

Police Committee Minutes

January 25, 2016

The meeting was called to order by Chairman Jeremy Weh on Monday, January 25, 2016 at 8:30 a.m. at Carlyle City Hall. Committee members present included Jeremy Weh, Scott Diekemper, and Don Perez. Others present included JoAnn Hollenkamp, Chief Mark Pingsterhaus, John Hodapp, Joe Behrman, Mayor Mike Burton, and Martha Reinkensmeyer.

After reviewing the minutes from the November 9, 2015 meeting, Don Perez made a motion to approve the minutes. Scott Diekemper seconded the motion. After a voice vote, all were found in favor.

The first item on the agenda was new part-time officer. Chief stated that current part-time officer Shane Wagner has not been able to work a shift in over a year. He will be stepping down and Chief would like to replace him with Eric McClaren. Eric worked at Mt. Vernon and Champagne. He currently works as an officer for Clinton County and is originally from Hoffman. Jeremy made a motion to accept and recommend Eric McClaren as the new part-time officer. Scott Diekemper seconded the motion. After a voice vote, all were found in favor.

The second item on the agenda was the City property on Seventh Street near the Clarence Hilborn residence. Chief stated that Clarence Hilborn lives on Sixth Street where it meets South Street. This area of South Street was vacated by the City and Clarence has been mowing the grass on this property for 20 to 30 years. He believed he owned it, but it was discovered that the City still owns it. Chief stated that Clarence wants to buy this property from the City. Don stated that this would have to go out for bid and that it needs to be determined if there are any utilities on this property. John Hodapp stated that there is no electric on it. Joe Behrman stated that there is water on it. Don Perez made a motion to recommend to Council to put this property out for bid with the understanding that there will be a utility easement the length of the property. Scott Diekemper seconded the motion. After a voice vote, all were found in favor.

There was no old business.

The fourth item on the agenda was new business. Chief stated that the old records management system has almost been transferred to the new system. He added that it has cost the City less than \$1,000. Chief said that the new tow ordinance has now been in effect for a year. There have been 75 incidents. Of these 75 incidents, 65 of them have been paid. This ordinance has brought in \$13,000. JoAnn stated that the employee input sheets from the officers all stated that they would like the City to have a canine unit. Chief stated that his officers are willing to work on ways to get donations. With an increase in heroin and meth cases, he believes a canine unit would be beneficial to the City. The Committee asked Chief to put together a presentation on a canine unit. Chief added that the new squad car will be arriving soon and that he is looking into getting new decals for the other cars as they are starting to age. Lastly, Chief stated that he would like to have a speed trailer to place on 127 near the school. He said that there is a grant through State Farm and that the cheapest quote he had found was \$5,000.

There were no public comments.

There were no other comments.

With no further business to discuss, Don Perez made a motion to adjourn. Scott Diekemper seconded the motion. With all in favor, the meeting was adjourned at 9:22 a.m.

Respectfully submitted,
Martha Reinkensmeyer

Police Committee Minutes

March 3, 2016

The meeting was called to order by Chairman Jeremy Weh on Thursday, March 3, 2016 at 3:30 p.m. at Carlyle City Hall. Committee members present included Jeremy Weh and Don Perez. Scott Diekemper was absent. Others present included Chief Mark Pingsterhaus, JoAnn Hollenkamp, Mayor Mike Burton, and Martha Reinkensmeyer.

After reviewing the minutes from the January 25, 2016 meeting, Don Perez made a motion to approve the minutes. Jeremy Weh seconded the motion. After a voice vote, all were found in favor.

The first item on the agenda was permission to sell old squad car. Chief stated that he would like to place the car somewhere with a for sale sign rather than take it out to bid. If it doesn't sell, he would then put it out for bid. Possible locations to place the car would be the County lot or Super Valu. Jeremy Weh made a motion to put the car up for sale for no more than three months. If it hasn't sold after three months, then sealed bids would be sought. If the bids are not what the City wants or if there is no response, the car would then be put back up for sale. Don Perez seconded the motion. After a voice vote, all were found in favor.

The second item on the agenda was an update on the City property on Seventh Street near the Clarence Hilborn residence. JoAnn stated that the City cannot sell the property, it can only vacate it. This property would then be split down the center and half would belong to Clarence Hilborn and the other half would then belong to Clarence's neighbor. JoAnn suggested to the Committee that it would be best to leave this property as status quo and to rescind the previous motion to recommend to Council that this property be put out to bid with the understanding that the City will obtain an easement. Don Perez made a motion to rescind this motion. Jeremy Weh seconded the motion. After a voice vote, all were found in favor.

The third item on the agenda was the budget. Don Perez made a motion to table the budget due to time restraints and when Scott Diekemper could be present. Jeremy Weh seconded the motion.

There was no old business.

