

CARLYLE CITY COUNCIL
Regular Meeting
Monday, January 12, 2015

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, January 12, 2015, in the Case-Halstead Library meeting room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, David Laws, and Judy Smith.

City employees present: Christi Gerrish, JoAnn Hollenkamp, John Hodapp, Andy Wennerstrom, Mark Pingsterhaus, Kevin Rolfingsmeyer, Joe Heiligenstein, Lisa Spaulding, and Chad Holthaus.

Others present: Norman Dierkes, John Jones, Carolyn Jones, Eugene VanDorn, Franklin Smith, Alan Crocker, Kathy Crocker, Jason Edwards, Peggy Hilmes, Denise Hammond, Deb Niebier, Vernon Nave, Robyn Weh, Nancy Nave, Holly Rolfingsmeier, Nicole Weh, William Leith, Jeane Engelhardt, John Barrett, Jared Weh, Tess Jackson, Debbie Cohoon, Lori Jansen, Karen Gregov, Larry Hilmes, Marla Hilmes, Roger Barrow, Cindy Barrow, Brad Hoffman, Shirley Norrenberns, Nancy Zieren, Toni Litzenburg, Darlene Diekemper, Stacie Selle, Donald Koch, bob Hilmes, Paige Timmerman, Jake timmerman, Shannon Petrea, Kelly Ross, Sharon Berdeaux, and Barb Guebert.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Kent Newkirk to approve minutes from December 22, 2105, as presented. The motion was seconded by Alderman Don Perez and unanimously approved by voice vote.

Mayor Burton presented the 2014 volunteer Awards. The 25 recipients were as follows: Alan Crocker, Karen Gregov, Lisa Spaulding, Deb Cohoon, Darlene Diekemper, Nancy Nave, Holly Rolfingsmeier, Robyn Weh, Mindy Birkner, Jerry Williams, Peggy Hilmes, Nancy Zieren, Tess Jackson, Stacey Selle, Dave Redeker, Dawn Gebke, Jennifer Felchlia, Lori Jansen, John Barrett, Toni Litzenburg, Shirley Norrenberns, Shannon Petrea, Jason Edwards, Nicole Weh, and Ted Beier.

Mayor Burton then thanked those who serve on various boards for the city.

A motion was made by Alderman Brenda Johnson to approve the corrected copy of the Treasurer's Report as presented. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, David Laws, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

A motion was made by Alderman Brenda Johnson to approve claims as presented. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jeff Taylor, David Laws, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

Christi Gerrish reported that the library will have Story Time on Thursday. After that, it will be every other Wednesday starting January 28, 2015. She also reported that Case-Halstead Library will be featured in the Illinois Library Association magazine in February.

Andy Wennerstrom explained the water violation from August as well as what was done to correct the problem. A report will be included with the next utility bill mailings.

Mayor Burton said that the basketball program is on the upswing. In 2013 there were 18 teams participating, and this year they have 35 teams. He also said that they had two different

arborists look at the trees at the fish hatchery, and there are several that need to come down. Most of them are silver maples. They will start taking them down tomorrow.

A citizen in the audience asked that they replace the trees at the fish hatchery with grafted pecan trees.

The Council was asked to set meeting dates and times for 2015.

A motion was made by Alderman Don Perez to hold City Council meetings on the 2nd and 4th Monday of each month beginning at 7 p.m. for the year 2015. The motion was seconded by Alderman Jeremy Weh and unanimously approved by voice vote.

Mayor Burton appointed Dave Laws to the Electric Committee.

Mayor Burton asked the Council to approve payment #1 to Iseler Demolition in the amount of \$25,365 for taking down the east water tower.

A motion was made by Alderman Kent Newkirk to approve payment of \$25,365 to Iseler Demolition as requested. The motion was seconded by Alderman Jeff Taylor and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Dave Laws, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

Alderman Weh told the Council that the Police Committee would like permission to seek bids for a new squad car. This item is in the budget. Alderman Taylor asked if they have to buy a Ford. He was told that they take the lowest bid of the three dealers in town, and Wiegmann Ford is usually the lowest.

A motion was made by Alderman Jeremy Weh to approve seeking bids for a new squad car. The motion was seconded by Alderman Don Perez and unanimously approved by voice vote.

Chief Pingsterhaus asked the Council to approve hiring Ken McElroy as a part-time officer to replace Jason Herzing.

A motion was made by Alderman Jeremy Weh to approve hiring Ken McElroy as a part-time police officer. The motion was seconded by Alderman Judy Smith and unanimously approved by voice vote.

JoAnn Hollenkamp presented information on improvements to the fish hatchery building. She spoke with Aviston Lumber and got the following quotes:

30-year architectural roof and enclosed soffit	\$ 2,056.88
Vinyl clad single hung windows (12 – 34 x 27 and 4 – 20 x 24)	\$ 2,044.36
Maintenance-free siding with foam insulation	\$ 3,673.49
5" Gutters	\$ 360.00
Concrete patios and sidewalks	\$ 1,500.00
2 Ceiling fans and miscellaneous materials	<u>\$ 365.27</u>
Total:	\$10,000.00

She asked the Council to approve spending up to \$10,000 to re-hab the fish hatchery building.

A motion was made by Alderman Kent Newkirk and seconded by Alderman Jeff Taylor to approve up to \$10,000 to re-hab the fish hatchery building. Clerk Ehlers asked if this motion was to approve purchasing materials from Aviston Lumber as presented. Jo said she is not looking for specific bidders. She thinks there is a better bid for shingles that came in after the Aviston Lumber bid, but the majority of material will come from Aviston Lumber. Attorney Heiligenstein said she could actually get the quotes and vote on it at the next meeting. That way, they would have an actual amount they are approving. Attorney Heiligenstein asked if she

was essentially asking the Council to approve the quotes from Aviston Lumber. JoAnn said she was just looking to approve up to \$10,000 in improvements at the fish hatchery. Clerk Ehlers then asked if the \$10,000 was for the improvements listed. JoAnn said the \$10,000 was for the roof, windows, siding, insulation, gutters, concrete patios, sidewalks, ceiling fans, and miscellaneous materials as presented. The motion on the floor was unanimously approved by the following roll call vote: Aye – Jeff Taylor, David Laws, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jeremy Weh; nay – none.

JoAnn told the Council that the Park Board would like to have a swimming pool/concessions manager. Alderman Taylor asked what they want to pay. JoAnn said they recommended a stipend of \$3,500. Mayor Burton said that was a recommendation, but he thinks they can do better. Alderman Smith said she spoke with Jim and Marsha McClaren about when they managed the pool from 1989-1992. Their son, Mark, then managed it from 1993-1997. She also contacted Bill Gruen in Salem, the YMCA in Belleville, the National Swimming Pool Association, and Midwest Safety in Maryland Heights. She feels that CPR and First Aid certification should be mandatory instead of a “desired” qualification. She noted that Mark McClaren took a 2-day course at Eastern to receive a Certified Pool Operators Certificate. She added that Bill Gruen told her that their 3 assistant managers are required to have CPR training and Certified Pool Operators Certificates. Her other concern is asking for someone with a bachelor’s degree when we are only wanting to pay them \$3,500. Mayor Burton said that in the past the lifeguards were doing all of these things. Alderman Smith asked if they are certified to work with chemicals. Mayor Burton said probably not. Alderman Weh asked if this is supposed to be temporary. Mayor Burton said it is temporary. He noted that when Trent took over as Park Director and they added that duty to his job description, they cut out the pool manager and increased the Park Director salary. Alderman Perez asked how many hours they will work. Mayor Burton said he doesn’t know if they can have one of the lifeguards do that and increase a certain amount. They have someone that they have talked to about doing it. Alderman Johnson asked if it will be a stipend or an hourly wage. She would like to have that nailed down before they vote on it. Alderman Perez said he would like to see the Employee Concerns Committee come up with a wage. There was discussion. Alderman Weh asked if they are going to give this to a current employee or a new one. Mayor Burton said a current employee. Alderman Johnson asked if they are going to give them a higher wage or a stipend. Mayor Burton said he didn’t know. JoAnn said the Park Board wanted it to be a little more formal where you establish a job description, people apply, and you interview for the position. Alderman Smith said she thinks some of the wording needs to be changed before it is approved.

A motion was made by Alderman Don Perez to table approval of the job description for a pool/concession manager. The motion was seconded by Alderman Jeremy Weh and unanimously approved by voice vote.

A motion was made by Alderman Brenda Johnson to table approval of a job description for a summer camp manager. The motion was seconded by Alderman Don Perez and unanimously approved by voice vote.

A motion was made by Alderman Brenda Johnson to table permission to solicit for a pool manager/pool concession manager. The motion was seconded by Alderman Don Perez and unanimously approved by voice vote.

A motion was made by Alderman Don Perez to table permission to solicit for a camp manager. The motion was seconded by Alderman Jeremy Weh and unanimously approved by voice vote.

JoAnn told the Council that the Park Board made a recommendation that the City of Carlyle no longer sell concessions at the high school. Alderman Taylor questioned the \$2,500 labor cost this past year. Jo told him that it is a rule that there must be 2 people working when there is a concession stand with money. There was discussion about who owns the building. Alderman Taylor said he would like to see it tabled until we find out who is going to take it over. If we have league out there, we need to provide concessions for those kids. Alderman Perez said he thinks they can make it profitable.

A motion was made by Alderman Jeff Taylor to table the high school concession stand. The motion was seconded by Alderman Jeremy Weh and unanimously approved by voice vote.

A motion was made by Alderman Don Perez to go into executive session to discuss property lease. The motion was seconded by David Laws and unanimously approved by the following roll call vote: Aye – David Laws, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

The Council entered into Executive Session at 8:00 p.m.

The Council returned to Open Session at 8:12 p.m.

A motion was made by Alderman David Laws to allow Mayor Burton to negotiate with Larry Johnson on his expiring property lease east of town. The motion was seconded by Alderman Judy Smith and approved by voice vote. Alderman Johnson abstained.

With no further business, a motion to adjourn was made by Alderman Don Perez and seconded by Alderman Jeremy Weh. The motion was unanimously approved by voice vote, and the meeting adjourned at 8:14 p.m.

(Mayor)

ATTEST:

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Monday, January 26, 2015

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, January 26, 2015, in the Case Halstead Library Meeting Room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Dave Laws, and Judy Smith.

City employees present: Mark Pingsterhaus, JoAnn Hollenkamp, and Christi Gerrish.

Others present: Norman Dierkes, Eugene Van Dorn, Franklin Smith, Jeane Engelhardt, Deborah Niebur, Vernon Nave, William Leith, David Koch, Sharon Berdeaux, Barbara Guebert, Brad Hoffman, and Kelly Ross.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Scott Diekemper to approve minutes from January 12, 2015, as presented. The motion was seconded by Alderman Don Perez and unanimously approved by voice vote.

A motion was made by Alderman Brenda Johnson to approve transfers of \$5,000 to Street & Alley, \$30,000 to Police, \$5,000 to Economic Development, \$10,000 to Pool House Loan, and \$108,813.28 to Electric Reserve for a total of \$158,813.28. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Dave Laws, and Judy Smith; nay – none.

Barb Guebert noted that Wendy Folen recently resigned from the Library Board, and she thanked her for her service to the library, particularly during construction, and for the great job she did as secretary to the board.

Christi Gerrish reported that they have several programs planned at the library. The Eagle Day Program will be held February 14, 2015.

During public comments, Brad Hoffman asked about televising council meetings for elderly citizens who cannot get out. He noted that they have the technology available to do that. Mayor Burton said he would look into it.

A motion was made by Alderman Don Perez to schedule the TIF Joint Review Board Meeting for February 5, 2015, at 3 p.m. The motion was seconded by Alderman Jeremy Weh and unanimously approved by voice vote.

Mayor Burton asked the Council to approve the appointment of Michelle Scott to the Library Board to replace Wendy Folen.

A motion was made by Alderman Brenda Johnson to approve the appointment of Michelle Scott to the Library Board as presented. The motion was seconded by Alderman Kent Newkirk and unanimously approved by voice vote.

JoAnn Hollenkamp told the Council that the Zoning Board met last Thursday and voted unanimously to approve a fence 1 ft. from the property line between the wall and the alley.

A motion was made by Alderman Brenda Johnson to approve the variance for a fence at the library 1 ft. from the property line between the alley and the wall as requested. The motion was seconded by Alderman Jeremy Weh and unanimously approved by voice vote.

JoAnn Hollenkamp told the Council that the Park Board recommended a metal roof at the fish hatchery, and she asked for approval of that change. It was noted that the metal roof will actually be about \$200 cheaper.

A motion was made by Alderman Don Perez to approve the metal roof at the fish hatchery as requested. The motion was seconded by Alderman Jeff Taylor and unanimously approved by voice vote.

Mayor Burton asked the Council to approve a utility donation to the Senior Center in the amount of \$7,500 for the year 2015. He said this allows the center to provide more meals and services to the elderly.

A motion was made by Alderman Judy Smith to approve a utility donation of \$7,500 to the Senior Center for the year 2015 as presented. The motion was seconded by Alderman Jeff Taylor and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, David Laws, Judy Smith, and Kent Newkirk; nay – none.

Jeane Engelhardt thanked the city for their contribution on behalf of the board of directors and staff at the center. Bill Leith added that a lot of campers go there during the summer.

Mayor Burton presented a proposed land rental contract with Larry Johnson for rental of farm ground at a cost of \$200 per acre.

A motion was made by Alderman Kent Newkirk to approve the 1-Year Lease Extension with Larry Johnson for farm ground rental at a cost of \$200 per acre as presented. The motion was seconded by Alderman Scott Diekemper and approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Dave Laws, Judy Smith, and Kent Newkirk; nay – none. Alderman Brenda Johnson abstained.

With no further business, a motion to adjourn was made by Alderman Kent Newkirk and seconded by Alderman Don Perez. The motion was unanimously approved by voice vote, and the meeting adjourned at 7:17 p.m.

(Mayor)

ATTEST:

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Monday, February 9, 2015

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, February 9, 2015, in the Case-Halstead Library Meeting Room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, David Laws, and Judy Smith.

City employees present: Mark Pingsterhaus, Joe Heiligenstein, JoAnn Hollenkamp, Lisa Spaulding, and Andy Wennerstrom.

Others present: Franklin Smith, Doris Elling, Ray Elling, Eugene VanDorn, Vernon Nave, Barb Guebert, David Koch, Deb Niebur, Norman Dierkes, Mark Hodapp, and Kelly Ross.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Scott Diekemper to approve minutes from January 26, 2015, as presented. The motion was seconded by Alderman Don Perez and unanimously approved by voice vote.

A motion was made by Alderman Brenda Johnson to approve the Treasurer's Report as presented. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, David Laws, and Judy Smith; nay – none.

A motion was made by Alderman Brenda Johnson to approve claims as presented. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, David Laws, Judy Smith, and Kent Newkirk; nay – none.

Alderman Johnson had a copy of the Illinois Library Association Reporter in which Case-Halstead library was featured. They were one of 6 chosen from the state. She added that the new library has now been open for 6 months, and things are going good. Non-resident cards are still increasing. Michelle Scott was sworn in at the last library board meeting. Mayor Burton asked if there are more copies of the publication. Christi said they are in the process of getting more.

Christi Gerrish reported that the library will host Eagle Day for the Corp of Engineers this year. They will also be on Scott and Jay's morning show on Thursday. Mayor Burton added that Friends of the Library will meet on Saturday at 10 a.m.

Mayor Burton said he received a letter from Carlyle High School Parent Boosters asking for a donation for post prom. He noted that he is not aware of doing this in the past. Alderman Johnson said she personally does not think they should give city funds to private organizations.

A motion was made by Alderman Jeremy Weh to approve a \$200 donation to Parent Boosters for post prom. The motion was seconded by Alderman Don Perez and approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, David Laws, Judy Smith, and Kent Newkirk; nay – Brenda Johnson.

Alderman Weh reported that the Police Committee met on January 29, 2015, and reviewed bids for a new squad car. The low bid was \$26,395 for a police model Ford Explorer from Wiegman Ford.

A motion was made by Alderman Jeremy Weh to accept the bid of \$26,395 from Wiegman Ford for a new squad car as presented. The motion was seconded by Alderman Judy Smith and

unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jeff Taylor, David Laws, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

JoAnn Hollenkamp presented a Zoning Board recommendation. She said the board voted 3-2 to recommend a special use permit at 1910 Franklin Street. This is the lot next to Marion Eye Clinic. She noted that it will not meet parking lot guidelines.

A motion was made by Alderman Brenda Johnson to approve the Zoning Board's recommendation for a special use permit at 1910 Franklin Street as presented. The motion was seconded by Alderman Jeremy Weh and approved by the following roll call vote: Aye – Jeremy Weh, David Laws, Judy Smith, Brenda Johnson, Don Perez, and Scott Diekemper; nay – Jeff Taylor. Alderman Kent Newkirk abstained.

Mayor Burton told the Council he received a call from a gentleman from Schaumburg, a suburb of Chicago, representing the Bass Fishing Federation. He asked about Carlyle hosting the northern zone tournament. They say it will have a \$560,000 economic impact to the area. They are asking for \$6,540 from the city for donations, rooms, and a banquet. Mayor Burton mentioned they will also have the FLW and McKendree tournaments coming up. Alderman Taylor asked where they were last year. Mayor Burton said he didn't know; he just knows they are based out of Oklahoma, and he doesn't know where he got his phone number. He went on to say that this is the qualifying tournament for the northern region, and they will launch from Allen Branch. Alderman Laws asked what responsibilities they will have. Mayor Burton said their only responsibility is the \$6,540. Alderman Newkirk then asked where the money will come from. Mayor Burton said that if it comes out of Hotel/Motel, they will see that come back in from the event.

A motion was made by Alderman Jeff Taylor to approve \$6,540 to the Bass Fishing Federation to hold the northern qualifier at Carlyle Lake as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Jeff Taylor, David Laws, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jeremy Weh; nay – none.

Alderman Smith presented the job description for the pool/concessions manager for 2015. She noted that the salary will be negotiable. The Park Board would like to hire someone to run the pool and concessions for one year until they can get a park director in place. Alderman Perez said he would like to know a salary range before approving it. Alderman Smith estimated \$2,500 to \$4,000. Alderman Newkirk pointed out that it would still have to come back to Council for final approval. Alderman Perez asked that it be tabled until they go into executive session so it can be discussed further.

A motion was made by Alderman Don Perez to table the pool/concession manager job description until the end of the meeting. The motion was seconded by Alderman Kent Newkirk and unanimously approved by voice vote.

A motion was made by Alderman Don Perez to move item #18 (Approve Revised Job Description for Park Director) and item #19 (Permission to Solicit for Park Director) to the end of the agenda. The motion was seconded by Alderman Scott Diekemper and unanimously approved by voice vote.

The Park Department Strategic Plan was presented by JoAnn Hollenkamp. The plan is from May 2015 through April 2020. She noted that they wanted to be respectful of what was previously done in the department. The SWOT Analysis (strengths, weaknesses, opportunities, threats) was outlined. An informal survey that was sent out showed indoor walking, woodworking, sewing, ballroom dancing, yoga, and quilting as the top interests. The Park board would like to see one-year goals met by April 2016, 3-year goals by April 2018, and 5-year goals by April 2020.

