

Committee: Police

Meeting Date & Time: 1-6-15 8:30 am

Meeting Place: Carlyle City Hall

Members Present: Jeremy Web, Dan Perez, Judy Smith

Others Present: Mark Pingsterhaus, Jo Ann Hollenkamp

Brief Minutes:

- Meeting started at 8:30 am with all committee members present.
- Don made a motion to approve the minutes from 11-4-14. Judy 2nd his motion with all in agreement.
- Under old business, Chief Pingsterhaus showed off the new Tablets that they are using. They are much better to use than the laptops and about 1/2 the price.
- Don made a motion to go out for bids for a new squad car. Judy 2nd the motion with all in favor. (The squad car is in this years budget)
- Chief Pingsterhaus asked to replace Jason Herzog on the part-time list. He recommended Ken McElroy. Don made the motion to hire Ken McElroy, Judy-2nd. All were in favor.

(over →)

Jeremy A Web
Chairman

Committee Paid: _____

- Don asked Chief Pingsstehaus if all our officers wear bullet proof vests, Chief said yes.
- discussion was had about video cameras for cars & on their person while patrolling. Nothing was voted on.
- Meeting was adjourned at 8:55 am

Police Committee Minutes January 29, 2015

The meeting was called to order by Chairmen Jeremy Weh at 9 a.m. on January 29, 2015 at Carlyle City Hall. Members present included Jeremy Weh, Don Perez, and Judy Smith. Others present included Chief Mark Pingsterhaus, Mayor Mike Burton, City Administrator JoAnn Hollenkamp, and Martha Reinkensmeyer.

After reviewing the minutes from January 6, 2015, Don Perez made a motion to approve the minutes. Judy Smith seconded the motion. After roll call, all were found in favor.

The first item on the agenda was opening bids for a new squad car. Chief stated that he had given each of the aldermen the spec sheets that had been given to all the car dealers in town. He explained that K&J did not submit a bid because they would not be able to compare to the other dealers. Jeremy opened the bid from Sievers' first. It was for a 2015 Dodge Durango. The bid was \$28,300. Jeremy then opened the bid from Wiegman Motor Company. It was for a 2015 Ford Explorer with the police package. The bid was \$25,995. Optional equipment included a driver's side spot lamp for \$250, heated exterior mirrors for \$60, and front headlight housing for \$125. These options increased the bid to \$26,395. Don Perez made a motion to present to City Council the approval to purchase the car from Wiegman Motor Company for \$26,395. Judy Smith seconded the motion. After roll call, all were found in favor.

The second item on the agenda was the end of year report. Chief stated that the report covered from January 2014 through December 2014. He explained that there were 7,048 incidents during the year of 2014. The incidents were then broken down into categories. There were 430 criminal investigations. Seventy-six of those were felony investigations and 354 were misdemeanors. There were 2,938 traffic enforcement incidents. These included 144 accidents, 322 services, 2,245 violations, and 216 other. Chief explained that services included motorist assists and escorting business employees to banks. There were 881 ordinance enforcements. These included 36 junk cars, 92 animal violations, 30 parking, 208 weeds/grass, 198 nuisance, 24 burning, and 293 other. Chief explained that the other category included littering, trespassing, the new marijuana ordinance, and the illegal transportation and consumption of alcohol. There were 2,902 service related duties. These included 1,347 building checks and 1,555 other. Chief explained that the other included City Park checks during the Christmas season. He also stated that residents truly appreciate the house checks when they are out of town. Chief continued to review the rest of the packet. It included a pie chart of incident trends from 2004 through 2014. He explained that there was a spike in 2010 due to new computer software that made it much easier to document everything. This was also when in-car computers started. The next item in the packet was crime index rates. Chief stated that this is what gets reported to the federal government. He pointed out that the basic trend is trending down. The packet also included a visitor count from the Corps and the average traffic count of roadways for cars and trucks in Carlyle. The aldermen reviewed the information and thanked Chief for it. No motions were made.

There were no public comments.

The last agenda item was any other comments. Judy asked if there had been any incidents with ATVs and golf carts in town. Chief stated that there had not, but he also explained that there were not too many licenses out there. He also stated that certain vehicles can get a state license cheaper than our ordinance and that these vehicles can go on state highways where the speed limit is 35 miles or less. Chief believes that this may cause some problems in the future.

With no further business, Don Perez made a motion to adjourn the meeting. Judy Smith seconded the motion. With all in favor, the meeting was adjourned at 9:30 a.m.

