motion was seconded by Alderman Jason Edwards and approved by the following roll call vote: Aye – Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Scott Diekemper, and Jermey Weh; nay – none. Alderman Don Perez abstained.

A motion was made by Alderman Don Perez to enter into Executive Session to discuss personnel and real estate. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

The Council entered into Executive Session at 7:18 p.m.

The Council returned to Open Session at 7:53 p.m.

A motion was made by Alderman Judy Smith to approve advertising for lifeguards. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith; nay – none.

A motion was made by Alderman Judy Smith to approve raising Wilson Brown's salary to \$13.00 per hour. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, and Kent Newkirk; nay – none.

A motion was made by Alderman Judy Smith to approve raising Zane Reckling's salary to \$10 per hour. The motion was seconded by Alderman Jason Edwards and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none

A motion was made by Alderman Judy Smith to approve hiring Tyler Brown as a maintenance worker for less than 1,000 hours per year at a salary of \$8.25 per hour. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Scott Diekempr, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

A motion was made by Alderman Jeremy Weh to approve posting for the water distribution, waste water collection and treatment foreman position. The motion was seconded by Alderman Kent Newkirk and unanimously approved by voice vote.

With no further business, a motion to adjourn was made by Alderman Kent Newkirk and seconded by Alderman Don Perez. The motion was unanimously approved by voice vote, and the meeting adjourned at 7:59 p.m.

(Mayor)

ATTEST:

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Monday, November 28, 2016

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, November 28, 2016, in the Maddux Community Room at Case-Halstead Library.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith. Alderman Scott Diekemper was absent.

City employees present: JoAnn Hollenkamp and Mark Pingsterhaus.

Others present: Liz Devall, Zal Sheetz, Jacob Kampwerth, Henry Hollenkamp, Frank Smith, David Koch, John Chandler, and Kelly Ross.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Don Perez to approve minutes from November 14, 2016, as presented. The motion was seconded by Alderman Kent Newkirk and unanimously approved by voice vote.

A motion was made by Alderman Jason Edwards to approve transfers of \$20,000 to Street & Alley, \$75,000 to Police, \$5,000 to Parks, \$10,000 to Playground, and \$5,000 to Library for a total of \$115,000. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

A motion was made by Alderman Jason Edwards to approve claims as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, and Jeremy Weh; nay – none.

Alderman Johnson reported that she and her family along with Alderman Taylor raised \$1,027 for lights in the park through a fundraiser on Sunday. She also noted that Carlyle is listed under “best lights” in Illinois on a website called onlyinyourstate.com.

Mayor Burton reported that Rakers Electric opened a new business in town. He also reminded everyone that the filming of the educational Spanish movie will take place downtown this Friday and Saturday.

Alderman Johnson reported that Frozen will be shown at the library on December 2. On December 10, Andy Brethorst will do a presentation on bees. He will also do a certification class in January.

Jacob Kampwerth from HMG presented information on the 2017 MFT Maintenance Program in the amount of \$101,000. After the city signs documents they will be forwarded to IDOT. After approved by IDOT, they will seek bids. Mayor Burton added that the Street & Alley Committee unanimously approved this program.

A motion was made by Alderman Don Perez to approve the 2017 MFT Program as presented. The motion was seconded by Alderman Jason Edwards and unanimously approved by the following roll call vote: Aye – Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Jeremy Weh, and Jeff Taylor; nay – none.

Mayor Burton presented information on the hydro vac bids. He reminded the Council that this will be a shared cost for all departments. The committee recommended accepting the bid of \$69,369 from Key Equipment.

A motion was made by Alderman Judy Smith to accept the bid of \$69,369 from Key Equipment for the hydro vac as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Jeremy Weh, Jeff Taylor, and Jason Edwards; nay – none.

Mayor Burton asked for permission to seek bids for automatic meter reading equipment. He said this will be a huge savings of manpower for the city, and it will be more accurate.

A motion was made by Alderman Jason Edwards to approve seeking bids for the automatic meter reading system as requested. The motion was seconded by Alderman Jeremy Weh and unanimously approved by voice vote.

Jo Hollenkamp told the Council that Mr. Von Hatten owns lot 22, 28, and 29 in West Lake Terrace, and he put them into one parcel so that he can put a storage shed up. There is a vacant utility easement there, and he is asking the city to vacate that easement. Alderman Newkirk asked if that will keep the city from getting to any other homes. JoAnn said it will not.

A motion was made by Alderman Jason Edwards and seconded by Alderman Brenda Johnson to approve vacating the easement between lots 22, 28, and 29 at West Lake Terrace as requested. Alderman Newkirk asked why the easement was originally put there. Jo said they anticipated more development, but that didn't happen. The motion on the floor was unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith; nay – none.

Mayor Burton told the Council that the Corp and the city have been working hard on a celebration for the Carlyle Lake 50th anniversary celebration, and the city needs to get a budget together. The Finance Committee recommended up to \$7,500. It could be less if they get corporate sponsors. Jo added that it will not be a donation; it will be an approved expenditure.

A motion was made by Alderman Jason Edwards to approve up to \$7,500 for the Carlyle Lake 50th Anniversary Celebration as presented. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, and Kent Newkirk; nay – none.

Mayor Burton asked the Council to consider gift certificates again this year for employees and board appointees.

A motion was made by Alderman Jeremy Weh to approve \$25 gift certificates for each city employee and board appointee. The motion was seconded by Alderman Brenda Johnson and unanimously approved by the following roll call vote: Aye – Don Perez, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

Alderman Smith told the Council that Joe Behrman applied for the Water Distribution, Wastewater Collection & Treatment Foreman position, and he has the qualifications for the job.

A motion was made by Alderman Judy Smith to move Joe Behrman to the Water Distribution, Wastewater Collection & Treatment Foreman position. The motion was seconded by Alderman Kent Newkirk and unanimously approved by voice vote.

A motion was made by Alderman Judy Smith to post for the Maintenance Worker II position in the Sewer Department to replace Joe Behrman. The motion was seconded by Alderman Don Perez and unanimously approved by voice vote.

Alderman Smith said that the Street & Alley Committee met earlier, and they forwarded a request to the Employee Concerns Committee to post for a Maintenance Worker II in the Street & Alley Department.

A motion was made by Alderman Judy Smith to approve posting for a Maintenance Worker II position in the Street & Alley Department. The motion was seconded by Alderman Jeremy Weh and unanimously approved by voice vote.

Mayor Burton said the reason for this is because the foreman will be retiring in September.

JoAnn Hollenkamp told the Council that the Revolving Loan Fund is no longer a restricted fund, and they currently have \$714,000 in that fund. The manager for that fund said they would like to see the city use the money for economic development. The Finance Committee met earlier, and they had an application for a loan from that fund from John Chandler in the amount of \$55,000 to buy a new building. The terms of that loan would be 3% for 10 years with the purchaser paying for the appraisal and all closing costs.

A motion was made by Alderman Don Perez to approve a loan of \$55,000 from the Revolving Loan Fund at 3% for 10 years to John Chandler as presented. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

With no further business, a motion to adjourn was made by Alderman Don Perez and seconded by Alderman Jeremy Weh. The motion was unanimously approved by voice vote, and the meeting adjourned at 7:25 p.m.

ATTEST:

(City Clerk)

(Mayor)