

## JOB DESCRIPTION

DEPARTMENT: Parks

JOB TITLE: Umpire/Referee

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### **General Duties:**

Performs under the direction of the Park Director. Responsible for making age-appropriate calls during games to control games and avoid injuries. This is a part-time position.

### **Specific Duties:**

- Responsible for officiating all games assigned in various Parks Department leagues.
- Responsible for arriving to work 15 minutes before game time.
- Assist with setting up and tearing down equipment when needed.
- Responsible for knowing rules associated with the league that you are assigned to umpire/officiate. Training and rules will be provided before the start of the season.
- Responsible for canceling games due to inclement weather.
- Report any type of unnecessary behavior by players, fans, or coaches to Parks and Recreation Director.
- Maintain self-control and composure at all times.
- Absolutely no cell phone usage while at work. Complete focus should be on the games and making the proper calls. Emergency calls only.

### **Education Requirements:**

Requires knowledge, skill, and mental development equivalent to the completion of two (2) years of High School.

The undersigned acknowledges receipt of the job description and understands the duties and responsibilities associated with this position.

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Employee Signature

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Date