Respectfully submitted,
Martha Reinkensmeyer

Police Committee Minutes

March 11, 2015

The meeting was called to order by Chairman Jeremy Weh at 8:31 a.m. on March 11, 2015 at Carlyle City Hall. Members present included Jeremy Weh, Don Perez, and Judy Smith. Others present included Chief Mark Pingsterhaus, City Administrator JoAnn Hollenkamp, and Martha Reinkensmeyer.

After reviewing the minutes from January 29, 2015, Don Perez made a motion to approve the minutes. Judy Smith seconded the motion. After roll call, all were found in favor.

The first item on the agenda was the 2015-2016 budgets. Chief began by stating that the largest portion of the budget is designated for salary. He has budgeted \$514,500 for salaries. Don voiced concern about there being enough money budgeted for a salary. Jo Ann felt that there was enough budgeted. The rest of the budget is listed in the table below.

| Line Item | Description | Amount |
|--|---|----------|
| 5110 Maintenance Services – Buildings | Sallyport Grant | \$20,000 |
| 5120 Maintenance Services Equipment | Radar calibration/fire ext./ILEAS/annual dues/light bar repairs | \$3,735 |
| 5130 Maintenance Services – Vehicles | Engine/drive trains | \$8,000 |
| 5550 Paging | Code Red | \$400 |
| 5570 IT Software | New web-based RMS program contribution/antivirus/Microsoft updates | \$1,500 |
| 5580 IT Hardware | 2 Panasonic TouchPass for cars | \$6,000 |
| 5610 Dues | IL and Intern. Police Chiefs Annual Dues/Voluntary Police Chief Certification | \$600 |
| 5620 Travel Expenses | Investigations/training | \$500 |
| 5630 Training | SILEC partnership contribution | \$1,500 |
| 5650 Publications | Ads for selling of old squad car | \$150 |
| 6120 Maintenance Supplies – Equipment | Batteries/ticket books/Taser equipment/flashlights | \$5670 |
| 6130 Maintenance Supplies – Vehicles | Car care/de-icer/ handcuffs | \$700 |
| 6520 Operating Supplies | Ammo/latex gloves/investigation accessories/office supplies | \$2,000 |
| 6550 Automotive Fuel | | \$31,000 |
| 6610 Uniforms | | \$3,000 |
| 8300 Equipment | Leads contract/Iwin Serv./Internet contract/cell phone data recovery/radio repairs/radio licenses/tablets to replace MDC in cars/mounting hardware for new tablets/3 in-car cameras | \$31,000 |

After discussing the budget, Judy Smith made a motion to approve the proposed budget. Don Perez seconded the motion. After roll call, all were found in favor.

The second item on the agenda was the Major Case Squad. Chief stated that this is something that the City has never been part of before. He explained that it is on both sides of the Mississippi River. Missouri mostly takes care of Missouri and Illinois mostly takes care of Illinois. If there are homicides, abductions, and other crimes constituting a community threat, investigators from other areas that are members of the Major Case Squad will come into our community and help solve the case. Chief stated that it costs \$225 per year to join plus an additional \$75 per year for an officer. He added that the Sherriff's Department and the other towns in the County are participating. He also said that Mike Lane would be the officer selected to participate. Chief stated that he had been told that since Carlyle is a small community, he could decline to send Mike Lane to a call out if he feels that he is needed in Carlyle. However, the City would be responsible for Mike's salary while he is investigating for the Major Case Squad. Chief explained that if a homicide or abduction would occur in Carlyle, 20 experienced and highly-trained investigators would arrive in Carlyle within four hours of being called. The investigators would stay for five to seven days. When asked what kind of arrangements would be needed for the Major Case Squad, Chief stated that they would need a place to set up a headquarters that had wireless Internet. Meals would also be required, but in most cases, the investigators are allowed to return home for rest and come back. Chief said that if a crime of this magnitude would occur, it would probably cost the City \$2,000 to call in the Major Case Squad. JoAnn stated that the contacts and knowledge that Mike Lane would obtain will be invaluable. Chief added that police departments all over the United States are trying to model the Major Case Squad in this area. Don Perez made a motion to join the Major Case Squad. Judy Smith seconded the motion. After roll call, all were found in favor.

There was no old business.

There were no public comments.

The final agenda item was any other comments. Chief stated that the computer responsible for the security camera system quit working completely. He added that he had spoken to Chad Thompson about replacing the system. A DVR that would retain footage for one month and four cameras could cost \$1,300 to \$1,500 and that labor could cost \$400. JoAnn asked about backup for the system and potentially more cameras. Chief stated that the cameras would cost approximately \$150 apiece. JoAnn suggested that Chief set up a meeting with Chad Thompson, John Hodapp, himself, and herself. She added that if this goes over \$2,000 to replace, a purchase order will be needed. No motions were made.