1-Year Goals:

- Pool repairs and maintenance
- Striping of parking lot
- Look at having a park district
- Find a professional park director
- Work on restrooms
- Make repairs at Fish Hatchery

3-Year Goals:

- Have all bathrooms updated by April 2018
- Soccer Park
- Tennis Court
- Disc Golf Course
- Adult Programs
- Evaluate and improve kids programs
- Evaluate indoor recreation complex
- Evaluate the cost of our events

5-Year Goals:

- New Band Shell
- Water Park Facility

JoAnn noted that they have ongoing goals like improving bathrooms, landscaping, and rip rap on the north shore at the Fish Hatchery. She then reviewed the implementation guidelines. JoAnn thanked everyone who helped work on this plan. Mayor Burton thanked Doris and her board for the many hours they spent putting this together.

A motion was made by Alderman Judy Smith to accept the Park Board's Strategic Plan as presented. The motion was seconded by Alderman Brenda Johnson and unanimously approved by voice vote.

Mayor Burton told the Council that all 8th grade graduates were given pool passes in the past, and he asked if they want to continue to do that. Alderman Johnson said she is opposed to doing this. She feels it singles out a particular group, and that is not a good practice for the city. Attorney Heiligenstein said she has a good point. The Illinois Constitution allows municipalities to spend tax-payers money on matters that are a direct benefit to their citizens. If there is a tax-payer objection, the court will look at it and make a determination. He said they need to be conscious of that when deciding what to do. No action was taken on this matter.

Mayor Burton told the Council that the 2015 summer camps have been suspended so that they can get a set of guidelines in place. Alderman Johnson added that they were also concerned about getting a park director in place early enough to organize the events.

Alderman Smith asked the Council to change the job title for park workers from Permanent Part-Time Park Workers to Temporary Part-Time Park Workers. She noted that those who worked for them last year will still be hired back.

A motion was made by Alderman Jeff Taylor to change the park worker title to Temporary Part-Time Park Worker as requested. The motion was seconded by Alderman Brenda Johnson and unanimously approved by voice vote.

Mayor Burton asked the Council to approve soliciting for park hires for 2015. He added that they have 29 committed to coming back, but they still need a few more.

A motion was made by Alderman Don Perez to approve soliciting for Temporary Part-Time Park Workers as requested. The motion was seconded by Alderman Jeremy Weh and unanimously approved by voice vote.

Mayor Burton stated that they are still looking for groups to run the concession stand at the high school this summer.

JoAnn Hollenkamp told the Council that the Park Board compared pool fees to area communities, and they propose the following changes:

	<u>Current Fee</u>	<u>Proposed Fee</u>
Family Season Pass (Resident)	\$100	\$120
Family Season Pass (Non-Resident)	\$100	\$145
Adult Season Pass (Resident)	\$ 60	\$ 70
Adult Season Pass (Non-Resident)	\$ 60	\$ 85
Child Season Pass (Non-Resident)	\$ 60	\$ 75
Daily Resident Rate (ages 1-59)	\$ 3	\$ 4
Daily Non-Resident Fee (ages 1-59)	\$ 3	\$ 5

A motion was made by Alderman Brenda Johnson to approve the recommended pool fee increases as presented. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – David Laws, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

Mayor Burton told the Council that they would be reviewing Executive Session minutes at the next meeting. Clerk Ehlers added that those minutes are available at city hall for review prior to the meeting.

A motion was made by Alderman Jeremy Weh to enter into Executive Session to discuss personnel. The motion was seconded by Alderman Brenda Johnson and unanimously approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, and David Laws; nay – none.

The Council entered into Executive Session at 7:52 p.m.

The Council returned to Open Session at 8:10 p.m.

A motion was made by Alderman Judy Smith to approve the job description for a pool/concessions manager for the summer of 2015 only. The motion was seconded by Alderman Don Perez and unanimously approved by voice vote.

A motion was made by Alderman Judy Smith to solicit for a pool/concessions manager for the summer of 2015 only. The motion was seconded by Alderman Don Perez and unanimously approved by voice vote.

A motion was made by Alderman Judy Smith to approve the revised job description for a Park Director. The motion was seconded by Alderman Scott Diekemper and unanimously approved by voice vote.

A motion was made by Alderman Jeremy Weh to solicit for a Park Director. The motion was seconded by Alderman Jeff Taylor and unanimously approved by voice vote.

A motion was made by Alderman Don Perez to approve the job description for Maintenance Worker 2 in the Street & Alley Department. The motion was seconded by Alderman Judy Smith and unanimously approved by voice vote.

A motion was made by Alderman Scott Diekemper to solicit for the Maintenance Worker 2 position in the Street & Alley Department. The motion was seconded by Alderman Jeremy Weh and unanimously approved by voice vote.

With no further business, a motion to adjourn was made by Alderman Jeremy Weh and seconded by Alderman Kent Newkirk. The motion was unanimously approved by voice vote, and the meeting adjourned at 8:15 p.m.

(Mayor)

ATTEST:

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Monday, February 23, 2015

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, February 23, 2015, in the Case-Halstead Library Meeting Room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, David Laws, and Judy Smith. Alderman Jeff Taylor was absent.

City employees present: Jo Hollenkamp, Mark Pingsterhaus, and Lisa Spaulding.

Others present: Eugene Van Dorn, Mark Hodapp, Henry Hollenkamp, John Wieser, Kent Schwierjohn, and Barb Guebert.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Kent Newkirk to approve minutes from February 9, 2015, as presented. The motion was seconded by Alderman Don Perez and unanimously approved by voice vote.

A motion was made by Alderman Brenda Johnson to approve transfers of \$20,000 to Street & Alley, \$45,000 to Police, and \$5,000 to Parks for a total of \$70,000. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, David Laws, Judy Smith, and Kent Newkirk; nay – none.

Barb Guebert reported that they are working on a maintenance schedule for the new library to make sure they don't void any warranties. She is also working on resolving HVAC issues.

The Council was asked to approve the closing of 7th – 10th Streets on Fairfax and 8th Street to Jefferson Street off Fairfax for the Carlyle Street Fair.

A motion was made by Alderman Don Perez to approve street closings for the street fair as requested. The motion was seconded by Alderman Scott Diekemper and unanimously approved by voice vote.

Mayor Burton asked the Council to consider a donation of \$1,000 for advertising of the street fair.

A motion was made by Alderman Jeremy Weh to approve a donation of \$1,000 to pay for advertising of the Carlyle Street Fair. The motion was seconded by Alderman Scott Diekemper and approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, David Laws, Judy Smith, and Kent Newkirk; nay – Brenda Johnson.

Kent Schwierjohn from HMG explained that the 2013 MFT Program needed to be revised because some transfers were not completed. Since then, he spoke with JoAnn and Rita and the transfers have been done. They now need to send the updated information back in to the state. He asked the Council to approve the revision.

A motion was made by Alderman Don Perez to approve the 2013 MFT Close-Out Revision as presented. The motion was seconded by Alderman Brenda Johnson and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, David Laws, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

Kent Schwierjohn presented the close-out information for the 2014 MFT Program.

A motion was made by Alderman Kent Newkirk to approve the 2014 MFT Program Close-Out as presented. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Jeremy Weh, David Laws, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

Mayor Burton presented information on the contract with the KC Hall for temporary and permanent easements.

A motion was made by Alderman Brenda Johnson to accept the contract with KC Hall for temporary and permanent easements as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – David Laws, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jeremy Weh; nay – none.

Mayor Burton asked the Council to approve seeking bids for the KC Hall box culvert.

A motion was made by Alderman Judy Smith to have HMG seek bids for the KC Hall box culvert. The motion was seconded by Alderman Scott Diekemper and unanimously approved by voice vote. Clerk Ehlers asked if they were approving the hiring of HMG. JoAnn said they already approved a task order for them to do that work.

Mayor Burton told the Council they will need a permit from EPA to dredge the lagoon. John Wieser from HMG told them that the permits are normally good until July 1, so he suggested doing it in April. They can still seek bid now and tell bidders it has to be done Fall of 2015 or Spring of 2016.

A motion was made by Alderman Don Perez to approve obtaining EPA Permits in April for lagoon dredging. The motion was seconded by Alderman Kent Newkirk and approved by voice vote. Alderman Brenda Johnson was opposed.

A motion was made by Alderman Judy Smith to approve seeking bids for lagoon dredging. The motion was seconded by Alderman David Laws and approved by voice vote. Alderman Brenda Johnson was opposed.

Alderman Newkirk told the Council that a couple of employees are going to Rolla, Missouri tomorrow to look at a dump truck for the Water Department, and he asked for approval to spend up to \$30,000. He noted that this amount was budgeted 2 years ago, and an additional \$30,000 was budgeted last year. Mayor Burton added that this will allow the employees to hold this truck if they think it is a good buy.

A motion was made by Alderman David Laws to allow the two water department employees to hold a dump truck for up to \$30,000 as requested. The motion was seconded by Alderman Judy Smith and unanimously approved by voice vote.

Mayor Burton announced that City Hall will be closed tomorrow from 11:30 a.m. until 4:30 p.m. to update the computer system.

A motion was made by Alderman Don Perez to enter into Executive Session to discuss Executive Session Minutes and Personnel. The motion was seconded by Alderman Brenda Johnson and unanimously approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, and David Laws; nay – none.

The Council entered into Executive Session at 7:16 p.m.

The Council returned to Open Session at 7:36 p.m.

A motion was made by Alderman Don Perez to open Executive Session Minutes from August 25, 2014. The motion was seconded by Alderman Brenda Johnson and unanimously approved by

the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, David Laws, Judy Smith, and Kent Newkirk; nay – none.

A motion was made by Alderman Don Perez to leave all other Executive Session Minutes closed. The motion was seconded by Alderman David Laws and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, David Laws, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

With no further business, a motion to adjourn was made by Alderman Jeremy Weh and seconded by Alderman Kent Newkirk. The motion was unanimously approved by voice vote, and the meeting adjourned at 7:40 p.m.

(Mayor)

ATTEST:

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Monday, March 9, 2015

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Pro Tem Brenda Johnson on Monday, March 9, 2015, in the Case-Halstead Library Meeting Room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Judy Smith. Alderman David Laws was absent.

City employees present: Lisa Spaulding, Christi Gerrish, JoAnn Hollenkamp, Mark Pingsterhaus, Andy Wennerstrom, and Joe Heiligenstein.

Others present: Eugene VanDorn, Franklin Smith, David Koch, Vernon Nave, Deborah Niebur, Doris Elling, Ray Elling, Mark Hodapp, and Barb Guebert.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Don Perez to approve minutes from February 23, 2015, as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by voice vote.

A motion was made by Alderman Brenda Johnson to approve claims as presented. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

The Council reviewed a request for the purchase of replacement valves and gaskets, a new chemical controller, installation of sand filter media, and a chlorination system. The total cost from Midwest Pool is \$10,281.

A motion was made by Alderman Judy Smith to approve purchases and repairs for the pool mechanical room in the amount of \$10,281 as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jeff Taylor, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

The Council reviewed a purchase request from the water department for a Barnes Pump Rebuild. The total cost from Mt. Vernon Electric is \$3,678.19.

A motion was made by Alderman Kent Newkirk to approve \$3,678.19 to Mt. Vernon Electric for a Barnes Pump Rebuild as requested. The motion was seconded by Alderman Jeff Taylor and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

Christi Gerrish reported that they will have a book sale the end of this month. The program Friday night was well attended and they have other programs planned.

Andy Wennerstrom reported that the city water was in perfect compliance for 12 consecutive months.

Mayor Pro Tem Johnson recognized Lexi Steele for winning the 3-point shootout at the 2-A State Championship. She will now compete for Queen of the Hill. She also reported that they will be doing fund raising for lights in the park. There will be a chicken dinner at Pinball Palace on April 12 from 10:30 a.m. until 1:30 p.m. Tickets are \$8 per person. Area restaurants are planning a fund raising night. More information will be available at a later date. Alderman Smith noted that several out-of-town people offered to help put lights up next year.

Mayor Pro Tem Johnson read a resolution urging the governor and general assembly to protect full funding of local government distributive fund revenues.

A motion was made by Alderman Jeremy Weh to pass the resolution urging the governor and general assembly to protect full funding of local government fund revenues as presented. The motion was seconded by Alderman Jeff Taylor and unanimously approved by voice vote.

Alderman Newkirk presented information on the purchase of a 2007 International 4300 dump truck from Rolla Truck and Trailer in Rolla, MO. The cost is \$31,500. The committee would like to waive the bidding process.

A motion was made by Alderman Kent Newkirk to waive the bidding process for the purchase of a dump truck for the Water/Sewer Department. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jeremy Weh; nay – none.

A motion was made by Alderman Kent Newkirk to approve \$31,500 to Rolla Truck and Trailer for the purchase of a 2007 International Dump Truck as presented. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

Mayor Pro Tem Johnson announced that the city wide garage sale is scheduled for April 23, 24, and 25, 2015. City wide clean-up is scheduled for April 29 & 30 and May 1 & 2.

A motion was made by Alderman Don Perez to enter into Executive Session to discuss personnel. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Judy Smith; nay – none.

The Council entered into Executive Session at 7:15 p.m.

The Council returned to Open Session at 8 p.m.

A motion was made by Alderman Judy Smith to re-post the Street & Alley position on May 1, 2015. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

A motion was made by Alderman Judy Smith to offer the pool/concession manager position for this season to Laura Christ at a salary of \$6,000. The motion was seconded by Alderman Jeff Taylor and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jeff Taylor, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

With no further business, a motion to adjourn was made by Alderman Kent Newkirk and seconded by Alderman Don Perez. The motion was unanimously approved by voice vote, and the meeting adjourned at 8:02 p.m.

(Mayor)

ATTEST:

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Monday, March 23, 2015

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, March 23, 2015, in the Case-Halstead Library Meeting Room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, David Laws, and Judy Smith.

City employees present: Mark Pingsterhaus, Rita Jurgensmeyer, Lisa Spaulding, Laura Christ, Chad Holthaus, and JoAnn Hollenkamp.

Others present: Carolyn Sue Jones, John Jones, Franklin Smith, Mark Hodapp, Kent Schwierjohn, Nicole Weh, Maria Koehler, Cameron Koehler, Thomas Clifford, David Mollett, Brad Hoffman, Kelly Ross, Michelle Wood, Mandy Boatright, and Amy Wademan.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Don Perez to approve minutes from March 9, 2015, as presented. The motion was seconded by Alderman Scott Diekemper and unanimously approved by voice vote.

A motion was made by Alderman Brenda Johnson to approve transfers of \$20,000 to Street & Alley, \$35,000 to Police, \$10,000 to Retirement, \$5,000 to Parks, \$5,000 to Playground, and \$10,000 to Library for a total of \$85,000. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Dave Laws, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

A motion was made by Alderman Brenda Johnson to approve the Treasurer's Report as presented. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Dave Laws, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jeremy Weh; nay – none.

Alderman Johnson presented a request to approve the following expenses for the IHSA Bass Tournament:

White Sanitation	\$ 650.00
Varel Tent Rentals	\$1,325.00
Weinhardt Party Rentals	\$ 775.00
Naco Printing	\$ 291.00
Bretz's Winery (dinner)	\$4,435.62
Total:	\$7,476.62.

A motion was made by Alderman Brenda Johnson to approve \$7,476.62 for IHSA Bass Tournament expenses as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Dave Laws, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

Alderman Johnson asked the Council to consider spending \$2,234 to have Brent's Lock and Key re-key all park locks. JoAnn explained that there are 28 locks, and each lock can have 3 keys. If approved, the next step is to determine who needs access to each lock. She added that there has been an on-going problem with too many people holding keys, and keys were not collected from past employees. There was brief discussion.

A motion was made by Alderman Brenda Johnson to approve \$2,234 to Brent's Lock and Key to re-key park locks. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Dave Laws; nay – none.

Alderman Johnson reported that the Fish Hatchery repairs are almost done. She and Mayor Burton thanked all of the volunteers. Alderman Johnson also reported that they have started on fundraising for Christmas lights. There will be a Chicken Dinner on Sunday, April 12, and they are also doing fundraisers at Pizza Hut and Dairy Queen.

Mayor Burton told the Council that he spoke with a Kurt Gibson from IHSA and they will have 8 teams of Special Olympians at the bass tournament. They also discussed the banquet being too crowded. One option he suggested is to just have city people there. Mayor Burton suggested they give each participant a meal voucher for \$5 to \$10 that could be used at any local restaurant. He has a conference call with Mr. Gibson tomorrow.

David Mollett, representing Carlyle Lakers Swim Team, said he wanted to make himself available to the Council in case they have any questions. They have been talking with the Park Board about the rate that the team would pay. Alderman Smith said to keep in mind that the swim team has been in existence for a very long time. She added that she did read his proposal, and it is very similar to what Salem is doing.

Brad Hoffman asked if they have moved forward on televising Council meetings. Mayor Burton said they called them and they don't do that anymore.

JoAnn Hollenkamp reported that the pool needs to be sand blasted and painted. She asked the Council to approve seeking bids for the work to be done in the fall.

A motion was made by Alderman Judy Smith to approve seeking bids to have the pool sand blasted in the fall. The motion was seconded by Alderman Jeff Taylor and unanimously approved by voice vote.

Kent Schwierjohn from HMG told the council that bids for the KC box culvert were opened on Thursday. The low bid was \$88,631.86 from Haier Plumbing. There was brief discussion.

A motion was made by Alderman Kent Newkirk to accept the bid of \$88,631.86 from Haier Plumbing for the KC Box Culvert Project. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Dave Laws, and Judy Smith; nay – none.

Mayor Burton noted that this bid came in lower than expected.

JoAnn Hollenkamp presented a brief outline of the proposed employee handbook. She stressed that this is still a fluid document. She thanked Judy and department heads for their work on this handbook.

A motion was made by Alderman David Laws to adopt the Employee Handbook. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Dave Laws, Judy Smith, and Kent Newkirk; nay – none.

The Council was asked to consider a list of applicants to be hired as life guards and concession stand workers. Laura Christ asked for Lissa Speiser to be hired as a head lifeguard to take over in her absence for an additional 50 cents per hour. The other applicants are as follows:

Lifeguards:

Andrew Becker
Ashton Brandt
Mara Burton
Ashlen Cohoon
Austin Cohoon
Eli Cox
Collin Holthaus
Jenna Huels
Jennifer Mioux
Alison Lappe
Kayli Brandt

Concession Stand Workers:

Alyssa Deiters
Elizabeth Hesson
Bailey Hilmes
Hannah Hoffmann
Ashley Huels
Baillie Johnson (Head Worker)
Hayley Palmer
Ashton Pieron
Shaelyn Tate
Hannah Weh
Alexandra Vahlkamp

A motion was made by Alderman Judy Smith to hire all applicants as presented. There was discussion. JoAnn pointed out that two of the applicants do not live within city limits. Alderman Taylor asked that park hires be taken to executive session. Alderman Smith withdrew her motion.

A motion was made by Alderman Jeff Taylor to take park hires to Executive Session and have Chief Pingsterhaus stay for that. The motion was seconded by Alderman Don Perez and unanimously approved by voice vote.

