

CARLYLE CITY COUNCIL
Regular Meeting
Monday, January 13, 2014

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, January 13, 2014, in the Clinton County Board Room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, and Judy Smith.

City employees present: Jo Hollenkamp, Joe Heiligenstein, John Hodapp, Steve Lappe, Andy Wennerstrom, Geoff Jones, Mark Pingsterhaus, and Chad Holthaus.

Others present: Craig Roper, Suzanne Christ, Olivia Walker, Thomas Clifford, Barbara Guebert, Mary Grubb, Bonnie Nehrt, Doris Elling, Ray Elling, Philip Sledge, Jean VanDorn, Gene VanDorn, Sharon Berdeaux, Frank Buckingham, and Franklin Smith.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Scott Diekemper to approve minutes from December 9, 2013, as presented. The motion was seconded by Alderman Don Perez and unanimously approved by voice vote.

A motion was made by Alderman Kent Newkirk to approve the Treasurer's Report as presented. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

A motion was made by Alderman Brenda Johnson to approve claims as presented. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jeremy Weh; nay – none.

Alderman Johnson presented a request for the purchase of a code red auto weather alert. This is a weather only emergency alert system, and the cost is \$1,000 per year for this service.

A motion was made by Alderman Judy Smith to approve \$1,000 per year for an emergency weather alert system as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

Alderman Hyten reported that they will have a post-Christmas In Carlyle meeting to discuss how things went.

Alderman Johnson reported that the library is taking shape in spite of the bad weather. She also reported that the Chicago Boat Show is coming up next week, and they hope it will help bring people to our area. She then reported that Lisa Spaulding has agreed to help with the Carlyle Street Fair again this year. She asked for volunteers to help plan as well as work at the event. Alderman Smith asked if that's something they could ask the Masons to do. Alderman Taylor noted that they will not be involved in events with alcohol. Alderman Johnson said they are going to be contacting various groups and organizations.

Alderman Newkirk reported that the Water/Sewer Committee met at 5:30 this evening. He told the Council that Geoff Jones found a company that will supply chemicals for the water plant at a cheaper price. This will save the city about \$24,000 a year. The committee also talked about IDOT wanting to run their sewer to us, but they want us to bring the sewer to them. Alderman Newkirk said they should have to come to us if they are not in city limits. The

committee will take a closer look at this and get back to the Council. The contract for Pampered Camper was also discussed. They will be charged the standard minimum usage fee of \$281 per month and 97 cents for every additional 1,000 gallons of waste water transported to the City of Carlyle. If the lake comes up we will shut off the pumps so that waste does not get into our system. This constitutes the first reading.

John Hodapp reported that the last storm siren is now hooked up on the west end of town.

Mayor Burton said that someone talked to him about the cost of the transformer being used at the library, and they thought it would cost \$5,000. The mayor noted that it will only be about \$118 per month, but it will be more costly to have that particular transformer. The reason is that it is actually cheaper to install. Alderman Hyten asked if the city will still be discussing a back-up transformer. Alderman Johnson said the library will have a generator for back-up.

Mayor Burton addressed complaints about streets and garbage pick-up last week. He noted that this was the second largest snow fall he can remember, and he thinks everyone did what they could, considering the situation. He apologized to the citizens for any inconvenience. There was brief discussion.

Mayor Burton reported that the Christmas in Carlyle celebration went well and they have bigger and better plans for next year.

Suzanne Christ, Craig Roper, and Olivia Walker addressed the Council regarding support of the Kaskaskia College Trenton Education Center. Suzanne provided information about the project. Craig added that it is near completion thanks to both public and private support. The building was gifted by the city of Trenton. Carlyle was asked to approve a resolution in support of their efforts as well as consider financial support in the future. Mayor Burton said he was very surprised at the number of Carlyle residents who attend Kaskaskia College.

A motion was made by Alderman Don Perez to approve the resolution of support for expanding the Kaskaskia College Trenton Regional Education Center. The motion was seconded by Alderman Judy Smith and unanimously approved by voice vote.

The Council was asked to set meeting dates for 2014.

A motion was made by Alderman Don Perez to set Council meeting dates for the second and fourth Monday of each month beginning at 7 p.m. for the year 2014. The motion was seconded by Alderman Kent Newkirk and unanimously approved by voice vote.

Jo Hollenkamp asked the Council to consider a resolution for codification services. This is a review of city codes against state requirements, and it has not been done since 1985. She explained that Frank Heiligenstein of Freeburg would provide these services for a fee of \$500. After the review, he would then give us a bid to make it right.

A motion was made by Alderman Kent Newkirk to approve \$500 for the codification review as presented. The motion was seconded by Alderman Jeff Taylor and unanimously approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Rob Hyten; nay – none.

Jo Hollenkamp presented the proposed Interconnect Policy Ordinance that would set guidelines for anyone wanting to use alternative energy. John Hodapp added that this would assure the city that the homeowner will have the standard hook-ups. This would protect both the city and the customer. Alderman Taylor asked about the ones that are already out there. John said those are already in place.

A motion was made by Alderman Kent Newkirk to accept the Interconnect Policy Ordinance as presented and waive the second reading. The motion was seconded by Alderman Don Perez

and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, and Judy Smith; nay – none.

John Hodapp presented information on the proposed Net Metering Policy. He explained that it is a metering policy for interconnection of on-site generating facilities connected to the city's municipal electric system.

A motion was made by Alderman Don Perez to approve the Net Metering Guidelines Ordinance as presented and waive the second reading. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, Judy Smith, and Kent Newkirk; nay – none.

Alderman Weh told the Council that the Police Committee opened 8 bids for the old squad car at their meeting on January 3, 2014. The highest bid was from Jerry Woker in the amount of \$6,253.

A motion was made by Alderman Jeremy Weh to accept the bid of \$6,253 for the old squad car as presented. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

Barb Guebert announced that the Rotary Club will be sponsoring a Trivia Night on February 8 at Bretz's Wildlife. All proceeds will go to the Carlyle Fire Department to help purchase an AED for children.

A motion was made by Alderman Don Perez to enter into Executive Session to discuss personnel and litigation. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

Jo Hollenkamp and Joe Heiligenstein were asked to stay for the Executive Session.

The Council entered into Executive Session at 7:35 p.m.

The Council returned to Open Session at 8:10 p.m.

Mayor Burton stated that the Council discussed a raise of \$2.50 per hour for part-time police officers. This would raise the salary to \$17.50 per hour.

A motion was made by Alderman Jeremy Weh to approve a salary of \$17.50 per hour for part-time police officers. The motion was seconded by Alderman Jeff Taylor and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jeremy Weh; nay – none.

Mayor Burton then announced that the Council has decided to correct a sewer problem. Since Trotter and Sons is currently doing work for the city, they can do the job at a cost of \$13,705.

A motion was made by Alderman Kent Newkirk to approve \$13,705 for sewer repairs as presented. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

Mayor Burton then said that the Council has given him authorization to negotiate with an attorney as outlined in Executive Session regarding potential litigation.

Mayor Burton announced that the city will be filling the water/sewer position according to union contract.

A motion was made by Alderman Kent Newkirk to authorize the mayor to speak with an attorney regarding litigation as outlined in Executive Session. The motion was seconded by Alderman Jeff Taylor and unanimously approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Rob Hyten; nay – none.

With no further business, a motion to adjourn was made by Alderman Don Perez and seconded by Alderman Jeremy Weh. The motion was unanimously approved by voice vote, and the meeting adjourned at 8:17 p.m.

(Mayor)

ATTEST:

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Monday, January 27, 2014

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, January 27, 2014, in the Clinton County Board Room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Jeremy Weh, Jeff Taylor, Rob Hyten, and Judy Smith. Alderman Scott Diekemper was absent.

City employees present: Jo Hollenkamp, Mark Pingsterhaus, Christi Gerrish, Steve Lappe, and Andy Wennerstrom.

Others present: Devon DeJournett, Gene VanDorn, Doris Elling, Ray Elling, Franklin Smith, Mary Grubb, Barb Guebert, Mark Hodapp, Eric Nave, Kelly Ross, and Sharon Berdeaux.

The meeting opened with the pledge of allegiance.

A motion was made by Alderman Don Perez to approve minutes from January 13, 2014, as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by voice vote.

Alderman Johnson presented transfers totaling \$60,000 as well as TIF transfers to correct mistakes. The sirens paid out of Civil Defense should be out of TIF 3, \$4,000 deposited in TIF 3 should have been put in TIF 2, and \$250,000 will be transferred into TIF 2.

A motion was made by Alderman Brenda Johnson to approve transfers of \$15,000 to Street & Alley, \$30,000 to Police, and \$15,000 to Pool House Loan for a total of \$60,000 and TIF corrections as presented. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Jeremy Weh, Jeff Taylor, Rob Hyten, and Judy Smith; nay – none.

Alderman Johnson reported that the Finance Committee is starting to work on the budget for next year.

Jo Hollenkamp clarified that the TIF transfers were not all mistakes. The \$250,000 is a regularly scheduled transfer. The amount transferred to pay for the sirens was because they discovered they could be paid for out of that account instead of having to take it out of Civil Defense.

Mayor Burton reported that the Chicago Boat Show was a huge success. He said they had a lot of people come through that didn't know about Carlyle, and he thinks we will see tremendous growth and change in our town in the next year or two. He thanked Allen Crocker, Jerry Williams, and the Corps representatives for their help.

Jennifer Knuff from Hoyleton Home addressed the Council regarding Drug Facts Week which starts January 27 through February 2. National Drug Facts Week is to provide information to kids so that they can make good, informed decisions.

A motion was made by Alderman Don Perez to approve the proclamation to recognize National Drug Facts Week. The motion was seconded by Alderman Judy Smith and unanimously approved by voice vote.

Mayor Burton noted that the St. Louis Boat Show is coming up, and they will need volunteers.

Alderman Smith presented information on the Water Production Foreman position. The committee recommended giving that job to Andy Wennerstrom as per contract guidelines.

A motion was made by Alderman Judy Smith to approve the appointment of Andy Wennerstrom as Water Production Manager. The motion was seconded by Alderman Rob Hyten and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Jeremy Weh, Jeff Taylor, Rob Hyten, Judy Smith, and Kent Newkirk; nay – none.

Alderman Smith noted that Andy will train with Geoff Jones from February 10 through February 28 and will take over as foreman on March 1, 2014. She asked for permission to post the Water/Sewer Tech position starting tomorrow through February 7, 2014.

A motion was made by Alderman Judy Smith to approve posting for the Water/Sewer Tech position as presented. The motion was seconded by Alderman Don Perez and unanimously approved by voice vote.

Devon DeJournett from HMG presented information on the 2013 Motor Fuel Tax Program Closeout. The city receives \$80,000 to \$90,000 per year, and they spent \$77,000 in 2013. He added that IDOT has been giving a credit of about \$14,000 per year. Alderman Hyten asked if we normally spend the amount allocated. Devon said we usually spend a little less than what is budgeted. There was discussion. Alderman Newkirk asked if this money can only be used for oiling and chipping. He was told that there are various maintenance projects it could be used for, but there are guidelines. Alderman Taylor asked where the remaining \$11,000 will go. Devon said that the way it is set up, you will not lose it.

A motion was made by Alderman Don Perez to approve the 2013 MFT Program Closeout as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Don Perez, Jeremy Weh, Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

The proposed 2014 MFT Program was presented by Devon DeJournett from HMG. There was discussion about how this money is being spent and what it could be used for. Devon pointed out that the city is only doing ¼ of their streets each year.

A motion was made by Alderman Jeremy Weh to approve the 2014 Motor Fuel Tax Program as presented. The motion was seconded by Alderman Rob Hyten and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

Under Public Comments, Alderman Newkirk asked Mayor Burton if he could elaborate on businesses interested in Carlyle through the Chicago Boat Show. Mayor Burton said he is not ready to say anything until something is positive. Alderman Hyten thanked Jo Hollenkamp for sending out meeting updates.

A motion was made by Alderman Judy Smith to go into Executive Session to discuss litigation. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, and Jeremy Weh; nay – none.

The mayor asked Jo Hollenkamp to stay for the Executive Session.

The Council entered into Executive Session at 7:25 p.m.

The Council returned to Open Session at 8:35 p.m.

Mayor Burton announced that the city settled litigation for an amount of \$17,000 regarding sewer problems.

A motion was made by Alderman Kent Newkirk to approve \$15,450 from the city and \$1,550 from insurance for a total of \$17,000 as settlement of sewer problems. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote:

Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Jeremy Weh, Jeff Taylor, and Rob Hyten; nay – none.

With no further business, a motion to adjourn was made by Alderman Kent Newkirk and seconded by Alderman Jeremy Weh. The motion was unanimously approved by voice vote, and the meeting adjourned at 7:38 p.m.

(Mayor)

ATTEST:

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Monday, February 10, 2014

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, February 10, 2014, in the Clinton County Board Room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, and Judy Smith.

City employees present: Jo Hollenkamp, Mark Pingsterhaus, Christi Gerrish, Chad Holthaus, Steve Lappe, Andy Wennerstrom, and Joe Heiligenstein.

Others present: Bonnie Nehrt, Doris Elling, Ray Elling, David Koch, Philip Sledge, Franklin Smith, Wendy Folen, Gene Van Dorn, Jean Van Dorn, Barb Guebert, Eric Nave, Mark Hodapp, Kelly Ross, and Frank Buckingham.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Don Perez to approve minutes from January 27, 2014, as presented. The motion was seconded by Alderman Scott Diekemper and unanimously approved by voice vote.

A motion was made by Alderman Brenda Johnson to approve the Treasurer's Report as presented. The motion was seconded by Alderman Rob Hyten and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, and Judy Smith; nay – none.

A motion was made by Alderman Brenda Johnson to approve claims as presented. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, Judy Smith, and Kent Newkirk; nay – none.

Alderman Johnson presented a request from Steve Lappe for the purchase of a 30HP Sewer Pump at a cost of \$10,149.52 from Mt. Vernon Electric. It was noted that this is a rebuilt pump that will replace the spare pump that got used.

A motion was made by Alderman Brenda Johnson to approve the purchase of a sewer pump at a cost of \$10,149.52 as requested. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

Alderman Johnson reported that the Library Board met with a landscape designer, and they are working hard to get the prices down.

Alderman Newkirk reported that the Water/Sewer Committee met on February 3. They discussed the purchase of the sewer pump and replacing the dump truck. They are hoping to purchase a used truck when the state and county get rid of some of their equipment. If not, they will have additional money in next year's budget. Alderman Newkirk also reported that the new chemicals that Geoff got seem to be working good. He then asked Steve Lappe the status of the IDOT sewer. Steve said they are still waiting for easements.

Mayor Burton told the Council that city ordinance calls for the appointment of a Park Board, and he has had complaints from citizens about a vested interest there. Therefore, he has appointed a Park Board, and that is later on the agenda.

Mayor Burton also reported that they are trying to establish an enterprise zone. He said the advantage is that if a developer comes in, they can buy their materials without tax. There should be more information in a few weeks. If we're lucky enough to get one, it won't start until April 2016.

Alderman Smith reported that Brandon Pieron was the only employee who bid on the Water Tech Operator Position.

A motion was made by Alderman Judy Smith to approve the transfer of Brandon Pieron to the Water Tech Relief Operator Position. The motion was seconded by Alderman Rob Hyten and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

Alderman Smith explained that Brandon has 60 days to decide if he wants to go back to his old job. That 60-day period will be up on April 19. She would like permission to post for that job.

A motion was made by Alderman Judy Smith to approve posting the 3-11 shift position as requested. The motion was seconded by Alderman Rob Hyten and unanimously approved by voice vote.

Mayor Burton explained that the city has an ordinance that calls for a Park Board. He selected people he thinks will be fair-minded and do not have any connection. This will be an advisory board much like Zoning and EDC. They will offer advice, but Council still makes all decisions. He went on to explain that Alderman Hyten had trouble communicating with the other two aldermen on the committee, because it would violate the Open Meetings Act.

Mayor Burton picked 4 people with Alderman Hyten left on there to break ties. The Council was asked for their input. Alderman Perez asked that it be tabled, because he did not get any information on this until about 11 a.m. the morning of this meeting. He added that the ordinance calls for 5 citizens, not an elected official. He also noted that the ordinance can be changed. Alderman Taylor said he had a citizen call him with concerns about one of the people on the list, because of their behavior when on a different committee. He would like to have the opportunity to talk to that person and get her side of the story. Alderman Newkirk asked if the park committee came to him with this idea. Mayor Burton said he's just trying to satisfy the ordinance. He noted that there are more people from outside the city working for this department than from within.

Alderman Hyten said he would like to have a Park Board because of the Open Meetings Act. He added that he would like to have more information on what their duties will be. He would also like to talk to these individuals before approving the appointments. Alderman Perez added that they should ask for interested parties and give everyone an opportunity to serve. There was discussion. Mayor Burton said that some of these decisions are his and his alone, and this is one of them. Alderman Hyten noted that the Council still has to vote on it. Mayor Burton asked for approval of 3 committee members.

A motion was made by Alderman Don Perez to table the Park Board appointments. The motion was seconded by Alderman Jeremy Weh and approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Rob Hyten, Kent Newkirk, Don Perez, and Scott Diekemper; nay – Judy Smith and Brenda Johnson.

Mayor Burton said that anyone interested in being on the Park Board should contact him.

Mayor Burton asked Steve Lappe to present information on a change order for the contract with J. K. Trotter & Sons. Steve said he did not have information on a change order. Mayor Burton said he thought it was for the extra done on Fairfax when it turned the other way. Steve said he thought it was for the additional 30 feet in the alley behind First National Bank. Alderman Hyten noted that the information from HMG was asking for payment No. 3 in the amount of \$6,788.08. The Council reviewed the information provided by HMG. Clerk Ehlers

asked if the change order had already been approved and noted that the agenda item was for approval of a change order. Alderman Perez said the change order was already approved.

A motion was made by Alderman Kent Newkirk to approve payment of \$6,788.08 to J. K. Trotter & Sons, Inc. The motion was seconded by Alderman Jeremy Weh and approved by the following roll call vote: Aye – Jeff Taylor, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jeremy Weh; nay – none. Alderman Hyten abstained.

With no further business, a motion to adjourn was made by Alderman Don Perez and seconded by Alderman Scott Diekemper. The motion was unanimously approved by voice vote, and the meeting adjourned at 7:30 p.m.

(Mayor)

ATTEST:

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Monday, February 24, 2014

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, February 24, 2014, in the Clinton County Board Room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeff Taylor, Rob Hyten, and Judy Smith. Alderman Jeremy Weh was absent.

City employees present: Dave Redeker, Christi Gerrish, Mark Pingsterhaus, Andy Wennerstrom, Joe Heiligenstein, and JoAnn Hollenkamp.

Others present: Norman Dierkes, Steve Hilmes, Donna Hilmes, Carolyn Sue Jones, John Jones, Connor Haar, Clay Pollmann, Franklin Smith, Bonnie Nehrt, Doris Elling, Ray Elling, Mark Hodapp, David Koch, Mary Grubb, Gene VanDorn, Jean VanDorn, Barb Guebert, Eric Nave, Shirley Norrenberns, Nancy Zieren, Darlene Diekemper, Toni Litzenburg, Keith Moran, and Lola Zimmermann.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Don Perez to approve minutes from February 10, 2014, as presented. The motion was seconded by Alderman Scott Diekemper and unanimously approved by voice vote.

A motion was made by Alderman Brenda Johnson to approve transfers of \$25,000 to Street & Alley, \$40,000 to Police, \$10,000 to Parks, and \$188,547.25 to New Library for a total of \$263,547.25. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jeff Taylor; nay – none.

Alderman Smith gave the other alderman information she received from Lisa Hellmann from the Carlyle Senior Center. Elected officials can go to a website and register which will put the center in a contest to win \$10,000. The web address was on the information sheet that was distributed.

Alderman Diekemper reported that the Street & Alley Committee met earlier. The following items were discussed: A sidewalk plan to help meet disability act standards, taking some trees down at the Fish Hatchery, garage door replacement at the Street & Alley shed, drainage problems at Route 50 and 19th Street, a leaf vac program, and parking problems on 14th Street and Abbott. He also reported that the MFT Audit was approved by the state.

Alderman Newkirk reported that the Water/Sewer Committee met at 1 p.m. on February 20 and talked about contracts with the water districts. He also noted that there will be a sizable rate increase to help pay for necessary upgrades. Mayor Burton added that Carlyle currently has the lowest rates in the county.

Alderman Hyten reported that someone asked him for minutes from a Park Board meeting in November, and he initially told them there was no meeting. He then realized there was a meeting, but it was Executive Session.

Jo Hollenkamp reported that they will be setting up for the Boat Show tomorrow. The event starts Wednesday evening and run through Sunday.

Mayor Burton reported that the Kaskaskia Water Shed is meeting on March 3 at Mariner's Village. He also reported that inquires out of Chicago are on the rise.

Mayor Burton introduced Keith Moran to explain the Enterprise Zone. Keith is the TIF expert for Carlyle. Mr. Moran noted that Greenville, Nashville, Centralia, St. Clair County, and Madison County all use Enterprise Zones. This is a state designated area designed to help stimulate new investments and jobs. It can overlay TIF Districts. There are currently about 100 zones throughout Illinois. Some zones were mis-managed, but some of the good things that came out of them are Prairie State Energy and the new Okawville school. Carlyle has the opportunity to get one of the zones that will be expiring. Keith noted that this is a competitive process, and he suggested they partner with other communities. Applications are due in December. If we do not get one this year, we can re-apply the following year. With an Enterprise Zone, you can offer property tax abatement and sales tax exemption on building materials. There are other incentives including investment tax credit and utility tax exemption. Mr. Moran told the Council that New Baden, Trenton and Carlyle are all interested. Mayor Burton added that the county is also very interested. There is a \$7,000 application process fee.

Mayor Burton presented Park Board recommendations for approval. He reminded the Council that this will be an advisory committee. He added that he gets complaints all of the time, and he tried to pick a diverse group of people to serve. Appointments would be effective March 1, 2014. Alderman Taylor asked why the Park Committee wasn't told about this before he made this list. Mayor Burton said no one else has expressed interest. Alderman Taylor then noted that public comments is on the end of the agenda, so citizens cannot voice their opinions until after a decision is made. Alderman Perez said the people he has talked to like the way it is done now. Alderman Smith said the people she talked to want a Park Board. She added that she personally spoke with each individual recommended for the committee. Alderman Hyten said he spoke with them as well and found that they are all thoughtful, forward thinking, and proud to have the chance to serve the community. He told the Council this is a bigger job than what three council members can handle, and he encouraged citizens to continue to attend their meetings. Clerk Ehlers told the Mayor that he needed to state the names of the people he recommends for the committee. Mayor Burton said he recommends Judge Dennis Middendorf, Doris Wells Elling, Gail Schuermann, Dr. Jeff Schatz, and Geoff Jones to serve on the Park Board effective March 1, 2014.

A motion was made by Alderman Brenda Johnson to approve the Park Board appointments as recommended by Mayor Burton. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeff Jones, and Rob Hyten; nay – none.

Barb Guebert told the Council that she was contacted by a lady regarding the citywide garage sale being held during holy week. Mayor Burton said it can be changed.

A motion was made by Alderman Don Perez to enter into Executive Session to review Executive Session Minutes and discuss Real Estate. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeff Taylor, Rob Hyten, and Judy Smith; nay – none.

JoAnn Hollenkamp and Jo Heiligenstein were asked to stay.

The Council entered into Executive Session at 7:45 p.m.

The Council returned to Open Session at 8:20 p.m.

A motion was made by Alderman Don Perez to open Executive Session minutes from August 26, 2013. The motion was seconded by Alderman Jeff Taylor and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

A motion was made by Alderman Don Perez to leave all other Executive Session minutes closed. The motion was seconded by Alderman Judy Smith and unanimously approved by the following

roll call vote: Aye – Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

With no further business, a motion to adjourn was made by Alderman Don Perez and seconded by Alderman Jeff Taylor. The motion was unanimously approved by voice vote, and the meeting adjourned at 8:24 p.m.