The fifth item on the agenda was new business. Don asked the Chief if all the squad cars have defibrillators. Chief stated that he would like to have every car to have a defibrillator, but even with a \$500 grant, it would still cost the City \$1,000 for each defibrillator. JoAnn stated that she would add to the Police budget for next year to allow for the purchase of defibrillators.

There were no public comments or any other comments.

With no further business to discuss, Jeremy Weh made a motion to adjourn. Don Perez seconded the motion. With all in favor, the meeting was adjourned at 3:46 p.m.

Respectfully submitted,
Martha Reinkensmeyer

Police Committee Meeting

March 28, 2016

The meeting was called to order by Chairman Jeremy Weh on Monday, March 28, 2016 at 5 p.m. at Carlyle City Hall. Committee members present included Jeremy Weh, Scott Diekemper, and Don Perez. Others present included Chief Mark Pingsterhaus, Mayor Mike Burton, Kent Newkirk, Jason Edwards, JoAnn Hollenkamp, and Martha Reinkensmeyer.

After reviewing the minutes from the March 3, 2016 meeting, Don Perez made a motion to approve the minutes. Scott Diekemper seconded the motion. After a voice vote, all were found in favor.

The first item on the agenda was to review the FY 17 budget. See the table below. No motions were made.

There was no old business.

The third item on the agenda was new business. Chief stated that the State of Illinois will require that officers carry Narcan in their patrol cars. Narcan is given to people who have overdosed on heroin. Chief also stated that he wants to purchase new in-car cameras. The old cameras are very difficult to use and the new cameras are more user-friendly.

There were no public comments.

There were no any other comments.

With no further business to discuss, Don Perez made a motion to adjourn. Scott Diekemper seconded the motion. With all in favor, the meeting was adjourned at 5:20 p.m.

Respectfully submitted,
Martha Reinkensmeyer

Proposed 2017 Police Budget		
4210 Salaries	Chief, Sergeant, Detective, 4 officers, and a tele communicator	\$526,500.00
4510 Health & Dental Insurance		\$45,713.28
4610 Social Security Contribution		In General Fund
4620 Retirement Contributions		In General Fund
4630 Medicare Contributions		In General Fund
4650 Cafeteria Plan		\$0.00
5110 Maintenance Services – Buildings	Sallyport Grant	\$20,000.00

5120 Maintenance Services Equipment	Radar calibrations, fire extinguishers, ILEAS, annual dues, light bar repairs, and major case dues	\$3,735.00
5130 Maintenance Services – Vehicles	Engine and drive trains	\$8,000.00
5330 Legal Services		\$0.00
5530 Publishing		\$0.00
5550 Paging		\$400.00
5570 IT Software		\$1,500.00
5580 IT Hardware		\$4,000.00
5610 Dues	IL and Intern. police chiefs annual dues and voluntary police chief certification	\$600.00
5620 Travel Expenses	Investigations and training	\$500.00
5630 Training	SILEC partnership contribution	\$2,000.00
5650 Publications		\$150.00
5940 Risk Management Insurance		\$36,141.73
6120 Maintenance Supplies – Equipment	Batteries, ticket books, Taser, equipment, and flashlights	\$5,670.00
6130 Maintenance Supplies – Vehicles	Car care, deicer, and handcuffs	\$700.00
6520 Operating Supplies	Ammo, latex gloves, investigation accessories, office supplies, and defibrillators for all squad cars	\$7,000.00
6550 Automotive Fuel/Oil		\$31,000.00
6610 Uniforms		\$3,000.00
8300 Equipment	Leads contract, lwin serv., internet contract, cell phone data recovery, radio repairs, radio licenses, and tablets to replace MDC in cars	\$31,000.00
8400 Vehicles	Squad car	\$31,000.00
8700 Furniture	Replacement	\$500.00
9130 Community Relations	Parades	\$720.00
9250 Special Programs		\$0.00
9290 Miscellaneous Expense	Wal-Mart supplies	\$500.00
9950 G & A	Estimated	\$33,000.00

Police Committee Minutes

July 6, 2016

The meeting was called to order by Chairman Jeremy Weh on Wednesday, June 6, 2016 at 3:30 p.m. at Carlyle City Hall. Committee members present included Jeremy Weh, Scott Diekemper, and Don Perez. Others present included Mayor Mike Burton, JoAnn Hollenkamp, Chief Mark Pingsterhaus, and Martha Reinkensmeyer.

After reviewing the March 28, 2016 minutes, Don Perez made a motion to approve the minutes. Scott Diekemper seconded the motion. After a voice vote, all were found in favor.

The first item on the agenda was the 2015 Year End Report. Chief Pingsterhaus provided each Committee member a packet with the information from 2015. Please see the table below. No motions were made.