Mayor Burton told the Council that they supplied bookkeepers and scorekeepers for Legion, county league and traveling league in the past and asked if they want to continue doing that. The estimated cost is \$2,500. Laura Christ said she talked to some parents, and they are willing to volunteer to do the scoreboard and book for their teams. She noted that they do not have a lot of employees this year to do this. Additionally, they weren't doing a very accurate job in the past. Legion games keep their own books, but we might have to hire a scorekeeper for those games. Alderman Johnson said she thinks she has a good idea. Laura added that it is definitely on a trial basis; and if it doesn't work, it can always be changed. Lisa Spaulding stated that kids on city league teams pay \$30 and get pants, socks, shirts, and hats; and we provide scorekeepers. Select teams also pay \$30 and get nothing. She is also concerned about the scoreboard getting broken with various people using it. Alderman Johnson pointed out that select teams are not city sponsored. Laura said they could have a list of volunteers, and a city employee could open up and lock up the booth. There was brief discussion. Lisa noted that the people Laura schedules for concessions are the same people she schedules for scoreboard. Mayor Burton said to hire them as needed.

A motion was made by Alderman Kent Newkirk to hire bookkeepers and scorekeepers as needed for Legion, county league, and traveling league. The motion was seconded by Alderman Judy Smith and unanimously approved by voice vote.

The Zoning Board recommendation was tabled.

Mayor Burton announced that City Hall will be closed at noon on Friday, April 3, for Good Friday.

Mayor Burton reminded everyone that the city wide garage sale is April 23-25, and city wide clean-up is April 29-May 2. The last leaf vac will be a week from today. They will make one trip through town.

A motion was made by Alderman Don Perez to enter into Executive Session to discuss personnel and real estate. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Dave Laws, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

The Council entered into Executive Session at 7:50 p.m.

The Council returned to Open Session at 8:25 p.m.

A motion was made by Alderman Don Perez to hire the 15 life guard applicants presented. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Dave Laws, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

A motion was made by Alderman Kent Newkirk to approve hiring the 11 concession workers as presented. The motion was seconded by Alderman Scott Diekemper and approved by the following roll call vote: Aye – Jeff Taylor, Dave Laws, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay - none. Alderman Jeremy Weh abstained.

A motion was made by Alderman Brenda Johnson to allow Mayor Burton to negotiate the farm ground lease for the park property. The motion was seconded by Alderman Judy Smith and approved by the following roll call vote: Aye – Dave Laws, Judy Smith, Kent Newkirk, Brenda Johnson, and Scott Diekemper; nay – Jeremy Weh and Jeff Taylor. Alderman Don Perez abstained.

With no further business, a motion to adjourn was made by Alderman Don Perez and seconded by Alderman Kent Newkirk. The motion was unanimously approved by voice vote, and the meeting adjourned at 8:28 p.m.

(Mayor)

ATTEST:

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Monday, April 13, 2015

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, April 13, 2015, in the Case-Halstead Library Meeting Room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Dave Laws, and Judy Smith.

City employees present: Jo Hollenkamp, Joe Heiligenstein, Christi Gerrish, Andy Wennerstrom, Mark Pingsterhaus, and Chad Holthaus.

Others present: Mark Hodapp, Franklin Smith, Carolyn Sue Jones, John Jones, Henry Hollenkamp, Vernon Nave, Deb Niebur, Barb Guebert, Doris Elling, Ray Elling, and Kelly Ross.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Kent Newkirk to approve minutes from March 23, 2015, as presented. The motion was seconded by Alderman Don Perez and unanimously approved by voice vote.

A motion was made by Alderman Brenda Johnson to approve the treasurer's report as presented. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Dave Laws; nay - none.

A motion was made by Alderman Brenda Johnson to approve claims as presented. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Dave Laws, and Judy Smith; nay – none.

Alderman Newkirk reported that the Water/Sewer Committee met on Thursday. Residents will be getting a letter with their utility bills regarding drinking water quality. Andy Wennerstrom said it is the same letter that was sent about 3 months ago, and the issue has been resolved.

Christi Gerrish reported on programs they will have at the library in April. It was noted that this week is National Library Week.

Alderman Johnson reported that they had their first fundraiser for lights in the park. It was a chicken dinner at Pinball and Jeff donated his profits. Bob Crippen from Crippen Automotive in Beckemeyer donated all of the signs. She also thanked all of the volunteers who helped with the Fish Hatchery renovations. Mayor Burton thanked Brenda for all of her work on these projects.

Mayor Burton presented the variance request from Larry and Carla Boyd for a garage at 1631 Clinton Street. They are asking for a 2-foot setback on the west property line instead of the required 5 feet.

A motion was made by Alderman Kent Newkirk to approve the 2-ft. setback variance request for Larry and Carla Boyd at 1631 Clinton Street as presented. The motion was seconded by Alderman Dave Laws and unanimously approved by voice vote.

Mayor Burton asked the Council to approve a Motorcycle Awareness Month Proclamation.

A motion was made by Alderman Don Perez to accept the Motorcycle Awareness Month Proclamation as presented. The motion was seconded by Alderman Judy Smith and unanimously approved by voice vote.

Mayor Burton told the Council that he negotiated a contract with the Kampwerth brothers for lease of the park ground at \$200 per acre, and he asked the Council for approval of that contract.

A motion was made by Alderman Kent Newkirk to approve Ordinance #1529 for the farm ground lease at \$200 per acre as presented. The motion was seconded by Alderman Scott Diekemper and approved by the following roll call vote: Aye – Brenda Johnson, Scott Diekemper, Jeff Taylor, Dave Laws, Judy Smith, and Kent Newkirk; nay – Jeremy Weh. Alderman Don Perez abstained.

Alderman Smith presented information on the proposed clerical contract. They agreed on a raise of 21 cents per hour each of the next 3 years with Kayla getting a difference of 10 cents. They agreed to buy back 40 hours per year of vacation time at current rate. New hires will come in at 80%, get 85% the 2nd year, 90% the 3rd year, 95% the 4th year, and 100% the 5th year.

A motion was made by Alderman Kent Newkirk to approve the Clerical Contract as presented. The motion was seconded by Alderman Jeff Taylor and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Dave Laws, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

Mayor Burton told the Council that they have previously charged swim team members \$10 per year and provided them with a swim pass. The Park Committee is recommending a fee of \$15 per swimmer and no pass for this year only.

A motion was made by Alderman Judy Smith to approve a fee of \$15 per swimmer for swim team members as presented. The motion was seconded by Alderman Brenda Johnson and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jeff Taylor, Dave Laws, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

JoAnn Hollenkamp presented the proposed 3-year contract with Glass and Schuffett. The cost would be as follows:

2015	\$18,350
2016	\$18,725
2017	\$19,100

A motion was made by Alderman Kent Newkirk to approve the 3-year contract with Glass and Schuffett as presented. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Dave Laws, Judy Smtih, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

JoAnn Hollenkamp presented names of recommended park hires for approval. They are as follows:

Maintenance Workers

Ricky Huge – Electric
Ethan Cox – Electric
Justin Kern – Parks
Zane Reckling – Parks
Ryan Rakers – Parks
Alex Voss – Parks
Connor Haar – Parks
Jared Linton – Parks
Dyllan Allen – Parks

Umpires/Referees

Dru Johnson
Colton Reckling
Andrew Ray
Dyllan Allen
Brayden Watts
Adam Alexander
Andrew Brandt
Chase Becker
Zane Reckling
Alex Voss

Bookkeepers/Scorekeepers

Hayley Palmer
Jamie Alexander
Kaylee Hempen
Allison Wilkerson
Kristina Mioux

A motion was made by Alderman Judy Smith to approve park hires as presented. The motion was seconded by Alderman Jeremy Weh and approved by the following roll call vote: Aye – Jeff Taylor, Dave Laws, Judy Smith, Kent Newkirk, Don Perez, Scott Diekemper, and Jeremy Weh; nay – none. Alderman Brenda Johnson abstained.

A motion was made by Alderman Don Perez to enter into Executive Session to discuss personnel. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Dave Laws, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

The Council entered into Executive Session at 7:22 p.m.

The Council returned to Open Session at 7:47 p.m.

A motion was made by Alderman Don Perez to approve advertising for 2 park employees to do mowing at minimum wage and work less than 1,000 per year. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Dave Laws, and Judy Smith; nay – none.

With no further business, a motion to adjourn was made by Alderman Don Perez and seconded by Alderman Kent Newkirk. The motion was unanimously approved by voice vote, and the meeting adjourned at 7:54 p.m.

(Mayor)

ATTEST:

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Monday, April 27, 2015

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, April 27, 2015, in the Case Halstead Library Meeting Room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Jeremy Weh, Jeff Taylor, David Laws, and Judy Smith. Alderman Scott Diekemper was absent.

City employees present: Mark Pingsterhaus and JoAnn Hollenkamp.

Others present: Henry Hollenkamp, Carolyn Sue Jones, John Jones, Doris Elling, Ray Elling, David Koch, Mark Hodapp, Brad Hoffman, Barb Guebert, and Tom Guebert.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Don Perez to approve minutes from April 13, 2015, as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by voice vote.

A motion was made by Alderman Brenda Johnson to approve transfers of \$25,000 to Street & Alley, \$75,000 to Police, \$10,000 to Retirement, \$15,000 to Playground, \$10,000 to Library, and \$45,000 to TIF 2, for a total of \$180,000. The motion was seconded by Alderman Jeff Taylor and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Jeremy Weh, Jeff Taylor, David Laws, Judy Smith, and Kent Newkirk; nay – none.

Barb Guebert reported that they got an extension on the HVAC system. The warranty will run through November 2015 because of problems they experienced. She added that the problem has been corrected. Barb also reported that they will have a program on organ transplant and donation at the library tomorrow night beginning at 7 p.m.

Chief Pingsterhaus reported that they had their DARE golf scramble last Friday. The DARE graduation program is this Friday (May 1) at 1 p.m.

Mayor Burton said the IHSA people feel our dinner was too big, and he is working on some changes. He will be contacting local businesses this week to see if they want to participate. He added that he will be attending the IML Conference in Springfield on Wednesday.

Mayor Burton announced that City Hall will be closed on Monday, May 25. Council will meet on Tuesday, May 26, 2015.

JoAnn Hollenkamp noted that Cornerstone Hotel has been sold, and she asked the Council to reassign the TIF. Alderman Perez asked if they can vote on it before they close. JoAnn said it wouldn't become effective until closing.

A motion was made by Alderman Brenda Johnson to accept the TIF reassignment for the Cornerstone Hotel effective upon closing of the property. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Don Perez, Jeremy Weh, Jeff Taylor, David Laws, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

JoAnn Hollenkamp told the Council that she has been looking at options for the \$40,000 Timken grant we received. When the ground lease was renewed, she asked about moving the grant to existing bathrooms and other locations. They are open to that, but we have to resubmit documents. She said we could use the Timken Grant for these bathrooms, and then the city would pay for new bathrooms when the soccer park is built. That would be a way to protect this money. She added that they may come back and say no.

A motion was made by Alderman Brenda Johnson to proceed with the necessary paperwork for reassignment of the Timken Grant to improve existing bathrooms. Alderman Newkirk said he would like to wait and see what Timken has to say about it. JoAnn said she is just asking for permission to ask Timken if they would even consider letting us move it. There was discussion. JoAnn said she gets the feeling they are fed up and are wondering what's going on. Alderman Perez said he would like to table it until the new board member is sworn in. There was discussion about the motion on the floor. Alderman Johnson said the motion was to

proceed with the necessary paperwork “to ask” for reassignment of the grant. The motion on the floor died for lack of a second.

A motion was made by Alderman Kent Newkirk to table reassignment of the Timken Grant. The motion was seconded by Alderman Don Perez and approved by voice vote.

JoAnn Hollenkamp told the Council that J. Donnelly from the county feels they have an opportunity to re-name Gateway Avenue and William Road. She noted that Wal-Mart actually has a 12th Street address. The lots in front of Wal-Mart are in the process of being developed, so the timing would be right. There was brief discussion.

A motion was made by Alderman David Laws to leave William Road as is and not re-name it. The motion was seconded by Alderman Jeff Taylor and unanimously approved by voice vote.

Mayor Burton asked the Council to consider a pay increase for Chief Pingsterhaus. They are proposing an increase of \$3,000 this year and \$3,000 next year. He added that he is planning on reappointing him.

A motion was made by Alderman Jeff Taylor to approve a salary increase of \$3,000 this year and \$3,000 next year for Chief Pingsterhaus as presented. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, David Laws, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

The Council was asked to approve the line item re-distribution ordinance.

A motion was made by Alderman Kent Newkirk to accept the line item redistribution ordinance as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Jeff Taylor, David Laws, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, and Jeremy Weh; nay – none.

Zoning Board recommendations were presented by Mayor Burton. He noted that Sandy Bretz is going to re-submit her request. The other request was from Scott Deiters for storage sheds at 19th Street & Old US 50. The Zoning Board did not recommend approval. Alderman Johnson questioned why everyone is complaining when they didn’t complain about the previous request. She feels it would be a good fit.

A motion was made by Alderman Jeff Taylor to accept the Zoning Boards recommendation to reject the variance request from Scott Deiters for storage buildings. The motion was seconded by Alderman Jeremy Weh and approved by the following roll call vote: Aye – David Laws, Judy Smith, Brenda Johnson, Don Perez, Jeremy Weh, and Jeff Taylor; nay – none. Alderman Kent Newkirk abstained.

With no further business, a motion to adjourn was made by Alderman Kent Newkirk and seconded by Alderman Don Perez. The motion was unanimously approved by voice vote, and the meeting adjourned at 7:33 p.m.

(Mayor)

ATTEST:

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Monday, May 11, 2015

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, May 11, 2015, in the Case Halstead Library Meeting Room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeff Taylor, David Laws, and Judy Smith. Alderman Jeremy Weh was absent.

City employees present: Christi Gerrish, Joe Heiligenstein, Mark Pingsterhaus, Lisa Spaulding, Chad Holthaus, John Hodapp, and JoAnn Hollenkamp.

Others present: Norman Dierkes, Kent Schwierjohn, Henry Hollenkamp, Vernon Nave, Debbie Niebur, Doris Elling, Ray Elling, Franklin Smith, Peggy Hilmes, Barb Guebert, David Koch, Dave Redeker, Kelly Ross, and Mark Hodapp.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Kent Newkirk to approve minutes from April 27, 2015, as presented. The motion was seconded by Alderman Don Perez and unanimously approved by voice vote.

A motion was made by Alderman Brenda Johnson to accept the Treasurer's Report as presented. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeff Taylor, and David Laws; nay – none.

A motion was made by Alderman Brenda Johnson to approve the claims as presented. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeff Taylor, David Laws, and Judy Smith; nay – none.

Christi Gerrish reported that summer reading program sign-ups have started. The first program is on May 26. She added that they have something going on almost every day in June.

Mayor Burton said there are some major repairs coming up this year. He mentioned Route 50, the KC box culvert, and pool repairs.

Mayor Burton thanked David Laws for his service to the city.

The newly elected aldermen (Brenda Johnson, Don Perez, Jason Edwards, and Judy Smith) were sworn in by Clerk Ehlers.

Mayor Burton asked the Council to approve the appointments of Christi Gerrish as Librarian, Mark Pingsterhaus as Chief of Police, and JoAnn Hollenkamp as City Administrator.

A motion was made by Alderman Don Perez to approve the 2-year appointment of Christi Gerrish as Librarian. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeff Taylor, Jason Edwards, Judy Smith, and Kent Newkirk; nay – none.

A motion was made by Alderman Jeff Taylor to approve the 2-year appointment of Mark Pingsterhaus as Chief of Police. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

A motion was made by Alderman Jeff Taylor to approve the 2-year appointment of JoAnn Hollenkamp as City Administrator. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

Mayor Burton announced the following committee appointments:

Mayor Pro Tem: Brenda Johnson

Finance: Jason Edwards, Chairman
Judy Smith
Don Perez

Water & Sewer: Don Perez, Chairman
Kent Newkirk
Jeff Taylor

Street & Alley: Kent Newkirk, Chairman
Scott Diekemper
Brenda Johnson

City Progress: Jeff Taylor, Chairman
Jeremy Weh
Jason Edwards

Economic Development:
Brenda Johnson, Chairman

Electric: Scott Diekemper, Chairman
Judy Smith
Jason Edwards

Police: Jeremy Weh, Chairman
Scott Diekemper
Don Perez

Employee Concerns: Judy Smith, Chairman
Kent Newkirk
Jeff Taylor

Library Board: Brenda Johnson, Chairman

Peggy Hilmes asked the Council to approve a donation of \$5,000 again this year for 4th of July fireworks. This year's event will be held on June 27, 2015.

A motion was made by Jeff Taylor and seconded by Alderman Jason Edwards to approve a \$5,000 donation for fireworks as requested. Alderman Johnson asked if this is justifiable. Mayor Burton said it is an event for the public. Attorney Heiligenstein pointed out that there has to be a general benefit to the tax payers. This event brings in thousands of people spending money in town in addition to hotel/motel tax and sales tax increases. He feels there is a good argument that it benefits the city. Alderman Taylor said that, as a retailer, it is one of his biggest weekends. There was discussion about where the money comes from. Jo said it comes out of corporate. The motion on the floor was unanimously approved by the following roll call vote: Aye – Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

Kent Schwierjohn from HMG presented bids for this year's MFT program. Low bids were as follows:

Beelman Ready Mix (Portland Cement)	\$ 9,250.00
Beelman Logistics (CA16 and CA6)	\$25,253.00
Maedje Trucking (HFE-150)	\$55,900.80

A motion was made by Alderman Kent Newkirk to accept the bids for the 2015 MFT Program as presented. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jeff Taylor; nay – none.

Jo Hollenkamp told the Council that while preparing to spot paint the pool, John Hodapp found that power washing took most of the paint off. Since it is so close to bare concrete, All American Paint Company can remove the remaining paint and re-paint for \$17,875. She noted that they can accept this quote without bidding it because it is under \$20,000. If approved, they can start immediately. She added that weather problems could delay opening the pool, but if they patch paint now, the paint will soak in and it will have to be sand blasted later. That would cost the city about \$30,000 more to have someone come in and paint next year.

A motion was made by Alderman Don Perez to accept the quote of \$17,875 from All American Painting Company to paint the pool. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeff Taylor, and Jason Edwards; nay – none.

John Hodapp presented information on the Constellation Gas Purchase Contract. He noted that 3 years ago they switched to this and they have saved about \$12,000. They are proposing either a 1-year contract or a 2-year contract. The 2-year contract would save them about \$70. He recommended going with the 2-year contract.

A motion was made by Alderman Brenda Johnson to accept the 2-year gas purchase contract with Constellation Gas as presented. The motion was seconded by Alderman Jeff Taylor and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeff Taylor, Jason Edwards, and Judy Smith; nay – none.

Alderman Judy Smith presented the proposed city administrator contract. The committee recommendations were to give JoAnn Hollenkamp a salary of \$75,400 per year, add 1 week of vacation, and offer a 6 month severance package. Alderman Perez asked if they could discuss this issue in executive session.

