

City of Carlyle Community Garage Sale - Application



April 22, 2017 at the Carlyle VFW

Contact Information

Thank you for your interest in our first Community Garage Sale. Please fill out the information and submit your payment to reserve your space. All spaces/rights to sell products must be paid in advance. If you are a Vendor we will not book 2 of the same product, so please call 594-2468 to double check availability.

Name: _____

Address: _____

Street Address

Apartment/Unit #

City

State

ZIP Code

Cell Phone: () _____

Home Phone: () _____

Email Address: _____

Registration Information

GARAGE SALE SPACES

Please **circle** the number of tables to reserve:

- ❖ \$10 for 1 Table
- ❖ \$15 for 2 Tables
- ❖ \$20 for 3 Tables
- ❖ Outdoor Spaces are also available for \$5. You must provide your own table.

Brief description of what you will be selling:

Electric Needed: YES or NO

Inside ONLY (If yes, you will be placed near an electrical outlet but will be responsible for bringing your own extension cords.)

VENDOR/CRAFT SPACES

Please **circle** the number of tables to reserve:

- ❖ \$20 for 1 Table
- ❖ \$30 for 2 Tables
- ❖ \$40 for 3 Tables
- ❖ Outdoor Spaces are also available for \$5. You must provide your own table.

Vendor Company: _____

Type of Products: _____

Electric Needed: YES or NO

Inside ONLY (If yes, you will be placed near an electrical outlet but will be responsible for bringing your own extension cords.)

Thank you for your interest in our first Community Garage Sale!

The sale will take place at the Carlyle VFW on the Saturday of our City-Wide Garage Sale weekend. This event is for anyone that would like to participate in the City-Wide Garage Sale but doesn't have the space at their own home to do so or their home is too far out of town for the shoppers. It is also a great way to get your sale noticed. The City of Carlyle will be advertising for this event and we hope to have a great turn out. This not only serves as a great community event but it will also help support the future Carlyle Dog Park that will be built out at the Fish Hatchery Park. 100% of the proceeds from registration fees will be donated.

Inside Spaces: These spaces are available for garage sales and vendor or craft sales. The number of tables you reserve will be set up inside of the VFW with your name listed on a sign. We will have chairs available for each inside table reserved. Personal tables from home of any size or kind will not be allowed for use. You may bring hanging racks to use. Additional table space may be purchased if available. ALL REGISTRATION FEES ARE NON-REFUNDABLE.

Outside Spaces: These spaces are available for garage sales and vendor or craft sales. The reserved space will be marked with your name. We will not be providing any tables or chairs for outside spaces. You are welcome to bring any table, racks, or tent for your space. Additional space may be purchased if available. ALL REGISTRATION FEES ARE NON-REFUNDABLE.

Rules & Regulations: Spaces will be reserved on a first come, first serve basis. Space is limited so please reserve early. All spaces/rights to sell products must be paid in advance. If you are a vendor we will NOT book two of the same product. Please call Kayla at 594-2468 or email: kvoss@carlylelake.com to check availability. All spaces must be reserved no later than Friday, April 7, 2017. Reservations for spaces are NON-REFUNDABLE, NO EXCEPTIONS. A set-up schedule will be provided via email 1 week prior to the event.

By signing, I acknowledge the above rules for payment, reservation, and set up. I also acknowledge that I am responsible for the clean-up and safe keeping of my area. I hold the City of Carlyle and the Carlyle VFW harmless for lost, stolen, broken, or damaged items and injuries.

Signature

Date

Amount Enclosed

Please fill out and return this form along with payment to:

Carlyle City Hall, Attn: Kayla
850 Franklin Street
Carlyle, IL 62231

For any questions please call 594-2468. Can't wait for our first Community Garage Sale!