ATTEST:

(Mayor)

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Monday, March 10, 2014

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Pro Tem Brenda Johnson on Monday, March 10, 2014, in the Clinton County Board Room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, and Judy Smith.

City employees present: Mark Pingsterhaus, Andy Wennnerstrom, Jo Hollenkamp, Christi Gerrish, Chad Holthaus, and Dave Redeker.

Others present: Philip Sledge, David Koch, Norman Dierkes, Eugene VanDorn, Jean VanDorn, Mary Grubb, Bonnie Nehrt, Doris Elling, Ray Elling, Frank Smith, Mark Hodapp, Eric Nave, and Barb Guebert.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Don Perez to approve minutes from February 24, 2014, as presented. The motion was seconded by Alderman Scott Diekemper and unanimously approved by voice vote.

A motion was made by Alderman Rob Hyten to approve the Treasurer's Report as presented. The motion was seconded by Alderman Jeff Taylor and unanimously approved by the following roll call vote: Aye – Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

A motion was made by Alderman Don Perez to approve claims as presented. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Rob Hyten; nay – none.

Alderman Johnson presented a request from Dave Redeker to purchase items for the IHSA Bass Tournament. The total cost would be \$8,272.40 for meals, tent rental, chairs, toilets, wash stands, banners, and signs. The tournament will be held May 8, 9, and 10.

A motion was made by Alderman Jeremy Weh to approve \$8,272.40 for IHSA Bass Tournament expenses as presented. The motion was seconded by Alderman Rob Hyten and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, and Judy Smith; nay – none.

Alderman Taylor reported that the citywide garage sale will be April 3, 4, and 5.

Alderman Perez reported that a bucket truck was finally purchased.

Alderman Newkirk reported that the Water/Sewer Committee met on March 7, and they are closer on the water district contracts. They also talked about what to do with the east water tower. EPA is saying that it needs to be repaired or taken down. The cost for demolition would be \$18,000 to \$22,000 and the person tearing it down would keep the scrap. Repairs are estimated at \$450,000 to \$500,000. Alderman Hyten asked if taking it down would affect water pressure. Alderman Newkirk explained that most of the water pressure comes from the west tower. He added that the city workers want to wait until after summer to start demolition, if that's the route they choose. There was discussion. It was noted that EPA wants to know what we are going to do.

Gen VanDorn asked why they need it for storage this summer. He was told that the million tank is going down for repairs. Gene then asked if they will still have pressure if the west tank

goes down. Andy Wennerstrom said they would still have pressure and explained how the system works.

A motion was made by Alderman Don Perez and seconded by Alderman Jeff Taylor to approve tearing down the east water tower instead of fixing it. Clerk Ehlers asked if the motion included seeking bids. She was told that they are only approving the direction they want to go so that they can tell EPA. The motion on the floor was unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, Judy Smith, and Kent Newkirk; nay – none.

Alderman Newkirk told the Council that the west tower was also discussed, and it is still in good shape. The committee discussed a rate increase, and he noted that Carlyle is currently the lowest in the area. Carlyle residents pay a minimum charge of \$31.03, and it was proposed to increase it by \$20 per month which would generate \$432,000 per year. Alderman Newkirk added that the sewer fund is all but broke, and we are going to have to do something. This increase will help pay for upgrades to infrastructure. He then gave some cost figures and loan estimates. Alderman Hyten added that we are going to be faced with a lot of hard, unpopular decisions down the road. Franklin Smith asked where they got their facts. Jo Hollenkamp told him she has an amortization schedule that she used to compute payments; and rates from other districts, which are public knowledge, came from HMG. Alderman Newkirk stated that the money will be for infrastructure. They will have to sell bonds or do something else for the plant.

Dave Redeker reported that baseball sign-ups are Saturday from 8 a.m. until 2 p.m. He also noted that the newly appointed Park Board had its first meeting, and the next meeting is scheduled for Tuesday at 7 p.m. in the Clinton County Board Room.

Jo Hollenkamp reported that the new web site will be up late Wednesday evening. It is CarlyleLake.com. If anyone sees something wrong, she would like to know right away; because changes can be made without cost until Thursday. Barb Guebert said it's hard to get to the agenda. Jo told her they are aware of that and trying to fix it. E-pay will be the next thing to go up.

Change Order #3 and payment to J.K. Trotter and Sons was presented for approval. Clerk Ehlers asked for clarification of what is being approved. Alderman Newkirk told her they are approving a change order in the amount of \$13,463.30 and approving payment of \$12,795.08.

A motion was made by Alderman Kent Newkirk to approve Change Order #3 in the amount of \$13,463.30 and approve payment of \$12,795.08 to J.K. Trotter and Sons, Inc. The motion was seconded by Alderman Jeff Taylor and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

MFT contracts were presented for approval. Low bids were as follows:

Emulsified Asphalt	Mike A Maedge Trucking	\$47,825.80
Seal Coat Aggregate (slag)	Beelman Logistics, LLC	\$17,160.00
Seal Coat Aggregate (limestone)	Beelman Logistics, LLC	\$13,147.80
Aggregate CA-6	Beelman Logistics, LLC	\$ 6,885.00
Aggregate CA -2	Quad-County Ready Mix	\$ 1,522.50
Portland Cement Concrete	Beelman Ready Mix	\$ 8,250.00

Alderman Hyten asked if this is for the upcoming year. Alderman Diekemper told him it is. Alderman Newkirk said he doesn't think they used enough rock in some areas last year. Franklin Smith said he doesn't think they used enough oil. There was discussion. Alderman Johnson noted that they accepted bids for both slag and limestone, but they will only use one of them.

A motion was made by Alderman Don Perez to approve MFT bids as presented. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

A motion was made by Alderman Don Perez to table the Sewer Ordinance until they can talk with the city attorney. The motion was seconded by Alderman Rob Hyten and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

Jo Hollenkamp asked if the Council will be seeking bids for demolition of the water tower. Alderman Newkirk explained that the action taken this evening was to let EPA know what their intentions are regarding the tower. Actual demolition will not start until Fall 2014.

Alderman Taylor said he thinks the town is starting to look rough and asked Mark Pingsterhaus what can be done. Chief Pingsterhaus said he has already talked to some of the people, but other issues will take time. He added that the weather could have played a part, but once the weather breaks he will try to get people to get things cleaned up.

With no further business, a motion to adjourn was made by Alderman Don Perez and seconded by Alderman Jeremy Weh. The motion was unanimously approved by voice vote, and the meeting adjourned at 7:45 p.m.

(Mayor)

ATTEST:

(City Clerk)

CARLYLE CITY COUNCIL

Regular Meeting
Monday, March 24, 2014

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, March 24, 2014, in the Clinton County Board Room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, and Judy Smith. Alderman Don Perez was absent.

City employees present: Andy Wennerstrom, Jo Hollenkamp, Mark Pingsterhaus, Dave Redeker, Steve Lappe, and Joe Heiligenstein.

Others present: Brad Hoffman, Doris Elling, Ray Elling, Norman Dierkes, David Koch, Eric Nave, Eugene VanDorn, Jean VanDorn, Bonnie Nehrt, Franklin Smith, Mark Hodapp, Kelly Ross, and Devon DeJournett.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Kent Newkirk to approve minutes from March 10, 2014, as presented. The motion was seconded by Alderman Judy Smith and unanimously approved by voice vote.

A motion was made by Alderman Brenda Johnson to approve transfers of \$20,000 to Street & Alley, \$50,000 to Police, \$5,000 to Parks, \$15,000 to Library, \$206,015.35 to new Library, \$400 to Police, and \$32,516.66 to Sewer for a total of \$328,932.01. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, Scott Diekemper, and Jeremy Weh; nay – none.

Alderman Judy Smith reported that the Employee Concerns Committee met. They will be posting for the 3-11 shift position at the water plant on April 7 and collect it on April 17. They will also run ads in the paper.

Alderman Taylor noted that TIF payments were part of the January claims, and they were normally an agenda item. Jo said they are payments for a TIF contract that was already approved. Alderman Taylor said that isn't how it was done in the past. Jo said she will make sure it's done that way next time.

Mayor Burton reported that the Greater Carlyle Lake Chamber of Commerce met and a lot of people were complaining that everything is for the lake. He feels it was a good meeting, but not well attended. The next meeting is tentatively set for April 15. The mayor also reported that mulch is ready for pick up, the citywide clean-up is April 23-26, and leaf pick-up starts March 31. Alderman Hyten asked if general areas of the town can be notified when they will be around to get leaves. Mayor Burton said that would be difficult to do. Alderman Hyten then asked if residents are still supposed to wet the leaves, and he was told yes. There was discussion. Mayor Burton decided they will start on the south end of town and work north.

During Public Comments, Eric Nave told the Council he is confused by our city government purchasing property to watch bald eagles after telling the people we are out of money. He also asked how citizens are supposed to take them seriously when they turn away grants and ignore fund raising. He questioned the cost and how they are going to pay for it.

Brad Hoffman then addressed the Council regarding the grant funding being in limbo. He said half of the alderman told him they didn't know anything about ripping out infrastructure at the proposed park site, and he wanted to know how that decision came about. Mr. Hoffman said he was told that it was decided in Executive Session which violates the open meetings act. If it is discussed in closed session, it must be acted upon in open session. He went on to say they

wasted money that was given to us, and they probably jeopardized any chance of getting grants in the future. He said half of them are telling him one thing and half of them are telling him something else; and this thing is way off track.

Mayor Burton said he spoke with Lisa Hellmann from the senior center, and she asked about the city helping with utilities for the center again this year. They normally get \$5,000 and that has been a little short. Mayor Burton asked the Council to consider \$6,000 in utility credit for the center.

A motion was made by Alderman Jeff Taylor and seconded by Alderman Judy Smith to approve a \$6,000 utility credit for the Carlyle Senior Center for one year. Alderman Newkirk asked how short they were. Mayor Burton said about 2 months. Alderman Hyten said his neighbor who works at the center solicited him to endorse the center. He will put information in aldermen's mailboxes. Alderman Smith noted that she already provided that information last month. The motion on the floor was unanimously approved by the following roll call vote: Aye – Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

Dave Redeker reported that Pam Donaldson is not going to do the Easter Egg Hunt with the city this year. Mayor Burton said he's not sure if the Lions Club will be doing one, and he asked if the city wants to do it. Alderman Hyten asked if Pam is still doing one on her own. Dave said she is going to do one with family and friends, but it will not be in the park. He added that there is \$2,000 budgeted for one this year. It was noted that over 500 attended last year. Dave added that a lot of services were donated through connections that Pam had. Alderman Newkirk suggested checking with the Lions to see if they want to take it over. Alderman Taylor said Pam left the other night very upset. Alderman Hyten said she felt personally attacked. He went on to say that the thing that she did was very good for Carlyle, and he would like to make things right with her. There was discussion. Alderman Hyten said he thinks this all started with a misunderstanding, and Pam feels the new Council is not as supportive as the past Council. There was discussion about what it would cost. Alderman Johnson asked if they could still get it organized. Dave said they would still have to order everything and start from scratch, and they wouldn't be able to do what was done in the past for \$2,000. Mayor Burton said the Lions Club has eggs. Alderman Hyten said he's concerned about rectifying this situation. Dave said Pam puts her heart into it, and she does it for the kids. Alderman Hyten said that's the kind of thing we want to see in Carlyle, and we want to see it grow. Jo Hollenkamp said that there is an audio tape of the meeting if she would like to listen to it and see what really occurred. Alderman Smith suggested someone reach out to Pam and try to get to the root of the problem. Dave Redeker will contact her. There was additional discussion. Alderman Johnson suggested holding off until next year if Pam isn't going to do it. The city wouldn't have time to organize it, and \$2,000 isn't enough money.

A motion was made by Alderman Brenda Johnson to approve \$2,000 for the Easter Egg Hunt if Pam Donaldson agrees to do it again. The motion was seconded by Alderman Jeff Taylor and unanimously approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Rob Hyten; nay – none.

Alderman Newkirk presented a Sewer Ordinance Amendment that will relieve the city of liability from the main sewer or metering point to the customer. Alderman Smith asked about the last sentence regarding repair of lines. Steve Lappe said it is so they know who is digging in case there are problems. There was brief discussion.

A motion was made by Alderman Kent Newkirk to approve the Sewer Ordinance Amendment as presented and waive the second reading. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, and Judy Smith; nay – none.

Alderman Newkirk presented the Sewer Rate Ordinance. This sets a minimum charge of \$26.25 per month for water consumption not to exceed 2,000 gallons. (\$25.48 per month for

operation, maintenance and replacement, and depreciation over debt principal, plus 77 cents per month for debt principal and interest.)

Alderman Taylor noted that it was reported at the last meeting that the sewer fund is broke, but there is still \$100,000 in there. Kent said he knows that, but that money will only do about ½ of a block. Alderman Hyten said he has gotten negative reactions to this rate increase. Alderman Newkirk said the infrastructure is in decline and needs to be fixed. This constitutes the first reading.

Alderman Newkirk presented water contracts. The first one was with the Village of Beckemeyer. It is a 40 year contract for 23% over the cost of production. Attorney Heiligenstein added that there is a mandatory minimum purchase in all of the contracts. They will be required to purchase 70% of all water from Carlyle with the exception of Hoffman who will be required to purchase 50% of their water from Carlyle. It was noted that Hoffman already gets 50% of their water from Centralia, and we're hoping they decide to buy more than 50% from us.

A motion was made by Alderman Kent Newkirk to approve the Water Purchase Contract with the Village of Beckemeyer as presented and waive the second reading. The motion was seconded by Alderman Jeff Taylor and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, Judy Smith, and Kent Newkirk; nay – none.

Alderman Newkirk noted that all of the water contracts are 40-year agreements for 23% over the cost of production.

A motion was made by Alderman Kent Newkirk to approve the Water Purchase Contract with Clinton County East Public Water District as presented and waive the second reading. The motion was seconded by Alderman Jeff Taylor and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

A motion was made by Alderman Kent Newkirk to approve the Water Purchase Contract with Carlyle North Water Company, Inc. as presented and waive the second reading. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, and Scott Diekemper; nay – none.

A motion was made by Alderman Kent Newkirk to approve the Water Purchase Contract with Southwest Public Water District as presented and waive the second reading. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, Scott Diekemper, and Jeremy Weh; nay – none.

A motion was made by Alderman Kent Newkirk to approve the Water Purchase Contract with Hoffman Rural Water District as presented and waive the second reading. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

Alderman Newkirk thanked Joe Heiligenstein and Jo Hollenkamp for all of the hard work they put in to these proposals.

Mayor Burton asked the Council to consider application for an Enterprise Zone. The cost is \$7,000, but it could be cheaper if other communities decide to go in on it. Alderman Hyten noted that this is just the cost of application. It does not guarantee we will be chosen. Alderman Newkirk asked Attorney Heiligenstein for his opinion. Mr. Heiligenstein said the only thing he can tell them is that other places have been successful with it; but it is what it is, and there's no guarantee. If not chosen, the cost to re-apply will be less. Jo Hollenkamp noted that

if the city decides to do this, they must apply by December 2014. There is a one-year review process, and the Enterprise Zones will be awarded January 2016. She added that they would be more likely to approve an application from multiple cities.

A motion was made by Alderman Brenda Johnson to approve up to \$7,000 for Moran Economic Development to apply for an Enterprise Zone as presented. The motion was seconded by Alderman Rob Hyten and unanimously approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Rob Hyten; nay – none.

Joe Heiligenstein told the Council that ASCAP, an organization that protects the rights of their members, is asking the city for a license fee of \$327. He explained that if the city hires a band and that band plays cover songs, it's a breach of copyright. Attorney Heiligenstein said there is a slim chance that something will happen, but considering the fact that they are asking us for this fee, it might be worth the \$327 to make sure we're covered. There was discussion. The city attorney recommended they pay it or not have bands. Alderman Johnson added that EDC recommended approval as well.

A motion was made by Alderman Kent Newkirk to approve \$327 for the ASCAP License Fee as presented. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, and Judy Smith; nay – none.

Alderman Newkirk asked the Council to approve seeking bids for demolition of the East Water Tower. He stated that some people are concerned about water pressure, but he can't justify spending as much as \$500,000 to repair a water tower that's 70-80 years old when they can get a new one for maybe twice that amount. Therefore, he would like to get bids for demolition of the old tower. If they see that there is a pressure problem, they will remedy the situation. If a new tower is needed, a taller one could be placed at the same location.

A motion was made by Alderman Kent Newkirk to approve seeking bids for demolition of the east water tower. The motion was seconded by Alderman Rob Hyten and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, Judy Smith, and Kent Newkirk; nay – none.

Mayor Burton explained that the Route 50 Coalition consists of mayors from Lebanon to the Indiana boarder and other interested parties with the goal of one day making Route 50 a 4-lane highway. They would like to secure a lobbyist to help with that endeavor. Clinton County's cost is \$3,000, and Carlyle's share would be \$600. Alderman Newkirk asked if this money would be going to the lobbyist. Mayor Burton said it goes into a pot and the majority goes for a lobbyist. He added that \$5 million has been secured for a Lebanon bypass and land has been purchased with the exception of Marion County.

A motion was made by Alderman Judy Smith and seconded by Alderman Kent Newkirk to approve \$600 to help secure a lobbyist for the Route 50 Coalition. Alderman Hyten said he's not sure this would be good for Carlyle because it would eliminate traffic through town. Mayor Burton said some cities don't want truck traffic going through their town and tearing up the streets. Alderman Newkirk said he thinks an interstate will actually bring more people here. Alderman Smith added that she feels it could help bring industry and jobs. The motion on the floor was unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

A motion was made by Alderman Kent Newkirk to enter into Executive Session to discuss acquisition of real estate. The motion was seconded by Alderman Jeremy Weh and approved by the following roll call vote: Aye – Jeremy Weh, Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, and Scott Diekemper; nay – Jeff Taylor.

The Council entered into Executive Session at 8:30 p.m.

The Council returned to Open Session at 8:33 p.m. to re-state the purpose of Executive Session.

A motion was made by Alderman Kent Newkirk to discuss Farm Rental Contracts and Acquisition of Real Estate. The motion was seconded by Alderman Rob Hyten and approved by the following roll call vote: Aye – Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, Scott Diekemper, and Jeremy Weh; nay – Jeff Taylor.

The Council entered into Executive Session at 8:35 p.m.

The Council returned to Open Session at 9:10 p.m.

Mayor Burton told the public that there has been discussion about the Reddick property. He explained that there were complaints about the appearance of the property, and Chief Pingsterhaus spoke with the owner. Mayor Burton asked utilities if there was any way they could use that property. They said no, but it was someone's idea that it would be a good place to observe birds and/or eagles. They thought that might generate some interest in the city. The market value is \$12,600. If the city takes down the trailer, Mr. Reddick will take ½ of that for the property. The city has a tentative plan for an observatory that would be at little or no cost to the city. This property is 182' x 46'. Cost for this property will come out of the EDC budget. Mayor Burton stated that if they do not move forward with the observation site, they will have land for the water department or electric department that is contiguous with what they already own. Alderman Newkirk said he feels it is a valuable piece of property to the city.

A motion was made by Alderman Brenda Johnson to approve \$6,300 to purchase the Reddick property as presented. The motion was seconded by Alderman Kent Newkirk and approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Scott Diekemper, Jeremy Weh, Rob Hyten, and Judy Smith; nay – Jeff Taylor.

Mayor Burton presented information on the 1-year lease extension with Larry Johnson for farm ground by the lagoons. Mr. Johnson will make 2 payments of \$1,799.50 for rental of 36.585 acres.

A motion was made by Alderman Kent Newkirk to approve the 1-year farm ground lease with Larry Johnson as presented. The motion was seconded by Alderman Judy Smith and approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Rob Hyten; nay – none. Alderman Brenda Johnson abstained.

Mayor Burton presented information on the contract with Kampweth Brothers Dairy for the lease of farm ground on the west end of Carlyle. This is a 1-year contract for rental of 30.34 acres at a cost of \$4,854.40.

A motion was made by Alderman Rob Hyten to approve the 1-year farm ground lease with Kampwerth Brothers Dairy as presented. The motion was seconded by Alderman Kent Newkirk and approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Scott Diekemper, Rob Hyten, and Judy Smith; nay – Jeremy Weh and Jeff Taylor.

With no further business, a motion to adjourn was made by Alderman Kent Newkirk and seconded by Alderman Scott Diekemper. The motion was unanimously approved by voice vote, and the meeting adjourned at 9:15 p.m.

(Mayor)

ATTEST:

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Monday, April 14, 2014

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, April 14, 2014, in the Clinton County Board Room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, and Judy Smith.

City employees present: Dave Redeker, John Hodapp, Mark Pingsterhaus, Andy Wennerstrom, Joe Heiligenstein, Jo Hollenkamp, Christi Gerrish, and Chad Holthaus.

Others present: John Jones, Carolyn Jones, Doc Mueller, Mark Hodapp, Norman Dierkes, Doris Elling, Ray Elling, Franklin Smith, Richard Christ, Suzanne Christ, Laura Christ, Bonnie Nehrt, Peggy Hilmes, Debbie Taylor, Brad Hoffman, Gene VanDorn, Barb Guebert, Eric Nave, Philip Sledge, Kelly Ross, John Schwendler, Duane Nordike, and Frank Buckingham.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Kent Newkirk to approve minutes from March 24, 2014, as presented. The motion was seconded by Alderman Scott Diekemper and unanimously approved by voice vote.

A motion was made by Alderman Brenda Johnson to approve the treasurer's report as presented. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, Judy Smith, and Kent Newkirk; nay – none.

A motion was made by Alderman Brenda Johnson to approve claims as presented. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

Alderman Johnson presented a request from JoAnn Hollenkamp to add mobile web design to the website so that it views better on a phone at a cost of \$850 and add website optimization for \$90. The total cost from Serpentine would be \$940.

A motion was made by Alderman Brenda Johnson to approve \$940 to Serpentine for website upgrades to get better viewing on phones as requested. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

Alderman Newkirk reported that the Water/Sewer Committee met on April 10, 2014. HMG will get permits for pumps down at the water plant at a cost not to exceed \$1,500. They also discussed a service agreement renewal with Hach Service to calibrate 7 meters at the plant at a cost of \$2,210. This is done every 3 months. Other items that were discussed are on the agenda.

Alderman Newkirk asked for copies of EDC meeting minutes so that the Council can be better informed of what is going on. He said they need information so that they can make educated decisions. Alderman Newkirk said he realizes there are some things that should not be discussed publicly, but when Jeff Taylor announced that he heard through his store about a plant that was coming to town, most of the other aldermen knew nothing about it. He went on to say that they need to have better sharing of information. Alderman Smith said she would like to have other committee meeting minutes as well. Alderman Newkirk asked if there are sanctions that could be taken against aldermen for speaking out of line. Attorney Heiligenstein

asked if he was referring to executive session, and Alderman Newkirk said yes. Attorney Heiligenstein said he would have to look into it, but he is not aware of any penalty. Mayor Burton said he didn't want to say or do anything until it was finalized, because they could have backed out. He added that the person going in that building hired someone from Jeff's store, and they took them out for training. Alderman Newkirk said he understands that certain things are confidential, but the Council needs to know what's going on. We're elected officials and we need to know. Mayor Burton said that he hopes that people recognize executive session for what it is, but he found out at a training session that there is nothing that can be done when someone discusses executive session items. You just hope that they would have enough integrity not to. Alderman Newkirk gave kudos to whoever got this company, but he thinks there needs to be better sharing of information. Mayor Burton said they will try to do better. Alderman Taylor pointed out that whenever they go into executive session and there is another meeting behind them, this room isn't too sound-proof. He went on to say that he was approached by someone about something that was discussed in executive session. Alderman Johnson said that the comment was made before the information went through the Economic Development Committee, and if certain things didn't pass in EDC it wouldn't happen anyway. Alderman Newkirk said that filling in the Council may help stop rumors. Alderman Johnson said there is plenty of time to make phone calls before Monday night. Alderman Newkirk said he would still like a report of what is coming out of those meetings.