A motion was made by Alderman Don Perez to enter into Executive Session at 7:25 p.m. to discuss the city administrator contract. The motion was seconded by Alderman Jason Edwards and approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jason Edwards, and Kent Newkirk; nay – Jeff Taylor and Judy Smith.

A motion was made by Alderman Don Perez to withdraw his motion to go into executive session to discuss the city administrator contract at this time. The motion was seconded by Alderman Jason Edwards and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

JoAnn Hollenkamp asked the Council for permission to revise the Timken Grant to use the \$40,000 for existing bathroom renovations. She said they could then set aside \$40,000 for future bathrooms at the soccer park. Alderman Newkirk asked what the advantage would be. He was told that it is to protect the grant. Attorney Heiligenstein suggested they talk to Timken to see if they would allow this. Jo said she already did, and she thinks their patience has run out. She added that he can't speak for the foundation. In order to find out, we have to re-apply for the grant specific to our current needs. Alderman Perez asked if that would push us to the bottom of the list. Jo said she didn't know, she just feels that this money is about to go away if we don't use it. There was discussion. Alderman Johnson asked if part of the motion

could be to set aside \$40,000 for future bathrooms. Alderman Edwards said he wants to make sure that they don't void the current grant by submitting a new application. Alderman Newkirk said they need to find out what Timken will allow them to do. Jo said she can't guarantee we won't lose the \$40,000. Alderman Smith said they could lose it if they do nothing.

A motion was made by Alderman Brenda Johnson and seconded by Alderman Judy Smith to allow JoAnn to revise the Timken grant to see if we can use the \$40,000 grant money for existing bathrooms. Alderman Newkirk asked why the motion can not specify that \$40,000 be set aside for future bathrooms if they allow us to use the \$40,000 on existing bathrooms. Attorney Heiligenstein said he doesn't have an answer right now on how they could do that. He added that it could be one of Timken's requirements, but he doesn't know why they would want to handcuff themselves to that. Alderman Edwards said he wants communication with Timken to make sure we don't lose the existing \$40,000 and then be denied approval of the revised grant. The motion on the floor was approved by the following roll call vote: Aye – Scott Diekemper, Jeff Taylor, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – Jason Edwards and Don Perez.

A motion was made by Alderman Don Perez to enter into Executive Session to discuss property and personnel. The motion was seconded by Alderman Kent Newkirk and approved by the following roll call vote: Aye – Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – Jeff Taylor.

The Council entered into Executive Session at 7:45 p.m.

The Council returned to Open Session at 9 p.m.

Alderman Smith explained that they are going to offer JoAnn Hollenkamp \$6,500 year one and \$6,500 year two, an additional week of vacation, and a 6 month severance package.

A motion was made by Alderman Jeff Taylor to approve the city administrator's contract as presented. The motion was seconded by Alderman Kent Newkirk and approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Scott Diekemper, Jeff Taylor, and Jason Edwards; nay – Brenda Johnson and Don Perez.

Mayor Burton said that they discussed taking sealed bids for property they own.

A motion was made by Alderman Don Perez to seek bids for property at 1st Street and Route 50. The motion was seconded by Alderman Scott Diekemper and approved by the following roll call vote: Aye – Kent Newkirk, Don Perez, Scott Diekemper, Jeff Taylor, Jason Edwards, and Judy Smith; nay – none. Alderman Brenda Johnson abstained.

With no further business, a motion to adjourn was made by Alderman Don Perez and seconded by Alderman Kent Newkirk. The motion was unanimously approved by voice vote, and the meeting adjourned at 9:05 p.m.

(Mayor)

ATTEST:

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Tuesday, May 26, 2015

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Tuesday, May 26, 2015, in the Case Halstead Library Meeting Room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith.

City employees present: Andy Wennerstrom, Ryan Drake, Mark Pingsterhaus, Christi Gerrish, and Jo Hollenkamp.

Others present: Ray Elling, Doris Elling, Eugene Van Dorn, Barb Guebert, Franklin Smith, Kelly Ross, and Mark Hodapp.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Don Perez to approve minutes from May 11, 2015, as presented. The motion was seconded by Alderman Scott Diekemper and unanimously approved by voice vote.

A motion was made by Alderman Jason Edwards to approve transfers of \$15,000 to Street & Alley, \$60,000 to Police, \$5,000 to Retirement, \$5,000 to Park, \$30,000 to Playground, \$5,000 to Social Security, \$10,000 to Library, \$10,000 to Pool House Loan and \$37,563.19 to Electric Reserve for a total of \$177,563.19. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith; nay – none.

Alderman Edwards presented a request from Laura Christ to purchase two water polo goals for the pool at a cost of \$750 each for a total of \$1,500.

A motion was made by Alderman Kent Newkirk to approve \$1,500 for water polo goals as requested. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

Alderman Edwards presented a request from JoAnn Hollenkamp to purchase a mobile phone Ap for the Carlyle website. The cost from Serpentine is \$3,000. JoAnn said that they talked about putting it in this year's budget, and she feels it adds to our presence on the web. There was brief discussion. Alderman Newkirk asked how this would work. Jo explained that it would go directly to targeted things like a fishing report, weather, hunting and events. Alderman Newkirk asked who supplies the information. Jo said the city would send it to Serpentine, and Alan Crocker would do the fishing report. She added that they are trying to back off of print advertising and increase the city's internet presence.

A motion was made by Alderman Jeremy Weh to approve \$3,000 for the carlylelake.com mobile phone Ap as presented. The motion was seconded by Alderman Jeff Taylor and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jeremy Weh; nay – none.

Alderman Edwards presented a request from JoAnn Hollenkamp to purchase a Toro 2T5000 mower with a 60" deck from Gebke Brothers. The cost is \$8,958.96. Mayor Burton said John feels this would be the best mower to get. This is a state bid with a 5-year warranty. He added that we did not do a very good job servicing mowers in the past. Alderman Taylor asked about the small mowers cutting grass on Route 127 and Route 50. He suggested using the tractors.

Alderman Perez said they're not finishing mowers, and you can probably cut faster with this mower than using a tractor. Jo said she would look into it.

A motion was made by Alderman Jeremy Weh to approve the purchase of a Toro mower from Gebke Brothers for \$8,958.96 as requested. The motion was seconded by Alderman Jeff Taylor and unanimously approved by the following roll call vote: Aye – Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

Alderman Taylor said he has received complaints from local businesses about customers trying to get in and out of their businesses, and JoAnn contacted DOT about getting a light. She found that we qualify on Route 127, but not Kane and Randolph.

Alderman Johnson reported that they will have a fundraiser at Pizza Hut on June 19 and 20 to raise money for Christmas lights.

Chief Pingsterhaus reported that he is working with the city attorney to allow use of golf carts in city parks.

Christi Gerrish reported that summer reading is going well. There are several events scheduled for this week.

Barb Guebert reported on the program on Thursday evening with the sculptor. She added that installation of the history wall will be observed in June.

Doris Elling said that she and Employee Concerns interviewed for the park director position, but they are being held back by the salary they are offering. She asked the Council to consider increasing the starting salary for that position.

Mayor Burton reported that the pool will open June 6. He added that the bass tournament went well. Street oiling will be done June 16, 17, and 18; and the KC box culvert project will start next week.

Mayor Burton announced that Carlyle night at Busch Stadium is July 3. A \$45 ticket can be purchased at city hall for \$20. It is replica ring night.

Alderman Smith asked if the streets with crowning will be ground down. Mayor Burton said it wasn't discussed. Alderman Smith noted that they talked about it last year. She will ask about it at the next committee meeting.

Mayor Burton said Carlyle was the featured city in the SIMA (Southern Illinois Mayor's Association) City News.

Gene Van Dorn addressed the Council about the poor condition of city streets, and he said they are getting worse. He said they need to diligently address these problems. Jo said there is about \$30,000 in the budget, but it won't go very far. Mr. Van Dorn had pictures of Lake View Subdivision (Mud Slide Hill) to show the poor conditions. It was noted that the state is cutting back \$162,000. Mr. Van Dorn applauded strategic planning so that the ball doesn't keep getting dropped. There was discussion about a sales tax increase or a property tax increase. Alderman Perez and Alderman Smith said a sales tax increase would hit everyone (campers, boaters, etc.), not just Carlyle tax payers.

JoAnn said she talked to Seth Haney, and he said they would rather see a new project vs. not knowing if they are even going to do the soccer park. He also said that a specific project would be more apt to get approved. She asked the Council and Park Board to identify which facility they want to do. Jo added that they need to move quickly. She feels even more strongly now that if we don't do anything soon, we will probably lose it. If we do a whole new bathroom, we will probably have to come up with about \$20,000 for the project. Jo said she will ask the Park

Board which location they want to do and come back to Council with their recommendation. Alderman Taylor asked about doing them at the same time and making them identical. He was told they can't afford both. There was discussion. JoAnn said they could probably complete the project in 60 days.

Andy Wennerstrom recommended hiring Ryan Drake as a permanent employee.

A motion was made by Alderman Kent Newkirk to approve hiring Ryan Drake as a permanent employee. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Jason Edwards; nay – none.

Alderman Judy Smith said they collected bid sheets, and Ryan Drake is the only employee who requested a transfer to the Street & Alley Department. The committee recommends approval of that transfer.

A motion was made by Alderman Jeff Taylor to approve the transfer of Ryan Drake from the Water Department to the Street & Alley Department. The motion was seconded by Alderman Scott Diekemper and unanimously approved by voice vote.

A motion was made by Alderman Kent Newkirk to enter into Executive Session to discuss personnel. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith; nay – none.

The Council entered into Executive Session at 7:50 p.m.

The Council returned to Open Session at 8:16 p.m.

With no further business, a motion to adjourn was made by Alderman Kent Newkirk and seconded by Alderman Don Perez. The motion was unanimously approved by voice vote, and the meeting adjourned at 8:17 p.m.

(Mayor)

ATTEST:

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Monday, June 8, 2015

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, June 8, 2015, in the Case Halstead Library Meeting Room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith.

City employees present: Jo Hollenkamp, Joe Heiligenstein, and Mark Pingsterhaus.

Others present: Doris Elling, Ray Elling, Mary Grubb, Gene Van Dorn, Jean Van Dorn, Darren Tracy, Bonnie Nehrt, Franklin Smith, David Koch, Carolyn Sue Jones, John Jones, Sharon Berdeaux, Mike Essington, Mark Hodapp, Jane Bullock, Debbie Niebur, Vernon Nave, Carol Day, Judy Dumstorff, Kimberly Stamps, Frank Buckingham, Patty Tate, Larry Tate, Michelle Scott, and Wendy Folen.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Don Perez to approve minutes from May 26, 2015, as presented. The motion was seconded by Alderman Scott Diekemper and unanimously approved by voice vote.

A motion was made by Alderman Jason Edwards to approve claims as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, and Kent Newkirk; nay – none.

A motion was made by Alderman Jason Edwards to approve additional claims not on the list. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

Mayor Burton stated that Chad is on vacation and does not have all the figures together, so the treasurer's report will be presented at the next meeting.

Alderman Brenda Johnson recognized Sharon Berdeaux who is leaving the Library Board after 24 years of service. She said Sharon has been a tremendous asset to the community and to the library. She worked hard to get a new library, and she thanked her for her dedication. Mayor Burton agreed that she has been a leader and has worked hard, and he said we need more people like that in our town.

Christi Gerrish said they have had more kids sign up for summer reading programs than they have ever had before. She also announced that Patrick Tourville will be at the library June 20 to do a screening of his film "OK Buckaroos" which is a documentary on Jerry Jeff Walker and his music. It was noted that over 3,500 people came through the library last month.

JoAnn Hollenkamp noted that any place you see FY15 on the agenda, it should be FY16.

Mayor Burton reported that the pool is open, but the baby pool is not. He also reminded everyone that they can still purchase tickets for Carlyle night at Busch Stadium.

Under public comments, Sharon Berdeaux said that she will end 24 years on the library board on June 30, and she is speaking in support of member Barb Guebert. She said Barb has given many hours of her time, and was not even given notification that she will not be re-appointed despite her known desire to remain on the board. The new library is not complete, and Barb is willing and anxious to help finish this job. She went on to say that any city would be delighted

to have someone of Barb's caliber working for the better of their community. Many of the policies and procedures were put in place by her suggestion, and now the city has upgraded its own policies and procedures adopting many of the ones used by the library board. Barb closely monitored the construction of the library on a day-to-day basis and personally absorbed the cost of many trips to St. Louis to confer with the architects. Without her attention to detail and her hard work, this facility would not be what it is today. She ended by saying that it would be a huge mistake and a huge loss if Barb Guebert is not reappointed.

Wendy Folen said she was not there to speak out against anyone, but there to speak out about the name that is missing. She added that Barb has been instrumental in organizing Friends of the Library, and she supports the library very much. Wendy went on to say that both Sharon Berdeaux and Barb Guebert have been tremendous leaders while serving as president of the library board, and not everyone is a leader. Barb has brought things to a more professional level and she has supported Christi in many ways. She said that she has a lot of respect for Barb, and if she ever wanted to get a job done, she would want Barb on her team. What upsets her most about all of this is that the mayor did not give Barb the simple courtesy of letting her know she was not being reappointed. Wendy said he shows a complete disrespect to someone who has worked very hard for the city. She also noted that Mayor Burton thanked Sharon and Christi as he should, but he forgot Barb Guebert. She realizes he has the right to appoint whoever he wants, but the way he handled it was not right.

Frank Buckingham said he agrees with Sharon and Wendy, but he wanted to talk about how it has been in the past. The way it has been set up is that volunteers served until they no longer wished to serve, and they would be replaced by someone else willing to volunteer. He asked that they continue that policy and have Barb remain on the board.

Michelle Scott said that she was recently appointed to the library board, and she joined because she wanted to learn what it meant to be a member of the community. She feels that what makes a community functional is individuals who give up their time to better the community. Michelle said she never lived in a small town before, and she is amazed what such a few people can do; and she can not believe what this board has done. She went on to say that Barb wants to be on the board and she deserves to be on this board.

Judy Dumstorff said she is a neighbor to the library and she has seen Barb over here shoveling ice, picking up trash and checking plants on several occasions.

Carol Day, Secretary of Friends of the Library, spoke regarding the non-reappointment of Barb Guebert. She said she has made many phone calls about Barb's name being omitted, and no one can understand why.

Mayor Burton presented the County Fair Parade Resolution. He noted that some streets have to be closed for the event.

A motion was made by Alderman Kent Newkirk to approve the County Fair Parade Resolution as presented. The motion was seconded by Alderman Don Perez and unanimously approved by voice vote.

JoAnn reported that the bids for the lagoon dredging were opened on May 27, 2015. The low bid was \$331,500 from Metro Ag.

A motion was made by Alderman Don Perez to accept the bid of \$331,500 from Metro Ag for lagoon dredging. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

Mayor Burton told the Council that the HMG task order for engineering the Old Hwy 50 water main replacement is \$75,200. He noted that the water main goes down the middle of Route 50, and that's one of the places it keeps going bad. When we dig up Route 50 to do this work,

we have to incur the cost of replacing it. The mayor spoke to someone who said the resurfacing of Route 50 may be done in the near future, so we might want to wait to see what is going to happen. He asked the Council to give him until August to check on this before they make a decision. Alderman Newkirk asked what the \$75,200 covers. Mayor Burton said it is engineering fees for the entire length. He added that one of the things the Council has complained about is that they keep paying engineering fees and it just sits on the shelf. He also said he is trying to resurrect a 2004 study on the suspension bridge to try to make the bridge swing again. He would not do this unless he could get the majority of funding through some kind of grants. Mayor Burton said what he would like to do is not have one from 2015 just sitting there until 2022. Alderman Newkirk questioned if the bid would still be good in a couple of months. Mayor Burton said he didn't think a couple of months would make a difference. Alderman Newkirk then asked if he would postpone this if they don't resurface for another 5 years. Mayor Burton said they have a lot of infrastructure issues they can address. Alderman Newkirk said he wants to stay on top of this issue. Mayor Burton promised him he will. Jean Van Dorn then asked for clarification of the \$75,200 fee. Mayor Burton said it is for engineering work. The cost of the replacement work is over \$1 million. Alderman Johnson said HMG assured them anything they do will be good for later on; however, one of the reasons she has complained about the dredging project is that they paid engineering fees 3 years in a row. She doesn't want to keep spending engineering fees for the same project. Mayor Burton stated that the cost of dredging initially came in at \$1/2 million. HMG thought it was high, and they did not do it at that time. The lagoons are supposed to be dredge every 20 years. We are in the 50th year and they have not been done. By waiting, we probably saved about \$170,000. Alderman Johnson agreed it should have been done a long time ago, but the reason bids came in so high is because HMG did not tell the city that they sent bids out at the absolutely worst time of the year for the work to be done. She feels we should have been better advised.

A motion was made by Alderman Kent Newkirk to table the engineering of the Old Route 50 Water Main Replacement until August. The motion was seconded by Alderman Jeremy Weh and unanimously approved by voice vote.

Mayor Burton presented the first reading of the FY 16 city budget. Alderman Johnson stated that this is the highest budget we have ever had. She pointed out that the budget for parks is \$625,000 and Street & Alley is only \$475,000. Jo stated that FY15 was higher. Alderman Johnson told her that budget amount included the Maddux Trust.

The Council was asked to consider two new stop signs. One would be at West Lake Drive and Bond Street, and the other one would be at Fayette and Bond. Alderman Weh said the Police Committee was addressed by a couple of citizens in the area.

A motion was made by Alderman Kent Newkirk to approve stop signs at West Lake & Bond and Fayette & Bond as presented. The motion was seconded by Alderman Jeff Taylor and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

Mayor Burton told the Council that Chief Pingsterhaus feels they can get a better price on the 2008 Ford Explorer squad car if they sell it instead of accepting sealed bids.

A motion was made by Alderman Kent Newkirk to approve an ordinance to sell the 2008 Ford Explorer squad car. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jeremy Weh; nay – none.

JoAnn Hollenkamp presented the Revised Golf Cart Ordinance which would allow carts on park streets.

A motion was made by Alderman Jason Edwards to approve the Revised Golf Cart Ordinance as presented. The motion was seconded by Alderman Judy Smith and unanimously approved by

the following roll call vote: Aye – Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

Mayor Burton asked the Council to approve his recommendations of Jaime Wolford, Kim Wilkerson and Kim Stamps to serve on the Library Board. Alderman Johnson asked to speak as liaison to the Library Board. Mayor Burton said this is one of the things he is allowed to do and these are the people he has chosen, but allowed her to speak. Alderman Johnson said that you can not take away from Barb Guebert what she has done for this library. She thinks that with Sharon leaving and losing Barb, they will really feel the loss. She added that personalities should not enter into the appointments, especially when you have someone who has proven to be a leader. Mayor Burton said personalities were not part of the decision. Alderman Newkirk told the mayor he was up against a wall. The community is backing Barb, and we represent the community. He also said he agrees with Alderman Johnson and everyone from the community who spoke out. There was no motion to accept the mayor's recommendations.