With no further business to discuss, Jeremy Weh made a motion to adjourn the meeting. Judy Smith seconded the motion. With all in favor, the meeting was adjourned at 9:11 a.m.

Respectfully submitted,
Martha Reinkensmeyer

Police Committee Minutes

June 3, 2015

The meeting was called to order by Chairman Jeremy Weh on Wednesday, June 3, 2015 at 8:30 a.m. at Carlyle City Hall. Members present included Jeremy Weh, Scott Diekemper, and Don Perez. Others present included JoAnn Hollenkamp, Chief Mark Pingsterhaus, Brenda Johnson, Devin Weh, and Martha Reinkensmeyer.

After reviewing the minutes from the March 11, 2015 meeting, Don Perez made a motion to approve the minutes. Scott Diekemper seconded the motion. After a voice vote, all were found in favor.

The first item on the agenda was the traffic issue on West Lake Drive and West Lake Terrace. Chief stated that he had been approached by Andy Zieren about traffic flying through the intersection at West Lake Drive and Fayette Street. Chief's suggestion was to put up either one stop sign or two stop signs at this intersection. JoAnn stated that in order to put up stop signs an ordinance would have to be passed. This would cost approximately \$200 plus materials and labor. Don Perez made a motion to place a stop sign at West Lake Drive going south and at Fayette Street going north. Scott Diekemper seconded the motion. After a voice vote, all were found in favor.

The second item on the agenda was permission to sell the 2008 squad car. Chief stated that the new car is now being used and that he would like to sell the 2008 squad car. It has 75,000 miles and the fair market value would be approximately \$13,000. Chief said that he would like to set it somewhere with a for sale sign instead of taking bids. Discussion then ensued as to whether or not this can be done with city property. Don Perez made a motion that the City Attorney Joe Heiligenstein would be contacted to determine how the squad car could be sold and then what he recommended would be the course of action taken. Jeremy Weh seconded the motion. After a voice vote, all were found in favor.

The third item on the agenda was info on an ongoing case. Chief stated that there has been an ongoing drug case for 1 ½ years involving meth, heroine, and prescription pills. He added that 13 adults and one juvenile have been arrested as part of this case and that most of these people have been sentenced with a Class II felony for 5 to 10 years. Chief also explained that money used to make buys off of people have come from the drug fund. He said that \$10,000 has been spent from this fund and that he is expecting to get \$13,000 out of this case. No motions were made.

The fourth item on the agenda was a language change in the golf cart ordinance. Chief explained that on page four, paragraph 16, the ordinance currently states that no golf carts are allowed in the parks. This will be changed to allow golf carts in the parks, but not on the lawns. Scott Diekemper made a motion to change the language in the golf cart ordinance to allow golf carts in the parks, but not on the lawns. Don Perez seconded the motion. After a voice vote, all were found in favor.

There was no new business.

There was no old business.

There were no public comments.

There were no any other comments.

With no further business to discuss, Don Perez made a motion to adjourn. Scott Diekemper seconded the motion. With all in favor, the meeting was adjourned at 8:51 a.m.

Respectfully submitted,
Martha Reinkensmeyer

Police Committee Minutes

June 24, 2015

The meeting was called to order on Wednesday, June 24, 2015 at 12 p.m. at Carlyle City Hall. Members present included Jeremy Weh, Don Perez, and Scott Diekemper. Others present included JoAnn Hollenkamp, Mayor Mike Burton, Judy Smith, Kent Newkirk, Chief Mark Pingsterhaus, and Devin Weh.

After reviewing the minutes from the June 3, 2015 meeting, Don Perez made a motion to approve the minutes. Scott Diekemper seconded the motion. After a voice vote, all were found in favor.

The first item on the agenda was new part-time officer. Chief recommended Mike Kuhl for the new part-time officer position. Don Perez made a motion to recommend to Council to hire Mike Kuhl as the new part-time officer. Scott Diekemper seconded the motion. After a voice vote, all were found in favor.

The second item on the agenda was speed limit in Hustedde Trailer Park. Judy Smith presented a petition to lower the speed limit in the trailer park. It is currently 30 miles per hour and the petition is asking that it be lowered to 15 miles per hour. Jeremy Weh made a motion to recommend to Council that the speed limit be lowered in Hustedde Trailer Park from 30 miles per hour to 15 miles per hour. Scott Diekemper seconded the motion. After a voice vote, all were found in favor.