Carlyle Police Department January-December 2015

Total Incidents Reported	5,625
Criminal Investigations	941
Felony	105
Misdemeanor	781
Warrants	55
Traffic Enforcement	1,675
Accidents	139
Services	292
Violations	1,036
Other	208
Ordinance Enforcement	677
Junk Cars	47
Animal Violations	75
Parking	27
Weeds/Grass	285
Nuisance	92
Burning	23
Other	150
Service Related Duties	2,902
Building Checks	1,347
Other	1,555

The second item on the agenda was vehicle striping. Chief stated that the stripes are starting to peel off of the police cars and that the officers want to get new striping on the police cars. To have four cars restriped would cost \$3,300. Chief added that Mark Taylor, who is the DARE officer, wants to have his car wrapped in DARE decals. He is willing to pay for this out of his DARE account. Don Perez made a

motion to allow the cars to be restriped. Scott Diekemper seconded the motion. After a voice vote, all were found in favor. JoAnn stated that she would add \$3,300 to the budget.

There was no old business.

The fourth item on the agenda was new business. Chief stated that the County and all the local police departments have been training for an active shooter situation. The officers will all be trained with one type of training.

There were public comments.

There were no any other comments.

With no further business to discuss, Don Perez made a motion to adjourn. Scott Diekemper seconded the motion. With all in favor the meeting was adjourned at 4:06 p.m.

Respectfully submitted,
Martha Reinkensmeyer

Police Committee Minutes

July 27, 2016

The meeting was called to order by Chairman Jeremy Weh on Wednesday, July 27, 2016 at 4 p.m. at Carlyle City Hall. Committee members present included Jeremy Weh, Scott Diekemper, and Don Perez. Others present included Mayor Mike Burton, JoAnn Hollenkamp, Chief Mark Pingsterhaus, and Martha Reinkensmeyer.

After reviewing the minutes from the July 6, 2016 meeting, Don Perez made a motion to approve the minutes. Scott Diekemper seconded the motion. After a voice vote, all were found in favor.

The first item on the agenda was opening bids for the new squad car. See the table below. Chief explained that he did not include computer mounts in the bid, because he was sure that the mount currently being used would transfer to the new vehicle.

Siever Brothers Dodge	K&J Chevrolet	Wiegman Ford
2017 Durango, special service	2016 Tahoe, police package	2017 Explorer, police package
\$31,000	\$37,341	\$27,501 (price includes heated mirrors and driver side spot lamp)
Four wheel drive	Four wheel drive	Four wheel drive
License and title extra	License and title included	License and title extra

The second item on the agenda was to vote on the new squad car. After reviewing the bids, Don Perez made a motion to go with the lowest bid. Scott Diekemper seconded the motion. After a voice vote, all were found in favor.

There was no old business.

The fourth item on the agenda was new business. Chief stated that one of the part-time officers quit and he hopes to find a replacement.

There were no any other comments.

There were no public comments.

With no further business to discuss, Don Perez made a motion to adjourn. Scott Diekemper seconded the motion. With all in favor, the meeting was adjourned at 4:27 p.m.

Respectfully submitted,
Martha Reinkensmeyer

Police Committee Minutes

December 27, 2016

The meeting was called to order by Chairman Jeremy Weh on Tuesday, December 27, 2016 at 3:30 p.m. at Carlyle City Hall. Committee members present included Jeremy Weh and Don Perez. Scott Diekemper was absent. Others present included Chief Mark Pingsterhaus, Judy Smith, Mayor Mike Burton, JoAnn Hollenkamp, and Martha Reinkensmeyer.

After reviewing the minutes from the July 27, 2016 meeting, Don Perez made a motion to approve the minutes. Jeremy Weh seconded the motion. After a voice vote, all were found in favor.

The first item on the agenda was raise part-time wages. Chief Pingsterhaus gave everyone present a list of current rates for part-time officer in area towns, including Carlyle. See the table below. Chief expressed his concerns over losing part-time officers to the other towns that pay more. After some discussion, Jeremy Weh made a motion to recommend to Council to raise the part-time police officer wage from \$17 an hour to \$20 an hour. Don Perez seconded the motion. After a voice vote, all were found in favor.

<i>Area Part-Time Officer Wages</i>	
<i>New Baden</i>	\$16.00 per hour
<i>Carlyle</i>	\$17.00 per hour
<i>Breese</i>	\$18.50 per hour
<i>Trenton</i>	\$20.00 per hour

The second item on the agenda was the request to put specific wording on the squad cars. Chief explained that he was approached about putting In God We Trust on the squad cars. JoAnn stated that she asked members from her city managers' group and they all recommended not putting this on the squad cars. Don Perez made a motion to table this item until it could be researched by City Attorney Joe Heiligenstein. Jeremy Weh seconded the motion. After a voice vote, all were found in favor.

There was no old business.

The fourth item on the agenda was new business. Chief stated that the squad cars are getting new stripes this week. Four squad cars will have their stripes replaced.

There were no any other comments.

There were no public comments.

With no further business to discuss, Don Perez made a motion to adjourn. Jeremy Weh seconded the motion. With all in favor, the meeting was adjourned at 4:02 p.m.

Respectfully submitted,
Martha Reinkensmeyer