JoAnn told the Council that the Park Board met and they recommend a wage of \$12 per hour for the two year-round maintenance workers. Alderman Taylor asked if they are ever going to get the parks caught up. JoAnn said everyone has been helping out, but they lost some people this year.

A motion was made by Alderman Jeff Taylor to approve a wage of \$12 per hour to work less than 1,000 per year for the 2 year-round maintenance workers. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Jason Edwards; nay – none.

Mayor Burton asked the Council if they would consider his Library Board appointments separately. Alderman Johnson said everyone would like to see Barb re-appointed, and she does not want to chose who does not get chosen. The Council did not agree to individual approvals.

Mayor Burton told the Council that they are short umpires and maintenance workers, and he asked them to consider hiring Garrison Cohoon to work in the Parks Department as an umpire/maintenance.

A motion was made by Alderman Jeremy Weh to approve hiring Garrison Cohoon as umpire/maintenance worker in the Parks Department. The motion was seconded by Alderman Scott Diekemper and unanimously approved by voice vote.

JoAnn told the Council that Michelle Kern would like to offer water zumba at the city pool on Saturday mornings. The agreement that the Park Board worked out with her is that she would pay a rental fee of \$25 for each session, and she would charge participants her fee. It was noted that Michelle does have insurance coverage in the amount of \$1 million. Alderman Newkirk asked if she would have a key to open up. JoAnn said one of our lifeguards would be there. Someone from the audience said that Michelle wants another person there to help out. Jo noted that this is not going to be a money-maker. Mayor Burton reminded the audience that they are only to speak during public comments. Attorney Heiligenstein suggested a simple contract between the City of Carlyle and the instructor. Alderman Newkirk asked about hiring her as an instructor and having the participants pay the city. Jo said these are the terms she has set up with other towns. If we see she has 20 people in the pool, maybe we can re-assess it. Alderman Newkirk said he doesn't know why we should lose money on this. Doris Elling said the Park Board is recommending it for this year to get it started. She added that the lifeguards are already there.

A motion was made by Alderman Jeremy Weh to approve the terms as presented for Michelle Kern to teach Water Zumba on Saturday mornings. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith; nay – none.

Alderman Smith said Laura can track this so we know what to do next year. Jo said she will tell Laura.

The Council was asked to consider waiving the fee to rent a chair at the pool.

A motion was made by Alderman Jeremy Weh to waive the \$1 fee to rent a chair at the pool. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, and Kent Newkirk; nay – none.

JoAnn presented information on insurance renewal. She said health went from \$404 to \$438 (8.5% increase), dental from \$26.50 to \$27.56 (4% increase), and vision from \$9.24 to \$9.95 (8.1% increase). She said she did reach out to others, but the only way to get something cheaper was to change.

A motion was made by Alderman Kent Newkirk to approve the insurance renewal for health, dental, and vision as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

JoAnn presented information on the bathroom layout and location for the revised Timken Grant. The Park Board recommended a location closer to the playground at the city park. They could also chose to tear down the bathrooms at the fish hatchery and put new ones there. The estimated cost is \$60,000 plus another \$20,000 if you add the labor for city workers. She will try to get quotes for this project. There was discussion. Alderman Johnson said that even if we get the grant, it will cost another \$20-40,000. Then, if they decide to do the sports complex, the general consensus was to move \$40,000 into that project to replace the Timken money. She said she doesn't want to lose the money, but we could be looking at spending a total of \$80,000 before we're finished.

A motion was made by Alderman Jeremy Weh to approve the bathroom layout and location closer to the playground at the city park as presented. The motion was seconded by Alderman Kent Newkirk and approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, and Don Perez; nay – Brenda Johnson.

With no further business, a motion to adjourn was made by Alderman Don Perez and seconded by Alderman Kent Newkirk. The motion was unanimously approved by voice vote, and the meeting adjourned at 8:15 p.m.

(Mayor)

ATTEST:

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Monday, June 22, 2015

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, June 22, 2015, in the Case Halstead Library Meeting Room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards, and Judy Smith.

City employees present: Rita Jurgensmeyer, JoAnn Hollenkamp, Christi Gerrish, and Joe Heiligenstein.

Others present: Eugene Van Dorn, Shirley Norrenberns, Nancy Zieren, Kenneth O'Dell Jr., Doris Elling, Ray Elling, Maggie Bruemmer, Brad Hoffman, Cynthia O'Neill, Judy Dumstorff, Carolyn Sue Jones, John Jones, Debbie Niebur, Vernon Nave, Frank Smith, Tom Guebert, Barb Guebert, Bonnie Huels, Gene Huels, Kim Stamps, David Koch, Sharon Berdeaux, Wendy Folen, Pat Munz, Dave Munz, Carol Day, Mark Hodapp, Dr. Deanna DuComb, Ann Butalid, Cheryl Roberts, Phyllis Bango, Frank Buckingham, Don Berdeaux, and Tom Frerker.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Don Perez to approve minutes from June 8, 2015, as presented. The motion was seconded by Alderman Scott Diekemper and unanimously approved by voice vote.

A motion was made by Alderman Jason Edwards to approve transfers of \$20,000 to Street & Alley, \$40,000 to Police, \$15,000 to Retirement, \$15,000 to Park, \$20,000 to Playground, \$10,000 to Social Security, \$5,000 to Library, and \$10,000 to Pool House Loan for a total of \$135,000. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards, and Judy Smith; nay – none.

A motion was made by Alderman Jason Edwards to approve the Treasurer's Report as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards, Judy Smith, and Kent Newkirk; nay – none.

Alderman Edwards presented a request from John Hodapp for a John Deere ball field finisher to grade the ball fields. The cost from Erb, Turf Equipment in Swansea, IL, is \$13,000.

A motion was made by Alderman Jason Edwards to approve \$13,000 for a ball field finisher from Erb, Turf Equipment as requested. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

Alderman Johnson thanked everyone who came out for the Pizza Hut fundraiser. They will be putting out donation cans next month. Future fundraisers are Dairy Queen, Pizza Hut, Lions Club cookout, and a 10K run sponsored by Fitness Factory. She also thanked the Corp and fire department for assisting with the Law Enforcement Rally.

Alderman Smith reported that they sold Cardinal tickets at the Street Fair. Someone stopped at the booth and donated \$100 to the Christmas lights. A total of \$185 was collected. Alderman Johnson added that the Street Fair went well and they had 60 cars at the car show.

Christi Gerrish reported that the summer reading program is going great. They have been approved for the Affiliate International Maker Camp, and they hope to start this in August.

The mayor reported that he spoke with IDOT about resurfacing Route 50. The bid letting for that project will be July 12 for the road from Wal-Mart to Greenville. They will only be resurfacing Carlyle east of Route 127, but there is no time frame for that work. He also reported that the Carlyle Lake Chamber of Commerce is hosting a brunch on June 23, 2015, at Mariner's Village. Cardinal game tickets are still on sale at city hall, and fireworks have been rescheduled for September 5, 2015.

Under public comments, Tom Guebert, Maggie Bruemmer, Cynthia O'Neill, Deanna DuComb, Tom Frerker, Frank Buckingham, Don Berdeaux, and Kenny O'Dell all spoke in support of Barb Guebert being reappointed to the Library Board. Brad Hoffman said that the mayor has been disrespectful to volunteers such as himself, Barb Guebert, and Eric Nave. He also talked about losing the Cavaletto grant and using the Timken grant for something other than what it was awarded for. The big thing he wanted to talk about is the budget saying a lot of money is being spent. Lastly, he said he has a real problem with the Council paying for a city official to join the Rotary. He added that JoAnn just received a pay increase, and now she wants the city to pay the Rotary membership. He asked the Council to stand their ground when it comes to Barb's reappointment. Barb Guebert then thanked everyone for their support. She said she did not receive notification that anyone was unhappy with her performance and that she has devoted much of her life to the library. She stated that it is a labor of love, not a job, and she feels that a child has been ripped from her arms.

Cheryl Roberts had a presentation for the Council regarding the website. In terms of visitors, there has been a jump since March. Don Berdeaux asked how they will determine the effectiveness of their campaigns. Cheryl said it depends on goals. She added that they could track it through things such as coupon codes from local businesses. Alderman Taylor said he keeps hearing there is nothing to do here. There was discussion. Cheryl said that the chamber will be taking over the Harvest Thyme Festival next year.

Mayor Burton asked the Council to consider changing the next Council meeting because of the county fair parade.

A motion was made by Alderman Don Perez to change the next Council meeting to July 14, 2015, at 7 p.m. The motion was seconded by Alderman Jeremy Weh and unanimously approved by voice vote.

Mayor Burton asked the Council to pay Rotary membership for the City Administrator. He stated that he pays for everything he belongs to with the exception of Southern Illinois Mayors Association. He added that he really doesn't have time for Rotary, so he asked JoAnn to do it. She was also asked to become a member of YMCA and the cost of that is \$1,200.

A motion was made by Alderman Judy Smith to pay for the City Administrator's membership to Rotary as requested. The motion was seconded by Alderman Kent Newkirk and approved by the following roll call vote: Aye – Jeremy Weh, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, and Scott Diekemper; nay – Don Perez and Jeff Taylor.

Mayor Burton presented names for park hires. They were Ben Schatz for umpire, Tyler Guthrie for umpire/maintenance, and Autumn Walker for concessions/umpire/bookkeeper and scorekeeper.

A motion was made by Alderman Kent Newkirk to approve park hires Ben Schatz, Tyler Guthrie, and Autumn Walker as presented. The motion was seconded by Alderman Don Perez and unanimously approved by voice vote.

Alderman Smith told the Council that they met earlier to interview year-round maintenance applicants at a salary of \$12 per hour. They are recommending Chad Hunt and Dale Kampwerth for those positions.

A motion was made by Alderman Judy Smith to approve hiring Dale Kampwerth for year-round maintenance to work less than 1,000 hours per year at \$12 per hour. The motion was seconded by Alderman Kent Newkirk and unanimously approved by voice vote.

A motion was made by Alderman Judy Smith to approve hiring Chad Hunt for year-round maintenance to work less than 1,000 hours per year at \$12 per hour. The motion was seconded by Alderman Kent Newkirk and unanimously approved by voice vote.

Mayor Burton presented the contract with Michelle Kern for water zumba. Attorney Heiligenstein prepared the contract.

A motion was made by Alderman Don Perez to approve the Water Zumba contract with Michelle Kern as presented. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Jeremy Weh, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Scott Diekemper, and Don Perez; nay – none.

JoAnn Hollenkamp told the Council that she checked with contractors for cost on work that the city won't be able to do if they build new bathrooms at the city park. The approximate cost is \$68,120. The grant is \$40,000 and city labor would be \$6,393. That leaves a total cost of \$34,513 with a \$6,000 cushion. Alderman Newkirk said he feels that \$22,000 to rebuild the bathrooms would be money well spent. He added that we need to continue seeking an answer to the "use it or lose it" question regarding the original grant.

A motion was made by Alderman Kent Newkirk and seconded by Alderman Judy Smith to move forward with the Timken Grant Application Revision as presented. Alderman Johnson mentioned that the new park project was taken out of the budget. Now we are moving the \$40,000 Timken Grant and adding another \$20,000 plus. There was discussion about the plan for fields not being regulation size. Alderman Edwards said one of the fields would be regulation size and the others could be changed. The motion on the floor was approved by the following roll call vote: Aye – Jeremy Weh, Jason Edwards, Judy Smith, Kent Newkirk, and Scott Diekemper; nay – Brenda Johnson, Don Perez, and Jeff Taylor.

The Prevailing Wage Ordinance was presented for approval.

A motion was made by Alderman Don Perez to approve the Prevailing Wage Ordinance as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Scott Diekemper, Don Perez, Jeff Taylor, and Jeremy Weh; nay – none.

Mayor Burton presented the second reading of the FY16 Appropriation Ordinance. JoAnn noted two minor changes.

A motion was made by Alderman Jason Edwards to approve the FY16 Appropriation Ordinance as presented. The motion was seconded by Alderman Jeremy Weh and approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh, and Jason Edwards; nay – Brenda Johnson.

Attorney Heiligenstein told the Council that Chief Pingsterhaus informed him of a house at 270 8th Street that is a dangerous building. On June 9, 2015, he sent a letter to the owner and to the lien holder, US Bank. They have 15 days to rectify or demolish. It was noted that no one lives at this residence. He asked the Council for approval to move forward with this issue.

A motion was made by Alderman Don Perez to approve moving forward with the demolition suit to declare a dangerous building at 270 8th Street. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards, and Judy Smith; nay – none.

A motion was made by Alderman Jeremy Weh to enter into Executive Session to discuss personnel. The motion was seconded by Alderman Jason Edwards and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards, Judy Smith, and Kent Newkirk; nay – none.

The Council entered into Executive Session at 8:19 p.m.

The Council returned to Open Session at 8:25 p.m.

Alderman Smith stated that Employee Concerns met earlier this evening and discussed John Hodapp. In January, he took over the maintenance part of the Parks Department with no extra pay, and they recommend a one-time stipend of \$2,000. She noted that John did not ask for extra pay; this came out of committee.

A motion was made by Alderman Judy Smith to give John Hodapp a one-time stipend of \$2,000 for taking over Parks Department duties. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Don Perez, Jeff Taylor, Jeremy Weh, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, and Scott Diekemper; nay – none.

Mayor Burton asked the Council to approve his Library Board appointments of Jaime Wolford, Kim Wilkerson, and Kim Stamps.

A motion was made by Alderman Judy Smith to enter into Executive Session to discuss Library Board appointments. The motion was seconded by Alderman Jeremy Weh and approved by the following roll call vote: Aye – Jeremy Weh, Jason Edwards, Judy Smith, Kent Newkirk, and Scott Diekemper; nay – Jeff Taylor, Brenda Johnson, and Don Perez.

The Council entered into Executive Session at 8:35 p.m.

The Council returned to Open Session at 9:09 p.m.

With no further business, a motion to adjourn was made by Alderman Don Perez and seconded by Alderman Jason Edwards. The motion was unanimously approved by voice vote, and the meeting adjourned at 9:10 p.m.

(Mayor)

ATTEST:

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Tuesday, July 14, 2015

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Tuesday, July 14, 2015, in the Case Halstead Library meeting room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeff Taylor, Jason Edwards, and Judy Smith. Alderman Jeremy Weh was absent.

City employees present: Mark Pingsterhaus, Christi Gerrish, Chad Holthaus, and Joe Heiligenstein.

Others present: Ray Elling, Doris Elling, Mark Hodapp, Carolyn Sue Jones, John Jones, Jane Bullock, Debbie Taylor, Michelle Scott, Brandi Sax Gustafson, Darren Tracy, Danielle Jansen, Colton Stone, Machel McCord, Diana Swan, Franklin Smith, Kim Stamps, Sharon Berdeaux, Barb Guebert, Dave Munz, Pat Munz, Maggie Bruemmer, Kenneth O'Dell, Kelly Ross, and Frank Buckingham.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Don Perez to approve minutes from June 22, 2015, as presented. The motion was seconded by Alderman Kent Newkirk and unanimously approved by voice vote.

A motion was made by Alderman Jason Edwards to approve the Treasurer's Report as presented. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

A motion was made by Alderman Jason Edwards to approve claims as presented. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

A motion was made by Alderman Jason Edwards to approve claims not on the list. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

Alderman Johnson reported that over 4,000 people visited the library during the month of June.

Barb Guebert reported that August marks the first birthday of the new library. They are planning a small event to observe the date.

Christi Gerrish reported that they had over 75 people finish the summer reading program this year. She also thanked volunteers Frank Buckingham, Harlen Gerrish, Jim Roeckeman, and Don Berdeaux who helped repair the fence. She then reported that they will have 3 free camps called Maker Camps that will run from July 20 through August 7.

Mayor Burton asked for a moment of silence in memory of former employee Dick Crocker who recently passed unexpectedly.

Mayor Burton reported that the project at the KC Hall has started. He noted that they have 5 blocks of sewer that need to be fixed.

Brandi Sax-Gustafson addressed the Council about allowing chickens in town. She voiced concern about being able to control what the chicken eats and providing a healthier option for

her family. A letter was presented to the Council with suggestions for an ordinance. She noted that almost 2/3 of the St. Louis County population is allowed to have chickens, and a town of less than 5,000 does not allow it. Mayor Burton referred this issue to the Finance Committee.

Kim Stamps read a statement from Jamie Wolford formally withdrawing her name as a candidate for library board appointment.

Don Berdeaux thanked the Council for listening to the people regarding the re-appointment of Barb Guebert. He added that Mayor Burton has not explained why he does not want to re-appoint her.

Chief Pingsterhaus recognized Colton Stone, a 10-year old, who helped a neighbor who fell in her yard while mowing grass. After getting help, he finished mowing her lawn and put all the equipment away. A plaque was presented to Colton for his actions.

Chief Pingsterhaus told the Council that the Police Committee talked about hiring a part-time officer. He asked them to approve Michael Kuhl to work part-time at a salary of \$17.50 per hour for less than 1,000 per year.

A motion was made by Alderman Don Perez to approve hiring Michael Kuhl as a part-time officer as presented. The motion was seconded by Alderman Jeff Taylor and unanimously approved by the following roll call vote: Aye – Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jeff Taylor; nay – none.

Mayor Burton reported that beginning July 13, 2015, Waste Management will pick up yard waste on Wednesdays instead of Tuesdays.

Alderman Scott Diekemper reported that the Electric Department would like to seek bids for a new pickup truck.

A motion was made by Alderman Scott Diekemper to approve seeking bids for a new pickup truck for the Electric Department. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeff Taylor, and Jason Edwards; nay – none.

Mayor Burton asked the Council to consider approval for water main replacement at Route 50 and Route 127 and permission to obtain IDOT permits. Alderman Newkirk asked if he got information from the state yet. Mayor Burton said it will probably be 2-3 years, and the only addition will be to the east. They will notify him about a year before they start. Alderman Newkirk then asked if they are under a deadline from IDOT. Mayor Burton said they're obligated to fix the highway because they have had so many breaks there; and they decided to put it in the alley. Alderman Taylor asked if they talked about tying in Washington Street where there are issues. Alderman Johnson asked if it all has to be bid out. Alderman Taylor told her the city does not have the equipment to do the work. Alderman Newkirk said he realizes it is a big job, but he would like to do it all at one time. He said he wants to take a closer look at it before they start piecing it out. Alderman Perez agreed.

A motion was made by Alderman Kent Newkirk to table item #16 (Permission to Bid out Water Main Replacement at Old Hwy 50 and Hwy 127) and item #17 (Permission to Obtain IDOT Permits for Water Main Replacement at Old Hwy 50 and Hwy 127). The motion was seconded by Alderman Don Perez and unanimously approved by voice vote.

A motion was made by Alderman Don Perez to enter into Executive Session to discuss personnel. The motion was seconded by Alderman Jason Edwards and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeff Taylor, Jason Edwards, and Judy Smith; nay – none.

The Council entered into Executive Session at 7:24 p.m.

The Council returned to Open Session at 7:46 p.m.

Mayor Burton asked the Council to approve the appointment of Derek Spanton to serve as Park Director. His salary would be \$45,000 per year and he would get one week of vacation.