Alderman Johnson reported that the Economic Development Committee met, and the item they discussed is later on the agenda. She also noted that the Finance Committee will meet next Monday to go over the budget.

Alderman Johnson reported that the Library Board is looking to move into the new library the end of May or early June. The Council was invited to do a walk through.

Alderman Weh reported that the Police Committee met on April 8, 2014. The Police Department received a \$20,000 grant to replace the existing carport.

Andy Wennerstrom reported that they started flushing hydrants today.

Christi Gerrish reported that this is the 56th Annual National Library Week.

Mayor Burton reminded everyone that April 23-26 is clean-up week. He asked citizens to help keep the city picked up and clean. He talked about getting volunteer groups to put trash cans downtown and particularly along Route 127 where the kids from the high school and grammar school walk along and randomly throw cups and things. He went on to say that we don't have a lot of industry and we're going more toward a service economy.

Mayor Burton reported that he, Mayor Hilmes of Breese, and the mayor of Salem were chosen by the coalition to go to Springfield where they met with the Majority and Minority Leaders of the House and Senate regarding the expressway from Lebanon across the center part of the state. The land has been purchased mainly through Clinton County. They have a meeting in Salem tomorrow and they will be hiring a new lobbyist. They will be meeting with a U.S. Representative at McKendree next Tuesday. The Lebanon bypass is in the works, and they asked for \$50 million when they were in Springfield.

On the 21st the city will have their second business after hours, and hopefully this will re-launch the Chamber of Commerce. He said that a lot of people in this town are mad about something and they stay mad, and they're mad for years and years and years. He went on to say that the whole bunch of people out there at the Corp have changed, and they are in full support of anything we do in our city. They recognize tourism as part of their mission also.

Mr. Schwendler addressed the Council during Public Comments. He said he feels this town is really well run with street sweeping, pot hole patching, and leaf raking. It seems like everyone is on the same page which is a nice change from where he came from. He lives out on Franklin Street, and when people come into town from the west, there are at least three speed limit

signs and it seems like no one pays any attention to them. He asked if something could be done to slow people down. He added that people are also still driving by on cell phones. Mayor Burton noted that a lot of focus in the morning is on school zones.

Alderman Johnson asked if the Chamber After Hours is April 21st or May 21st. Mayor Burton said it is May 21st. He added that Jo is working on something to send out to other communities.

Mayor Burton introduced Doc Mueller from IMUA. Mr. Mueller asked Laura Christ to come forward to receive a scholarship in the amount of \$500. He said there were scores of essays submitted, and Laura was one of 4 recipients from 67 communities in the association. John Hodapp then presented Laura with a matching \$500 scholarship from the City of Carlyle.

Jo Hollenkamp told the Council that she was approached by someone from the Masons about Carlyle welcome signs. He said they used to have community groups, churches, and organizations below them, and they are the first to apply for a sign. Alderman Newkirk asked about maintenance. He said that in the past the city would update their signs and the smaller ones got shabby. Mayor Burton said we could have a yearly fee, and the money could be used for maintenance. He suggested having EDC look at it. Jeff noted that our own signs could use some attention now.

Peggy Hilmes addressed the Council regarding a donation for the 2014 fireworks. In the past, the city has given \$5,000. If they give that amount again this year, she will have about \$11,000 for this year's display. Mayor Burton said he has a couple of ideas for increasing funds in the future and taking the burden off of the city. Peggy said there are a lot of people that help with the events, but they need people to help raise funds.

A motion was made by Alderman Jeremy Weh to approve a donation of \$5,000 for the 2014 fireworks display. The motion was seconded by Alderman Jeff Taylor and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

Mayor Burton told the Council that the city has \$2,000 in their budget for an Easter Egg Hunt. The firemen's wives have started an organization, and they asked if they could have that amount for an Easter Egg Hunt this year. The Lions Club is willing to co-sponsor the event.

A motion was made by Alderman Rob Hyten to approve a donation of \$2,000 to the Firemen's Auxiliary for an Easter Egg Hunt. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jeremy Weh; nay – none.

Alderman Newkirk told the Council that the sewer collapsed in the alley between Clinton and Mulliken (1200 Block of Clinton), and the whole block needs to be replaced. Trotter Construction has agreed to stay on and repair this block at a cost not to exceed \$30,000. Mayor Burton stated that they are anticipating that some of this will be coming out of the TIF Fund.

A motion was made by Alderman Kent Newkirk to approve paying Trotter and Sons no more than \$30,000 to repair the sewer at the 1200 block of Clinton between Clinton and Mulliken as presented. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

Mayor Burton presented a request for phosphate chemical feed upgrades to take out some of the lime. The cost is not to exceed \$3,589. Alderman Newkirk noted that part of the cost is to pay HMG for services.

A motion was made by Alderman Kent Newkirk to approve the phosphate chemical feed upgrades at a cost not to exceed \$3,589 as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Judy Smith, Kent

Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Rob Hyten; nay – none.

Mayor Burton presented the second reading of the Sewer Rate Ordinance. He stated that Carlyle was the lowest rate in the area, and will still be lower than most after the increase. They hope this will allow the city to build up a war chest for future infrastructure repairs.

A motion was made by Alderman Kent Newkirk to approve the Sewer Rate Ordinance as presented. The motion was seconded by Alderman Don Perez and approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Rob Hyten, and Judy Smith; nay – Jeff Taylor.

Alderman Judy Smith said they failed to get permission to post for the 3-11 shift water operator position. Brandon's 60 days will be up April 19. They hope to go through all applications on April 25.

A motion was made by Alderman Judy Smith to approve posting for the 3-11 shift water operator position as requested. The motion was seconded by Alderman Rob Hyten and unanimously approved by voice vote.

Mayor Burton presented the second reading of the Ordinance to purchase the Reddick property. Alderman Hyten asked Jo to state where the money will come from for the project. She explained that there is a grant through the Corp, a possible donation, or the OSLAD grant. Mayor Burton said the project is just a suggestion – the ordinance is just for the purchase of the property. Alderman Newkirk said the property is an eye sore right now.

A motion was made by Alderman Kent Newkirk and seconded by Alderman Judy Smith to approve the purchase of the Abraham Reddick Property. Clerk Ehlers asked for clarification of where the money is coming from. She was told that possible grants and/or donations would be for the structure. The property purchase is with city funds. The motion on the floor was unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, Judy Smith, and Kent Newkirk; nay – none.

Lisa Spaulding addressed the Council regarding street closings for the Street Fair that will be held June 13, 14, and 15. She asked for the closing of 8th, 9th, and Fairfax beginning the afternoon of Thursday, June 12, until 8 a.m. on Monday, June 16. Alderman Hyten asked when it will wrap up on Sunday. Lisa said it is over at 4 p.m., but they're not sure how quickly they can get everything torn down.

A motion was made by Alderman Jeremy Weh to approve street closings for the Street Fair as requested. The motion was seconded by Alderman Brenda Johnson and unanimously approved by voice vote.

Alderman Weh presented information on the proposed golf cart ordinance. He noted that this was not intended to be a first reading; they just wanted to update the Council on what they are doing. He said they have had as many pros as cons on this idea. One concern is crossing major highways. The city would determine where they can cross. Chief Pingsterhaus said Breese has allowed golf carts for several years now. He added that you can get a golf cart titled as a low-speed vehicle. Alderman Newkirk asked if it would relieve the city of any liability if they just let people go through the process of registering them as slow-moving vehicles. Attorney Heiligenstein said he would like to read the actual ordinance before giving an opinion. He added that he would defer to the Police Department since they know the traffic. It was noted that there is a lot more truck traffic that goes through Carlyle compared to Breese. Alderman Smith asked about the speed. Chief Pingsterhaus said it is under 30 MPH. There was brief discussion. No action was taken at this time.

Jo Hollenkamp told the Council that JC Supply, a steel company, has written a contract to obtain the Pulsar building. The contract is contingent on a loan of \$375,000 from the RLF. The EDC

unanimously approved the request with the recommendation of a 10 year term at 3%. They also asked for a minimum job creation/retention of 25 employees. JC Supply has committed to 27 full-time employees the first year, and 30 full-time employees and 10 part-time employees by the second year.

A motion was made by Alderman Jeff Taylor to approve the \$375,000 loan from the Revolving Loan Fund as presented for JC Supply to purchase the Pulsar building. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

Jo Hollenkamp told the Council that Mariner's Village currently has a TIF agreement that was put into place way back when, and they inherited it when they purchased the building. It is in the form of a note against the city. However, there is language in the note that if the TIF increment doesn't generate enough money to cover the note, insurance, and principal, the note never has to be repaid. The note is for \$825,000. There is currently a balance of \$995,000 on the note. It expires in 2021, and Mr. Patel has submitted a new TIF application asking for a new TIF amount of \$1,142,756 that will not expire until 2031. From the paperwork that was submitted, it was determined that only \$658,117 would be eligible. Without any changes Mr. Patel will receive approximately \$425,730. If he is given the additional 10 years, we will pay out \$732,847. The EDC unanimously voted to reject the new TIF application. Mayor Burton said by accepting this agreement we would be denying the school system of their share of tax money as well as the city. Alderman Johnson said Mr. Patel did not attend the meeting, but his representative said they need money to build cabins and expand the convention center. The new agreement would not increase the amount they get now, so this would not generate more cash for expansion. Alderman Hyten noted that no one has succeeded at that business yet. There was brief discussion.

A motion was made by Alderman Brenda Johnson to deny the TIF application from Mariner's Village as recommended by the Economic Development Committee. The motion was seconded by Alderman Jeff Taylor and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

Alderman Smith presented the proposed guidelines for all park employees. The main change for maintenance workers, umpires, bookkeepers, scorekeepers, concession stand workers and lifeguards was the added statement that says they are not to be on phones/cell phones and no texting. Phones are for emergency use only. They also added that there is to be one lifeguard on the chair at all times. Only scheduled employees are to be in the concession stand and workers are asked to keep their friends from congregating in front of the window.

They also took all of the maintenance responsibilities and moved them to the Maintenance Supervisor. That person would be in charge of all hiring, scheduling, and training of maintenance workers. He would supervise the workers and report to the Parks Director. Alderman Taylor noted that on March 18 the Park Board met and approved the job descriptions for Park Director Dave Redeker to include the hiring of maintenance workers. They also made a motion to approve the amendment of the job description of Maintenance Supervisor Dave Ord to remove the hiring of maintenance workers. The Employee Concerns approved these changes, and there has not been a Park Board Meeting since then to discuss changes, so how did that happen. Alderman Smith said that the Park Board recommended at one time it be left the way it was, but since then there have been new developments in that area and the committee had the opportunity to change it. She said they do not have to go by the recommendations. Ord will still report to Redeker, he's just in charge of the maintenance workers. Alderman Newkirk questioned him being able to fire. Alderman Smith said he can hire, train, and schedule. Dave Redeker said there are about 4 different job descriptions floating out there. On Friday, he had a copy of one, and a different set of copies was handed out in executive session. Alderman Weh asked what the main reason was for doing this. Alderman Smith said there has been an issue with concessions that she's sure everyone has

read about in the papers. Alderman Weh said that doesn't have anything to do with maintenance. Alderman Smith said it doesn't, but Dave Redeker is going to have to spend a lot of time in concessions to get all of the new steps in place. Having Dave Ord supervise maintenance will free up Dave Redeker to take on that task, and that's why Dave Ord got the raise earlier. Alderman Weh said he thinks that was a little presumptuous to give him a raise before he had the job. Alderman Smith said that was part of the conversation when he got the raise. Alderman Taylor said Dave Ord was called Friday night and told he had the supervisor's job before it got Council approval. Alderman Smith said she told Dave Ord his description was being changed, and it was going to Council on Monday night. Alderman Hyten said this was approved by him, Alderman Smith, and Alderman Taylor; and he doesn't know why Alderman Taylor is against it now. Alderman Taylor said he just looked at his old sheet in his box. Alderman Hyten added that it doesn't matter if the employee has a problem with the description of their job; it's up to the Council. Mayor Burton asked Doris Elling to speak on the matter. Doris said that when she looked at Dave Redeker's job description it was 2 pages long, and she thought that was a lot for one person. Since they were going to give Dave Ord the job of supervising maintenance workers, they thought he should have input on who was hired. Alderman Taylor said that it used to be two separate jobs, but one guy still had control over all. Doris said he still will, it will just free him up to do other things like the concession stand which is an issue. She didn't look at it as he's not doing his job; she looked at it as it's too much for anybody. Alderman Newkirk said he's still confused about Dave Ord's responsibility for hiring.

Alderman Weh said that in the past 16 years he has not heard any complaints about Dave Redeker, and he thinks this is a slap in his face. Alderman Smith said he is an at-will employee. No one is saying he's doing a bad job. She added that someone is going to have to be over at that concession stand and get things straightened out, and we're just making the person who works with the 9 maintenance kids every day responsible for training and scheduling them. Mayor Burton said he has had more complaints about the Park Department than he has had about the Police Department. Dave Redeker said that the job description seems to have conflicting descriptions. Alderman Smith explained that Dave Ord is supervisor over the maintenance kids, but Dave Redeker is still head of the department, and Dave Ord will report to him. Alderman Johnson explained that she has managers at her businesses who supervise workers and do the scheduling, but she is still ultimately responsible for everything. Alderman Smith noted that it is like the pool. A head guard does scheduling, but they still report to Dave Redeker. Clerk Ehlers told the Council that she thinks the part about hiring refers to what was done in the past. Dave Redeker would bring a list of recommendations to the Council for approval. Alderman Hyten said he thinks the supervisor should have some control over who works for him. It is ultimately the decision of the Council.

A motion was made by Alderman Brenda Johnson to approve the Parks Department employee job descriptions as presented. The motion was seconded by Alderman Rob Hyten and approved by voice vote. Not hearing a unanimous approval, Mayor Burton asked Clerk Ehlers to poll the Council, and the motion was approved by the following roll call vote: Aye – Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, and Scott Diekemper; nay – Jeremy Weh, Jeff Taylor, and Don Perez.

Alderman Hyten asked Alderman Taylor why he went along with it the other night and is opposed now. Alderman Taylor said he had a chance to look it over. Mayor Burton ended the discussion.

Alderman Smith presented and Employee Disciplinary Policy that came from the Park Board. First incident will result in verbal reprimand followed by a written letter in the employee's permanent file. Second incident is a written reprimand, and a copy will be given to the Director of Parks and Recreation. Third incident is a written reprimand with a copy to the Director of Parks and Recreation and to the Park Board. This is also cause for dismissal. An employee may be terminated on a first offense due to gross negligence, theft, sexual harassment, physical violence, use of drugs and/or alcohol during hours, insubordination, bullying, or any other offence of grievous nature.

A motion was made by Alderman Rob Hyten to approve the Disciplinary Policy for the Parks and Recreation Department. The motion was seconded by Alderman Kent Newkirk and unanimously approved by voice vote.

With no further business, a motion to adjourn was made by Alderman Rob Hyten and seconded by Alderman Kent Newkirk. The motion was unanimously approved by voice vote, and the meeting adjourned at 8:34 p.m.

(Mayor)

ATTEST:

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Monday, April 28, 2014

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, April 28, 2014, in the Clinton County Board Room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, and Judy Smith.

City employees present: Mark Pingsterhaus, Joe Heiligenstein, Dave Redeker, Andy Wennerstrom, Jo Hollenkamp, and Christi Gerrish.

Others present: Brad Hoffman, Cynthia O'Neill, Jane Bullock, Carol Day, Bonnie Nehrt, Doris Elling, Ray Elling, Gene VanDorn, Jean VanDorn, Carolyn Sue Jones, John Jones, Mark Hodapp, Franklin Smith, Geoff Jones, Karla Caplinger, David Koch, Nathan Freund, Jason Edwards, D. Smith, Kim Kauling, Don Kauling, Barb Guebert, and Kim Stamps.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Kent Newkirk to approve minutes from April 14, 2014, as presented. The motion was seconded by Alderman Don Perez and unanimously approved by voice vote.

A motion was made by Alderman Brenda Johnson to approve transfers of \$25,000 to Street & Alley, \$40,000 to Police, \$5,000 to Retirement, \$10,000 to Parks, \$10,000 to Library, and \$5,000 to Pool House Loan for a total of \$95,000. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jeremy Weh; nay – none.

Alderman Johnson told the Council that one of the air conditioners at city hall has gone out and needs to be replaced. They received 2 bids and the low bid is from Jack's Sales and Repairs for \$3,667. She noted that Jack is supplying the unit at cost.

A motion was made by Alderman Brenda Johnson to accept the bid of \$3,667 from Jack's Sales and Repairs for a new rooftop unit at city hall as presented. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

Dave Redeker reported that the IHSA Bass Tournament will take place May 9 and 10, and they are looking for volunteers. The banquet will be held on Thursday, May 8. He also reported that the next Park Board Meeting is scheduled for Tuesday, May 6, at 7 p.m.

Christi Gerrish reported that the library has expanded their hours. They will open at 9 a.m. Monday through Saturday. These additional hours have no impact on the budget.

Alderman Smith reported that they will start interviews for the water operator position tomorrow.

Doris Elling reported that the Park Board met last week and they are working on a plan for the concession stands.

Mayor Burton reported that the Street & Alley Department will work from 6 a.m. until 2:30 p.m. beginning June 2, 2014, because of hotter weather.

Mayor Burton told the Council that he received a thank you note from Laura Christ for the scholarship that was awarded to her by the city. He also noted that there will be an Honor Guard Competition at the VFW on Saturday at noon.

Mayor Burton reported that Business After Hours will be at Bretz's on May 21. HMG is donating Cardinal tickets for the event.

Mayor Burton read a statement regarding the alleged open meetings act violation that was submitted to the Attorney General's office. He said the request was received on April 15 regarding removal of infrastructure, and they responded with copies of minutes and an audio file. It was noted that no final vote was taken in closed session. Mayor Burton went on to say that there is an ordinance that allows contracting under \$5,000 without typical Council readings for consideration. Due to a stretch of good weather around March 11, the infrastructure was removed and safely stored prior to approval of the farm lease on March 24. He went on to say he wished the removal would have taken place after the vote, but it turned out to be a moot issue. In closing, he said he is confident the Attorney General's office will find no violation. He then announced that there will be a Town Hall Meeting on May 13 at 6:30 p. m. at the VFW. The speaker will be the Supervisor of Public Awareness from Ameren.

Under Public Comments, Brad Hoffman addressed the Council regarding the complaint he filed with the Attorney General's office. He noted that the mayor just admitted that the infrastructure was removed before it was put to a vote. He then addressed the direction in which the town is going. He told the Council that his daughter said there is nothing for young people here. Even the bowling alley has been turned into an antique shop. He added that Mike has fought everything that comes down the pike. We have dropped the ball on providing things for young people. He then questioned what happened in 3 years to change the minds of councilmen who voted to move forward with the sports complex. All of a sudden the mayor says he can spend money without Council approval. He noted that there is tax money involved, and he feels they are going to look at that real hard. There are also private donations involved in that project. Mr. Hoffman said he feels the Council authority has been taken away, and people have called him about the situation using words like misappropriation and fraud. He again asked the Council what's going on. He wanted to know how the decision was made to remove the infrastructure. He went on to say there was never any evidence of a vote to do that. No indication of an open vote to rescind what was approved three years ago. Mr. Hoffman said he doesn't know why it just fell apart, because the money is there. Three-fourth of the money was given to the city. There was a promise made during the election about transparent and open government, and that's probably what we need to get back to. He stated that Mike just admitted he went ahead and had it torn out before the Council even got to vote. In closing, he said he wants the sports complex to get back on track. If any of the aldermen are not for it, just say it – don't hide behind the mayor. Mr. Hoffman said he would be happy to answer any questions the Council might have for him.

Mayor Burton said this is not a question and answer session. He added that the previous administration passed a resolution to limit public comments to 3 minutes, and they may have to adhere to that a little closer. Alderman Hyten said he is open to discussion at any time. He added that he is not in favor of the sports complex at this time, and he would be happy to tell him why he feels that way.

Mayor Burton presented a proclamation designating May 10, 2014, Gregory Michael Harvill Day in the City of Carlyle. He also read a proclamation designating May 1, 2014, Loyalty Day.

A motion was made by Alderman Brenda Johnson to approve the proclamations for Gregory Michael Harville Day and Loyalty Day as presented. The motion was seconded by Alderman Rob Hyten and unanimously approved by voice vote.

Jo Hollenkamp told the Council that the FY 2012 Water Audit with revisions to the FY 2011 Water Audit are now ready for approval due to the signing of water district contracts. The FY 2013 Water Audit will be available in a few months.

A motion was made by Alderman Kent Newkirk to approve the FY 2012 Water Audit which includes revisions to the FY 2011 Water Audit. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Rob Hyten; nay – none.

A motion was made by Alderman Kent Newkirk to approve the FY 2013 Water Audit. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, and Judy Smith; nay – none.

Alderman Perez told the Council that they need to consider doing something on 8th Street between State Farm and the jail. He suggested making it a one-way street or widening it. Someone in the audience suggested no parking on that street. Alderman Perez said a lot of employees use that street for parking. Alderman Smith asked about limiting parking to just one side of the street. There was discussion. Mayor Burton referred the issue to the Police Committee. There was discussion about parking problems at 14th Street and Abbott. This issue was also referred to the Police Committee. Attorney Heiligenstein mentioned a problem looking left heading south on 9th Street. Mayor Burton said that is going to be taken care of.

Alderman Johnson presented information on the Mariner’s Café sub-lease. She noted that the Corp owns the property, it’s leased to the state, and we lease from the state; and that’s why we have to approve the sub-lease. The Corp and the state have already approved this agreement.

A motion was made by Alderman Brenda Johnson to approve the Mariner’s Village sub-lease as presented. The motion was seconded by Alderman Rob Hyten and unanimously approved by voice vote.

Jo Hollenkamp asked the Council to approve line item re-distributions. She noted that this does not change the overall budget amount.

A motion was made by Alderman Brenda Johnson to approve the line item re-distribution ordinance as presented and waive the second reading. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, Judy Smith, and Kent Newkirk; nay – none.

With no further business, a motion to adjourn was made by Alderman Don Perez and seconded by Alderman Scott Diekemper. The motion was unanimously approved by voice vote, and the meeting adjourned at 7:35 p.m.

(Mayor)

ATTEST:

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Monday, May 12, 2014

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, May 12, 2014, in the Clinton County Board Room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, and Judy Smith.

City employees present: Mark Pingsterhaus, Christi Gerrish, Joe Heiligenstein, Jo Hollenkamp, and Steve Lappe.

Others present: Doris Elling, Ray Elling, Norman Dierkes, Mark Hodapp, Carolyn Sue Jones, John Jones, Mary Grubb, Gene VanDorn, Jean VanDorn, Brad Hoffman, Dave Caplinger, Karla Caplinger, Sharon Berdeaux, Franklin Smith, Abby Diesing, Ryan Drake, and Barb Guebert.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Don Perez to approve minutes from April 28, 2014, as presented. The motion was seconded by Alderman Scott Diekemper and unanimously approved by voice vote.

Alderman Brenda Johnson presented the Treasurer's Report for approval. She noted that the Library Grant Fund has a negative balance because the state sent a check for the wrong amount, and it had to be returned. When the check for the correct amount is received, it will clear up that fund. The project is still under budget at this time.

A motion was made by Alderman Brenda Johnson to approve the Treasurer's Report as presented. The motion was seconded by Alderman Jeff Taylor and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

A motion was made by Alderman Brenda Johnson to approve claims as presented. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

Alderman Johnson presented a request from Andy Wennerstrom for the purchase of a new phone system from S & S Telecom. The total cost for equipment and training is \$3,150. It was noted that these are refurbished phones.

A motion was made by Alderman Brenda Johnson to approve \$3,150 for the purchase of a phone system as requested. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

Christi Gerrish reported that the library plans to close June 12 to pack up and move. The new library will open in July. She will have more details at the next meeting.

Mayor Burton reported that he met with some of the county board members and some of the mayors and U.S. Representative Shimkus to discuss the expressway. He also reported that the IHSA Bass Tournament was a success. Corporate sponsors were thanked for their participation.