The third item on the agenda was speed limit on Fairfax Street in the business district. Don Perez made a motion to recommend to Council that the speed limit be lowered from 30 miles per hour to 20 miles per hour on Fairfax Street in the business district from Route 127 to Seventh Street. Scott Diekemper seconded the motion. After a voice vote, all were found in favor.

Under new business, Chief stated that the old record management system is getting outdated. The department only has one computer that can run it and it may cost \$2,000 to have the information transferred to a new system. Chief informed the Committee that there is a bill on the Governor's desk for an option to have police officers to wear body cameras. Chief stated that he had to replace the lock on the back door of the Police Department. It cost \$500. Chief added that people with golf carts are requesting more crossings on Route 127 and Route 50. No action was taken.

There was no old business.

There were no public comments.

There were no other comments.

With no further business, Don Perez made a motion to adjourn. Scott Diekemper seconded the motion. With all in favor, the meeting was adjourned.

Respectfully submitted,
Jeremy Weh

Edited by Martha Reinkensmeyer

Police Committee Minutes

July 29, 2015

The meeting was called to order by Chairman Jason Edwards on Wednesday, July 29, 2015 at 3:06 p.m. at Carlyle City Hall. Finance Committee members present included Jason Edwards, Don Perez, and Judy Smith. Police Committee members present included Jeremy Weh, Scott Diekemper, and Don Perez. Others present included William Leith and wife, Caley Meyer, Norman Dierkes, Jeane Engelhardt, Bill Ross, Brenda Johnson, Brandi Gustafson, Mayor Mike Burton, JoAnn Hollenkamp, Chief Mark Pingsterhaus, and Martha Reinkensmeyer.

After the Finance Committee reviewed the minutes from its June 3, 2015 meeting, Don Perez made a motion to approve the minutes. Judy Smith seconded the motion. After a voice vote, all were found in favor.

After the Police Committee reviewed the minutes from its June 24, 2015 meeting, Jeremy Weh made a motion to approve the minutes. Don Perez seconded the motion. After a voice vote, all were found in favor.

The first item on the agenda was the chicken ordinance. Chief presented both committees with ordinances regarding chickens from Carbondale, Illinois; Creve Coeur, Missouri; Clayton, Missouri; and Webster Grove, Missouri. Chief stated that the Committees will be able to add and delete whatever they want in an ordinance. He did point out that he felt that the Police Department should not be performing inspections. Judy Smith stated that the coops need to be secure and sanitary, manure is disposed of properly, there is an enclosure outside of the coop, and that the chickens look healthy. Don Perez then asked those present to add input. All those in attendance were in favor of allowing chickens within the city limits. Don Perez stated that there should be a limit on how many chickens an individual can have and that roosters should not be permitted. Judy Smith stated that a permit should be issued so it is known who has chickens. She then asked if this ordinance would pertain to Bill Ross, who has been grandfathered in and allowed to have chickens. JoAnn stated that this will not affect him in any way. Judy Smith stated that she and Don Perez would work together to set some parameters for an ordinance. Jason Edwards made a motion that Judy Smith and Don Perez will set some parameters for an ordinance and bring this information back to the next meeting on August 5, 2015. Jeremy Weh seconded the motion. After a voice vote, all were found in favor.

There was no old business.

There was no new business.

There were no any other comments.

With no further business to discuss, Don Perez made a motion to adjourn. Jeremy Weh seconded the motion. With all in favor the meeting was adjourned at 3:56 p.m.

Respectfully submitted,
Martha Reinkensmeyer

Committee: Police / Finance

Meeting Date & Time: 8-5-15 3:30 pm

Meeting Place: Carlyle City Hall

Members Present: Jeremy Web, Scott Diekmeyer, Judy Smith, Don Perez, Jasco Edm

Others Present: Mark Pingssterhaus, & Ann Hallenkamp, Mike Burton

Brief Minutes:

Don made a motion to approve Finance Committee minutes from 7-29-15. Judy seconded the motion. All were in favor.

Jasco made a motion to approve Police Committee minutes from 7-29-15. Judy seconded the motion. All were in favor.

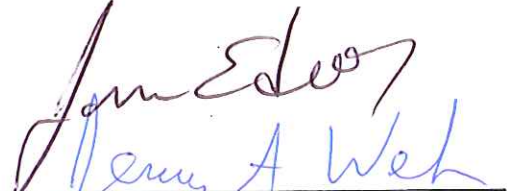
Judy presented a draft of the Chicken Ordinance, and she read through and explained everything. There was a unanimous decision to give it to the City Attorney to write up into an ordinance.

