

**AGENDA**  
**Case-Halstead Public Library Board of Trustees**  
**550 Sixth Street, Carlyle, IL**  
**Monday, January 6, 2020 – 7:00 pm**

- I. Call to Order, Roll Call, and Introduction of Guests
- II. Pledge of Allegiance
- III. Meeting Minutes— December 2, 2019
- IV. Treasurer’s Report  
  
Library Bills  
  
Income/Expenditures Report—November Report  
  
Bank Statements/CD Report
- V. Library Director’s Report  
  
Utility Report  
  
Library Statistics  
  
Report on December Events  
  
Staff Evaluations  
  
1000 Books Before Kindergarten/First Baby Born in Clinton Co.  
  
YS Report  
  
December Library Schedule—Handout provided at meeting
- VI. Standing Committee Reports/Other Reports  
  
City Council Liaison  
  
Friends of CHPL  
  
--Next Meeting Saturday, January 11 at 10am
- VII. Public Comment
- VIII. Old Business  
  
--Holiday Party for Library Board  
  
--Board of Trustees Schedule for 2020
- IX. New Business
- X. Personnel Committee  
  
--Closed Session (if required)
- XI. Trustee Education (Trustee Facts File)  
  
----Trustee Review of Trustees Facts File Chapters 11-14 (Fundraising, Advocacy, Public Relations and Trustee Continuing Education
- XII. Adjournment. Next meeting Monday, **February 3**, 2020 at 7pm