Mayor Burton reminded everyone that there will be a town hall meeting tomorrow with Gina Taylor from Ameren. He hopes this will shed some clarity on some of the issues they have had. On May 21, they will have Business After Hours at Bretz's.

Under Public Comments, Brad Hoffman came forward to address the Council. Mayor Burton told him that if he didn't have anything new, they weren't going to listen to the same thing again. Brad apologized to the Council for going over his 3 minutes the last time. After some comments about using a timer, Mayor Burton told him that if he didn't have anything productive to present, he should have a seat. Mr. Hoffman said he did. Mayor Burton told him to have a seat.

Alderman Smith explained that there was talk about approving committee minutes at Council, but after research on the idea, they decided it won't work. Therefore, Agenda Item #11 is being tabled. Alderman Newkirk asked if minutes can be approved at the end of the meeting. Clerk Ehlers asked if it is being discussed or tabled. Alderman Newkirk said he just had a question. Attorney Heiligenstein said he doesn't think that would be good practice to do it that way.

Alderman Smith told the Council that the Water/Sewer Committee, the Employee concerns Committee, Andy Wennerstrom, and Steve Lappe interviewed roughly 10 applicants for the Water Operator Position; and they are recommending Ryan Drake for that position. She added that Ryan had good references and a lot of experience.

A motion was made by Alderman Judy Smith to approve hiring Ryan Drake for the Water Operator Position. The motion was seconded by Alderman Rob Hyten and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jeremy Weh; nay – none.

Mayor Burton asked to Council to approve payment to JK Trotter and Change Order #4. He added that this is another example of infrastructure crumbling. Alderman Newkirk stated that they are asking for payment of \$61,793.02 and a change order in the amount of \$38,839.90. Jo Hollenkamp noted that the change order amount is part of the payment amount.

A motion was made by Alderman Kent Newkirk to approve payment of \$61,793.02 to JK Trotter and approve change order #4 for the Fairfax Street Sewer Project Contract with JK Trotter. The motion was seconded by Alderman Jeff Taylor and unanimously approved by the following roll call vote: Aye – Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

Mayor Burton noted that the next regular meeting is scheduled on a holiday, so they typically move it to Tuesday.

A motion was made by Alderman Don Perez to move the next meeting to Tuesday, May 27, 2014. The motion was seconded by Alderman Jeremy Weh and unanimously approved by voice vote.

Mayor Burton presented a motorcycle awareness proclamation.

A motion was made by Alderman Judy Smith to approve the ABATE proclamation as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by voice vote.

Concession stand bids were presented by Jo Hollenkamp. One of the bidders submitted a bid for 16 oz. drinks, so she broke down the cost per ounce. Her figures were based on last year, but it will be different this year because of the new policy in place. She noted that Wal-Mart offered to help with gift certificates, but she wasn't sure exactly what that meant. Also, they did not confirm on supplying coolers. Alderman Johnson said the committee wants to purchase drinks from the lowest bidder and food items from the lowest bidder.

A motion was made by Alderman Brenda Johnson to accept the bid from Wal-Mart if they will provide coolers; and if they don't, go with the second lowest bid from Southern Illinois Beverage. There was discussion about providing coolers. Alderman Taylor asked if they are going to deliver, because we're trying to cut down on hours for park kids. He also noted that

they did not even get a bid from Southern Illinois Beverage. It was also noted that the bid sheet asked for 20 oz. sodas. Alderman Taylor asked if it has to be delivered. Alderman Hyten said they need to start buying concessions right away. Alderman Perez said the mayor could authorize up to \$2,000. Mayor Burton said it is \$5,000. Alderman Perez said he thinks the whole bid process stinks, and he suggested rejecting all bids. Alderman Johnson withdrew her motion.

A motion was made by Alderman Don Perez to reject all drink bids and re-bid for concession stand beverages. The motion was seconded by Alderman Jeremy Weh and unanimously approved by voice vote.

A motion was made by Alderman Brenda Johnson to accept the food bid from Schuettes Market as presented. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Rob Hyten; nay – none.

JoAnn Hollenkamp told the Council that the Park Board discussed the issue of mowing vacant properties, and some of the members asked why they are continuing to mow these properties. The city is also currently mowing state property at the main entrance to the city. We have been mowing the section by McDonalds for at least 16 years. Chief Pingsterhaus told the Council that if the city doesn't mow some of these properties, no one else will. He added that there have been 94 grass ordinances served in the past month. Attorney Heiligenstein said he thinks it should be mowed. He advised them to follow state statute. A municipality has up to a year to file for expenses incurred. Alderman Smith noted that there is one eye sore at the west end of town and one at the east end of town within a block of city limits. There was discussion about liability. Jo checked with the insurance provider, and they said that as long as it is a city employee mowing with city equipment we are covered. If we don't mow and there is an issue with line of sight, there could be a liability issue. Attorney Heiligenstein was asked to update the ordinance.

A motion was made by Alderman Don Perez to continue mowing as we have done in the past. The motion was seconded by Alderman Judy Smith and unanimously approved by voice vote.

Jo Hollenkamp told the Council that the city needs to get their loan in place for the million gallon storage tank. The cost is approximately \$325,000. The first bid from First National Bank is for 7 years at 2.25%, 10 years at 2.90% or 15 years at 3.40%. The second bid is from US Bank for 7 years at 2.36% or 10 years at 2.81%. She noted that they do not offer a 15 year rate. She added that it is a good idea to have your loan match the life of the painting so that citizens of today are not paying for the bulk of what people are enjoying later; but it also means you pay more over the life of the loan. This cost is in the proposed budget. Alderman Johnson asked about early payment of the loan. JoAnn said there is an early payment penalty with US Bank. Alderman Johnson asked if there is any way to get that waived. Jo said she didn't ask. Attorney Heiligenstein asked if they talked to Fred Becker for his opinion. Mayor Burton said Fred is not allowed to give advice to the city. Alderman Hyten asked what would be best from a budget standpoint. Jo said that the higher the payment the more of a burden it is to that department. Alderman Taylor asked Steve Lappe for his opinion. Steve said he would like to stretch it out for 15 years.

A motion was made by Alderman Jeff Taylor to accept the quote from First National Bank for a 15 year loan at 3.40% for the million gallon water tank. The motion was seconded by Alderman Judy Smith and approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, and Judy Smith; nay – none. Alderman Don Perez abstained.

JoAnn Hollenkamp told the Council that the new laundry mat at the old DQ location needs a 2" water service, and they would like to contract with the city to do the work. Alderman Taylor asked what the total cost to the city will be. Jo said it is \$4,849.38 (not to exceed \$6,500) plus

the cost of repairing the road. She added that they are currently working on a TIF agreement with them.

A motion was made by Alderman Judy Smith to approve the contract for 2” water service at the old Dairy Queen location as presented. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, Judy Smith, and Kent Newkirk; nay – none.

Barb Guebert said there was an incident at the new library job site last Friday afternoon. Someone driving a tractor with an implement attached hooked onto the fence and dragged it onto the highway. She was told that the driver unhooked the fence and left it out on the highway. Anyone with information about the incident was asked to come forward.

Mayor Burton encouraged everyone to attend the town hall meeting tomorrow. He also reminded everyone about the Business After Hours meeting at Bretz’s.

Item #21 (Health Insurance Quotes for City Employees) was tabled.

With no further business, a motion to adjourn was made by Alderman Kent Newkirk and seconded by Alderman Judy Smith. The motion was unanimously approved by voice vote, and the meeting adjourned at 7:55 p.m.

(Mayor)

ATTEST:

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Tuesday, May 27, 2014

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Tuesday, May 27, 2014, in the Clinton County Board Room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeff Taylor, Rob Hyten, and Judy Smith. Alderman Jeremy Weh was absent.

City employees present: Mark Pingsterhaus, Jo Hollenkamp, and Christi Gerrish.

Others present: Bill Schmaltz, Franklin Smith, Norman Dierkes, Deb Taylor, Bonnie Nehrt, Doris Elling, Ray Elling, Sharon Berdeaux, Jason Edwards, Dan Imming, Wendy Folen, Eugene VanDorn, Jean VanDorn, Kelly Ross, and Henry Hollenkamp.

The meeting opened with the pledge of allegiance.

A motion was made by Alderman Don Perez to approve minutes from May 12, 2014, as presented. The motion was seconded by Alderman Kent Newkirk and unanimously approved by voice vote.

City Clerk Janine Ehlers read the following prepared statement to the council:

I am disappointed with the way the city has been conducting business lately. I think we need to be more open and honest about what we are doing; and we need to be more consistent with policy and decision making. I also think that whenever we obtain quotes or do business with someone, Councilmen and employees of the city should remove themselves from that process if it involves family. In my opinion, the Council made some decisions at the last meeting without accurate information and/or without a complete understanding of what was being done. I ask that this Council pay closer attention to detail when making decisions and be more watchful of the taxpayers' money that is being spent.

A motion was made by Alderman Brenda Johnson to approve transfers of \$25,000 to Street & Alley, \$60,000 to Police, \$20,000 to Retirement, \$15,000 to Parks, \$10,000 to Playground, and \$5,000 to Library for a total of \$135,000, and \$78,024.93 to the New Library. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

Alderman Johnson presented a request from Andy Winnerstrom for the purchase of 4 Eclipse #88SS Sample Stations. The low bid was from St. Jacob Winwater Works at \$675 each for a total of \$2,700.

A motion was made by Alderman Brenda Johnson to approve \$2,700 for the sample stations as requested. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

Christi Gerrish reported that the last day that the old library will be open is June 11, 2014. They will temporarily be set up in the kindergarten room at St. Mary's.

Alderman Perez said he has noticed a lot of brush out around town. He reminded citizens to call city hall for removal.

Doris Elling told the Council that the Park Board recommended purchasing water only from IGA and leaving Gatorade and soda with Southern Illinois of Nashville.

Mayor Burton noted that there is a problem at Dorothy Lane where you turn into Dollar General; and it has caused several accidents. They are trying to come up with a solution.

Gene VanDorn addressed the Council during Public Comments. He said he has gotten to know the council members really well over the past year or two, and he thinks they are good people with a good heart, and they do a good job. He added that he saw how Alderman Newkirk anguished over raising the sewer rates, but in the end he had the best interest of the city at heart. He then asked that the city change the ordinance regarding aldermen doing business with the city. He feels that aldermen should not be allowed to do any business with the city. Mayor Burton said that is something he is sure Council will consider. He added that he will move it forward with legal counsel and the proper committee.

Alderman Smith commended the Park Board on everything they have done so far. She added that they are new to some of the process, as are some of the council members, and it has been a learning process. Because the Council voted to reject all drink bids, water was included in that vote, and it had to be thrown out too. Therefore, they cannot take those bids into consideration. If they choose to re-bid, it may be July before a decision is made. She said she is going to make a motion with the understanding that new bids will be taken in the fall for next season.

A motion was made by Alderman Judy Smith to give drink bids to IGA for the rest of this season. The motion was seconded by Alderman Don Perez. Alderman Johnson asked what the Park Board recommended. Alderman Smith said they wanted them to look at the water bid, but they don't have a water bid to look at. Alderman Hyten added that they did not ask for a bid to be sent out for drinks because that was agreed to be handled for the rest of this year by Southern Illinois because coolers are still in place. Alderman Perez noted that we have 3 stores as well as other suppliers right here in town. Alderman Smith said they are talking about a total of \$3,900. Alderman Johnson said she thinks it's unfortunate that the Park Board has met twice and made recommendations, and neither one of them has come before this council. Alderman Smith told her they have no water bids to go with. Alderman Perez wanted to know how they can ask citizens to buy locally when the city doesn't do it. We need to start spending our money in town. When the Police Committee buys a new squad car, they only get bids from the local dealers. Alderman Johnson said she understands that, but we have a board; and their recommendations should be considered. She added that she does not agree; and local businesses or aldermen should not profit just like what Gene said. When the ordinance was changed the last time, she argued against it. The past Council and mayor voted to change the ordinance to allow for that to happen and she disagrees with it. She also said we should consider their recommendations if we want the boards to take things seriously. Alderman Perez said that unless the ordinance is changed, we have to go with it. Alderman Smith told her again that we have no water bids to go with because they were rejected with all the other drink bids. She added that in the past, kids were sent to Nashville to pick up supplies. Alderman Johnson said it was also disclosed that not everybody had the same information when bids were taken and one of these councilmen made the statement that IGA was going to get it. She then said that she thinks that things should be out in the open and everyone needs to look at what is going on here. We either have integrity or we don't. Alderman Newkirk said that as far as taking recommendations from the Park Board, some will be taken seriously and some won't. He added that we can't hold them responsible for turning the park around in 3 months when this council couldn't do it in 10 years. In regard to keeping money in town, Alderman Newkirk said it's money better spent keeping it in town whether its soda or squad cars. He added that if the ordinance is changed, it should not affect anyone until after the next election. Alderman Johnson asked where the Ski will be purchased. She was told that it is included in soda. It was noted that they bought Ski from Excel in the past, but they occasionally got it from Jeff. Clerk Ehlers noted that the motion was to buy drinks from IGA as they have done in the past, so if they bought Ski from him in the past they will continue and if they did not, they won't. The motion on the floor was approved by the following roll call vote: Aye – Rob Hyten, Judy Smith, Kent Newkirk, Don Perez, and Scott Diekemper; nay – Brenda Johnson. Alderman Jeff Taylor abstained.

Alderman Hyten asked for clarification on the decision that was made in regards to purchasing from Southern Illinois. Alderman Smith said that in the past, when Dave needed soda, water, or Gatorade, he would buy locally. Alderman Johnson said then that's not what we did in the past. There was discussion about how to correct the previous motion. Alderman Smith asked Clerk Ehlers how she should re-state the motion. Ehlers said it depends on what you want to do. Alderman Smith said they want to buy all beverages from him for the remainder of the summer except for Ski. Clerk Ehlers suggested a motion that all beverages with the exception of Ski will be purchased from IGA for the rest of the season.

A motion was made by Alderman Judy Smith that all beverages with the exception of Ski will be purchased from IGA for the rest of the season. The motion was seconded by Alderman Don Perez and approved by the following roll call vote: Rob Hyten, Judy Smith, Kent Newkirk, Don Perez, and Scott Diekemper; nay – Brenda Johnson. Alderman Jeff Taylor abstained.

Dan Imming asked to make a public comment. He applauded the Council on their continuous efforts to do business locally. In the past 38 years he has been working in Carlyle, and we as business people and residents spend more money in the regions around us than some of those regions spend in our own back yard. He said he is solicited for donations in other places, and he wishes some of those people would spend money here locally. He personally thanked Alderman Johnson for her letter to the editor about promoting local business and working together. He then mentioned that the small park downtown was started by the Chamber of Commerce, but due to financial difficulties it was abandoned, and they have taken it upon themselves to maintain it. He also told the Council that he has arranged a 2-day session in August that will bring many business people to the community where they will play golf, buy gas, and visit local restaurants.

JoAnn Hollenkamp presented information on the contract renewal with ProLiance. They are offering two options. A one-year contract would be at a rate of .66 and a 2-year contract would be at a rate of .63. Jo noted that the city saved \$4,303 by using ProLiance in 2013. Mayor Burton explained that this is where we purchase our gas on the open market. He added that he recently attended an IMUA meeting and they think that gas prices will be going down in the future. JoAnn noted that the 2-year contract is only a savings of about \$100. Alderman Newkirk said that considering the information given, a one year contract sounds reasonable.

A motion was made by Alderman Kent Newkirk to approve a 1-year contract with ProLiance at a rate of .66 as presented. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeff Taylor, and Rob Hyten; nay – none.

Alderman Judy Smith told the Council that the Employee Concerns Committee along with Jo Hollenkamp, Brenda Johnson, and Van Johnson met to look at a series of quotes received from Immings and from Bill Schmaltz with Einstein. They looked at different plans and asked questions about some out-of-net deductibles and co-insurance; and they voted to go with the Einstein Group through Bill Schmaltz. It is a \$500 deductible. She noted that it is a savings of \$83,798.04. Alderman Taylor asked JoAnn if all of the quotes received were on the sheet. JoAnn said that Mr. Imming submitted about 20 quotes. The way she understands it is when you reach out to a broker, that broker owns you as a client for a certain amount of time. If you don't sign with that broker, then it can go to a different broker. Once we reached out to Bill and he obtained the quotes, every broker gets the same price based on our conditions. We reached out to Mr. Imming first (back in January) and did not reach out to Bill until March. We got Bill's quotes back on March 19 and didn't get Mr. Immings until May 12. Alderman Taylor then asked if they want to stay local if Dan can get the same price. Jo stated that Alderman Taylor was there at the meeting. He said he since has had time to talk to some other insurance people. Alderman Taylor then asked if Country Companies and State Farm were contacted. Jo said she did not contact all of them, we were referred; and all of them will get the same price. She said that quite frankly, we got a response from Bill. Alderman Smith stated that Clinton County, Breese, Greenville, Chester, Red Bud, and Hillsboro are all with Einstein and they were all contacted and asked how they feel about the coverage. No one had any issues. Jo added

that the reason this started is because Dan sent an e-mail saying the rates for the existing plan were going up 12%. When they started shopping for a plan in May, then they were told they were only going up 6% if they signed right then. And that was not a guarantee. She stated that Dan was cooperative, but she needed numbers.

Jo explained that with the existing plan there is a \$1,000 deductible and a maximum of \$2,000 out of pocket of which the employee pays \$500 and the city pays \$1,500. With the new plan there is a \$500 deductible and a \$2,000 out of pocket; however, co-pays go toward out of pocket expenses. She also noted that the police department contract states that the insurance cannot be changed without their approval. Mike Lane saw no issues with it, but has to send it out to all officers. She added that the 6% is no guarantee; it could be higher. The bottom line is the service that we received getting the quotes. Mr. Imming said there is some untruth in those statements, and he has documentation to show it. Mayor Burton said he trusts that what they are looking at is accurate. Mr. Imming said he was contacted by Rita, not JoAnn; and he was never given a deadline. Jo said that Rita contacted him 3 times asking if he had anything yet. Dan said she did, but never gave a deadline. He added that he has worked with Rita for 9 years, and she has been a pleasure to work with. Jo stated that this is not a personal attack, they just wanted numbers. Dan asked Jo if she shared the information he gave her on May 22 at 10 a.m. Jo said she did share them with Employee Concerns. They are aware that you can match that price with Coventry. Dan sent a form called the broker of record, and if we sign the form and send it back, it doesn't matter all the work that Bill did. Dan becomes our broker, and he can get the same price. Dan said he would have done that originally if someone would have told him they were going that far with it. Jo said they repeatedly asked for information and didn't get it. Jo asked Judy if she wanted to share anything from Employee Concerns. Judy said that when they met that night and looked at the numbers, they were given timeline information. She added that she gets using local businesses, and she appreciates our local business people; but when someone comes in and says they can save us \$83,798.04 on this plan, she looked for that locally and didn't see it. Dan asked when they met. Judy said it was last Thursday evening. Dan said that he sent JoAnn the Coventry rates on Thursday morning. Jo said the question isn't if he can give us the same rates; the question is did he. The Council questioned why he didn't give them better rates last year. Mr. Imming said he worked with Van Johnson and he was very sensitive to the union contract and there was a time issue. Alderman Johnson said last year was different. Mr. Imming noted that Coventry had a good proposal last year. Jo asked if Bill could have the opportunity to present. Mr. Schmaltz addressed the Council regarding Coventry Insurance. He noted that with a self-insure plan you can match a union plan however you want. He stated that Carlyle has the healthiest city going right now. He added that this is not a simple quote. It takes hours and hours of work and knowledge to come up with the right plan. Next year they will visit with each person and gather information to get the city the best price. He said that the opportunity to self-insure is the best he has seen for a city this size. He thanked the Council for the opportunity to present his proposal. Jo said time is of the essence. The rates are only good for a certain amount of time and the new plan will be effective July 1. If anyone wants to add a spouse or dependent, it must be done by next Wednesday. Alderman Perez asked if she heard back from the union yet. Jo said just Mike. The only difference is \$25 instead of \$20 for doctors and \$55 instead of \$50 for specialists; but co-pays go toward the deductible. Mr. Imming said he respects his peers in his industry, but he put in at least 100 hours himself. He said he is not offended, but he doesn't understand the Wednesday deadline. The rates have been approved by Coventry, and they should be good until July 1.

A motion was made by Alderman Judy Smith to go with the Einstein Group for a savings of \$83,798.04. Clerk Ehlers questioned the motion being made for the amount of savings. Mayor Burton said the motion should probably be for the cost. Alderman Smith withdrew the motion.

A motion was made by Alderman Judy Smith to accept the quote of \$167,844.24 from Einstein/Bill Schmaltz for employee health coverage as recommended by the Employee Concerns Committee. The motion was seconded by Alderman Brenda Johnson and approved by the following roll call vote: Aye – Brenda Johnson, Scott Diekemper, Rob Hyten, and Judy Smith; nay – Jeff Taylor. Aldermen Kent Newkirk and Don Perez abstained.

The first reading of the FY 15 Budget was presented by Jo Hollenkamp. The public hearing and appropriation will be on June 23, 2014. Mayor Burton told the Council to call JoAnn if they have any questions.

With no further business, a motion to adjourn was made by Alderman Don Perez and seconded by Alderman Kent Newkirk. The motion was unanimously approved by voice vote, and the meeting adjourned at 8:02 p.m.

(Mayor)

ATTEST:

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Monday, June 9, 2013

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, June 9, 2013, in the Clinton County Board Room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, and Judy Smith.

City employees present: Mark Pingsterhaus, Christi Gerrish, Steve Lappe, Dave Redeker, and Chad Holthaus.

Others present: Norman Dierkes, Brad Hoffman, Carolyn Sue Jones, John Jones, Franklin Smith, Gene VanDorn, Jean VanDorn, Donald Koch, Philip Sledge, Mark Hodapp, Darren Tracy, Sharon Berdeaux, John Schwendler, Jane Bullock, Kelly Ross, and Dawn Boudouris.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Kent Newkirk to approve minutes from May 27, 2014, as presented. The motion was seconded by Alderman Scott Diekemper and unanimously approved by voice vote.

Alderman Johnson presented the financial statement for approval. She noted that the library fund is in the hole because they are waiting for money to come in, but they should be catching up.

A motion was made by Alderman Brenda Johnson to approve the Treasurer's Report as presented. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, Judy Smith, and Kent Newkirk; nay – none.

A motion was made by Alderman Brenda Johnson to approve claims as presented. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

Alderman Johnson presented a request from John Hodapp for the purchase of two Philips Heartstart FRX DeFibrillators and a Heartstation Cabinet. The total cost from SOS Technologies is \$3,569.

A motion was made by Alderman Jeremy Weh to approve \$3,569 for 2 DeFibrillators and a Heartstation Cabinet as requested. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

Steve Lappe reported that the contractor who will be painting the water storage tank will be in town on June 16 to start that work. The tank will be out of service for 6-8 weeks.

Christi Gerrish announced that the library will now be closing on June 20. She also reported that they had over 100 people for their first summer program.

Dave Redeker reported that the pool is up and running. Alderman Smith thanked Dave for swapping out some swings in the park.

Alderman Johnson reminded everyone that the Street Fair is this coming weekend.

Mayor Burton reported that JC Supply is having a job fair tomorrow from 1-4 p.m. He also noted that he is still working on a solution for the problem at Dorothy Drive. He then thanked Brenda Johnson and Lisa Spaulding for all of the work they did putting together the Street Fair. It will start Friday and run through Sunday afternoon.

Mayor Burton reported that the Park Board would like to update playground equipment. Parts of it have been shut down because of poor condition. He and Dave will be working on getting it replaced.

There were no public comments.

Mayor Burton asked the Council to consider re-appointment of Darren Tracy and Frank Buckingham to the Library Board.

A motion was made by Alderman Kent Newkirk to approve the appointment of Darren Tracy and Frank Buckingham to the Library Board. The motion was seconded by Alderman Don Perez and unanimously approved by voice vote.