A motion was made by Alderman Judy Smith to approve the appointment of Derek Spanton as Park Director at a salary of \$45,000 per year with 1 week of vacation. The motion was seconded by Alderman Brenda Johnson and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

Mayor Burton asked the Council to approve the re-appointment of Kim Stamps to the Library Board.

A motion was made by Alderman Brenda Johnson to approve the re-appointment of Kim Stamps to the Library Board. The motion was seconded by Alderman Jeff Taylor and unanimously approved by voice vote.

Mayor Burton asked the Council to approve the appointment of Kim Wilkerson to the Library Board to replace retiring Sharon Berdeaux.

A motion was made by Alderman Brenda Johnson to approve the appointment of Kim Wilkerson to the Library Board as presented. The motion was seconded by Alderman Jeff Taylor and unanimously approved by voice vote.

With no further business, a motion to adjourn was made by Alderman Don Perez and seconded by Alderman Kent Newkirk. The motion was unanimously approved by voice vote, and the meeting adjourned at 7:50 p.m.

(Mayor)

ATTEST:

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Monday, July 27, 2015

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, July 27, 2015, in the Case Halstead Library Meeting Room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith.

City employees present: JoAnn Hollenkamp, Mark Pingsterhaus, and Christi Gerrish.

Others present: Doris Elling, Ray Elling, Darren Tracy, Carolyn Sue Jones, John Jones, Franklin Smith, Henry Hollenkamp, Don Berdeaux, Sharon Berdeaux, Karla Caplinger, Debora Taylor, Eugene Van Dorn, Brad Hoffman, David Koch, Barb Guebert, and Ann Butalid.

The meeting opened with the Pledge of Allegiance.

Minutes from July 14, 2015, were presented for approval. Clerk Ehlers noted that the Council received a revised copy with a correction. The minutes should have read Kim Wilkerson instead of Tim Wilkerson appointed to the library board to replace Sharon Berdeaux.

A motion was made by Alderman Don Perez to approve minutes from July 14, 2015, as revised. The motion was seconded by Alderman Jason Edwards and unanimously approved by voice vote.

A motion was made by Alderman Jason Edwards to approve transfers of \$25,000 to Street & Alley, \$50,000 to Police, \$5,000 to Economic Development, \$10,000 to Retirement, \$10,000 to Park, \$40,000 to Playground, \$5,000 to Social Security, and \$20,000 to Library for a total of \$165,000. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smtih, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

Alderman Diekemper presented a request from John Hodapp to purchase a diesel fuel system from All-Line Equipment at a cost of \$16,311.92. The system they currently have is obsolete and they cannot get replacement parts.

A motion was made by Alderman Jeremy Weh to approve the purchase of a diesel system for \$16,311.92 as requested. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

Alderman Johnson noted that the library annual report shows that operating expenses are down and they are asking for less from the city. She commended Christi for the great job she is doing.

Alderman Taylor reported that the citywide garage sale will be September 17, 18, and 19. This year they will try to tie in ads from local businesses on the map.

Barb Guebert reported that they will create one last piece of art that will be displayed in the meeting room at the library. It will be a tribute to Ms. Maddux.

Chief Pingsterhaus reported that they sold the 2008 squad car for \$7,000.

Christi Gerrish reported that the summer reading program was a huge success. On August 15, they will celebrate the one year anniversary of the library with an open house from 10 a.m. until 2 p.m. During that time they will have several activities and refreshments. There are

several other events planned for August and September. Alderman Johnson noted that they will have local artists exhibiting during the anniversary event.

Mayor Burton reported that the Relay for Life event at Central is August 7, 2015, at 6 p.m. He also reported that the Carlyle swim team won the Shawnee Conference meet on Saturday.

Don Berdeaux addressed the Council regarding the proposed 20 MPH speed limit on Fairfax. He said he feels that 8th Street & 9th Street intersections where the road shifts is a bigger problem, and he would like to see those be 4-way stops. That would also slow traffic. He then noted that people are riding bikes on the sidewalks. Mayor Burton told him that Item #17 (Change Speed Limit to 20mph on Fairfax Street from 12th Street to 7th Street) is going to be tabled for further review.

Alderman Smith presented plans for overflow parking at the river north of the fenced area at the Electric Department. She noted that there is a problem with parking, and this area can be turned into a parking lot that will accommodate 12-14 vehicles. Alderman Smith got quotes from Beelman and Quad County, but Pepp can get the CA6 cheaper. They already have black matting at the lagoons, rock would be \$3,600, and a guard rail would cost \$720. Mayor Burton added that he talked to Caley Meyer, and he said he gets parked in sometimes. Alderman Edwards pointed out that the black matting was bought with grant money for another use.

A motion was made by Alderman Kent Newkirk to build an overflow parking lot by the river as presented not to exceed \$5,000. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jeremy Weh; nay – none.

Item #13 (Cafeteria 125 Plan) was tabled.

Doris Elling asked the Council to consider renovation of the park shed to make a bigger office and add a window. Alderman Smith added that she got a material cost from Aviston Lumber for \$2,156.43 and a quote from Carlyle Home Center for \$2,411.21. Matt Rainey gave a quote of \$3,600 for labor. Duane Nordike gave a quote of \$4,800, but his bid included additional labor to extent the 8' ceiling which would triple the storage. Alderman Edwards noted that the extended ceiling would require more materials. Alderman Johnson said she does not like the design. She added that it is not in the budget, and she doesn't see it as a necessary expenditure. Alderman Smith said Derek was out there today, and he likes this proposal. Alderman Newkirk said he has no problem with adding the window. He asked if the new director has any thoughts. Doris said he liked the idea of a bigger office and the window. There was discussion. Alderman Smith noted that the current office is extremely small. She added that Parks has been ignored in the past. If this guy is going to be meeting with people and developing programs, he needs some privacy. JoAnn said they will never avoid tracking the dirt if they leave the office in the back. Alderman Weh said he feels all estimates need to be on the same page before they make a decision. He suggested they send it back to Parks.

A motion was made by Alderman Don Perez to table the park shed renovation project. The motion was seconded by Alderman Jeremy Weh and unanimously approved by voice vote.

Mayor Burton asked the Council for permission to advertise for a Water Plant Operator Position.

A motion was made by Alderman Don Perez to approve advertising for the Water Plant Operator Position as requested. The motion was seconded by Alderman Jeremy Weh and unanimously approved by voice vote.

Mayor Burton reported that the KC Box Culvert Project is completed.

With no further business, a motion to adjourn was made by Alderman Don Perez and seconded by Alderman Jeremy Weh. The motion was unanimously approved by voice vote, and the meeting adjourned at 7:34 p.m.

(Mayor)

ATTEST:

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Monday, August 10, 2015

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, August 10, 2015, in the Case Halstead Library Meeting Room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith.

City employees present: Mark Pingsterhaus, Jo Hollenkamp, Joe Heiligenstein, Chad Holthaus, and Christi Gerrish.

Others present: Doris Elling, Ray Elling, Mike Essington, Carolyn Sue Jones, John Jones, Norman Dierkes, Maggie Bruemmer, Brad Hoffman, Mark Hodapp, Judy Dumstorff, Eugene Van Dorn, Sharon Berdeaux, Don Berdeaux, Franklin Smith, and Kelly Ross.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Kent Newkirk to approve minutes from July 27, 2015, as presented. The motion was seconded by Alderman Scott Diekemper and unanimously approved by voice vote.

A motion was made by Alderman Don Perez to approve the Treasurer's Report as presented. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

A motion was made by Alderman Jason Edwards to approve claims not on the list as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Jason Edwards; nay – none.

Alderman Edwards presented claims for approval. He noted there were no invoices for the \$1,000 Street Fair advertisement, so the committee does not recommend approval at this time. JoAnn pointed out that \$569.80 for signs was part of claims not on the list.

A motion was made by Alderman Jason Edwards to pay claims except for the Street Fair advertisement in the amount of \$1,000. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith; nay – none.

Alderman Diekemper presented a request from John Hodapp for the purchase of a Pad Mount Transformer for the healthcare center. The cost of a refurbished one is \$8,800 from Solomon Corp. Mayor Burton noted that the healthcare center is responsible for ½ of the cost.

A motion was made by Alderman Jeremy Weh to approve the purchase of a transformer for the healthcare center as presented. The motion was seconded by Alderman Judy Smith and approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jason Edwards, Judy Smith, and Kent Newkirk; nay – Jeff Taylor.

Alderman Johnson reported that the Lions Club fundraiser for lights in the park had to be rescheduled for late September or early October. Flyers for the Pizza Hut fundraiser on September 11 & 12 will be included in utility bills this month. The Fitness Factory fundraiser is also rescheduled. It will be held on October 3.

Mayor Burton reported that the city will be opening bids for a piece of property that is no longer of any use to the city. Attorney Heiligenstein asked what it is currently used for. Mayor Burton said it is not being used—it's just a vacant lot with grass growing on it. He also told Council members that executive session minutes are available for review at city hall.

Christi Gerrish reported that Saturday is their one year anniversary for the new library, and they will have an open house from 10 a.m. until 2 p.m. There will be displays from several local artists. There are other programs coming up, and the information is on the website. Information is also available at the library desk.

JoAnn Hollenkamp told the Council that she is finishing up her masters starting October 24, so she will be missing 4 meetings.

Maggie Bruemmer addressed the Council during public comments. She stated that she is shocked at the condition of the buildings along Fairfax. We have empty, dilapidated buildings, and we aren't offering anything to attract people. If they don't start doing something so they can be proud of their community, they need to step down and let someone else take over. She told the Council they need to stop bickering and do something. Ms. Bruemmer said we are losing businesses. She noted that we are paying a city administrator while she goes to school full time, and she asked where economic development is. She then told the Council that they don't even question anything. They're here to run this city, and she feels they are letting everyone down.

Ms. Bruemmer pointed out that the aldermen don't have land lines, so it is impossible to contact them. Mayor Burton said some of that stuff is in the works. Ms. Bruemmer then asked the status of the Timken Grant. JoAnn said she has contacted them 3 times, and they say they still don't have an answer. Ms. Bruemmer said she needs to communicate that information to the rest of us.

Brad Hoffman addressed the speed limit ordinance that is on the agenda. He said he feels they are going the right direction by changing the speed limit instead of putting up stop signs. He added that an assessment on stop signs and speed limits was done in 1993 or 1994. He and Paul Spaur spent several days doing the assessment, and he was curious where it might be. Alderman Newkirk said he remembers Paul saying it was sent to Council.

Maggie Bruemmer told the Council that the Knights of Columbus put up the pavilion at Maple Hill, and she feels they should contact them before they tear it down. Mayor Burton said they certainly will.

Don Berdeaux addressed the ordinance for a 20MPH speed limit. He feels people are still going to speed down that section and added that the most dangerous intersections in town are 8th Street & 9th Street on Fairfax. Mr. Berdeaux said the two things that slow traffic are stop signs and speed bumps. Alderman Newkirk said that last he knew, speed bumps are not permissible on city roads.

Mayor Burton opened the only bid that was received for the property the city wants to sell. Clerk Ehlers asked for a description of the property. Mayor Burton said it is ID # 08-08-19-176-004. The bid that was received was in the amount of \$7,300 from Dosker and Eva Meyer. Alderman Newkirk asked the size of the lot. Dosker said it is 60' wide x 100' long. Attorney Heiligenstein noted that they need 75% of the vote on the sale of real estate, and the mayor can vote if he pleases. If they approve the sale, the next course of action would be to authorize the mayor and clerk to move forward with the sale and transfer of that property.

A motion was made by Alderman Kent Newkirk to accept the bid of \$7,300 from Dosker and Eva Meyer for the property known as ID#08-08-19-176-004. The motion was seconded by Alderman Jeff Taylor and approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, and Kent Newkirk; nay – none. Alderman Brenda Johnson abstained.

Mayor Burton presented information for permission to bid out water main replacement at Old Route 50 and Route 127. Alderman Perez noted that it was already tabled and sent back to the Street and Alley Committee. Alderman Newkirk asked why he wants to worry about these two blocks now if they're going to give us 2-3 years notice. We also have problems on Washington Street that can be tied into this project. There was brief discussion. This issue was again tabled and sent to the Street & Alley Committee.

Permission to obtain IDOT permits (Item #14) was stricken since the water main replacement was tabled.

The Cafeteria 125 Plan was presented by Mayor Burton. Attorney Heiligenstein explained the plan.

A motion was made by Alderman Kent Newkirk to approve the Business Association Agreement for Cafeteria 125 Plan. The motion was seconded by Alderman Brenda Johnson and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

Mayor Burton presented information on the BCMW contract to provide assistance for low income residents. This is a 3-year agreement that will help them with utility bills. It is for the years 2016, 2017, and 2018.

A motion was made by Alderman Judy Smith to approve the BCMW Contract as presented. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye - Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

Alderman Diekemper reported that they received 3 bids for a new truck for the Electric Department. The low bid was \$22,699.38 from Wiegman Ford.

A motion was made by Alderman Judy Smith to accept the bid of \$22,699.38 from Wiegman Ford for a new truck as presented. The motion was seconded by Alderman Don Perez and approved by the following roll call vote: Aye – Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jeremy Weh; nay – Jeff Taylor.

The ordinance for a 20MPH speed limit from 12th Street to 7th Street on Fairfax was presented for approval. Alderman Weh said the Police Committee met and they feel this will slow traffic. He noted that this is in effect 24 hours a day – not just during business hours. Alderman Edwards asked that it be well posted.

A motion was made by Alderman Jeremy Weh and seconded by Alderman Judy Smith to approve the 20 MPH speed limit on Fairfax from 12th Street to 7th Street as presented. Alderman Newkirk asked if this was brought up because of a lot of accidents. Chief Pingsterhaus said there were a lot of near misses, and a lot of business owners in that area would like to see it changed. He added that he feels 30 miles per hour there is a little scary. Alderman Smith said she spoke with several business people as well, and they think it's an issue for patrons. Alderman Taylor asked what happened to the 5 minute parking sign in front of the post office. The motion on the floor was unanimously approved by the following roll call vote: Aye – Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

Mayor Burton presented the ordinance for a 15 MPH speed limit at the Hustedde Trailer Court. Joe Heiligenstein noted that the ordinance says 20 MPH. Chief Pingsterhaus said it was a mistake – it should read 15 MPH. Attorney Heiligenstein said the agenda says 15 MPH, so they will vote on that and he can change it to 15. Alderman Weh said this was brought to the Police Committee through a petition signed by residents of that area.

A motion was made by Alderman Jeremy Weh to approve the Ordinance for a 15 MPH speed limit at the Hustedde Trailer Court. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Jason Edwards; nay – none.

JoAnn Hollenkamp told the Council that they interviewed Wilson Brown for the part time/temporary year round park maintenance position. She said he has a lot of experience, and they think he would be a great fit. The Park Board unanimously recommended him for hire.

A motion was made by Alderman Jeff Taylor to approve hiring Wilson Brown as a part time/temporary year round park maintenance employee to work less than 1,000 per year. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith; nay – none.

JoAnn Hollenkamp told the Council that Citizens for Carlyle Parks offered to rebuild the pavilion at Maple Hill if the city does the demolition of the current one. They will probably start next spring. Alderman Johnson asked the mayor if he will talk to the people at the KC Hall. Mayor Burton said he would. Alderman Johnson said she would like to see a game plan for rebuilding before they tear it down. There was discussion. JoAnn said the city only needs 30 days notice when they are ready to start.

A motion was made by Alderman Jeremy Weh to approve demolition of the pavilion at Maple Hill by city workers and coordinate with Citizens for Carlyle Parks to rebuild. The motion was seconded by Alderman Judy Smith and approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Judy Smith, and Kent Newkirk; nay – none. Alderman Jason Edwards abstained.

With no further business, a motion to adjourn was made by Alderman Kent Newkirk and seconded by Alderman Don Perez. The motion was unanimously approved by voice vote, and the meeting adjourned at 8:04 p.m.

(Mayor)

ATTEST:

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Monday, August 24, 2015

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, August 24, 2015, in the Case Halstead Library Meeting Room.

The following aldermen were present: Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith. Alderman Kent Newkirk was absent.

City employees present: Rita Jurgensmeyer, Mark Pingsterhaus, Christi Gerrish, Jo Hollenkamp, Joe Heiligenstein, and Derek Spanton.

Others present: Ray Elling, Doris Elling, Mike Essington, Franklin Smith, Eugene Van Dorn, David Koch, Mark Hodapp, Norman Dierkes, Brad Hoffman, Gary Towell, Jenn Towell, Kacie McIntosh, Maggie Bruemmer, Barb Guebert, and Keith Moran.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Jeremy Weh to approve minutes from August 10, 2015, as presented. The motion was seconded by Alderman Judy Smith and unanimously approved by voice vote.

A motion was made by Alderman Jason Edwards to approve transfers of \$10,000 to Street & Alley, \$30,000 to Police, and \$10,000 to Parks for a total of \$50,000. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith; nay – none.

Alderman Smith addressed comments that were made by Ms. Bruemmer at the last meeting. She pointed out that 5 of the aldermen have land lines that are listed in the phone book. In addition, all council members have cell phone numbers listed on the city website. She talked about making a list of board members and contact numbers available to the public. Alderman Smith then addressed Ms. Bruemmer's comments about not checking the city and not bringing businesses into the city.

Doris Elling introduced Derek Spanton as the new park director.

Christi Gerrish reported that they had a good 1st year anniversary celebration. She added that they have programs scheduled for almost every Saturday through September, and they are already working on October.

Mayor Burton reported on what he did during August. He went to a mayor's meeting in Marion where he spoke with someone about getting help with maintenance on the suspension bridge. He also found out about a free service that will track sales tax money to determine if we have any lost revenue, and he found where he can get free material for the new parking lot. He had a meeting with Steve Tatum from the bass federation about a tournament and attended the IMEA meeting in Collinsville. Mayor Burton also met with DCEO Director Schultz about getting the enterprise zone, talked to Joe Novsek about the 17th Street railroad crossing, and met with the Route 50 4-Lane Coalition. He worked with Senator McCarter to set up a meeting with the Lt. Governor and attended a meet and greet with Dr. Quinn for KC. Mayor Burton also reported that lights are on at Bruemmer Park, FLW is October 3, and the McKendree Tournament is October 12. He said he wanted to let Ms. Bruemmer know that they are doing things and they are busy trying to get things done.

Maggie Bruemmer thanked the mayor and council for the lights at Bruemmer Park. She wanted to know if she could ask questions about the Enterprise Zone. Mayor Burton said questions will be allowed.

Keith Moran presented information on the Enterprise Zone. He noted that Clinton County, New Baden, Trenton, Carlyle, Breese, Germantown, Aviston, Albers, and Damiansville all unanimously voted to pursue the enterprise zone designation. Mr. Moran explained how the enterprise zone can attract businesses by offering sales tax exemption for building materials, and they can also get an Investment Tax Credit. It is an agreement between the community and the State of Illinois. He stressed that the enterprise zone has nothing to do with zoning.

