

Street and Alley Minutes

March 21, 2016

The meeting was called to order by Chairman Kent Newkirk on Monday, March 21, 2016 at 9 a.m. at Carlyle City Hall. Committee members present included Kent Newkirk, Scott Diekemper, and Brenda Johnson. Others present included Gene Van Dorn, Larry Peppenhorst, Jason Edwards, JoAnn Hollenkamp, Mayor Mike Burton, and Martha Reinkensmeyer.

After reviewing the minutes from the October 12, 2016 meeting, Scott Diekemper made a motion to approve the minutes. Kent Newkirk seconded the motion. After a voice vote, all were found in favor.

The first item on the agenda was the Fish Hatchery path. JoAnn stated that since the Council decided to leave the path open, improvements need to be made to it. Larry Peppenhorst stated that he had looked into guardrails and that they cost \$80 per foot. Kent Newkirk suggested that Larry talk with Kurt Sheathelm from the Electric Department to see what he could weld. JoAnn stated that she worried about liability concerns. She would like to use telephone poles and create something that looks like a pier. After some discussion, it was decided to look into using the telephone poles to create a decorative barrier along the path on the south side of the curve. No motions were made.

The second item on the agenda was set time frame and day for brush pickup. JoAnn asked if the Committee would be interested in setting a specific day or time frame for brush pickup. Larry stated that he was not in favor of this because he does not want to be tied up on those days. He has concerns that the weather may be more conducive to other work on those days, but they would have to spend those days picking up brush. Kent stated that Larry should keep picking up brush the way he always has. No motions were made.

The third item on the agenda was electronic dumpster. JoAnn stated that she and Mayor Burton had a meeting with Waste Management because the contract is set to expire in January. In this meeting, Waste Management offered the use of a dumpster for electronics, including old televisions. JoAnn said it would be nice to have this during citywide cleanup week. Waste Management stated that it could be placed at a location year round, as well. After some discussion, it was decided that the Street and Alley shed would not be the best location at this time due to a problem with the fence. The dumpster needs to be placed in a secure location. JoAnn stated that she would speak with John Hodapp about placing the dumpster at the Electric Department. No motions were made.

The fourth item on the agenda was review the FY 17 budget. See the table on the next page. While reviewing the budget, the idea of creating a Street and Alley reserve fund was discussed. It was decided not to do this. Instead, it was decided to increase the line item 8900 Other Improvements each year to assist in paying for upcoming projects. Also, due to G&A changing, there is no grand total at this time. The Committee reviewed the budget. No motions were made.

Proposed 2017 Street and Alley Budget

4210 Salaries	Foreman and two MWII & overtime estimate	\$175,500.00
4510 Health & Dental Insurance	Foreman and two MWII	\$17,142.48
5110 Maintenance Services – Buildings	Overhead doors	\$2,500.00
5120 Maintenance Services – Equipment	EJ Equipment , Diamond, Woody’s, Fabick, and Gebke	\$6,000.00
5130 Maintenance Services – Vehicles	Carlyle Truck Repair, Wiegmann, K&J, and EJ Equipment	\$7,000.00
5140 Maintenance Services – Streets	Street signs and culverts	\$10,000.00
5160 Maintenance Services – Snow Removal	Snow removal	\$1,000.00
5320 Engineering	Engineering	\$10,000.00
5330 Legal Services	Joe Heiligenstein	\$500.00
5340 GIS	Initial set up	\$0.00
5520 Telephone		\$1,300
5530 Publishing		\$700.00
5560 Other	Cable	\$1,200.00
5570 IT Software		\$0.00
5580 It Hardware		\$0.00
5620 Travel Expenses		\$250.00
5630 Training		\$1,500.00
5650 Publications		\$0.00
5710 Utilities		\$7,000.00
5930 Rentals		
5940 Risk Management Insurance		\$22,527.05
6110 Maintenance Supplies – Buildings	Paints, caulks, and windows	\$2,000.00
6120 Maintenance Supplies – Equipment	Shovels, racks, chain saws, gloves, hard hats, parts for backhoe-leafvac-roller-sweeper	\$5,000.00
6130 Maintenance Supplies – Vehicles	Carlyle Truck Repair, Wiegman, K&J, and EJ Equipment	\$3,000.00
6140 Maintenance Supplies – Street	Black top, hot patch, and culverts	\$15,000.00
6510 Office Supplies	General	\$200.00
6520 Operating Supplies		\$500.00
6530 Small Tools		\$1,000.00
6540 Janitorial Supplies/Disinfectants		\$500.00
6550 Automotive Fuel/Oil		\$11,000.00
6560 Chemicals		\$300.00
6610 Uniforms		\$1,000.00

6650 Other General Supplies		\$0.00
8200 Building		\$0.00
8300 Equipment	Shovels and misc.	\$1,500.00
8310 Safety Equipment	Safety Equipment	\$1,000.00
8400 Vehicles	New Truck	\$0.00
8600 Streets		\$0.00
8610 Leaf Removal Contract		\$0.00
8900 Other Improvements	Street sign post replacement, oil lots, concrete Fish Hatchery parking lot, and misc.	\$27,500.00
9290 Miscellaneous Expense	Paper towels and other shop items	\$500.00

There was no old business.