City Attorney Joe Heiligenstein presented information on the agreement for acceptance and treatment of wastewater from “Pampered Camper.” He told the Council to keep in mind that it is a 25 year lease, but the city can go back every 3 years to review their cost.

A motion was made by Alderman Kent Newkirk to approve the ordinance for acceptance and treatment of wastewater from Pampered Camper and waive the second reading. The motion was seconded by Alderman Rob Hyten and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

Mayor Burton presented the easement for pipeline right-of-way agreement with the Department of the Army. Attorney Heiligenstein said he was slightly confused as to why it states that it is a 50 year term instead of specific dates for beginning and ending the agreement. He added that he assumes it goes into effect when signed. Alderman Newkirk asked if this is a 20-year extension. Mr. Heiligenstein said he thought it was initially discussed as 30 or 50 years. He added that they could ask for an additional length of time. Mayor Burton said extensions are normally approved at the end of the term.

A motion was made by Alderman Kent Newkirk and seconded by Alderman Judy Smith to approve the easement agreement as presented. There was brief discussion. Alderman Newkirk withdrew his motion. This constitutes the first reading.

Mayor Burton presented the first reading of the Americans with Disabilities Act Transition Plan (GIS).

Mayor Burton presented the GIS Mapping for Water, Sewer, Zoning, TIF, etc.

Mayor Burton told the Council that the loan for painting of the water tank can only be for a maximum of 10 years, so they will have to re-bid.

Alderman Taylor made a motion to withdraw his motion for acceptance of the loan through First National Bank of Carlyle for painting of the water tower. The motion was seconded by Alderman Rob Hyten and approved by the following roll call vote: Aye – Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, Scott Diekemper, and Jeremy Weh; nay – none. Alderman Don Perez abstained.

A motion was made by Alderman Jeff Taylor to accept sealed quotes for painting of the million gallon storage tank. Mayor Burton explained that it will be a sealed quote process. The sealed quotes will go to the city attorney’s office, and he will deliver them to Kent or Rita to be opened. The motion was seconded by Alderman Judy Smith and approved by the following roll

call vote: Aye – Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none. Alderman Don Perez abstained.

Mayor Burton presented the first reading of the revised FY15 budget. There will be a public hearing prior to the next meeting.

Mayor Burton told the Council that Frank Heiligenstein wants them to look at the ordinance updates by the middle of July. He asked committees to look at those that pertain to their committee. Alderman Hyten said changes affect some committees more than others and some do not pertain to any committee. He would like to review the suggested changes as a full council so that everyone can voice an opinion. Alderman Newkirk asked Mr. Heiligenstein if the council will understand the changes or if they will need his expertise. Attorney Heiligenstein said he thinks they can understand it. For example, there is an ordinance allowing purchases of \$5,000, and the state statute has been amended to \$20,000. The proposal put forward is for state statute. He went on to explain that the city can allow less, but not more than state statute. As a council they need to decide what amount they want to set. Mayor Burton said there are 4 copies at city hall for review. Alderman Hyten said that Joe’s example is why he wants to review this as a full council. He feels that the Finance Committee will have a long discuss about this in committee, and then have another long discussion when it is brought to Council. Alderman Newkirk noted that some of the changes are bound to overlap committees. Alderman Hyten said he wants everything openly discussed. Alderman Smith agreed. There was discussion. The Council agreed to start reviewing ordinance changes at the next regular meeting. They will set aside one hour for discussion at each meeting until the job is completed.

With no further business, a motion to adjourn was made by Alderman Kent Newkirk and seconded by Alderman Don Perez. The motion was unanimously approved by voice vote, and the meeting adjourned at 7:35 p.m.

(Mayor)

ATTEST:

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Monday, June 23, 2014

The meeting of the Carlyle City Council was called to order at 7:10 p.m. by Mayor Mike Burton on Monday, June 23, 2014, in the Clinton County Board Room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, and Judy Smith.

City employees present: Dave Redeker, Christi Gerrish, JoAnn Hollenkamp, and Mark Pingsterhaus.

Others present: Brad Hoffman, Norman Dierkes, Mark Hodapp, Kelly Ross, Sharon Berdeaux, Gene VanDorn, Jean VanDorn, Mary Grubb, Doris Elling, Ray Elling, Martha Reinkensmeyer, Carolyn Sue Jones, John Jones, Barb Guebert, Ryan Sunga, and Franklin Smith.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Scott Diekemper to approve minutes from June 9, 2014, as presented. The motion was seconded by Alderman Judy Smith and unanimously approved by voice vote.

A motion was made by Alderman Brenda Johnson to approve transfers of \$15,000 to Street & Alley, \$50,000 to Police, \$10,000 to Retirement, \$10,000 to Parks, \$10,000 to Playground, \$10,000 to Library, \$10,000 to Pool House Loan, \$100,000 to Sewer, and \$284,906.72 to New Library. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Rob Hyten; nay – none.

Alderman Taylor thanked everyone for their efforts at the Street Fair.

Christi Gerrish reported that the library is still open until June 30. They will then move to St. Mary's where their hours will be 10 a.m. until noon Monday through Saturday. She also noted that she received the check from the state.

Mayor Burton reported that he met with the county and township regarding Dorothy Lane. He said corporate headquarters for Dollar General called, and they are willing to help out. He also reported that the Street Fair was a success as far as turn out, and the fireworks will be this weekend.

Under Public Comments, Sharon Berdeaux asked when Dorothy Lane was deeded to the city as a true street. Mayor Burton said there are conflicting reports as to ownership starting back in the 60's. Mrs. Berdeaux wanted to know why the city is going to use taxpayer money to fix a road for a private business. Mayor Burton said he thinks the state should take care of it, but the state doesn't think so. There have been 2 serious accidents there, and he feels it's a problem that needs to be addressed. If Council doesn't want to, then we won't. He said he personally hadn't planned on spending additional taxpayer money that isn't already there from another source. Sharon stated that no one comes and paves or re-engineers her driveway for her private business.

Mayor Burton told the Council that the city usually donates \$1,000 for the Street Fair, and he thinks they went on that assumption this year. Alderman Taylor asked if that would come out of Hotel/Motel. Mayor Burton said it can or it could come out of Economic Development.

A motion was made by Alderman Jeff Taylor and seconded by Alderman Jeremy Weh to approve a donation of \$1,000 to pay for advertisement of the Street Fair. Alderman Newkirk asked if this is for the event they just had. He was told yes. He then asked if they made any

money. Alderman Johnson said they did not; they went in the hole. She added that the goal was to get people there and get community involvement, and she feels they did that. They plan to make some changes next year. Alderman Taylor said he thinks businesses were honored to be asked to help. Alderman Johnson said the people with the rides pulled out at the last minute and they scrambled to get rides. She also said that the electric department came out and did some wiring so they could run the rides without a generator, and that saved the city \$1,000. The motion on the floor was unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, and Judy Smith; nay – none.

Mayor Burton asked the Council to accept the resolution for the Clinton County Fair Parade.

A motion was made by Alderman Don Perez to accept the Clinton County Fair Parade Resolution as presented. The motion was seconded by Alderman Rob Hyten and unanimously approved by voice vote.

Mayor Burton asked to Council to consider the permanent hiring of Martha Reinkensmeyer.

A motion was made by Alderman Jeremy Weh to approve Martha Reinkensmeyer as a permanent hire. The motion was seconded by Alderman Judy Smith and unanimously approved by voice vote.

Mayor Burton presented the second reading of the Department of Army Easement for Pipeline Right of Way.

A motion was made by Alderman Jeremy Weh to approve the Department of Army Easement Right of Way agreement as presented. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, Judy Smith, and Kent Newkirk; nay – none.

Mayor Burton presented the second reading of the Americans with Disabilities Act Transition Plan (GIS). JoAnn Hollenkamp explained that they want to get a GIS system that will allow them to map sidewalks. It would allow them to color code and identify areas that need to be fixed to comply with code. Ryan Sunga explained that a law was passed in the early 90's for cities to have a transition plan in place. He added that certain grants require you to have a plan. HMG will go through and prioritize non-compliant areas. JoAnn noted that the next agenda item is for GIS mapping for water, sewer, zoning, TIF, etc.

A motion was made by Alderman Don Perez to accept the Americans with Disabilities Act Transition Plan (GIS) as presented. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

A motion was made by Alderman Rob Hyten to accept GIS Mapping for Water, Sewer, Zoning, TIF, ect. as presented. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

Mayor Burton presented the second reading of the FY 15 City Budget.

A motion was made by Alderman Brenda Johnson to approve the FY15 City Budget as presented. The motion was seconded by Alderman Rob Hyten and approved by the following roll call vote: Aye – Jeremy Weh, Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – Jeff Taylor.

Alderman Johnson stated that they went out for quotes again on the painting of the million gallon storage tank because they found out that they cannot do a 15 year loan. They received

quotes from US Bank, First National, and National. The lowest rate and payment was from First National Bank. The 10-year fixed with 10-year ammortization is a rate of 2.69% with a monthly payment of \$3,091.93 and a total payback of \$371,031.60.

A motion was made by Alderman Brenda Johnson to accept the 10-year fixed with 10-year ammortization at a rate of 2.69% from First National Bank of Carlyle for the \$325,000 loan to paint the million gallon storage tank. The motion was seconded by Alderman Judy Smith and approved by the following roll call vote: Aye – Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, Scott Diekemper, and Jeremy Weh; nay – none. Alderman Don Perez abstained.

Mayor Burton presented the Prevailing Wage Ordinance for approval.

A motion was made by Alderman Jeremy Weh to approve the Prevailing Wage Ordinance as presented and waive the second reading. The motion was seconded by Alderman Jeff Taylor and unanimously approved by the following roll call vote: Aye – Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

Chief Pingsterhaus presented information on the proposed ordinance for possession of less than 2.5 grams of cannabis. He noted that the laws are constantly changing, and they currently do not have anything in place to arrest for lesser amounts. He asked the Council to also consider putting all fines from this ordinance into the drug prevention fund.

A motion was made by Alderman Jeremy Weh to accept the ordinance to amend 27-6 of the revised code as presented and waive the second reading, and allow all fines from this ordinance to go into the police drug fund. Mayor Burton stated that a motion was on the floor to accept this ordinance with a recommendation to put the fine money into the drug fund. Clerk Ehlers pointed out that it was not a recommendation; it was part of his motion. The motion was seconded by Alderman Rob Hyten. Clerk Ehlers asked for clarification of the wording in the revised ordinance. Alderman Newkirk noted that the crime lab will handle anything more than 2.5 grams. After clarification of the wording, the motion on the floor was unanimously approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Rob Hyten; nay – none.

Mayor Burton told the Council that he has been meeting with Dave Redeker regarding the purchase of playground equipment, and they now have a recommendation. There will be additional cost for concrete footings and mulch. Dave noted that it is a 3-5 week delivery window, so he would like approval tonight. He added that this is closeout equipment, so when it's gone it's gone. Alderman Hyten stated that we are getting substantially more for our money and a better product. Alderman Taylor asked where they will put it. Dave explained their plan for all equipment in the park. There was discussion. Doris Elling told the Council that a citizen pointed out how unsafe the current equipment is, and some things had to be shut down. Mayor Burton said there is a possibility they could get some equipment from the Corp. He noted that the total estimated cost for the equipment they want to install at this time is \$35,000. They will also use city workers to save on installation. Alderman Weh asked if volunteers can come out to help. Mayor Burton said yes.

A motion was made by Alderman Jeremy Weh to approve \$31,248 for the purchase of playground equipment as presented. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, and Judy Smith; nay – none.

Mayor Burton stated that Dick Crocker wants to know why the city does not furnish scorekeepers/bookkeepers for travel leagues. Dave Redeker said they got away from providing them when minimum wage went up to \$8.25 per hour. The total cost would be about \$2,600. Alderman Taylor noted that parents take care of it for high school games, and they don't get paid. JoAnn added that it would be extremely difficult to provide the manpower. Alderman

Hyten pointed out that the city does the maintenance for these fields. If they want the service provided, we could consider doing it at cost. Dave noted that the younger travel leagues are paying \$30 per player per year to use the field to help cover the cost of maintenance and lights. The issue was referred to the Park Board for review.

Dave Redeker told the Council that the AC at the park shed went down. He has contacted Mideastern and Satterfield for quotes, and he would like authorization to go with the lowest bid so that he doesn't have to wait until the next meeting to get it replaced.

A motion was made by Alderman Brenda Johnson to allow Dave Redeker to accept the best quote for a replacement air conditioner at the park shed. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, Judy Smtih, and Kent Newkirk; nay – none.

JoAnn Hollenkamp presented information on a variance request from Richard and Beryl Durbin for the addition of a carport over an existing driveway. The Zoning Board unanimously recommended approval.

A motion was made by Alderman Jeremy Weh to accept the zoning variance at 670 23rd Street for a carport to be constructed over an existing driveway as requested by Richard and Beryl Durbin. The motion was seconded by Alderman Jeff Taylor and unanimously approved by voice vote.

Alderman Hyten asked about the process for getting feedback from surrounding property owners. JoAnn explained the notification process.

Mayor Burton presented the first reading of the Grass Cutting Ordinance.

JoAnn explained to the Council that their current billing system is 11 years old, and she would like to get an upgrade. They could go out for quotes on other systems, but they would be replacement systems, and the cost would be higher. At this time she is just asking for permission to look at an upgrade rather than getting a new system.

A motion was made by Alderman Brenda Johnson to stay with Civic for the city's billing system. The motion was seconded by Alderman Jeremy Weh and unanimously approved by voice vote.

Mayor Burton told the Council that the Corp is going to put a sign where our electronic sign is currently placed, and we need to come up with another location for it. Alderman Johnson said some people aren't sure it is worth keeping. Mayor Burton noted that it would cost \$1,000 to move it. He added that John Hodapp suggested putting it on their lot just as you come into town. Alderman Newkirk suggested giving it to the fair board. There was brief discussion. Alderman Burton will check with the fair board to see if they want it.

Mayor Burton told the Council that Mr. Heiligenstein said the ordinance changes could be reviewed in about 3 hours. He is looking at doing it at the August 11 meeting and will try to keep the agenda light. JoAnn added that the 3-ring binders are for review prior to that meeting.

Mayor Burton told the Council that the next regular meeting is scheduled for the same night as the Clinton County Fair Parade, so he asked to have it changed to the following day.

A motion was made by Alderman Don Perez to change the next regular meeting date to Tuesday, July 15, 2014. The motion was seconded by Alderman Jeremy Weh and unanimously approved by voice vote.

With no further business, a motion to adjourn was made by Alderman Don Perez and seconded by Alderman Kent Newkirk. The motion was unanimously approved by voice vote, and the meeting adjourned at 8:10 p.m.

(Mayor)

ATTEST:

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Tuesday, July 15, 2014

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Tuesday, July 15, 2014, in the Clinton County Board Room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, and Judy Smith.

City employees present: Dave Redeker, Mark Pingsterhaus, Jo Hollenkamp, Joe Heiligenstein, and Christi Gerrish.

Others present: Norman Dierkes, John Jones, Doris Elling, Ray Elling, Carolyn Sue Jones, Bonnie Nehrt, Dick Conner, David Caplinger, Karla Caplinger, Gene VanDorn, Jean Van Dorn, Franklin Smith, Brad Hoffman, Sharon Berdeaux, Philip Sledge, Kelly Ross, John Schwendler, and Barb Guebert.

The meeting opened with the pledge of allegiance.

A motion was made by Alderman Don Perez to approve minutes from June 23, 2014, as presented. The motion was seconded by Alderman Scott Diekemper and unanimously approved by voice vote.

Clerk Ehlers clarified figures that the mayor had in the paper regarding his reimbursements of \$1,831.01 for cell phone usage, mileage, food allowance, and hotel stays. She stated that from June 11, 2013, through June 10, 2014, he was actually reimbursed \$1,967.95 of which \$325 was for phone and \$1,642.95 was for mileage and meals. Hotels were paid separately through the city, and it was approximately \$500 for his stay in Chicago. Mayor Burton asked if it was her responsibility to clarify news paper reports. She said it was if he is reporting expenses that she signs checks for. Mayor Burton said he volunteered to go to Chicago and feels he saved the city the cost of 2 people to man that show which would have been about \$4,000 and it lasted for 75 hours. Clerk Ehlers said that, with all due respect, she was told he attended a family reunion while he was there. Mayor Burton said she was told wrong. She then asked if he attended a family function while there. Mayor Burton said that what he does on his own time is his business. Clerk Ehlers stated that it's not his own time when the city is paying for it. Mayor Burton admitted he attended a funeral and said he probably shouldn't have done that.

Alderman Johnson presented the financial statement for approval.

A motion was made by Alderman Brenda Johnson to approve the treasurer's report as presented. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

Alderman Johnson presented claims for approval. She noted that there is a bill from the Street Fair that is not being paid yet. She questioned Jeff regarding the price of ice at \$5 per bag when they only charge \$2.97 per bag for concessions. Jeff said that delivery ice is \$5 per bag for the use of the box. He added that this is the standard charge everywhere and offered to show her other bills. Alderman Weh questioned the cost for rides. Alderman Johnson explained that the people who bring in the rides get a guaranteed amount of \$5,000 and 10% of everything over that amount.

A motion was made by Alderman Rob Hyten to approve claims as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

Chief Pingsterhaus reported that the fair parade went well.

Christi Gerrish reported that they moved into the new library last weekend. Demolition of the old building is scheduled for Tuesday or Wednesday of next week. She thanked all of the volunteers who helped with the move. The grand opening will be August 16 with a ceremony from 10 to 10:30 a.m. and open house until 2 p.m.

Dave Redeker reported that the playground equipment came in. Mayor Burton added that he and Dave have talked about getting it up the week after next, and they would like as much help as they can get. This is a big expense and they want to make sure they do it properly.

Mayor Burton presented a proclamation for Relay for Life proclaiming July 25 – August 1, 2014, Relay for Life of Clinton County Week.

A motion was made by Alderman Rob Hyten to approve the American Cancer Society Relay For Life of Clinton County Proclamation as presented. The motion was seconded by Alderman Judy Smith and unanimously approved by voice vote.

Mayor Burton told the Council that he and John met with the mayor of Metropolis and he told them about some programs where he was getting federal surplus properties for a low amount of money. In order to do that, the city must agree to participate in this program. He read a resolution for participation in the federal surplus program. This is at no cost to the city. Alderman Perez said he spoke with the mayor as well.

A motion was made by Alderman Don Perez to approve the Resolution for Participation in the State of Illinois Federal Surplus Property Program as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by voice vote.

Dick Conner gave the Council a news release for the 2014 Cruz-In the Dam Car Show that will be held on August 8. He said this is the 23rd year for the event, and they could not do it without support from the city and county. He noted that many people look forward to this show, and it brings campers and overnight guests for local hotels. Mr. Conner asked for the city to again provide electrical hook-ups and a donation of \$1,500 for advertisement. This is a free event with 2 cruises that is put on by Mr. Conner and Carl Huels. It was noted that the dam cruise route will be changed because the main dam might be closed.

A motion was made by Alderman Don Perez to approve \$1,500 for advertisement for the Cruz-In the Dam Car Show to be held on August 8, 2014. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

Mayor Burton presented the first reading of the ordinance authorizing the borrowing of funds to paint the million gallon water tank.

JoAnn Hollenkamp presented information on the Civic billing system upgrade. She noted that the system has not been upgraded for about 11 years. The cost is \$28,050, and this price includes all of the training. Mayor Burton added that he thinks they would be looking at around \$50,000 if they started over with a new system. This constitutes the first reading.

Mayor Burton asked the city attorney to present the second reading of the grass cutting ordinance. Attorney Heiligenstein told the Council that he conformed to the state statute.

A motion was made by Alderman Rob Hyten to approve Ordinance #1512, an amendment to 26-2-6(C) regarding grass cutting. The motion was seconded by Alderman Brenda Johnson and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jeremy Weh; nay – none.

Mayor Burton told the Council that the Park Committee would like to recommend that the city provide scorekeepers for legion games, county league, and traveling league. Dave Redeker added that the estimated cost is \$2,500 to \$2,600. Mayor Burton also noted that Dave does not have any qualified soccer refs on staff, and he would like to hire a half of dozen. Dave

clarified that he has a few on staff, but he thinks he will need more. Alderman Johnson asked if they will be paid per game and then be done. Dave said yes – they will receive \$10 to \$25 per game depending on what level of game they do. Alderman Johnson asked how many they need. Dave said he won't know until the teams are set.

A motion was made by Alderman Brenda Johnson to allow Dave Redeker to hire the number of soccer referees he thinks he will need for this season to be paid on a per game basis. The motion was seconded by Alderman Jeremy Weh and unanimously approved by voice vote.

JoAnn Hollenkamp asked if the Council was going to approve paying scorekeepers so that it can be put into the budget next year. Alderman Johnson asked what the teams pay now. Dave said that Legion and Junior Legion do not pay a fee. Traveling leagues pay a fee of \$30 per player. Alderman Johnson asked about raising the fee to help cover the cost of scorekeepers. There was discussion. Alderman Perez asked about recouping the money through concessions. Dave said it definitely helps out their concessions. There was discussion.

A motion was made by Alderman Don Perez to approve paying scorekeepers for all league games including Legion, Junior Legion, Clinton County League, and Traveling League for next year. The motion was seconded by Alderman Jeff Taylor and unanimously approved by the following roll call vote: Aye – Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

Alderman Johnson told the Council that the Economic Development met last week and discussed the new laundry mat at the intersection of Route 50 and Route 127. She noted that the developers have incurred more expenses than anticipated, and they are now asking for a TIF in the amount of \$91,296.33. The committee feels that they have greatly improved that corner, and they recommend approval. Alderman Perez pointed out that the agenda says TIF agreement, but it is actually a TIF proposal.

A motion was made by Alderman Brenda Johnson and seconded by Alderman Jeff Taylor to approve the TIF proposal from D & D Carlyle Laundry in the amount of \$91,296.33 for 15 years through 2030 at 80/20 as presented. Mayor Burton noted that TIF's are normally put in place prior to the start of the project; and if there are cost overruns, there are provisions. The motion on the floor was unanimously approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Rob Hyten; nay – none.

Mayor Burton told the Council that there are 4 agencies that are responsible for the flags in town (Lions Club, VFW, KC, and Legion), and the Lions Club, VFW, and KC take turns putting them up each year. Currently, they each pay ¼ of the cost for flags. They want to purchase 2 dozen more at a cost of \$118 per organization, and they would like for the city to help with that cost. The commander at the VFW asked if the city would absorb 20% of the cost.

A motion was made by Alderman Judy Smith to approve paying 1/5 of the cost to purchase flags that are put on the poles in the city for special events and holidays. The motion was seconded by Alderman Scott Diekemper and unanimously approved by voice vote.

Mayor Burton told the Council that the people who run the IHSA Bass Tournament like having it in Carlyle, and we currently have an agreement to do it for 2 more years. He asked if they would like to submit a proposal to extend that out a few more years. Alderman Perez said he thinks they should try to extend it. Alderman Johnson said she feels it has generated other tournaments. Alderman Newkirk asked what it costs the city. Mayor Burton said it's over \$20,000. Alderman Johnson stated that it's a lot less than Christmas in Carlyle. Alderman Smith said she thinks the \$20,000 comes back to us through local businesses. There was discussion.

A motion was made by Alderman Don Perez to approve preparing a proposal to extend the agreement to host the IHSA Bass Tournament. The motion was seconded by Alderman Judy Smith and unanimously approved by voice vote.

Jo Hollenkamp presented information on the Preliminary Enterprise Zone Map. She noted that when you pick a parcel, it has to include the entire parcel. She asked the Council to look at the map and give feedback. Alderman Perez asked if it will be in the paper for citizens to give feedback. Jo said she could do that. Alderman Hyten asked if landowners in these designated areas have any say in how this is mapped. Jo told him that we do not have to get approval from them. She noted that if a property owner in the enterprise zone sells to someone else who wants to start a business, the buyer can purchase all of their materials with no sales tax. There are also other incentives for job creation. If they are also in a TIF district, the TIF incentives would be first; but they could also benefit from the Enterprise Zone. There was brief discussion about the designated area. Alderman Johnson noted that you can opt out of TIF and asked if you can also opt out of the Enterprise Zone. Attorney Heiligenstein said he would have to look into it.