Brad Hoffman asked who in this area has enterprise zones. Mr. Moran said Greenville, Smithboro, Vandalia, Centralia, and Salem. Mr. Hoffman said it doesn't seem to be working for Centralia. Barb Guebert asked if it is available to current businesses and if there is a threshold. Mr. Moran said there is a threshold, but it is available to both new and existing businesses. It was noted that they have to have a budget in place by January 1. There was discussion. Brad Hoffman pointed out that it is dependent on the financial stability of the state. Mr. Moran said they simply would not charge sales tax at the point of purchase. There was discussion. Brad Hoffman said it seems to work well for communities located near the interstate. Mr. Moran said this is at least another tool to help the community.

Kaci McIntosh asked the Council for permission to close Fairfax between 8th & 9th for their annual Trunk or Treat event on October 31, 2015, from 6-8 p.m.

A motion was made by Alderman Don Perez to approve street closure for Trunk or Treat on October 31, 2015, as requested. The motion was seconded by Alderman Jason Edwards and unanimously approved by voice vote.

Mayor Burton asked the Council to approve the ordinance for sale of real estate.

A motion was made by Alderman Judy Smith to approve Ordinance #1538 for sale of real estate owned by the City of Carlyle commonly known as 110 Franklin Street. The motion was seconded by Alderman Jason Edwards and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeff Taylor, Jeremy Weh, Jason Edwards, and Judy Smith; nay – none.

Derek Spanton addressed the possibility of keeping the pool open for two weeks after Labor Day. He reported that after reviewing information he determined it would not be worth keeping it open longer because of staffing, scheduling and accountability issues. He recommends the pool be closed after Labor Day Weekend.

A motion was made by Alderman Jason Edwards to NOT keep the pool open 2 weeks after Labor Day. The motion was seconded by Alderman Judy Smith and unanimously approved by voice vote.

Mayor Burton reported that Paul Becker has submitted his resignation from the electric department as lineman. He has accepted a job in Highland.

A motion was made by Alderman Jeremy Weh to accept Paul Becker's letter of resignation. The motion was seconded by Alderman Jason Edwards and unanimously approved by voice vote.

Alderman Smith asked for permission to post for the lineman position in the electric department. They want to post it as apprentice/journeyman/anyone willing to complete the 6-month program.

A motion was made by Alderman Don Perez to approve posting for the Electric Department position vacated by Paul Becker as presented. The motion was seconded by Alderman Scott Diekemper and unanimously approved by voice vote.

Mayor Burton addressed a concern with two committees being involved in hiring and other issues. It was noted that the Employee Concerns Committee will be responsible for hiring and they will include the committee chairman of the appropriate department.

Mayor Burton noted that the city has electric boxes on poles at 1110 12th Street and at 571 12th Street for volunteer groups doing fundraising. It was suggested that these boxes be locked. Any group wishing to do fundraising at either location would have to pay a deposit of \$20 and pick up the key. They would then lock the box when finished and return the key for a refund of their deposit. The cost to the city is estimated at \$1,000 per year per location.

A motion was made by Alderman Don Perez to lock the electric box at 1110 12th Street and charge a \$20 refundable deposit for anyone wanting to use it for fundraising. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, and Brenda Johnson; nay – none.

A motion was made by Alderman Judy Smith to lock the electric box at 571 12th Street and charge a \$20 refundable deposit for anyone wanting to use it for fundraising. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Brenda Johnson, and Don Perez; nay – none.

Mayor Burton addressed enforcing zoning which does not permit a business in a residential zone. The Council indicated that they want this discussed. It was referred to the Finance Committee.

A motion was made by Alderman Don Perez to enter into Executive Session to discuss Executive Session Minutes. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye - Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

The Council entered into Executive Session at 8:02 p.m.

The Council returned to Open Session at 8:13 p.m.

A motion was made by Alderman Brenda Johnson to open Executive Session Minutes from June 22, 2015, (1st session) beginning at 8:22 p.m. and Executive Session Minutes from February 23, 2015. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith; nay – none.

With no further business, a motion to adjourn was made by Alderman Don Perez and seconded by Alderman Judy Smith. The motion was unanimously approved by voice vote, and the meeting adjourned at 8:15 p.m.

(Mayor)

ATTEST:

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Monday, September 14, 2015

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, September 14, 2015, in the Case Halstead Library Meeting Room.

The following aldermen were present: Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith. Alderman Kent Newkirk was absent.

City employees present: Derek Spanton, Mark Pingsterhaus, Joe Heiligenstein, Andy Wennerstrom, and Christi Gerrish.

Others present: Kent Schwierjohn, Doris Elling, Ray Elling, Carolyn Sue Jones, John Jones, Nick Markin, Maggie Bruemmer, Mark Hodapp, Norman Dierkes, Chris Johnson, Mike Essington, Sharon Berdeaux, Brad Hoffman, Franklin Smith, and Barb Guebert.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Don Perez to approve minutes from August 24, 2015, as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by voice vote.

A motion was made by Alderman Jason Edwards to approve the treasurer's report as presented. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, and Brenda Johnson; nay – none.

A motion was made by Alderman Jason Edwards to approve claims as presented. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Brenda Johnson, and Don Perez; nay – none.

A motion was made by Alderman Jason Edwards to approve claims not on the list as presented. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

Alderman Johnson reported that they made almost \$300 at the Pizza Hut fundraiser. The Dairy Queen fundraiser is on Monday, September 21, from 6-9 p.m.

Christi Gerrish reported that Gretchen Jones is making an art donation. The band Million Hits and their manager will be at the library on Saturday. Members of the band are all ages 16 and under. Christi then reported that the library received an Illumination Award through the engineer's society in St. Louis.

Mayor Burton reported that the Carlyle cookbook is available at city hall for \$15. Alderman Johnson added that it is also at banks and stores throughout town.

Mayor Burton reminded citizens that trash and recycling is always the day after a holiday. There are only 6 holidays—Memorial Day, 4th of July, Labor Day, Thanksgiving, Christmas, and New Year's Day.

Mayor Burton reported the following: The lagoon gates will be locked while the lagoons are getting cleaned out. McKendree College is hosting a fishing tournament at the lake on September 27, 2015. The FLW tournament is October 3.

Under public comments, Brad Hoffman addressed the proposed ordinance allowing poultry within city limits. He told the Council that this was discussed when he was on Council, and he fully supports the ordinance that does not allow poultry. He asked if you will need a zoning variance and if adjacent property owners will have any voice if their neighbor wants to have poultry.

Mayor Burton asked the Council to approve final payment of \$89,391.86 to Haier Plumbing & Heating for the KC Box Culvert Project.

A motion was made by Alderman Don Perez to approve final payment of \$89,391.86 to Haier Plumbing & Heating for the KC Box Culvert Project. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Jason Edwards, Judy Smith, Brenda Johnson, Don Perez, Scott Diekemper, and Jeremy Weh; nay – none.

Mayor Burton presented information on the zoning recommendation for the Johnson property. He stated that Chris Johnson wants to sub-divide his 6-acre lot into three 2-acre lots, and it was unanimously approved by the Zoning Board.

A motion was made by Alderman Jeremy Weh to approve the Zoning Board recommendation for sub-division of the Johnson property as presented. The motion was seconded by Alderman Judy Smith and approved by the following roll call vote: Aye – Jason Edwards, Judy Smith, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none. Alderman Brenda Johnson abstained.

Fred Becker presented the Annual Financial Report for the year ending April 30, 2015. A 5-year comparison was reviewed. The Water Fund, Sewer, and Electric were reviewed. The Water Audit was reviewed. Mr. Becker told the Council that the Water Audit is a tentative draft because water districts have the right to review the report before it is approved.

A motion was made by Alderman Jason Edwards to approve the Annual Financial Audit for year ending April 30, 2015, as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Judy Smith, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Jason Edwards; nay – none.

Mayor Burton reported that the city received the Timken Grant for an additional bathroom at the city park. The cost is not to exceed \$4,500. It was noted that the time table to complete the project by December 1 will probably not happen because of the late notice on receiving the money. He added that they need to decide if they want to bid out the entire job or have city workers do some of the work. Alderman Johnson asked if they could extend the time line. Alderman Edwards said JoAnn has already told them that the time line might change because of late notice. Alderman Johnson said she's not sure city workers would be able to pick up any additional work right now because of other things they have going on. If they can extend it into the spring, they might be able to have park guys help out. Alderman Edwards suggested bidding it out both ways.

A motion was made by Alderman Judy Smith to approve Task Order #21 with HMG for engineering of the new bathrooms at city park at a cost not to exceed \$4,500. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith; nay – none.

A motion was made by Alderman Jason Edwards to bid out the new bathroom project at city park as a complete project as well as a partial project with city workers doing some of the work. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, and Brenda Johnson; nay – none.

Mayor Burton asked the Council to consider approval of an agreement with Central States Fireworks for \$4,000. This is for the fireworks display after the Christmas parade.

A motion was made by Alderman Brenda Johnson to approve \$4,000 to Central States Fireworks for the Christmastown Parade display on November 26, 2015. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Brenda Johnson, and Don Perez; nay – none.

Mayor Burton asked the Council to approve giving McKendree College a \$50 gift card when they fish here for their tournaments.

A motion was made by Alderman Judy Smith to approve a \$50 gift card for the McKendree fishing team when they hold their tournaments Fall of 2015 and Spring of 2016. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

Alderman Edwards reported that the Finance Committee met several times to discuss the Poultry Ordinance. They took a look at several other cities that have them, and they mirrored the one used by Carbondale. He pointed out that residents will be limited to a maximum of 6 chickens. Roosters and crowing hens are prohibited, and they must be kept in their enclosure at all times. Coops must be 15 feet from property lines as well as the owner's residence, 25 feet from the neighboring structures, and 5 feet from the alley. There is a \$25 fee for a license with a \$10 renewal fee each year. Violations can be ticketed, and a permit can be revoked after 2 tickets. Alderman Weh added that there were several meetings about this issue with overwhelming acceptance, and no one voiced opposition. Alderman Johnson asked if anyone would be grandfathered in. Mayor Burton said no.

A motion was made by Alderman Don Perez to approve the Poultry Ordinance as presented. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Jason Edwards, Judy Smith, Brenda Johnson, Don Perez, Scott Diekemper, and Jeremy Weh; nay – none.

A motion was made by Alderman Don Perez to enter into Executive Session to discuss personnel, possible property purchase, and property sale. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Jason Edwards, Judy Smith, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

The Council entered into Executive Session at 7:52 p.m.

The Council returned to Open Session at 8:22 p.m.

A motion was made by Alderman Don Perez to approve hiring Nicholas Markin for the Water Operator position. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith; nay – none.

A motion was made by Alderman Judy Smith to approve hiring Elijah Isaak as a temporary part-time seasonal worker at \$12 per hour not to exceed 1,000 hours. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, and Brenda Johnson; nay – none.

A motion was made by Alderman Jeremy Weh to approve advertising for a full-time lead maintenance position for the Parks Department with salary negotiable. The motion was seconded by Alderman Judy Smith and approved by the following roll call vote: Aye – Scott

Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, and Don Perez; nay – Brenda Johnson.

Item #25 (Enforcing Zoning Which Does Not Permit a Business in a Residential Zone) was tabled.

Mayor Burton announced that the Council discussed purchasing 1.62 acres where the old Hill Tavern used to be.

A motion was made by Alderman Jeremy Weh to approve inquiring about the possible purchase of the old Hill Tavern property. The motion was seconded by Alderman Don Perez and approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Don Perez, and Scott Diekemper; nay – Brenda Johnson.

Mayor Burton announced that the Council discussed the possible sale of the property where the old water tower used to be. They will accept sealed bids.

A motion was made by Alderman Judy Smith to seek sealed bids for the sale of the property where the old water tower used to be. The motion was seconded by Alderman Jason Edwards and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Jason Edwards, Judy Smith, Brenda Johnson, Don Perez, Scott Diekemper, and Jeremy Weh; nay – none.

Alderman Taylor reminded everyone about the citywide yard sale Thursday, Friday, and Saturday. Clean-up week is the following Thursday, Friday and Saturday. Maps for the sale are available at city hall and other locations throughout town.

With no further business, a motion to adjourn was made by Alderman Don Perez and seconded by Alderman Jeremy Weh. The motion was unanimously approved by voice vote, and the meeting adjourned at 8:30 p.m.

(Mayor)

ATTEST:

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Monday, September 28, 2015

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, September 28, 2015, in the Case Halstead Library Meeting Room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith.

City employees present: Mark Pingsterhaus, Christi Gerrish, and Rita Jurgensmeyer.

Others present: Carolyn Sue Jones, John Jones, Mike Essington, Mark Hodapp, Debbie Niebur, David Koch, Vernon Nave, Eugene Van Dorn, Gene Jurgensmeyer, Kelly Ross, and Franklin Smith.

The meeting opened with the Pledge of Allegiance.

Minutes from September 14, 2015, were presented for approval. There was a clarification on the Johnson property subdivision that was approved at the last meeting. Mayor Burton presented it as being split into 3 2-acre lots. It is actually one lot of 2.89 acres and the other two are each 1.44 acres. Alderman Johnson made a correction to the minutes in regard to the poultry ordinance. She said she asked if anyone "other than Bill Ross" is grandfathered in.

A motion was made by Alderman Jeremy Weh to approve minutes from September 14, 2015, as amended with clarification on the Johnson property lots. The motion was seconded by Alderman Don Perez and unanimously approved by voice vote.

A motion was made by Alderman Jason Edwards to approve transfers of \$20,000 to Street & Alley, \$50,000 to Police, \$10,000 to Park, \$10,000 to Library, and \$10,000 to Pool House Loan for a total of \$100,000. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

Alderman Johnson reported that they made \$305 at the Dairy Queen Fundraiser. This weekend is the Reindeer Trot 5K Run-Walk and the Lions Club cookout at Super Valu. Proceeds from those two events will go to Christmas in Carlyle for lights in the park.

Alderman Johnson said they will be working on lights on Friday and Saturday mornings at 9:00 if anyone wants to come out and help.

Alderman Edwards reported that the Citizens for Carlyle Parks will have a golf scramble on Saturday at 1 p.m. at Governor's Run.

Alderman Weh reported that the Christmastown Parade is going to be changed to November 27. This will be an agenda item at the next meeting.

Alderman Smith reported that the overflow parking lot is finished. She thanked all departments for helping out.

Christi Gerrish told the Council that she and Barb Guebert accepted the award for lighting in the library last Thursday. She also reported on upcoming events at the library.

Mark Pingsterhaus reminded everyone that trick-or-treating is Saturday, October 31, from 6-8 p.m. for kids under age 12.

Mayor Burton reported the following:

There is a corn maze off Brinkmann Road

FLW will be in town October 3.

Business Trick-or-Treat is Friday, October 30, 2015, from 3-5 p.m.

Cookbook sales are going well. The cost is \$15 and proceeds go to lights in the park.

They are making progress at the lagoon.

Leaf pick-up will begin mid October.

Fire Hydrants will be flushed the week of October 5.

Mayor Burton asked the Council for approval of final payment to Iseler Demolition for the east water tower in the amount of \$1,335.

A motion was made by Alderman Kent Newkirk to approve final payment of \$1,335 to Iseler Demolition for the east water tower as requested. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Jason Edwards; nay – none.

Mayor Burton presented zoning board recommendations. The first request was from Gene and Rita Jurgensmeyer at 771 Deer Circle Drive. They are asking for a rear setback of 16 feet instead of the required 25 feet. The zoning board recommended approval.

A motion was made by Alderman Judy Smith to approve the variance at 771 Deer Circle Drive as requested by Gene and Rita Jurgensmeyer for a rear setback of 16 feet. The motion was seconded by Alderman Kent Newkirk and unanimously approved by voice vote.

The second request was from Christopher and Lainey Simms at 1091 14th Street. They are requesting a variance to install a fence on the property line versus 2 feet from the line on the west side of the lot. The zoning board recommended approval.

A motion was made by Alderman Jeremy Weh to approve the variance request from Christopher and Lainey Simms at 1091 14th Street to install a fence on the west side property line as requested. The motion was seconded by Alderman Kent Newkirk and unanimously approved by voice vote.

Alderman Smith told the Council that the zoning board received a letter from a concerned citizen regarding deteriorating homes in Carlyle. This letter led to discussion regarding their responsibilities, and they felt it should be passed on to Council. Alderman Smith will make copies of the letter available to all aldermen for review and discussion at a later date.

Mayor Burton reported that Pumpkin Patch will be October 24, 2015, at the city park, and the cost is \$10.

With no further business, a motion to adjourn was made by Alderman Kent Newkirk and seconded by Alderman Don Perez. The motion was unanimously approved by voice vote, and the meeting adjourned at 7:18 p.m.

(Mayor)

ATTEST:

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Monday, October 12, 2015

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, October 12, 2015, in the Case Halstead Library Meeting Room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith.

City employees present: Christi Gerrish, Mark Pingsterhaus, Derek Spanton, and Chad Holthaus.

Others present: Mark Hodapp, Franklin Smith, Doris Elling, Barb Guebert, and Eugene Van Dorn.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Kent Newkirk to approve minutes from September 28, 2015, as presented. The motion was seconded by Alderman Don Perez and unanimously approved by voice vote.

A motion was made by Alderman Jason Edwards to approve the Treasurer's Report as presented. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith; nay – none.

A motion was made by Alderman Jason Edwards to approve claims as presented. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, and Kent Newkirk; nay – none.

A motion was made by Alderman Jason Edwards to approve claims not on the list. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

Doris Elling told the Council that there will be a special Park Board Meeting on Wednesday, October 21, 2015.

Christi Gerrish told the Council that the library was closed last Friday so that the staff could attend a conference. She also reported on upcoming programs in October and November. The book sale is Friday and Saturday, and a special story time will be held on Saturday.

Derek Spanton reported that soccer ends after this weekend and basketball will be starting up. Pumpkin Patch is scheduled for October 24 from 9 a.m. until 1 p.m., and they are still looking for adult volunteers. They also need help with Christmas lights Friday and Saturday mornings.

Mayor Burton thanked Quad County Ready Mix for donating concrete for the Fish Hatchery.

Alderman Weh asked for permission to seek bids for a new police vehicle to replace the 2008 that is currently being used by Andy Brethorst.

A motion was made by Alderman Jeremy Weh to approve seeking bids for a new police vehicle as presented. The motion was seconded by Alderman Don Perez and unanimously approved by voice vote.

Mayor Burton announced that leaf pick-up starts October 19. They will pick up east and west as well as north and south.

Item #15 was tabled.

With no further business, a motion to adjourn was made by Alderman Don Perez and seconded by Alderman Jeremy Weh. The motion was unanimously approved by voice vote, and the meeting adjourned at 7:07 p.m.

(Mayor)

ATTEST:

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Monday, October 26, 2015

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, October 26, 2015, in the Case Halstead Library Meeting Room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith.

City employees present: Christi Gerrish, Derek Spanton, Mark Taylor, and John Hodapp.

Others present: David Koch, Carolyn Sue Jones, John Jones, Doris Elling, Ray Elling, Brad Hoffman, Ethan Cox, Franklin Smith, Maggie Bruemmer, Judy Dumstorff, Mark Hodapp, Kelly Ross, and Eugene Van Dorn.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Jeff Taylor to approve minutes from October 12, 2015 as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by voice vote.