There was no new business.

There were no any other comments.

The eighth item on the agenda was public comments. Gene Van Dorn questioned the Committee as to why it will not start on projects that it knows needs to be done.

With no further business to discuss, Kent Newkirk made a motion to adjourn. Scott Diekemper seconded the motion. With all in favor, the meeting was adjourned at 10:10 a.m.

Respectfully submitted,
Martha Reinkensmeyer

Street and Alley Minutes

July 13, 2016

The meeting was called to order by Chairman Kent Newkirk on Wednesday, July 13, 2016 at 10 a.m. at Carlyle City Hall. Committee members present included Kent Newkirk, Scott Diekemper, and Brenda Johnson. Others present included Larry Peppenhorst, Judy Smith, JoAnn Hollenkamp, and Martha Reinkensmeyer.

After reviewing the minutes from the March 21, 2016 meeting, Scott Diekemper made a motion to approve the minutes. Brenda Johnson seconded the motion. After a voice vote, all were found in favor.

The first item on the agenda was the Kane Street Bridge. Jo Ann stated that this bridge is on a sidewalk and needs replacing. Everything will be replaced except for the pilings. Wilson Brown will be building the bridge and Street and Alley will assist with its installation. The cost of the replacement will be approximately \$3,900. No motions were made.

The second item on the agenda was abandon pedestrian easement at Deer Circle and Monroe Street. JoAnn stated that Ed Kleber contacted her about this. Carlyle High School wants to purchase a lot near the easement for a Building Trades' house. This easement runs through this lot and might impede the value of the lot. Scott Diekemper made a motion to abandon the pedestrian easement at Deer Circle and Monroe. Brenda Johnson seconded the motion. After a voice vote, all were found in favor.

There was no old business.

There was no new business.

There were no any other comments.

There were no public comments.

With no further business to discuss, Scott Diekemper made a motion to adjourn. Brenda seconded the motion. With all in favor, the meeting was adjourned at 10:05 a.m.

Respectfully submitted,
Martha Reinkensmeyer

Street & Alley Minutes

November 28, 2016

The meeting was called to order by Chairman Kent Newkirk on Monday, November 28, 2016 at 9 a.m. at Carlyle City Hall. Committee members present included Kent Newkirk and Scott Diekemper. Brenda Johnson was absent. Others present included Judy Smith, Mayor Mike Burton, Larry Peppenhorst, JoAnn Hollenkamp, and Martha Reinkensmeyer.

After reviewing the minutes from the July 13, 2016 meeting, Kent Newkirk made a motion to approve the minutes. Scott Diekemper seconded the motion. After a voice vote, all were found in favor.

The first item on the agenda was the alley behind 921 Fairfax. JoAnn stated that Rob Hyten came to her with concerns regarding water drainage. JoAnn explained that a garage had been built across the alley from Rob Hyten. During the construction, a large amount of rock was deposited on the alley. Rob Hyten believes this will cause water to run on his property. Larry stated that Ryan Drake had looked at the alley and leveled off the rock. He feels this will solve the problem. No motions were made.

The second item on the agenda was old business. Judy Smith asked Larry about the sidewalk in front of the Troy Spaur residence. She said that it is dropping. JoAnn asked Larry to make a list of all the poor-quality sidewalks and then to prioritize them. Larry asked JoAnn about the sidewalk plan that HMG crated. JoAnn stated that she never received it and had recently contacted HMG about it. She said that HMG had let it slip and that she would be receiving it soon.

The second item on the agenda was new business. Larry stated that a representative from Ameren had contacted him about shutting down Old State Road. Ameren wants to install a culvert for the new pipeline under the road instead of boring. It was decided to tell Ameren this is not a possibility. Larry added that the wrecked truck has been fixed, but that he is still working with the insurance company to get the repairs paid.

There were no any other comments.

There were no public comments.

The fifth item on the agenda was executive session to discuss personnel. Scott Diekemper made a motion to enter executive session. Kent Newkirk seconded the motion. After a voice vote, all were found in favor.

The sixth item on the agenda was to vote on executive session item(s). Kent Newkirk made a motion to recommend that Council post for the position of Street and Alley Maintenance Worker II for ten days and then advertise publicly if no one signs for it. Scott Diekemper seconded the motion. After a voice vote, all were found in favor.

With no further business to discuss, Kent Newkirk made a motion to adjourn. Scott Diekemper seconded the motion. With all in favor, the meeting was adjourned at 9:15 a.m.

Respectfully submitted,
Martha Reinkensmeyer