JoAnn Hollenkamp told the Council that the city currently has risk management with IML under the minimum/maximum program. To avoid having a broker of record for 60 days, she would like to collect resumes from various brokers who provide this type of coverage. She will also contact IML. She asked permission to advertise in the paper for resumes from providers of risk management to see if we can do any better than what we are currently paying. They will come in sealed envelopes and then be opened at a Finance Committee meeting to see what we get.

A motion was made by Alderman Judy Smith to allow Jo Hollenkamp to seek resumes for Risk Management Insurance as requested. The motion was seconded by Alderman Brenda Johnson and unanimously approved by voice vote.

Mayor Burton asked the Council to review all Executive Session minutes. They will discuss and approve those minutes on August 25, 2014. He also reminded the Council that they will review ordinance recommendations at the first meeting in August.

A motion was made by Alderman Don Perez to discuss litigation. The motion was seconded by Alderman Rob Hyten and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, and Judy Smith; nay – none.

The Council entered into Executive Session at 8 p.m.

The Council returned to Open Session at 8:30 p.m.

With no further business, a motion to adjourn was made by Alderman Don Perez and seconded by Alderman Kent Newkirk. The motion was unanimously approved by voice vote, and the meeting adjourned at 8:31 p.m.

(Mayor)

ATTEST:

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Monday, July 28, 2014

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, July 28, 2014, in the Clinton County Board Room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, and Judy Smith.

City employees present: Mark Pingsterhaus, Jo Hollenkamp, Christi Gerrish, and Steve Lappe.

Others present: Gene VanDorn, Barb Guebert, Sharon Berdeaux, Don Berdeaux, Mark Hodapp, Greg Labyak, Norman Dierkes, Dave Koch, Suzanne Christ, Doris Elling, Ray Elling, Franklin Smith, and Kelly Ross.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Kent Newkirk to approve minutes from July 15, 2014, as presented. The motion was seconded by Alderman Scott Diekemper, and unanimously approved by voice vote.

A motion was made by Alderman Brenda Johnson to approve transfers of \$20,000 to Street & Alley, \$50,000 to Police, \$5,000 to Economic Development, \$10,000 to Retirement, \$30,000 to Parks, \$25,000 to Playground, \$10,000 to Social Security, \$15,000 to Library for a total of \$165,000 plus \$20,000 to Sewer, and \$165,763.05 to New Library. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, and Judy Smith; nay – none.

Alderman Johnson presented a request from John Hodapp for the purchase of a portable generator from CMS Federal Surplus. The cost is \$7,500 plus \$650 shipping for a total cost of \$8,150. This is a backup for the air system at the power plant and lift stations.

A motion was made by Alderman Brenda Johnson and seconded by Alderman Judy Smith to approve \$8,150 for the purchase of a backup generator as requested. Mayor Burton stated that this generator would normally cost about \$40,000 and they are getting it at a substantial savings by going through the surplus program that was approved at the last meeting. The motion on the floor was unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, Judy Smith, and Kent Newkirk; nay – none.

Alderman Newkirk reported that the Water/Sewer committee met on July 25, 2014. He noted that IEPA will not lend the city money for any projects in the future without looking at water rate increases. They prefer an annual percentage rate. Jo has put together some numbers for the next 5 years. No action will be taken at this time. He also reported that the 4" water main that runs under Route 50 is falling apart. The Illinois Department of Transportation is requesting that it be replaced, and it needs to be replaced with an 8" main. Alderman Newkirk said they are having the most trouble with the two blocks at the intersection of Route 50 and Route 127. The estimated cost to change that over to an 8" main is \$114,600 plus approximately \$20,000 for IDOT to do traffic control. Mayor Burton was at that meeting, and he asked HMG to look at the entire town rather than patching. Other items that were discussed are later on the agenda.

Mayor Burton reported that a couple of young men were at city hall asking about a skateboarding park. They were told to attend the next Park Board Meeting. He also reported that they will start on playground equipment tomorrow.

Barb Guebert reported that the board has been busy assisting Christi with the move. She invited everyone to attend the open house on Saturday, August 16, from 10 a.m. until 2 p.m. Asbestos abatement took longer than planned, but they are back on schedule. The board will meet next Monday.

Christi Gerrish told the Council that Clinton County used the library last night for a search and rescue practice with their dogs.

Alderman Newkirk told the Council that Mike and Mark Seiffert would like to volunteer for any work they are going to be doing in the park. Mayor Burton said he would call them.

Mayor Burton said he and JoAnn met with the new Colonel at Mariner's Village and he seems impressed with the spirit of cooperation between the Corps and the city. He and Brenda met with Nicole from the Southern Illinois Mayor's Association. Carlyle will be highlighted in an 8-page publication that will go out to 118 cities. They spent about 2 hours showing her the highlights of the city. The mayor also contacted some local business men about a program at Kaskaskia College. On Friday, the mayor is going to Shelbyville with the Corps.

Mayor Burton told the Council that Brenda Johnson was not included in the library appointments, and he asked the Council to approve the re-appointment of Brenda Johnson as the Council representative for the Library Board.

A motion was made by Alderman Kent Newkirk to approve the appointment of Brenda Johnson as Council Representative for the Library Board. The motion was seconded by Alderman Don Perez and unanimously approved by voice vote. Clerk Ehlers asked the length of the term. Mayor Burton said it is a 3-year term.

Mayor Burton noted that Alderman Perez was assigned to 4 committees and Alderman Hyten is only on 2 committees. Therefore, he would like to remove Alderman Perez from the Street & Alley Committee and appoint Alderman Hyten to that committee.

A motion was made by Alderman Don Perez to approve the removal of Alderman Perez from the Street & Alley Committee and the appointment of Alderman Hyten to the Street & Alley Committee as presented. The motion was seconded by Alderman Jeff Taylor and unanimously approved by voice vote.

Dr. Labyak addressed the Council regarding support for the Kaskaskia College Trenton Center. He noted that they raised over \$1 million to date and thanked the city for passing the resolution in support of the project. An informational booklet was distributed to the Council. Dr. Labyak talked about what they offer, enrollment, and room for growth.

Suzanne Christ presented information about donations from area cities and villages. She noted that First National Bank donated \$25,000 and the total received from Carlyle is over \$28,000. Dr. Labyak talked about what they can offer and complimented the city of Carlyle on the new library. He then asked the Council to consider a donation of \$1,000 or \$2,000 per year for the next five years. Mayor Burton told the Council that when a tornado hit New Minden he wanted to make a donation to them, but he found out that one governmental body cannot give money to another governmental body. This is a different situation, because we have people from our community that attend the college. Therefore, it is legal. Alderman Hyten suggested they table the issue at this time. It was suggested it be discussed in finance. Mayor Burton asked if there were any other comments from Council.

A motion was made by Alderman Jeremy Weh to approve a donation of \$2,000 per year for the next 5 years to the Kaskaskia College Trenton Center. Mayor Burton said they needed to vote on Rob's motion first. Clerk Ehlers asked if Alderman Hyten made a motion. Mayor Burton said he guessed it was just discussion. He then asked for a second to Alderman Weh's motion. Alderman Jeff Taylor seconded the motion on the floor, and it was approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Judy Smith, and Kent

Newkirk; nay – Rob Hyten and Brenda Johnson. Alderman Johnson noted that she didn't vote no because she was against it; she just wanted to discuss it in committee and see where the money will come from and how it will fit in the budget. Mayor Burton asked JoAnn to look at the budget and see where the money will come from.

Mayor Burton presented the second reading of the ordinance for the painting of the million gallon water tank.

A motion was made by Alderman Don Perez to approve the ordinance for the painting of the million gallon water tank as presented. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Scott Diekempr, Jeremy Weh, Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

Alderman Newkirk presented Change Order #1 for the painting of the million gallon tank. Work to be done is cathodic protection cover plates (\$3,750), weld tension beams (\$3,185), and remove and replace overflow weir (\$3,200) for a total of \$10,135.

A motion was made by Alderman Rob Hyten to approve Change Order #1 in the amount of \$10,135 for the million gallon water tank as presented. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

Mayor Burton presented the second reading for the Civic Billing System upgrade.

A motion was made by Alderman Brenda to approve the Civic Billing System upgrade for a cost of \$28,050. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jeremy Weh; nay – none.

Mayor Burton presented a request for final payment to JK Trotter in the amount of \$3,874.80 for sewer work. He noted that it has been reviewed by HMG and Steve.

A motion was made by Alderman Kent Newkirk to approve payment of \$3,874.80 to JK Trotter as requested. The motion was seconded by Alderman Jeff Taylor and unanimously approved by the following roll call vote: Aye – Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

Mayor Burton asked for approval of an agreement with Moran Development to do the TIF reports at a cost of \$1,990. It was noted that this is a yearly fee.

A motion was made by Alderman Rob Hyten to approve an annual cost of \$1,990 to Moran Development for preparation of TIF reports. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Rob Hyten; nay – none.

JoAnn Hollenkamp told the Council that there was an agreement between Ed Kleber and the city where we granted him two easements for access to clubhouse property, and he granted us easements to sewer lines and electric. These properties have since sold, and both sides would like to reaffirm the easement agreements. Since Joe Heiligenstein represents the Kleber family, the city will use Richard Kuiken.

A motion was made by Alderman Kent Newkirk to approve reaffirmation of easements with the Ed Kleber family as presented. The motion was seconded by Alderman Don Perez and unanimously approved by voice vote.

Jo Hollenkamp noted that the Council approved on-line bill payment back in September or October, but E-Pay never came through. PSN (a division of Civic) can offer this service for a set-up fee of \$852.95. There will be a reoccurring fee of \$49.95 per month and a security fee of \$89 per year. She said they get asked almost daily if the city takes credit cards, and she thinks it will be a good thing. Alderman Taylor asked for clarification that the city will not be charged a fee when credit cards are used. Jo explained that the \$49.95 per month is for e-mail alerts, but the service fee is paid by the customer. Alderman Hyten asked what that fee is to the customer. Jo said she thinks it is 2.7% for anything over \$100 and under \$100 is 50 cents. Alderman Taylor said he doesn't have a problem with it as long as it doesn't cost the city. Alderman Smith said she doesn't think they need the e-mail feature.

A motion was made by Alderman Don Perez to approve an agreement with Payment Service Network for credit card bill paying for a set-up fee of \$714 with an annual security fee of \$89 and not offer e-mail alerts at this time. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, and Judy Smith; nay – none.

Alderman Taylor presented a request for demolition assistance at 1450 Fairfax to demolish and remove a shed. The low bid was from Jondro Brothers Excavating for \$1,890. The city would pay \$945 of that cost.

A motion was made by Alderman Jeff Taylor and seconded by Alderman Judy Smith to approve paying \$945 for demolition and removal of a shed at 1450 Fairfax as presented. Alderman Hyten said he is not crazy about paying one-half of the demolition when the citizen is making money from that property. He feels they need to look at this ordinance in the future. Alderman Taylor said this is the first request they have had in about a year and a half. Alderman Perez said the program was started to help get rid of some of the eye sores in town. Alderman Johnson agreed it needed to be revisited. The motion on the floor was approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Judy Smith; nay – Rob Hyten and Kent Newkirk.

Jo Hollenkamp presented the fireworks agreement for Christmas in Carlyle. The cost is \$4,000.

A motion was made by Alderman Jeremy Weh to approve the Central States Fireworks agreement in the amount of \$4,000 for Christmas in Carlyle fireworks. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

Jo Hollenkamp told the Council that e-pay set charged the city for the machine they sent us, and the machine was never up and running. Chad brought this to her attention and told her that he could set it up so that they can see their accounts. You would not be able to transfer funds or make payments; it would be read only. Jo said Chad recommended she, the office supervisor, office clerks and the city treasurer have access to it. If someone would leave employment, the password would be changed. Alderman Newkirk asked if the mayor and/or head of finance should be able to look at it. Jo said they could be added to the list. She added that if one person from the Council is given access, they should all be able to see it. Alderman Johnson asked if there is a charge for it. Jo said no. The charge she referred to was for the machine, but that has since been credited.

A motion was made by Alderman Jeremy Weh and seconded by Alderman Jeff Taylor to approve access to a read-only account at First National Bank for the people JoAnn listed as well as all aldermen and the mayor. Clerk Ehlers noted that the City Clerk signs every check that goes through that office, and they should have access to it. Alderman Weh amended his motion to give access to the city manager, the office manager, office clerks, city treasurer, aldermen, mayor, and city clerk. The motion on the floor was approved by the following roll call vote: Aye – Scott Diekempepr, Jeremy Weh, Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none. Alderman Don Perez abstained.

The amended Enterprise Zone was reviewed. Jo noted that he spoke with Keith Moran and they got rid of the big square going out into the lake and expanded north of Fairfax. They also took out the courthouse. Alderman Perez asked about zoning. Jo told him that nothing will change with the way it is zoned.

Mayor Burton reminded the Council that they will be reviewing ordinances at the next meeting and it will probably be lengthy. He also reminded them to review Executive Session Minutes and they will be voting on them at the August 25 meeting.

With no further business, a motion to adjourn was made by Alderman Don Perez and seconded by Alderman Rob Hyten. The motion was unanimously approved by voice vote, and the meeting adjourned at 8:07 p.m.

(Mayor)

ATTEST:

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Monday, August 11, 2014

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, August 11, 2014, in the Clinton County Board Room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, and Judy Smith.

City employees present: Mark Pingsterhaus, Joe Heiligenstein, John Hodapp, JoAnn Hollenkamp, Rita Jurgensmeyer, Larry Peppenhorst, Christi Gerrish, Andy Wennerstrom, Steve Lappe, Chad Holthaus, and Dave Redeker.

Others present: Frederick Becker, Norman Dierkes, Carolyn Sue Jones, John Jones, Gene VanDorn, Jean VanDorn, Barb Guebert, Brad Hoffman, Philip Sledge, and Franklin Smith.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Kent Newkirk to approve minutes from July 28, 2014, as presented. The motion was seconded by Alderman Don Perez and unanimously approved by voice vote.

A motion was made by Alderman Brenda Johnson to approve the Treasurer' Report as presented. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

A motion was made by Alderman Brenda Johnson to approve claims as presented. The motion was seconded by Alderman Rob Hyten and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jeremy Weh; nay – none.

Alderman Johnson reminded everyone about the Library Open House on Saturday, August 16, from 10 a.m. until 2 p.m. Barb Guebert added that they have been working feverishly to get things done, and she thinks the people who come will be amazed. Mayor Burton said he toured it today and it's magnificent.

Christi Gerrish said there will be a family program at 1 p.m. on Saturday. She also announced that the library will start regular hours on Monday. They are as follows: 9 a.m. to 8 p.m. Monday through Thursday, 9 a.m. to 5 p.m. on Friday, and 9 a.m. to 2 p.m. on Saturday.

Dave Redeker reported that the playground is up and running. He thanked all of the other departments for helping out.

Mayor Burton asked for a moment of silence for Charlie Rakers who was a long-time mayor for the city of Aviston and a county board member.

Mayor Burton reported on the OMA violation that was filed for the February 24, 2014 meeting. He said they did not find the city in violation of anything. He then reminded Council to review executive session minutes for the next meeting.

Mayor Burton reported that the Citywide Garage Sale is September 19 and 20. Citywide clean-up is September 24-27.

The public was asked to limit comments to 3 minutes.

Brad Hoffman said he received a copy of the letter regarding the violation, and it says that not finding a violation if not issuance of binding opinion. One thing he questions is the vote to do the sports complex. In his opinion, the wrong they don't have authority to rule on is the April 2011 vote to build the complex. If they don't want to do the project now, then take a vote. He said he feels there are a bunch of weak-kneed aldermen who are allowing the mayor to take away their authority.

Jean VanDorn stated that she is glad they are reviewing ordinances and making updates. She referred to 1216-Conflict of Interest and reminded aldermen to abstain when there is a conflict. She then referred to 1223-Contracts which was changed to state statute. She asked the Council to go back to the way it was. Mrs. VanDorn then asked that they make it a mandate that newly elected aldermen sit down and read all ordinances before they are sworn in.

Item 12 (Donation of Digital Sign to Carlyle High School) was skipped.

Fred Becker explained that they are going back to 2012 and revising the water district rate. It is a decrease of 3 ½ cents. They will basically give the districts a credit.

A motion was made by Alderman Kent Newkirk to approve the FY12 Water District Rate revision as presented. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

Mayor Burton told the Council that the Carlyle Sailing Association and the Corps would like for the city to participate in building the wheelchair boat access structure. Alderman Johnson asked how much it will cost. Mayor Burton said they just want the city to commit to participation so that when they do their grants to heartland they can say they have city and Corps participation. This will be done at West Access Marina.

A motion was made by Alderman Brenda Johnson to agree to do work to help with handicapped boat access structures at West Access Marina as requested. The motion was seconded by Alderman Jeff Taylor and unanimously approved by voice vote.

Mayor Burton asked the Council to approve payment of \$145,260 to Tecorp Inc. for painting of the million gallon storage tank. There was discussion about making this the first reading. Alderman Newkirk noted that this money has already been appropriated.

A motion was made by Alderman Rob Hyten to approve payment of \$145,260 to Tecorp Inc. for painting of the million gallon storage tank and waive the second reading. The motion was seconded by Alderman Jeff Taylor and unanimously approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Rob Hyten; nay – none.

The Council reviewed code change recommendations with Frank Heiligenstein. The following were discussed:

Page 1-9 Vacancy section

Mayor Burton noted that the meeting starting time is 7 p.m.

1-2-13 – Public Comments

Alderman Johnson asked if this is for public comment during a meeting or to be put on the agenda. Mr. Heiligenstein said this is probably to come in and register to be put on the agenda. JoAnn noted that the Council adopted a resolution limiting public comments to 3 minutes. Frank said resolutions do not amend city code. Alderman Hyten asked about restrictions on subjects. He was told that more than one person can comment on the same subject. The mayor has the discretion to determine if they are

saying the same thing over and over. The Council agreed to a 3 minute time limit for public comments.

Alderman Smith referred to Page 16 – Electronic Devices. She noted that 1-50 (remote participation) contradicts this section. Mr. Heiligenstein said the section on electronic devices is to keep people from texting each other during the meeting. He then told the Council that this is the first major update, and it should be done periodically.

Page 21 – Conservators of Peace
Section 1-2-24 (page 1-22) B

Page 23 – The City Administrator and notaries should be added to the list of those we have bonded.

Page 1-23
1-2-26 – Conflict of Interest

1-2-28 Include Zoning Board Members under liability coverage.

Page 1-24 (1-2-29) Purchases from “X” amount up to \$20,000 must be approved by Council
There was discussion about the amount that the mayor can spend without Council approval. Alderman Hyten recommended \$2,000. It was decided to make it \$2,500. Joe Heiligenstein noted that anything over \$20,000 would have to go through a bidding process. There was discussion about emergency cases and replacement.

Page 1-26 (1-2-31) Claims by the Friday before the first meeting of the month.

Frank told the Council that if an ordinance comes up for a vote, there has to be 5 votes for it to pass. If only 4 Council members are in attendance, the mayor must vote.

Division X of Article II – Certified Inspector
Jo noted that we do not do inspections.

Judy referred to the section on recording on page 1-48. Those present should state their name. She asked if the chairman of the committee can state their names. Frank said that would be fine.

Page 3-10 (3-3-1) New addition replaces “pit bull” laws in state

Board of Commissions (Page 4-1)

Dangerous Buildings – needs serious review

Building Codes - Jo noted that we ask that they meet the national building code, but the city only looks at set-backs and whether it is the appropriate building for that area. Frank said that is a zoning issue. He suggested taking out that section if they don’t do anything with building codes. Frank stated that page 6-8A is a sample taken directly from the city of Breese. Jo said we don’t charge fees or have inspections. Frank said he would then delete it at this time.

Page 6-10 – Demolition Assistance
Alderman Hyten said he would like to discuss this issue in the future. Alderman Smith said she also has a problem with the bidding procedure.

Rooftop Program – this program no longer exists.

Business Code

Jo noted that the city does not issue business licenses. Alderman Smith said they need to look at doing this. Frank said that his community has a registration fee of \$25 so they know who is in the community.

Coin Operated Machines should be deleted.

Page 7-21 – Raffles

Mr. Heiligenstein said that all raffles and poker runs have to be licensed. Rita asked if this can be done through the county. She was told that the city needs to do it also. It was noted that this includes 50/50 drawings.

Fireworks Code – Article VIII

Exhibit A – Cable/Video Service Provider Fee and Peg Access Fee

Two separate ordinances must be passed for this. After this is passed, a copy should be sent to the Chicago address provided. The city will get 3% of any fees being collected. The Charter franchise needs to be included in code.

Alderman Hyten asked about the department head title. He asked if the code should re-name the superintendent as a foreman. Alderman Perez recommended leaving it so they have the option of hiring a superintendent in the future.

Page 15-1 Fire Safety

Page 21-1 Liquor

Jo questioned page 21-5 (B) that anyone not of good character or reputation in the community will not be issued a liquor license. Alderman Newkirk said they do background checks.

Jo asked about special events Page 21-8 Class “E”

Alderman Johnson asked if it could be changed to 3 days to cover the Street Fair. The Council agreed to change it.

Freedom of Information

Fair Housing needs to be included.

Ethics Code Page 22-24

Page 22-25 Equal Employment Policy – include for grants

Page 22-29 Drug Free Work Place

Page 22-31 Sexual Harassment Policy

The city needs to have a policy. Sexual misconduct is also an issue as well as an anti-bullying policy. A social media policy was also discussed. Alderman Taylor asked about a wellness program. Frank said that insurance companies are eventually going to force them to do something. Jo asked about drug testing. It will be left in. Frank recommended employee regulations be in the code.

Jo said Presidents Day is not listed as a holiday. It also states they get 2 personal days, and it should be 3 personal days.

Page 23-1 Manufactured Housing

The code currently says that the mobile home lot size must be 6,000 square feet. He suggested changing it to 8,000 in the future. Jo noted that it does not address the age of the home. Frank said they cannot legally require them to be of a certain age as long as they are up to code. Mayor Burton said we probably need to have someone doing

inspections. Frank warned that they don't want mobile homes moving in without being inspected. He suggested tight regulations.

Abandoned Unclaimed Vehicles

Golf Cart Crossing – A new ordinance will be discussed in committee on Wednesday. Frank asked for a copy as soon as it is adopted. There was discussion about wheelchairs and lawnmowers on the streets.

Alderman Hyten asked about 14th Street intersections that do not have signs. Chief Pingsterhaus said they have had some accidents. Alderman Hyten said he wondered why they don't get some yield signs. Chief Pingsterhaus said he has not had any complaints.

Chapter 27 (page 27-1) Offenses

Chief Pingsterhaus asked about 27-9. There are no times listed for loud and unnecessary noise violations. Frank said that some of this you don't want at any time of the day. There was discussion.

There was discussion about parking on the wrong side of the street. This is actually against the law. Chief Pingsterhaus asked that they contact the police when this happens.

Page 27-12 Offenses Against Property

Truancy and Curfew Code (page 27-26) This is a new law.

Open Burning (page 27-31) Frank told the Council that burn barrels are illegal.

Sex Offenders (page 27-38) This is a new local law.

Article XIII – Synthetic Drugs (page 27-41) will be added. Alderman Hyten asked about canned air and canned whipped cream. He noted that some kids go into stores and actually use it right there.

Drug Paraphernalia (page 27-49) Joe asked if they want this to supersede the current ordinance. Chief Pingsterhaus said he would like to keep the one they have. Joe said the reason behind the statute passed was to allow officers to write an ordinance violation in certain situations and give the city additional revenue from it. Mark said that sometimes you have decent kids make bad decisions, and they don't want them to end up with a criminal record over it. They have already had 2, and they were paid. The fee was discussed. Joe said that a drug violation is not apt to be written as an ordinance violation anyway. Mayor Burton asked what chillums are. Alderman Johnson explained that it is a small glass pipe with a bowl. The Council agreed to go with the chief's recommendation to leave this ordinance the way it was.