There was no Old Business.

There was no New Business.

There were no other Comments.

Don made the Motion to Adjourn, and Judy seconded his motion. at approximately 4:00 the meeting was Adjourned.



Chairman

Committee Paid: _____

Committee: Police

Meeting Date & Time: 9-29-15 8:30 Am

Meeting Place: Carlyle City Hall

Members Present: Jeremy Weh, Don Perez, Scott Diekemper, ~~Ch.~~

Others Present: Chief Pingssterhaus, Justin Hollenkamp, Judy Smith
Mayor Burton

Brief Minutes:

Meeting called to order at 8:30 am. All Committee members were present.

Motion by Don to Approve 8-5-15 minutes. Second by Scott.

All Approved.

No Motion made on a Ten-minute Parking Sign in front of the Post Office.

Chief Pingssterhaus informed the Committee that all of Clinton County has been officially allowed into the Major Case Squad. Cost is \$325.00 to belong.

VFW requests a "No U-Turn" sign put up by their parking lot to keep Semi Trucks from tearing up the road.

Chief Pingssterhaus will inform them that they can put up signs on their property to try and alleviate the problem.

No motion made to change the speed on Washrsten / 18th St. to 15 mph.

(over)

Jeremy A Weh
Chairman

Committee Paid: _____

Dan made a motion (2nd by Scott) to go out for bids on a new squad car.

- Would replace 2008 vehicle w/ 75,000 miles on it currently used by Sgt Bretherst.
- Vehicle is in budget.
- Passed unanimously and will be taken to Council.

Chief Informed the committee that Shell has been shutting down the credit card for fuel due to late payments.

The City will now automatically pay the credit card bill on the same day every month to solve the problem.

Chief Pingssthouse informed the committee that the police seized a 2003 Tahoe that can be sold and the money will be put in the Drug Account.

also, the Police PIPS system should be completely downloaded to the New RMS system shortly. Should be done for under \$2000.⁰⁰

Meeting Adjourned at 9:00 AM by a motion by Dan and seconded by Scott.

Police Committee Minutes

November 9, 2015

The meeting was called to order by Chairman Jeremy Weh on Monday, November 9, 2015 at 5:30 p.m. at Carlyle City Hall. Committee members present included Jeremy Weh, Scott Diekemper, and Don Perez. Others present included Jason Edwards, JoAnn Hollenkamp, Mayor Mike Burton, Chief Mark Pingsterhaus, and Martha Reinkensmeyer.

After reviewing the minutes from the September 29, 2015 meeting, Don Perez made a motion to approve the minutes. Scott Diekemper seconded the motion. After a voice vote, all were found in favor.

There was no old business.

There was no new business.

There were no public comments.

The fourth item on the agenda was open bids for a new squad car and vote on accepting one of them. Bids were received from K&J Chevrolet, Wiegman Ford, and Siever Brothers Dodge. K&J's bid was for a 2016 Chevy Tahoe with the police package and four-wheel drive. The price was \$36,959. Sievers' bid was for a 2016 Dodge Durango with the police package and four-wheel drive. The price was \$27,700. Wiegman's bid was for a 2016 Ford Explorer with the police package and four-wheel drive. The price was \$26,517. Chief stated that he had asked the dealers to add Bluetooth into the bids. After reviewing the bids and adding in the extras that Chief felt the car needed, Wiegman's came in the cheapest at \$27,087. A driver's side spotlight, heated mirrors, and Bluetooth were the extras that were added onto the original price. Jeremy Weh made a motion to accept Wiegman's bid for the 2016 Ford Escape with the police package, four-wheel drive, driver's side spotlight, heated mirrors, and Bluetooth for \$27,087. Scott Diekemper seconded the motion. After roll call, all were found in favor.

The fifth item on the agenda was any other comments. Chief explained that the current PIPP system can only be used on a computer that has Microsoft XP. He stated that he has been able to get the PIPP system in tune with the RMS for little less than \$2,000. Chief said that he attended a FOIA class on November 9, 2015. He stated that the PD gets one to two FOIA requests a day and that unless the request is for commercial use and more than eight hours have been spent on it, the Department is unable to charge for requests. Chief also added that on January 1, 2016, Illinois's new police reform bill will take effect. However, there will be no money to implement the new policies. Andy Brethorst will be attending a class on November 20, 2015 to learn about the new policies.

With no further business to discuss, Don Perez made a motion to adjourn. Scott Diekemper seconded the motion. With all in favor, the meeting was adjourned at 5:52 p.m.

Respectfully submitted,
Martha Reinkensmeyer