

Electric/Water & Sewer Minutes

January 12, 2017

The meeting was called to order by Electric Committee Chairman Scott Diekemper on Thursday, January 12, 2017 at 11:30 a.m. at Carlyle City Hall. Electric Committee members present included Scott Diekemper, Judy Smith, and Jason Edwards. Water and Sewer Committee members present included Don Perez and Kent Newkirk. Jeff Taylor was absent. Others present included Coy Spencer, John Wieter, Connor Endres, Bob Rothermel, John Hodapp, Joe Behrmann, Mayor Mike Burton, JoAnn Hollenkamp, and Martha Reinkensmeyer.

After reviewing the Electric Committee minutes from November 21, 2016 Judy Smith made a motion to approve the minutes. Jason Edwards seconded the motion. After a voice vote, all were found in favor.

After reviewing the Water and Sewer Committee minutes, Kent Newkirk made a motion to approve the minutes. Don Perez seconded the motion. After a voice vote, all were found in favor.

The first item on the agenda was AMI bid opening. Bids were received from Fletcher Reinhardt/Landis Gyr and Anixter/Itron. Bob Rothermel read aloud the bid proposals from both companies. He will closely review both bids and will present a final report in approximately two weeks. No motions were made.

The second item on the agenda was discussion of future generation shortages. John Hodapp explained that he has learned that there will be a generation shortfall in 2018. Coal-powered plants are being shut down with nothing to replace them. He stated that this may mean that Carlyle may have to run more. If Carlyle must run more during peak times in the summer, the load must be rotated. John said there could be a need to buy another diesel engine. A diesel engine would cost approximately \$1 million. Permits must be sought and then it takes nine months once the engine is ordered. It could possibly take a year or longer to get the engine. John said that he would get numbers for what an additional diesel engine would cost the City. The City currently has five diesel engines. No motions were made.

The third item on the agenda was HMG comments. John Wieter presented the committees with a timetable for the water main improvements. See the table at the end of the minutes. John stated that Sarah Tebbe wants to review the EPA loan information with JoAnn and possibly the Finance Committee. JoAnn stated that once the Tractor Supply project is completed, Doug Ratermann will be able to focus more on GIS and review the sidewalk plan with Council.

The fourth item on the agenda was old business. John Hodapp gave the committees an update on the substation repairs.

The fifth item on the agenda was new business. John Hodapp gave the committees an update on the upcoming ice storm. There is enough diesel to run for 34 hours if Ameren goes down. He stated that the trucks will be ready to go, if necessary. The chains have been placed on the trucks as part of the Electric Departments preparation plans. JoAnn stated that an application for a Water and Sewer internship has been received. She will pass the information along to Andy Wennerstrom and Joe Behrmann.

There were no any other comments.

There were no public comments.

With no further business to discuss, Don Perez made a motion to adjourn. Judy Smith seconded the motion. With all in favor, the meeting was adjourned at 1 p.m.

Respectfully submitted,
Martha Reinkensmeyer

Carlyle Water Main Improvements

Task	Approximate End Date	Comments
Pre-Loan Application		Sent to IEPA January 2016
Facility Plan		Sent to IEPA March 2016
Environmental Clearances		Sent to IEPA November 2016
Project Design (Plans & Spec's) Submittal for IEPA Permit	January 2017	
Debt Ordinance (should include all engineering costs, construction costs and 20% contingency on all costs)	January 2017	Can be completed shortly after plans are finished
IEPA Permit Review/Approval	February 2017	60 day reviewing period
Facility Plan Approval by IEPA	February 2017	Chad Rice has been contacted to get a time schedule on when this can be expected
Loan Paperwork Prior to Bidding	February 2017	
PEID with Public Hearing	March 2017	Cannot be completed before Facility plan approval
Bidding (45 day bid period)	April 2017	
IEPA Bid Review/Approval/Loan Paperwork	July 2017	120 days
Contract Award/Agreements/Notice to Proceed	July 2017	
Mobilization and Material Orders	August 2017	
Construction	August 2018	Estimated to take one year from mobilization to completion
Final Cleanup and Demobilization	September 2018	IDOT can do their project after this

Electric/Water & Sewer Minutes

February 1, 2017

The meeting was called to order by Electric Chairman Scott Diekemper on Wednesday, February 1, 2017 at 1 p.m. at Carlyle City Hall. Electric Committee members present included Scott Diekemper, Jason Edwards, and Kent Newkirk. Water Committee members present included Kent Newkirk, Scott Diekemper, and Jeff Taylor. Others present included Gene Van Dorn, Bob Rothermel, John Hodapp, Joe Behrman, Andy Wennerstrom, JoAnn Hollenkamp, and Martha Reinkensmeyer.

After reviewing the minutes from the January 12, 2017 Electric/Water and Sewer Meeting, Jason Edwards made a motion to approve the minutes. Kent Newkirk seconded the motion. After a voice vote, all were found in favor.

The first item on the agenda was AMI Bid Review. Bob Rothermel stated that the two bidders were Anixter and Landis & Gyr. Anixter would be partnering with Tantalus for hosting and software. Fletcher and Reinhardt would be partnering with Landis & Gyr. Both systems meet the City's needs. It was determined to go with remote hosting for security reasons. There were some slight differences between the two, but nothing significant. Landis & Gyr came in lower than Anixter. Andy stated that he had heard bad things about the water meters (Master Meter) that Landis & Gyr included in its bid. Discussion then turned to how the City will pay for the new metering system. JoAnn stated that Water will be responsible for \$450,000. This will be spread over three years. Electric will spread their part over two years, starting with this year's budget. JoAnn stated that the new water meters will increase chances for revenue and enhance the workforce. After some discussion, Jason Edwards made a motion to move forward with Landis & Gyr. Bob Rothermel is to contact Landis & Gyr to determine if the price will be honored with Neptune meters instead of the meter included in the bid, the cost with Neptune meters if the price is not honored, and the price of just the modules if the City must purchase the meters separately. Jeff Taylor seconded the motion. After a voice vote, all were found in favor.

The second item on the agenda was the roof at the Water Department. Andy Wennerstrom had received two quotes for the roof late last year. Lakeside Roofing's quote was significantly lower than Martin Roofing's. The Water and Sewer Committee had asked Andy to research Lakeside Roofing. Andy stated that he received several letters of recommendation for Lakeside Roofing. Jeff Taylor made a motion to have Lakeside Roofing repair the roof at the Water Department. Kent Newkirk seconded the motion. After a voice vote, all were found in favor.

There was no old business.

There was no new business.

The fifth item on the agenda was any other comments. Joe Behrman stated that the new lift station pump had been delivered. It was purchased to have on hand in case one of the lift stations goes out. Joe added that work has begun on replacing the manholes near the Corps property. John Hodapp said that the power has been rerouted for Ameren's above-ground valve site that will be situated on City property.

There were no public comments.

With no further business to discuss, Scott Diekemper made a motion to adjourn. Kent Newkirk seconded the motion. With all in favor, the meeting was adjourned at 1:46 p.m.

Respectfully submitted,
Martha Reinkensmeyer