Chapter 29 – Property Maintenance Code

Frank asked the Council to review this for consideration at a later date.

Chapter 33 – Street Regulations

Jo asked if this restricts easement planting. Frank said it does not. There was brief discussion about people planting trees on easements and they get into wires and obstruct view.

Grass Mowing (page 33-4) - Discussion

Planting on right of ways and/or easements is addressed on page 33-5

Taxation (page 36-1)

36-3 Taxpayers' Rights Code was added

Page 36-11 – Deleted

Simplified Telecommunication Tax (page 36-12) Frank told the Council that they could generate about \$99,000 from a phone tax, but it will not be included at this time.

Utilities (page 38-1)

Basic Sewage User Rate (page 38-21) (B) It was noted that it should be \$26.25 – not \$6.25 under basic sewer. Frank advised the Council to make sure customers are shut off if they are sent a notice. Any utilities used beyond the cut-off date are not the responsibility of the customer/landlord.

Harmful Waste (page 38-50 & 51) – NEW Ordinance

This is a control plan for fats, oils, grease and food waste.

Page 38-55 (38-5-62) Not more than \$75

Not more than \$750 for utility penalties

Page 38-6 – Steve Lappe suggested changing the after-hours rates. Rita said they haven't charged an after-hours rate for as long as she can remember. There was discussion. Alderman Hyten said they should be charging. The charge is for re-connect and disconnect which is typically done during regular hours. After lengthy discussion, they decided to change the charges to \$100 and \$200.

JoAnn asked about Page 65 of the current code – animals (3-2-7)

The city has ducks that they keep at the park shed during the winter, and she asked about exempting the city. Frank said that as long as they are on city property, there's no problem.

(38-4-6) Steve noted that they read meters every month—not every 3 months.

Frank told the Council to let him know if there is anything else that needs to be changed. He will start putting this together for approval.

Mayor Burton asked if there were any additional public comments. There were none.

With no further business, a motion to adjourn was made by Alderman Don Perez and seconded by Alderman Jeremy Weh. The motion was unanimously approved by voice vote, and the meeting adjourned at 9:45 p.m.

(Mayor)

ATTEST:

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Monday, August 25, 2014

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, August 25, 2014, in the Clinton County Board Room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Rob Hyten. Alderman Judy Smith was absent.

City employees present: Larry Peppenhorst, Steve Lappe, Joe Heiligenstein, Jo Hollenkamp, and Mark Pingsterhaus.

Others present: Doris Elling, Ray Elling, Mark Hodapp, Barb Guebert, Norman Dierkes, Gene VanDorn, Jean VanDorn, Lisa Spaulding, Fred Becker, and Franklin Smith.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Don Perez to approve minutes from August 11, 2014, as presented. The motion was seconded by Alderman Scott Diekemper and unanimously approved by voice vote.

A motion was made by Alderman Kent Newkirk to approve transfers of \$5,000 to Street & Alley, \$30,000 to Police, \$35,000 to Parks, \$10,000 to Playground, and \$10,000 to Pool House Loan for a total of \$90,000 from the General Fund and \$121,400.04 to New Library from the trust/grant fund. The motion was seconded by Alderman Rob Hyten and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Rob Hyten; nay – none.

Alderman Johnson reported that the grand opening at the library went well. There were several hundred people there, and everyone seemed very positive. She noted that the landscaping delays are due to the weather and not a lack of money. They actually came in under budget.

Barb Guebert reported that they will have an event honoring General Dean on November 8.

Chief Pingsterhaus reminded drivers to yield to pedestrians in the crosswalks.

Larry Peppenhorst reminded citizens that clean-up week is September 24-27.

Jo Hollenkamp reported that they are closer to being able to do credit card payments. They will have training this week and next week.

Mayor Burton said he had formal complaints on a comment that was made by an alderman at the last meeting. He also reported that Dave Redeker has resigned effective Friday, August 29. The soccer program will continue. Alderman Hyten and Mayor Burton will keep that program running with the help of others.

Mayor Burton then said that, in the not too distant future, he hopes to stop deficit spending.

Mayor Burton told the Council that Kaskaskia College wants to take a photo prior to the next meeting since the city decided to contribute to their new building. It will be at approximately 6:50 p.m.

There were no public comments.

Lisa Spaulding addressed the Council regarding the 4th Annual Trunk or Treat. This is a free event that will be held on Friday, October 31, 2014, that gives kids a safe place to go on

Halloween. She asked for permission to close Fairfax between 8th and 9th street from 4:30 p.m. to 10 p.m. and allow access to electricity boxes on 8th Street.

A motion was made by Alderman Brenda Johnson to approve closing Fairfax between 8th & 9th Streets from 4:30 p.m. until 10 p.m. on October 31, 2014, and allow access to the electric box on 8th Street as requested. The motion was seconded by Alderman Jeremy Weh and unanimously approved by voice vote.

Jo Hollenkamp told the Council she received a bill from Frank Heiligenstein in the amount of \$4,542 for all of the ordinance review, updates, and copies. This is in addition to the \$2,000 for review of ordinances that was already approved. Mayor Burton said they anticipated \$9,000 when they went into this.

A motion was made by Alderman Jeff Taylor to approve \$4,542 to Frank Heiligenstein to complete the ordinance updates as presented. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekempr, Jeremy Weh, Jeff Taylor, Rob Hyten, and Kent Newkirk; nay – none.

The FY 14 Water Audit (Agenda Item #14) was tabled.

The FY 14 Financial Audit was presented by Fred Becker. He mentioned that copies of the water audit and working papers were provided to the water districts. They had a correction that was made, but they have not had time to look at the revised report. Therefore, the Water Audit will not be approved until the next regular meeting so that they can have an opportunity to look it over. He told the council that the rate went up substantially from the year before. (about 22 cents) Water purchases were down for the year. He noted that pay increases were added to water cost.

Page 3 of the Financial Audit (Statement of Net Position) was reviewed. Fred noted that the cash improvement was about \$230,000 and the total net position was \$19,349,777, but that includes the library. Therefore; overall, the net position is down. The General Fund is up about \$50,000. TIF 1 is down, but everything else is pretty much the same.

Page 4 (Statement of Activities) Fred noted that the change in net position was \$2,098,000 compared to a negative \$26,000 last year, but \$2.4 million of that is the Maddux Trust and grant. Therefore it actually went down. He stated that the funds didn't really grow this past year. He added that water/sewer and electric are enterprise funds and they are supposed to operate like a common business. If they don't make money, the city won't have funds to build new plants and replace sewer lines. The total cost last year went up about \$400,000. He summarized by saying that if you back out the library funds, we are actually a little worse off this year.

Page 7 – Fund Balances - Mr. Becker reviewed all end of the year fund balances compared to the beginning balances. It was noted that TIF 1 was down about \$210,000 because money was taken out to do the sewer improvements on Fairfax.

Page 63 – Mr. Becker noted that water and sewer sales were down. He said he feels it was due to weather conditions this year.

Alderman Taylor asked if the new library was a good asset for the city. Fred stated that it is not a money-making asset, but it is a \$4 million asset at no cost to the city. There was brief discussion. It was noted that the water audit will be presented at the next meeting. There will also be a TIF audit and an annual financial report that has to be electronically submitted to the state. The state also gets a copy of this audit.

A motion was made by Alderman Jeff Taylor to approve the Annual Financial Report for FY 14 as presented. The motion was seconded by Alderman Brenda Johnson and unanimously approved

by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, Kent Newkirk, and Brenda Johnson; nay – none.

Alderman Johnson asked the Council to review the Conflict of Interest Ordinance. She noted that the ordinance was changed to comply with state statute, and she would like to see it go back to a stricter version. Alderman Taylor stated that there is no one on the Council that has a conflict, and we just paid Frank almost \$7,000 to update our codes to state statute. Alderman Johnson said she still wants it to go back to the way it was before it was changed about a year and a half ago. Alderman Perez said they are talking about \$4,000 per fiscal year with a maximum of \$2,000 per bid. He said he would hate to limit any business owner from sitting on the Council because of \$4,000. In addition, the interested member has to abstain from voting. He added that they were advised by their attorney to mirror state statute. Alderman Newkirk said there are two sides to this argument, but he tends to agree with Alderman Perez. We would be doing a disservice to ourselves, because our business people are some of our greatest assets. He went on to ask where they would draw the line as to who the city does business with because of family connections. He suggested they take appropriate action when there is something inappropriate going on. Attorney Heiligenstein noted that if they keep it as is, Alderman Perez is correct as to the amount of business any alderman can do with the city while seated. Anytime there is a conflict of interest, it should always go before the Council. Alderman Hyten said we need to trust the integrity of our elected officials. We don't want to discourage good people from serving.

A motion was made by Alderman Brenda Johnson to re-instate previous ordinance #1-2-24 – Conflict of Interest. The motion died for lack of a second.

Alderman Johnson told the Council that requiring a Business License would be a good way of tracking who is doing business in our town. She suggested a nominal fee. It was noted that New Baden has a 1-time fee of \$25. Alderman Perez asked about people who have businesses out of their homes. Mayor Burton said that can be worked out later.

A motion was made by Alderman Brenda Johnson and seconded by Alderman Rob Hyten to include Business License in our code with details to be worked out later. Alderman Perez said he would like to have more information before this is approved. Jo Hollenkamp told them that state statute lists which businesses can and cannot be licensed. There was additional discussion. Attorney Heiligenstein told the Council to keep in mind that there will be a vote by the Council at a later date to approve the code book in its entirety. They could get more information and have it ready before the code book is approved. Alderman Johnson withdrew her motion.

Alderman Johnson told the Council that Ordinance #13-2-9 deals with paying insurance for dependents, and the city has not done that for several years. She asked them to consider striking it from the code book.

A motion was made by Alderman Brenda Johnson to remove Ordinance #13-2-9 of the old code book (Section F) regarding payment of dependents' insurance premiums for management personnel. The motion was seconded by Alderman Don Perez and unanimously approved by voice vote.

Alderman Johnson stated that the city currently does not have a Building Permit Fee. She noted that the zoning administrator spends a lot of time with this process. Jo has done some research regarding cost based on a \$150,000 construction budget. She supplied fees charged by other communities ranging from \$25 to \$600. Mayor Burton said this needs to be addressed in ordinance form. It will be presented to the Council in September.

Alderman Johnson asked the Council to re-consider the Demolition Assistance Program. She noted that when this first started, we had a lot of old buildings; but she would like to see it go away. She added that she does not feel it is the city's responsibility to pay for demolition for property owners.

A motion was made by Alderman Brenda Johnson to delete the Demolition Assistance Ordinance #1438 from the city code book. The motion was seconded by Alderman Kent Newkirk and unanimously approved by voice vote.

Alderman Diekemper reported that the Street & Alley Committee met earlier and discussed the leaf vac program. He asked if the Council wants to do east and west streets again this year. It takes 8-9 days to do it that way and 14 days to do all streets. Larry Peppenhorst added that the total cost per year for labor and fuel is \$12,314.51. Alderman Hyten said they need to add depreciation to that cost. There was discussion. Alderman Johnson stated that they had complaints from the elderly last year. It was decided that the Council will think about what they want to do this year and have a discussion at the next meeting.

Alderman Diekemper reported that the box culvert at the KC Hall collapsed. Mayor Burton asked the Council to give Larry permission to get some cost figures from HMG and come back to Council with that information. He added that we don't have the time or equipment to do this job. Alderman Perez asked if TIF money can be used. Mayor Burton said they are checking on that.

A motion was made by Alderman Don Perez to authorize Larry Peppenhorst to get cost figures for the box culvert repairs at the KC Hall. The motion was seconded by Alderman Rob Hyten and unanimously approved by voice vote.

Jo Hollenkamp told the Council that after soliciting brokers, the Finance Committee unanimously voted to have Dan Imming as the broker of record to bid against IML for Risk Management Insurance. Mayor Burton added that Mr. Imming has working relationships with all of the insurance people, and he can partner and/or do what any other person can do.

A motion was made by Alderman Kent Newkirk to approve Dan Imming as our broker of record. The motion was seconded by Alderman Brenda Johnson and unanimously approved by voice vote.

Mayor Burton told the Council that the city bids on their boilers separately, and Dan can do that also when the time comes.

Jo Hollenkamp told the Council that she negotiated the Civic contract down to \$25,500, but we need to add some software at a cost of approximately \$2,000. She then addressed the e-pay part of this system which would cost \$49.95 per month. When someone signs up for e-pay, they also sign up for paperless billing. If 111 customers sign up for it, we will save the monthly cost in stamps alone. Alderman Perez suggested sending out a survey to see how many people are interested. There was discussion.

A motion was made by Alderman Don Perez to approve \$2,000 for the sequel server as requested. The motion was seconded by Alderman Brenda Johnson and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

A motion was made by Alderman Brenda Johnson to approve \$49.95 per month for paperless billing as requested. The motion was seconded by Alderman Jeff Taylor and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Rob Hyten, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

Chief Pingsterhaus presented information on the Tow/Administrative Fee Ordinance. He noted that this is an administrative fee that a lot of people are starting to adopt, and Centralia made \$12,000 in four months. There was discussion. This constitutes the first reading.

Alderman Weh presented information on the proposed Golf Cart Ordinance. He said they had a good turnout of people in support of it, but some were concerned about the danger of crossing

the highway. There was discussion. Alderman Hyten stated that there is a growing voice out there both for and against it. He is concerned about release of liability. Attorney Heiligenstein said he can't give an absolute guarantee, but he doesn't think it will be a problem. Alderman Hyten then questioned the nominal fee considering the extra work it will cause for the police department. He suggested \$75. Alderman Weh will take this back to committee. This constitutes the first reading.

Mayor Burton told the Council that he hopes to fill the Telecommunication/Administrative Assistant Position with a part-time person. He suggested a 29-hour work week at a salary of \$14 per hour and said this would be a considerable savings to the department. Mayor Burton noted that the Police Committee is not in favor of this proposal. He went on to say that they will only lose 15-20 minutes per day in man hours. Alderman Weh said going from 40 hours per week to 30 hours per week is more than 15-20 minutes per day. Mayor Burton said they are not taking action tonight, and if he wants to come to him later they will talk about it. Alderman Weh noted that this is his committee and he has the right to talk about it. Mayor Burton said he could talk about it at the next meeting. Alderman Weh pointed out that it came out of committee and was brought before Council as an agenda item. Mayor Burton allowed Alderman Weh to continue.

Alderman Weh told the Council that the Police Committee is concerned that duties will not get done, and the chief and policemen will have to come off the streets to do the job. Mayor Burton again said that they will only lose 15 minutes per day and the city will save substantially on health insurance and wages.

Mayor Burton presented economic impact data on the FLW College Fishing Tournament scheduled for October 3-4, 2015. Mayor Burton noted that a lot more colleges are getting into this tournament. The organization estimates an economic impact of \$136,075. They are asking the city for a contribution of \$1,500 plus 16 nights of rooms. The estimated cost is \$3,576.48. Alderman Newkirk asked where the money will come from. He was told it will come from the Hotel/Motel Tax Fund.

A motion was made by Alderman Brenda Johnson to approve an estimated cost of \$3,500 for the 2015 FLW College Fishing Tournament to be held October 3 & 4, 2015. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Rob Hyten, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jeremy Weh; nay – none.

Alderman Johnson noted that the Corps is anticipating at least 50 boats for this event.

Mayor Burton asked the Council to consider closing city hall for 5 hours to get employees trained for the new billing system. They have looked at other options, but this looks like their only solution. They will try to find the best day that is not around a busy bill paying time. Jo noted that the staff was willing to do it on a weekend, but the trainers were not.

A motion was made by Alderman Jeremy Weh to approve closing city hall for 5 hours to do training for the new billing system. The motion was seconded by Alderman Kent Newkirk and unanimously approved by voice vote.

A motion was made by Alderman Don Perez to enter into Executive Session to review Executive Session Minutes. The motion was seconded by Alderman Rob Hyten and unanimously approved by the following roll call vote: Aye – Rob Hyten, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

The Council entered into Executive Session at 8:40 p.m.

The Council returned to Open Session at 8:49 p.m.

A motion was made by Alderman Brenda Johnson to open Executive Session Minutes from February 24, 2014. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Rob Hyten, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

A motion was made by Alderman Brenda Johnson to open Executive Session Minutes from March 24, 2014. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Rob Hyten, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jeremy Weh; nay – none.

A motion was made by Alderman Don Perez that all previously closed Executive Session Minutes shall remain closed. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Rob Hyten, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

With no further business, a motion to adjourn was made by Alderman Kent Newkirk and seconded by Alderman Brenda Johnson. The motion was unanimously approved by voice vote, and the meeting adjourned at 8:55 p.m.

(Mayor)

ATTEST:

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Monday, September 8, 2014

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, September 8, 2014, in the Clinton County Board Room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, and Judy Smith.

City employees present: Mark Pingsterhaus, Jo Hollenkamp, Christi Gerrish, Steve Lappe, Chad Holthaus, and Joe Heiligenstein.

Others present: John Jones, Carolyn Sue Jones, Judy Simpson, Debbie Taylor, Suzanne Christ, Doris Elling, Ray Elling, Eugene VanDorn, Franklin Smith, Mark Hodapp, and Thomas Clifford.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Kent Newkirk to approve minutes from August 25, 2014, as presented. The motion was seconded by Alderman Scott Diekemper and unanimously approved by voice vote.

A motion was made by Alderman Brenda Johnson to approve the Treasurer's Report as presented. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, and Judy Smith; nay – none.

A motion was made by Alderman Brenda Johnson to approve claims as presented. The motion was seconded by Alderman Rob Hyten and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, Judy Smith, and Kent Newkirk; nay – none.

Alderman Johnson presented a request from Steve Lappe for sewer pump repairs to be done by Mt. Vernon Electric at a cost of \$3,911.80.

A motion was made by Alderman Brenda Johnson to approve \$3,911.80 to Mt. Vernon Electric to repair the lift station pump as requested. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

Christi Gerrish reported that the library is open for business. They have seen great numbers since opening.

Steve Lappe reported that the million gallon storage tank got a final coat of paint over the weekend. It will be about two weeks before it is back in service.

Mayor Burton told the Council that they will probably have another big bill coming from the pool.

Judy Simpson, a representative from Labors Local 773, addressed the Council about filling Sharon Hustedde's position when she retires. She said she hopes they do something special for Sharon for the 25 years of service she has given them. She added that she hopes they realize the contributions she has made and the important work she does. When she started 25 years ago, the world was much different. A worker serving as a dispatcher and doing clerical work didn't fill out as much paper work, and accuracy was not as important. She told the Council they need to maintain the level of service and commitment they currently have.

Jo Hollenkamp reported that Fred Becker called her late today to let her know that the water audit has been approved by all districts, so it can be put on the next agenda.

Alderman Johnson presented information on the Business License Ordinance. She noted that it would be a 1-time fee of \$25. If renewed each year by the 31st of May, there is no additional fee. (There is a 30-day grace period) If a business fails to renew the license, there will be a penalty of \$75. If that is not paid, the license will be revoked. They will eliminate section 7-1-16 – Business Vehicle Sticker. Alderman Taylor asked what they will get out of charging this fee. Jo told him that it will allow them to confirm that businesses are meeting current code requirements to operate in the city. She added that \$15 of the fee will go to Corporate and \$10 goes into the Chamber Fund. Alderman Perez asked about businesses out of the home. Jo told him that daycare centers licensed by the state are exempt. There was discussion about beauty shops. Jo noted that they can add them as a permitted use. Attorney Heiligenstein told the Council that the state supersedes. Jo then told the Council that barbers and cosmetologists cannot be charged. Alderman Hyten added that people licensed by the state can’t be charged. Alderman Perez said he talked to someone in Breese, and they don’t charge. Mr. Heiligenstein clarified that this is not a tax - it’s a fee to absorb the cost of monitoring businesses. It’s just a method to see who is doing business in the city. Alderman Smith said she can think of about three start-up businesses right now that are probably not zoned to do what they’re doing, and she doesn’t see them coming forward for fear of being shut down. Alderman Taylor noted that if someone turns them in and they are in violation of the ordinance, something will have to be done. There was brief discussion.

A motion was made by Alderman Brenda Johnson to approve the Building Permit Fees as presented. The motion was seconded by Alderman Rob Hyten and approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, Kent Newkirk, and Brenda Johnson; nay – Judy Smith and Don Perez.

Alderman Johnson presented information on the proposed ordinance for Building Permit Fees. The following was recommended:

New Commercial Construction	\$ 200.00
New Residential Construction	\$ 100.00
Commercial & Residential Additions and/or Remodeling	\$ 75.00
Commercial & Residential Exterior concrete	\$ 10.00
Commercial & Residential Decks/Sheds/Carports/Awnings	\$ 15.00
Commercial & Residential Fences	\$ 15.00
Commercial & Residential Demolition	\$ 10.00
Commercial & Residential Signs	\$ 5.00
Commercial & Residential Miscellaneous	\$ 5.00

Jo Hollenkamp stated that new construction is higher because someone will have to go out and measure. She added that these are very low fees compared to other areas.

A motion was made by Alderman Brenda Johnson to approve the Building Permit Fees as presented. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

The second reading of the Tow/Administrative Fee was presented for approval. Alderman Weh noted that it is just a straight \$200 fee.

A motion was made by Alderman Rob Hyten to accept the Ordinance for the Tow/Administrative Fee as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jeremy Weh; nay – none.

Alderman Weh presented the second reading of the Golf Cart Ordinance. There was discussion about the fee and inspections. Chief Pingsterhaus said Gebke is willing to do inspections. Alderman Smith said she talked to Russell, and he needs to make sure he is licensed to do the inspections. The cost will be \$10. It was noted that 4-wheelers with handlebars are not permitted. They must have a steering wheel apparatus.

A motion was made by Alderman Kent Newkirk to approve the Golf Cart Ordinance as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, and Jeff Taylor; nay – none.

A motion was made by Alderman Brenda Johnson and seconded by Alderman Don Perez to enter into Executive Session to discuss the Telecommunication/Administrative Assistant Position and litigation. Clerk Ehlers asked if they could discuss litigation since the agenda stated executive session was to discuss the telecommunication/administrative assistant position. Attorney Heiligenstein said they could. The motion on the floor was unanimously approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Rob Hyten; nay – none.

The Council entered into Executive Session at 7:35 p.m.

The Council returned to Open Session at 8:22 p.m.

A motion was made by Alderman Jeremy Weh to approve replacement of the telecommunication/administrative assistant position with a full-time employee and approve posting for that position. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, Judy Smith, and Kent Newkirk; nay – none.

Jo Hollenkamp asked which committees will handle this process. She was told that Chief Pingsterhaus and the Employee Concerns Committee will handle it.

With no further business, a motion to adjourn was made by Alderman Kent Newkirk and seconded by Alderman Don Perez. The motion was unanimously approved by voice vote, and the meeting adjourned at 8:25 p.m.

(Mayor)

ATTEST:

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Monday, September 22, 2014

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, September 22, 2014, in the Clinton County Board Room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Rob Hyten. Alderman Judy Smith was absent.

City employees present: Jo Hollenkamp, Mark Pingsterhaus, Christi Gerrish, and Andy Wennerstrom.

Others present: John Jones, Carolyn Sue Jones, Norman Dierkes, Mark Hodapp, Doris Elling, Ray Elling, Lisa Spaulding, Eric Nave, Brad Hoffman, Barb Guebert, Gene VanDorn, and Kelly Ross.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Don Perez to approve minutes from September 8, 2014, as presented. The motion was seconded by Alderman Scott Diekemper and unanimously approved by voice vote.

A motion was made by Alderman Brenda Johnson to approve transfers of \$20,000 to Street & Alley, \$50,000 to Police, \$30,000 to Parks, and \$20,000 to Playground for a total of \$120,000. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, Kent Newkirk, and Brenda Johnson; nay – none.

Barb Guebert reported that the General Dean Program will be November 8, 2014. General David Clarkson will speak at that event and Dick Boyd from Lebanon will sing. John Shimkus who is a West Point graduate will also speak. Alderman Johnson added that the General Dean exhibit will be here thanks to a donation from a Clinton County veteran. They hope to have it at the library for 2-3 weeks.