A motion was made by Alderman Jason Edwards to approve transfers of \$100,000 to Street & Alley and \$60,000 to Police for a total of \$160,000. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

Alderman Brenda Johnson reported that they are still working on Christmas lights and they need volunteers. She also noted that the Lions Club donated \$635 from their Bar-B-Q fundraiser to support the lights. Alderman Smith added that Citizens for Carlyle Parks donated profits from the Street Fair booth.

Christi Gerrish reported that they have several fun activities planned for Halloween week. She also reported that Friends of the Library took in over \$500 at the book sale last weekend.

Derek Spanton reported that they sold 83 passes for the Pumpkin Patch this past weekend. Youth basketball will start on Saturday. He noted that their main focus right now is Christmas lights.

Mayor Burton thanked Rich Bell for donating stump grinding at the fish hatchery. He also reported that the railroad has no intention of abandoning the track that runs through town. The chief maintenance person for the railroad has promised to look at crossing repairs that need to be done.

Maggie Bruemmer addressed the Council regarding volunteers to get lights up in the park. She noted that senior citizens have been helping out, and she has not seen anyone from the Council out there except Brenda Johnson. Ms. Bruemmer noted that there is still a lot of work to be done. Regarding the new bathrooms, she thinks \$80,000 is a bit much for restrooms. She asked the Council to take a good look at it before they make a decision.

Brad Hoffman said he agreed with Ms. Bruemmer regarding the proposed restrooms. In a town with an average house price of \$87,000 and an average family income of \$48,000, it seems extreme.

Alderman Smith stated that the Employee Concerns Committee, along with John Hodapp and JoAnn Hollenkamp, interviewed for the Electric Department position to replace Paul Becker. The committee is recommending Ethan Cox for that position. She noted that of the applicants

interviewed, every one of them would have had to go to line school. John Hodapp added that Ethan has been working with them this summer, and he already planned on going to school.

A motion was made by Alderman Kent Newkirk to approve hiring Ethan Cox for the electrical position. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

Mayor Burton presented a new culvert policy for approval. He noted that some people need additional help with installation, so they have created a form for delivery only or for an installed culvert.

A motion was made by Alderman Judy Smith to approve the culvert policy form as presented. The motion was seconded by Alderman Kent Newkirk and unanimously approved by voice vote.

The Council discussed the proposed restroom at the park. Derek said they had a Park Board meeting, and the board voted on the one that only has one stall per side. Two stalls on each side would cost an additional \$10,000 and would not look as nice. Alderman Johnson asked why it would not look as nice. She was told that it would not have an overhang to cover the water fountain, and the roof would be flat. These are pre-cast concrete, so they cannot be changed. Doris added that there would be too much of a delay to have city workers do this job, and we have a deadline from Timken. Alderman Weh asked the price of the one they drew up. Doris said she thinks it was close to the same. She was then asked if they got bids. Derek said there were other companies, but they were all higher. Alderman Smith told the Council that they just have to get the plumbing in place, and this company comes in and drops the building. It's a one-day hookup. Alderman Johnson said she still has a problem with the whole grant deal, because the money is still in the park budget. Alderman Weh stated that it hasn't been spent yet. It's just in the budget. Alderman Johnson noted that if they go forward with a new park, it will be spent. Alderman Smith said she's afraid they may never get a business to give them grant money in the future if they give this up again. There was discussion. Derek noted that the men's side will either have a stall or a urinal—not both. Alderman Newkirk said they eventually have to do something about the restrooms out there; and if we can get \$40,000 for the project, we need to take it. He added that he doesn't see the park project going anywhere for at least the next 5 years. Alderman Smith said we don't have adequate facilities for the crowds out there. She added that she would like to see a blueprint of what it is actually going to look like. Derek said he asked JoAnn to get it in before she left on Friday, but she couldn't.

A motion was made by Alderman Jason Edwards to table the new city park bathroom. The motion was seconded by Alderman Don Perez and unanimously approved by voice vote.

Mayor Burton reported that dredging should start next week.

Items 16 (HMG Task Order #20 - \$29,500 – Franklin Street Water Main Replacement), 17 (HMG Task order #22 - \$25,500 – Old State Road Water Main Replacement), and 18 (HMG Task Order #23 - \$139,500 – Franklin & Washington Sewer Replacement) were tabled until the next meeting.

With no further business, a motion to adjourn was made by Alderman Don Perez and seconded by Alderman Kent Newkirk. The motion was unanimously approved by voice vote, and the meeting adjourned at 7:33 p.m.

(Mayor)

ATTEST:

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Monday, November 9, 2015

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, November 9, 2015, in the Case Halstead Library Meeting Room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith.

City employees present: Derek Spanton, Mark Pingsterhaus, Christi Gerrish, Steve Lappe, Joe Heiligenstein, and Chad Holdhaus.

Others present: John Jones, Carolyn Sue Jones, Franklin Smith, Gene Van Dorn, Brad Hoffman, Mark Hodapp, Kent Schwierjohn, Jacob Kampwerth, Maggie Bruemmer, Henry Hollenkamp, Judy Dumstorff, Vernon Nave, and Debbie Niebur.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Jason Edwards to approve minutes from October 26, 2015, as presented. The motion was seconded by Alderman Judy Smith and unanimously approved by voice vote.

A motion was made by Alderman Jason Edwards to approve the Treasurer's Report as presented. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jeremy Weh; nay – none.

A motion was made by Alderman Jason Edwards to approve claims as presented. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

A motion was made by Alderman Jason Edwards to approve claims not on the list. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Jason Edwards; nay – none.

Alderman Johnson reported that they are still working on Christmas lights, and they need help. She also reported that they collected \$376 at Wal-Mart on Saturday to help pay for lights.

Derek Spanton reported that SIRPA came last Wednesday to look at our programs to see how we can improve them.

Christi Gerrish provided flyers with a list of programs planned for November and December.

Mayor Burton reported that Governor Rauner announced the top students from each college and university in the State of Illinois, and Kenny O'Dell of Carlyle was selected as top student at McKendree. He also reported that he is still working on getting crossings fixed.

Maggie Bruemmer said she attended the Park Board meeting on Wednesday when options for restrooms were discussed. She understands that it will be costly, but she asked the Council to step back and take a good look at all options before making a decision.

Brad Hoffman noted that the Strategic Planning presentation included remodeling of the restrooms, and he asked if this money is still in the budget. He also asked if the grant from Timken is a matching grant. Mayor Burton said it is not a matching grant. Mr. Hoffman then said that he agrees with Alderman Johnson about pulling money from one place to another. If

the sports complex goes through, we need to pull out another \$40,000. If it doesn't go, will the city eventually have to pay grant money back to the state?

Judy Dumstorff told the Council that she is thrilled that leaves are being picked up from north and south streets as well as east and west.

Kent Schwierjohn from HMG asked the Council to approve a resolution for the 2016 MFT Program in the amount of \$132,000.

A motion was made by Alderman Kent Newkirk to approve the 2016 Motor Fuel Program as presented. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith; nay – none.

Alderman Weh reported that bids for the new squad car were opened earlier this evening. The low bid was \$27,087 from Wiegman Ford.

A motion was made by Alderman Jeremy Weh to accept the bid of \$27,087 from Wiegman Ford for a new squad car. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, and Kent Newkirk; nay – none.

Mayor Burton stated that Item #13 (Opening of Sealed Bids for City Property) will be moved down on the agenda and discussed in Executive Session.

JoAnn Hollenkamp reported that the Zoning Board met on November 5, 2015, and discussed a variance request at 250 Methodist Street to put a fence on the property line instead of the required 5 feet from the line. There were several objections from neighboring property owners, and the Zoning Board voted to deny the request.

A motion was made by Alderman Don Perez to accept the Zoning Board recommendation to deny a variance for a fence at 250 Methodist Street as requested. The motion was seconded by Alderman Judy Smith and unanimously approved by voice vote.

Mayor Burton presented information on the Min/Max Risk Management for workman's comp. The cost for IMLRMA Risk Management (Option 1) would be \$191,648.16 if paid by November 20, 2015.

A motion was made by Alderman Kent Newkirk to approve Option 1 for IMLRMA Min/Max Risk Management Insurance as presented. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

The Council discussed the city park new concrete bathroom/storm shelter update. JoAnn said the Council had asked for 2 different bids. The drawing they had was for 3 stalls on the women's side and 2 stalls and 1 urinal on the men's side. When she spoke with HMG, they brought to her attention pre-fab concrete bathrooms as a workable solution for the time constraints they were looking at. The exterior design they liked only provided one stall on each side. After more discussion, they came up with more ideas, and she is now asking for direction. She feels she has a good case with Timken for a completion deadline extension on the project since we were not notified until the end of August that we received the grant. Alderman Johnson said she would like to stop and look at other facilities before making a decision. Alderman Smith recommended a committee be formed to work with JoAnn. She feels this could also speed things up. It was decided that the Finance Committee will work with JoAnn on this project.

Several task orders were presented for approval.

A motion was made by Alderman Kent Newkirk to approve HMG Task order #20 for the Franklin Street Water Main Replacement in the amount of \$139,500. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

HMG Task order for the Old State Road Water Main Extension was presented for approval. Alderman Johnson said she has a problem with this because that development was done with the intention of a new water tower. Mayor Burton said this work would have to be done with or without that tower.

A motion was made by Alderman Kent Newkirk to approve HMG Task Order #22 for the Old State Road Water Main Extension in the amount of \$29,500. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

A motion was made by Alderman Kent Newkirk to approve HMG Task Order #23 for the Franklin & Washington Sewer Replacement in the amount of \$25,500. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jeremy Weh; nay – none.

A motion was made by Alderman Brenda Johnson to enter into Executive Session to discuss city property. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

The Council entered into Executive Session at 7:34 p.m.

The Council returned to Open Session at 7:50 p.m.

Mayor Burton opened the only bid that was received for the lot where the old water used to be on Fairfax Street. That bid was from Troy Spaur in the amount of \$8,000.

A motion was made by Alderman Kent Newkirk to accept the bid of \$8,000 from Troy Spaur to purchase the property located in the 300 block of Fairfax where the old water tower used to sit. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith; nay – none.

With no further business, a motion to adjourn was made by Alderman Kent Newkirk and seconded by Alderman Don Perez. The motion was unanimously approved by voice vote, and the meeting adjourned at 7:52 p.m.

(Mayor)

ATTEST:

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Monday, November 23, 2015

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, November 23, 2015, in the Case Halstead Library Meeting Room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, and Judy Smith.

City employees present: Mark Pingsterhaus, and Christi Gerrish.

Others present: Carolyn Jones, John Jones, Doris Elling, Ray Elling, Henry Hollenkamp, Eugene Van Dorn, Mark Hodapp, Bob Kell, and Kelly Ross.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Kent Newkirk to approve minutes from November 9, 2015, as presented. The motion was seconded by Alderman Don Perez and unanimously approved by voice vote.

A motion was made by Alderman Jason Edwards to approve transfers of \$40,000 to Street & Alley, \$70,000 to Police, \$20,000 to Parks, \$15,000 to Playground, and \$20,000 to Library for a total of \$165,000. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, and Kent Newkirk; nay – none.

Alderman Johnson reported that they will turn on the lights in the park on Friday. She thanked everyone who helped and added that there is still some work to be done. Mayor Burton noted that the parade is Friday night with fireworks in the park after the parade.

Christi Gerrish reported that they have several great programs planned for the holidays starting December 5. On December 8 and 15 she will have authors at the library talking about their books.

Mayor Burton reported that lagoon dredging will start tomorrow. He thanked Bob Crippen for donating the Christmas sign at the park and Martha Reinkensmeyer for the work she did on the cookbook. The profit on that book has already reached over \$1,000.

Mayor Burton recommended the appointment of Bob Kell to the Zoning Board.

A motion was made by Alderman Kent Newkirk to approve the appointment of Bob Kell to the Zoning Board. The motion was seconded by Alderman Don Perez and unanimously approved by voice vote.

Jamie Hoffmann has completed her 1-year probationary period as Police Dispatcher, and Mark Pingsterhaus read a letter recommendation for permanent hire.

A motion was made by Alderman Don Perez to approve permanently hiring Jamie Hoffman as Police Dispatcher. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

Jo Hollenkamp told the Council that the Finance Committee met and the proposed tax levy is the same as last year. The amount is \$273,628.

A motion was made by Alderman Jason Edwards to approve the tax levy ordinance for \$273,628 as presented. The motion was seconded by Alderman Judy Smith and unanimously approved

by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

JoAnn Hollenkamp presented information from the Finance Committee on a tax rate increase ordinance that must be passed by December 28 in order to get it on the ballot for March 15. The current rate is 6.25 and they are proposing a .5 increase which would raise it to 6.75. This should generate \$6 million over the next 20 years to help pay for infrastructure. Alderman Edwards added that it excludes groceries, prescription drugs, and sale of cars.

A motion was made by Alderman Jeremy Weh and seconded by Alderman Judy Smith to approve the Tax Increase Ordinance for the March ballot as presented. Alderman Johnson said she feels they need to address the inflated budget before they raise taxes, and a tax increase should be their last resort. She added that March 15 is too soon to educate voters on this issue. Alderman Taylor asked what is excluded. JoAnn said it is not on the sale of vehicles, prescription drugs, and uncooked food. Alderman Smith said the committee looked at several options, and the last thing they should do is raise rates. She noted that tourists will help out too by raising the sales tax. Alderman Johnson said our citizens are here every single day, and they will pay too. Alderman Smith said we're one of the lowest sales taxes in the county, and people buy in areas with higher tax rates and don't think a thing about it. The motion on the floor was approved by the following roll call vote: Aye – Jeremy Weh, Jason Edwards, Judy Smith, Kent Newkirk, Don Perez, and Scott Diekemper; nay – Jeff Taylor and Brenda Johnson.

Mayor Burton presented the ordinance for the sale of property to Troy Spaur in the 300 block of Fairfax for \$8,000.

A motion was made by Alderman Kent Newkirk to approve the ordinance for sale of property to Troy Spaur for \$8,000 as presented. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jeremy Weh; nay – none.

Mayor Burton asked the Council if they wanted to cancel the second meeting in December.

A motion was made by Alderman Kent Newkirk to cancel the second meeting in December 2015. The motion was seconded by Alderman Scott Diekemper and unanimously approved by voice vote.

Mayor Burton reported that City Hall will be closed on Christmas Eve.

Mayor Burton asked the Council to approve \$25 gift certificates for all city employees and board appointees.

A motion was made by Alderman Kent Newkirk to give each city employee and board appointee a \$25 gift certificate. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

With no further business, a motion to adjourn was made by Alderman Kent Newkirk and seconded by Alderman Don Perez. The motion was unanimously approved by voice vote, and the meeting adjourned at 7:23 p.m.

(Mayor)

ATTEST:

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Monday, December 14, 2015

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, December 14, 2015, in the Case Halstead Library Meeting Room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jason Edwards, and Judy Smith. Aldermen Jeremy Weh and Jeff Taylor were absent.

City employees present: Mark Pingsterhaus, Jason Herzing, Christi Gerrish, Joe Heiligenstein, JoAnn Hollenkamp, and Andy Wennerstrom.

Others present: Doris Elling, Ray Elling, Gene Van Dorn, Kent Schwierjohn, Henry Hollenkamp, Frank Smith, David Koch, Vickie Albers, and Mark Hodapp.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Scott Diekemper to approve minutes from November 23, 2015, as presented. The motion was seconded by Alderman Don Perez and unanimously approved by voice vote.

A motion was made by Alderman Jason Edwards to approve transfers of \$25,000 to Street & Alley, \$50,000 to Police, \$5,000 to Economic Development, \$20,000 to Parks, \$15,000 to Playground, \$20,000 to Library, and \$10,000 to Pool House Loan for a total of \$145,000. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jason Edwards; nay – none.

A motion was made by Alderman Jason Edwards to approve the treasurer's report as presented. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jason Edwards, and Judy Smith; nay – none.

A motion was made by Alderman Jason Edwards to approve claims as presented. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jason Edwards, Judy Smith, and Kent Newkirk; nay – none.

A motion was made by Alderman Jason Edwards to approve claims not on the list. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jason Edwards, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

Alderman Smith congratulated JoAnn Hollenkamp for finishing her master's degree in city administration. Mayor Burton noted that she finished with a 4.0.

Christi Gerrish reported that Father Frerker will be at the library tomorrow (December 15) to talk about his newest book. She then noted that Marge Widman is retiring, and there will be a reception/open house on Saturday from 10 a.m. until noon. Her replacement is Tonya Foster. There is also a book fair going on through January 9, 2015.

Mayor Burton reported that there are 2 new additions to the park lights this year -- the train and the Santa Claus with a horse-drawn sleigh.

Chief Pingsterhaus recommended the permanent hiring of Jason Herzing as a police officer. Mayor Burton added that he feels Jason is doing a good job.

A motion was made by Alderman Don Perez to approve the permanent hiring of Jason Herzing as a police officer for the city of Carlyle. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Scott Diekemper, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

Kent Schwierjohn from HMG presented information on the 2015 MFT closeout.

A motion was made by Alderman Don Perez to approve the 2015 MFT Program Closeout as presented. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

JoAnn Hollenkamp told the Council that the lagoon dredging bid was for 1300 dry tons and they have currently gone over by 392 tons. This is based on numbers from off-site weighing. The original bid was for \$331,500 and we are currently over an additional \$96,040. She asked the Council to approve an additional \$110,000 for the job, but she thinks it will be a little less than that. Mayor Burton noted that this is something that had not been done for a long time, and we had a big accumulation.

A motion was made by Alderman Don Perez to approve an additional \$110,000 for removal of sledge from the lagoons. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jason Edwards; nay – none.

JoAnn Hollenkamp told the Council that the original TIF agreement with D & D Laundry was for \$91,296, but they only have \$76,000 in eligible expenses. She asked for approval of a TIF agreement for the new amount.

A motion was made by Alderman Brenda Johnson to approve the D & D TIF Ordinance in the amount of \$76,000 as presented. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jason Edwards, and Judy Smith; nay – none.

Mayor Burton said he is trying to find a better way of paying bills in a timely manner, and he recommended paying them twice a month. Alderman Johnson asked how much they are paying in late fees. JoAnn said she would have to ask Kayla. She added that this is more of an administrative thing vs. a cost saving measure. Alderman Newkirk asked if they could just pay bills the first meeting instead of the second. Jo said she thinks it would just hit a different group. Alderman Johnson asked if they have a log of due dates. Alderman Newkirk stated that they aren't meeting the second time this month, so they would have to come up here just to pay bills. He added that the county only meets once a month. He asked that it be tabled until they can look at other solutions.

A motion was made by Alderman Don Perez to enter into Executive Session to discuss litigation and personnel. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jason Edwards, Judy Smith, and Kent Newkirk; nay – none.

The Council entered into Executive Session at 7:24 p.m.

The Council returned to Open Session at 8:06 p.m.

A motion was made by Alderman Brenda Johnson to dismiss the lawsuit against Huelsmann. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jason Edwards, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

A motion to adjourn was made by Alderman Don Perez and seconded by Alderman Kent Newkirk. The motion was unanimously approved by voice vote, and the meeting adjourned at 8:08 p.m.

(Mayor)

ATTEST:

(City Clerk)