Doris Elling reported that they are still waiting for the pool inspection report.

Andy Wennerstrom reported that they will start flushing hydrants in 2 weeks.

Jo Hollenkamp reported that plans for the Harvest Thyme Festival are underway. They are still looking for vendors, classic cars, motorcycles and tractors.

Mayor Burton stated that petitions for the April election can be picked up at city hall starting tomorrow. There are openings in all 4 wards. He also reported that they have a new store in town called Forget Me Nots. They do custom art, crafts, and resale items. Someone from Centralia will open the space next door. Mayor Burton then reported that the Harvest Thyme Festival is scheduled for October 3-5.

Mayor Burton told the Council that he received a call from John Renderer, the coach at Kaskaskia College, and they are having a fishing tournament at Carlyle Lake this weekend. They are expecting 21 boats for this event. Last year, the city gave them \$100 out of Hotel/Motel, and Mayor Burton would like to give them \$50 this year. Clerk Ehlers asked who that would be going to. Mayor Burton said it would go to the McKendree Fishing Team—they chose Carlyle as their home lake.

Jo Hollenkamp explained the insert pages for code books. The first reading will be at the next regular meeting.

Mayor Burton reminded citizens that the citywide clean-up is September 24-27. The city will pick up large appliances, but not old furniture.

Under public comments, Brad Hoffman commended a couple of the aldermen for voting against a fee to do business in the city of Carlyle. He then questioned the Council about a \$10,000 commitment to Kaskaskia College to benefit something in Trenton. Mr. Hoffman also complimented Alderman Weh and the Police Committee for standing ground to fill Sharon's position when she retires. He then said he was glad to see the Park Board utilize the meeting room at the library and told the Council they need to think about doing the same. In conclusion, he referred to an article in the paper where Dennis Middendorff questioned some of the things that the Park Board is making decisions on. We have a Park Director that just resigned; we have a Sports Complex that is undecided, and they are making decisions on where the ducks will live this winter.

Alderman Burton told the Council that they are in the middle of a turnover in the Parks Department. He stated that the Parks Department would like to make these big, important decisions; but in order to get to that point, it's going to take them quite a bit of time. They need someone to run the basketball program, and he recommended hiring Lisa Spaulding as a part-time employee to do that. He added that she was the only person who came and inquired about the position. He recommended a salary of \$16 per hour not to exceed 1,000 hours for Lisa to serve as part-time director with the main emphasis on running the basketball program. They hope to make a decision in January as to what they want to do down the road. Alderman Weh said he had a citizen come to him several years ago when he was chairman of the park board who questioned whether or not we need a full-time person in that position. Their suggestion was to do part-time for different areas and programs, but when you start adding them all up, it could cost more than a full-time employee. Alderman Hyten questioned the salary, and he asked about considering a flat fee to run that program. Mayor Burton said he wasn't sure what a fair number would be, and he didn't want to give her too little. He added that he thought this was fair, because we have a gentleman on maintenance that makes \$14.50 per hour. Alderman Hyten noted that she could make as much as \$16,000 if she works the 1,000 hours. Alderman Perez asked how many kids are signed up. Lisa said she already has 50 kids signed up from Bartelso, and she just took 400 fliers to the grade school.

A motion was made by Alderman Kent Newkirk to approve hiring Lisa Spaulding as part-time director for the Parks Department at a salary of \$16 per hour not to exceed 1,000 hours with emphasis on running the basketball program. The motion was seconded by Alderman Rob Hyten and approved by the following roll call vote: Aye – Scott Diekemper, Rob Hyten, Kent Newkirk, and Brenda Johnson; nay – Jeremy Weh, Jeff Taylor, and Don Perez.

Fred Becker presented the FY14 Water Audit for approval. He noted on page 4 that water production cost was up about \$10,000 this year. Most of that was due to settlement of contracts. Page 5 shows computation of water rates. Mr. Becker noted that the rate now is \$3.15/1,000 gallons compared to \$2.93/1,000 gallons last year. That goes into effect July 1.

A motion was made by Alderman Don Perez to approve the FY14 Water Audit as presented. The motion was seconded by Alderman Rob Hyten and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Rob Hyten, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

Alderman Weh presented the first reading of the No Parking Ordinance for a portion of 14th Street. It would be the section north of Abbott to the end of 14th Street. There would be no parking on the east side of that street.

A motion was made by Alderman Jeremy Weh to approve the No Parking Ordinance as presented and waive the second reading. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Rob Hyten, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jermey Weh; nay – none.

With no further business, a motion to adjourn was made by Alderman Don Perez and seconded by Alderman Jeremy Weh. The motion was unanimously approved by voice vote, and the meeting adjourned at 7:30 p.m.

(Mayor)

ATTEST:

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Monday, October 13, 2014

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, October 13, 2014, in the Clinton County Board Room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, and Judy Smith.

City employees present: Rita Jurgensmeyer, Jo Hollenkamp, and Joe Heiligenstein.

Others present: Jamie Hoffman, Melodi Arentsen, Brian Arentsen, John Jones, Carolyn Sue Jones, Norman Dierkes, Ray Elling, Doris Elling, Brad Hoffmann, Franklin Smith, Gene VanDorn, and Linda McNurlen.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Don Perez to approve minutes from September 22, 2014, as presented. The motion was seconded by Alderman Scott Diekemper and unanimously approved by voice vote.

Deputy Clerk Jurgensmeyer told the Council that Clerk Ehlers wanted her to point out that the second to last paragraph of the first page of minutes states that someone from Kaskaskia College contacted the mayor, but a donation was made to McKendree College. The minutes reflect what was actually said.

A motion was made by Alderman Brenda Johnson to approve the Treasurer's Report as presented. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh, Rob Hyten, and Judy Smith; nay – none.

A motion was made by Alderman Brenda Johnson to approve claims as presented. The motion was seconded by Alderman Rob Hyten and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh, Rob Hyten, Judy Smith, and Kent Newkirk; nay – none.

Mayor Burton reported that they will be starting a SWAT analysis to improve the parks system. It will be every other Monday at Bretz's starting November 3, 2014.

During public comments, Melodi and Brian Arentsen addressed the Council regarding the new construction on Bond Street. She said they were not made aware of the fact that it will be a group home. They live next to this lot, and they feel it will greatly affect the value of their home. They apologized for the sign that was placed in their yard and said they did not mean to offend anyone. They are not unsympathetic to people with disabilities. She noted that construction began on September 26, and it is clear that they are moving quickly. After contacting people on Bond Street, they found that multiple residents had no idea that this was going up. They questioned why they were not informed and asked who will be living there. Jo explained that this home meets R-1 requirements and is a single-family, 4-bedroom home, and the people building it also own the West Lake facility and a place in Trenton. They have plans to build 2 homes licensed for 8 people and 1 home licensed for 4. She added that they do not notify area residents when someone applies for a building permit for a single-family home. Mr. Arentsen stated that this is not a single-family home. It is a business that is housing multiple families. Mrs. Arentsen said they have already had problems with people from the current facility. Mayor Burton said he checked with the police department and found there were no calls from the West Lake facility. There were 2 calls from the other home that were unfounded. He added that there are a lot of people walking the streets every day that break into houses and are obsessed with people. Alderman Weh said he has been questioned on how it is zoned.

Attorney Heiligenstein said that federal laws pre-empt municipal law. He said there is a Fair Housing Act and ADA, and there have been cases involving R-1 residential areas. People with disabilities still have the right to reside in residential areas. There was discussion about whether or not it would be considered a business. Jo said she sympathizes with them, but she could not notify neighbors because she does not do that with any other applications. She did what she had to do under the law. She asked them to take a deep breath and wait and see. Jo added that the other two facilities are planned for her subdivision. Mayor Burton said they checked the law, and other cities have gone to court and lost. Mrs. Arentsen told the Council that the property value will not be based on the quality of the home. The value will decrease because people will not want to buy next to a group home. She said she understands that the city did what they had to do, but this has greatly affected their lives.

Brad Hoffman said he just bought a house across the street. He has no beef with the city for what was done, but he considers it a business. He realizes there is no stopping them, but they should have notified area residents.

Mayor Burton presented the first reading to adopt the code of ordinances. Alderman Smith said she was asked about the \$75 fee for additions and/or remodeling. Some people are under the assumption that any remodeling would require a permit. Mayor Burton said common sense prevails there. Jo stated that the only time they would charge is if the square footage changes. She will talk to Frank about changing the wording.

Alderman Perez said he has received several complaints about the business fee, and he would like to omit that from the code. Attorney Heiligenstein said they would have to make a motion to modify the proposed code. There was discussion. Alderman Hyten suggested a business registry. Alderman Perez said he would just as soon not do any of that. Attorney Heiligenstein noted that the motion to modify the code should come from someone who voted in favor of it when it was approved. There was additional discussion about people running businesses out of their homes.

A motion was made by Alderman Kent Newkirk to amend the ordinance adopting the Code of Ordinances for the city of Carlyle with respect to business licensing. The motion was seconded by Alderman Jeff Taylor and approved by the following roll call vote: Aye – Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh, Robert Hyten, Judy Smith, and Kent Newkirk; nay – Brenda Johnson.

Mayor Burton presented the first reading of an ordinance to change the Cable/Video Service Provider Fee. Attorney Heiligenstein explained that the fee will be changed from 3% to 5% which is what the city charges the current provider.

A motion was made by Alderman Rob Hyten to change the cable/video service provider fee to 5% as presented and waive the second reading. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Don Perez, Jeff Taylor, Jeremy Weh, Robert Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, and Scott Diekemper; nay – none.

Mayor Burton presented the first reading of the cable & video consumer protection law ordinance. Attorney Heiligenstein explained that it provides protection for customers in the city of Carlyle who have these services.

A motion was made by Alderman Don Perez to accept the cable & video customer protection law ordinance as presented and waive the second reading. The motion was seconded by Alderman Jeff Taylor and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Jeremy Weh, Robert Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, Scott Diekemper, and Don Perez; nay – none.

Mayor Burton presented the first reading of the ordinance authorizing him to sign an intergovernmental agreement for an administrative tow hearing officer. He stated that this

agreement with New Baden, Trenton, and Lebanon would not be a huge revenue maker, but it will be another tool for the police department.

A motion was made by Alderman Jeremy Weh to authorize the mayor to sign an intergovernmental agreement for a tow hearing officer and waive the second reading. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Rob Hutten, Judy Smith, Kent Newkirk, Brenda Johnson, Scott Diekemper, Don Perez, and Jeff Taylor; nay – none.

Mayor Burton presented a task order from HMG for the demolition of the east water tower. They would charge the standard hourly rates for preparation of contract documents, bidding, property survey, and construction guidance for removal of the tank; and the cost is not to exceed \$5,000.

A motion was made by Alderman Kent Newkirk to approve the HMG task order for demolition of the east elevated tank at a cost not to exceed \$5,000. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, Scott Diekemper, Don Perez, Jeff Taylor, and Jeremy Weh; nay – none.

Mayor Burton presented a task order from HMG for water main replacement at IL 127 & Old US 50. They would provide basic services for replacement of two blocks of water main including surveying, design, IEPA & IDOT permit applications, bidding, construction guidance and construction staking. The cost is not to exceed \$18,750.

A motion was made by Alderman Kent Newkirk to approve the HMG task order for water main replacement as presented at a cost not to exceed \$18,750. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh, and Rob Hyten; nay – none.

Mayor Burton presented a change order from Tecorp Inc. in the amount of \$2,800 and a substantial completion date change from 9/9/14 to 9/23/14.

A motion was made by Alderman Kent Newkirk to approve the \$2,800 change order for Tecorp Inc. and change the substantial completion date from 9/9/14 to 9/23/14 as presented. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh, Rob Hyten, and Judy Smith; nay – none.

Alderman Judy Smith thanked the Police Committee for sitting in on the hiring process for the Police Telecommunication Assistant/Administrative Assistant position. They are recommending Jamie Hoffman for that position with a start date of November 3, 2014.

A motion was made by Alderman Rob Hyten to approve hiring Jamie Hoffman as the Police Telecommunication Assistant/Administrative Assistant beginning November 3, 2014, at a starting salary of 80% of the top pay with 5% increases every 6 months until she reaches top pay. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh, Rob Hyten, Judy Smith, and Kent Newkirk; nay – none.

Jo Hollenkamp presented a recommendation to raise the fee for return checks from \$20 to \$35.

A motion was made by Alderman Jeff Taylor to approve changing the bad check fee from \$20 to \$35 as presented. The motion was seconded by Alderman Rob Hyten and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Don Perez, Jeff Taylor, Jeremy Weh, Robert Hyten, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

With no further business, a motion to adjourn was made by Alderman Don Perez and seconded by Alderman Jeremy Weh. The motion was unanimously approved by voice vote, and the meeting adjourned at 7:55 p.m.

(Mayor)

ATTEST:

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Monday, October 27, 2014

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, October 27, 2014, in the Clinton County Board Room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Jeremy Weh, Jeff Taylor, Rob Hyten, and Judy Smith. Alderman Scott Diekemper was absent.

City employees present: Jo Hollenkamp, Joe Heiligenstein, Mark Pingsterhaus, and Christi Gerrish.

Others present: Mark Hodapp, Barb Guebert, Kelly Ross, Doris Elling, Ray Elling, Gene VanDorn, Carolyn Sue Jones, John Jones, Franklin Smith, Norman Dierkes, Brad Hoffman, Karla Caplinger, Ed Kleber, and J. Schwenville.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Kent Newkirk to approve minutes from October 13, 2014, as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by voice vote.

Clerk Ehlers said she still needed clarification on the motion made at the September 22 meeting to donate \$50 to a fishing team. Two teams were mentioned, and she wanted to know if the money is going to Kaskaskia College or McKendree College. Mayor Burton said the money went to McKendree College.

A motion was made by Alderman Brenda Johnson to approve transfers of \$5,000 to Street & Alley, \$40,000 to Police, \$163,126.08 to New Library, and \$1,336.50 to Playground. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Jeremy Weh, and Jeff Taylor; nay – none.

Alderman Perez reported that the Electric Committee met on October 16, 2014. They discussed getting different meters for the diesels to better monitor use of fuel.

Alderman Johnson said the volunteer work in the park is going really well. She thanked all who have helped and asked for volunteers on Friday and Saturday beginning at 9 a.m. Mayor Burton thanked her for her efforts.

Doris Elling reported that a strategic planning meeting will be held at Bretz's on Monday, November 3, and the regular Park Board Meeting is November 4.

Barb Guebert presented information on the General Dean program. Copies of the Time Magazine article published on December 7, 1953, were made available to the aldermen. The original magazine will be in the exhibit. She noted that they tracked down General Dean's son in San Antonio, Texas; and he is 84 years old. She read portions of the article and spoke about the importance of General Dean. Barb asked everyone to come out for the program.

Chief Pingsterhaus noted that they have gotten a lot of complaints about phone scams. He told citizens to never, ever give out personal information over the phone.

Christi Gerrish told the Council that they had a great month of programs in October. In addition to the General Dean program in November, they have a family program on November 20 with storytellers, games and crafts for all ages.

Alderman Newkirk noted that there is a sign by the library on 6th Street that says “no parking here to corner”. He suggested having that changed to “no parking this side of street” since they now have a bigger parking area at the library. He also asked what’s going on with the stop signs at the fish hatchery. Mayor Burton said there were barricades because they were concerned about people going off into one of the ponds. This is being addressed through the Park Board. Alderman Newkirk then asked if they are enforceable stop signs and if they would need an ordinance for them. Doris explained that there is erosion there, and they are concerned that someone is going to end up in one of the ponds. She noted that the path was intended as a walking path. They didn’t want to do anything permanent until they decided what they are going to do with that park. Larry Peppenhorst was asked to put stop signs up, but people were still driving through there. That is why they temporarily put up barricades. Joe Heiligenstein stated that they cannot enforce those stop signs by issuing tickets without an ordinance for them. Alderman Newkirk said he’s surprised the barricades aren’t in the pond. He suggested steel posts if they want to keep people out.

There were no public comments.

Mayor Burton asked the Council to consider a donation of \$3,000 to Christmas in Carlyle. The money is used to purchase toys for kids and for advertisement.

A motion was made by Alderman Don Perez to approve a donation of \$3,000 to Christmas in Carlyle. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Jeremy Weh, Jeff Taylor, and Rob Hyten; nay – none.

Mayor Burton presented the second reading of the ordinance adopting the code of ordinances.

A motion was made by Alderman Kent Newkirk to accept the ordinance adopting the code of ordinances as presented. The motion was seconded by Alderman Brenda Johnson and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Jeremy Weh, Jeff Taylor, Rob Hyten, and Judy Smith; nay – none.

The Council was asked to approve an amendment to the golf cart ordinance. Chief Pingsterhaus explained that side by sides should be legal as long as they meet all other requirements of the ordinance. Attorney Heiligenstein noted that the city can authorize and restrict non-highway vehicles. The change to the ordinance will read that recreational off-highway vehicles will be allowed which will cover side by sides.

A motion was made by Alderman Rob Hyten to accept the amendment to the golf cart ordinance as written and waive the second reading. The motion was seconded by Alderman Brenda Johnson and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Jeremy Weh, Jeff Taylor, Rob Hyten, Judy Smith, and Kent Newkirk; nay – none.

Attorney Heiligenstein told the Council that with the passage of the revised code, they are no longer required to have a second reading.

Mayor Burton asked the Council to consider Task order #18 with HMG for design and bid of the box culvert at the KC. The cost is not to exceed \$20,000.

A motion was made by Alderman Kent Newkirk to approve task order #18 with HMG not to exceed \$20,000 for the KC box culvert as presented. The motion was seconded by Alderman Rob Hyten and unanimously approved by the following roll call vote: Aye – Don Perez, Jeremy Weh, Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

Mayor Burton asked the Council to consider Task Order #14 with HMG for lagoon dredging. Alderman Newkirk added that the cost is not to exceed \$15,000. Work will include topographical surveying, sludge land application permit application, preparation of

specifications/bidding documents, and bidding & construction guidance for removing sludge from the entire south lagoon at the waste water treatment plant. Alderman Johnson noted that this project has been going on for 4 years, and we have already paid them to do this work. They sent out for bids at the worst time of the year, and bids came in extremely high. It was re-bid, and all bids were rejected again. Here we are 2 years later doing the same thing over again. She stated that we know the lagoons are probably going to be gone, and she asked if this absolutely needs to be done at this time. Mayor Burton said something needs to be done soon. Alderman Newkirk said it is his understanding that the south lagoon will be left where it is. He added that HMG is telling him that bids will be done at the correct time of year this time.

A motion was made by Alderman Kent Newkirk to approve Task order #14 with HMG not to exceed \$15,000 for the lagoon project as presented. The motion was seconded by Alderman Don Perez and approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, and Don Perez; nay – Brenda Johnson.

Alderman Perez told the Council that the Electric Committee would like to seek bids for the old Electric Department bucket truck.

A motion was made by Alderman Rob Hyten to approve seeking bids for the old Electric Department bucket truck as requested. The motion was seconded by Alderman Judy Smith and unanimously approved by voice vote.

Mayor Burton asked the Council to approve participation in “Shop Around Town” this year. He said participating cities will have commercials on local stations to encourage shopping locally, and the cost is nominal. It was only a few hundred dollars last year.

A motion was made by Alderman Jeff Taylor to approve participating in Shop Around Town as presented. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, and Jeremy Weh; nay – none.

A motion was made by Alderman Don Perez to enter into Executive Session to discuss property. The motion was seconded by Alderman Brenda Johnson and unanimously approved by the following roll call vote: Aye – Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Jeremy Weh, and Jeff Taylor; nay – none.

The Council entered into Executive Session at 7:40 p.m.

The Council returned to Open Session at 8:19 p.m.

Joe Heiligenstein told the Council that in regards to the bucket truck they want to sell, they need to do an ordinance to sell city property.

With no further business, a motion to adjourn was made by Alderman Rob Hyten and seconded by Alderman Don Perez. The motion was unanimously approved by voice vote, and the meeting adjourned at 8:23 p.m.

(Mayor)

ATTEST:

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Monday, November 24, 2014

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, November 24, 2014, in the Clinton County Board Room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, and Judy Smith.

City employees present: Steve Lappe, Christy Gerrish, JoAnn Hollenkamp, and Rita Jurgensmeyer.

Others present: Franklin Smith, Mark Hodapp, Gene VanDorn, Doris Elling, Ray Elling, Kelly Ross, and Jesse Maynard.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Don Perez to approve minutes from November 10, 2014, as presented. The motion was seconded by Alderman Kent Newkirk and unanimously approved by voice vote.

A motion was made by Alderman Brenda Johnson to approve transfers of \$40,000 to Street & Alley, \$90,000 to Police, \$5,000 to Economic Development, \$10,000 to Parks, \$10,000 to Playground, \$20,000 to Library, \$10,000 to Pool House Loan, and \$73.82 to New Library for a total of \$185,073.82. The motion was seconded by Alderman Kent Newkirk and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, and Judy Smith; nay – none.

Alderman Smith reported that the Employee Concerns Committee and the Police Committee have reached a tentative agreement with the FOP for the police union contract. They are waiting for Doug Crawford to get the contract signed and returned to them. She thanked the Police Committee for attending negotiations.

Alderman Smith also reported that Scott Lodge will have the installation of their new officers on November 30, 2014, at 2 p.m., and they asked her to extend an invitation to the aldermen and mayor.

Christy Gerrish thanked everyone who came to see the General Dean Exhibit at the library. She also reported that they have several events planned for December.

Mayor Burton stated that Christmas is on schedule and they had a lot of volunteers come out to help. He also announced that City Hall will be closed on Christmas Eve and Christmas Day this year.

Jo Hollenkamp presented information on the proposed tax levy ordinance. She informed the Council that it can only go up 5%, and the Finance Committee determined it will go toward the playground fund. This will help with pool repairs.

A motion was made by Alderman Kent Newkirk to approve Tax Levy Ordinance #1527 as presented. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, Judy Smith, and Kent Newkirk; nay – none.

Mayor Burton asked the Council to consider an ordinance to establish an enterprise zone. He added that it was previously discussed and funds for this were already approved.

A motion was made by Alderman Kent Newkirk to approve Enterprise Zone Ordinance #1525 as presented. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

Jesse Maynard from HMG explained that four bids for demolition of the east water tower were received. HMG recommended they award the contract to the second lowest bid of \$26,700 from Iseler Demolition because the lowest bidder did not submit a bid bond that was accurate. Jo Hollenkamp added that Joe Heiligenstein also reviewed this and he agrees with their recommendation.

A motion was made by Alderman Don Perez to accept the bid of \$26,700 from Iseler Demolition for demolition of the east water tower as recommended by HMG. The motion was seconded by Alderman Jeff Taylor and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

Chief Pingsterhaus has met with the police committee and is recommending the purchase of 8 slow-moving vehicle crossing signs for approximately \$100 each. Alderman Weh noted that other municipalities have these signs in place.

A motion was made by Alderman Jeremy Weh to approve the purchase of 8 slow-moving vehicle signs at approximately \$100 each as requested. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

JoAnn Hollenkamp presented information on Task Order #19 from HMG in the amount of \$6,000 for engineering and supervision of the pool filter replacement. She stated that the estimated cost for repairs, including labor, is \$60,000 to \$80,000. HMG will also prepare the bid packet.

A motion was made by Alderman Kent Newkirk to approve Task Order #19 from HMG in the amount of \$6,000 for services related to pool repairs as presented. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jeremy Weh; nay – none.

Alderman Jeremy Weh presented a letter of resignation from Josh Alberternst who is a full-time police officer. His last day will be December 1, 2014. The Police Committee met and agreed to accept that letter. They are also recommending the position be filled by Jason Herzing who currently works as a part-time officer for the City of Carlyle.

A motion was made by Alderman Jeremy Weh to accept Josh Alberternst's letter of resignation as presented. The motion was seconded by Alderman Rob Hyten and unanimously approved by voice vote.

A motion was made by Alderman Jeremy Weh to approve hiring Jason Herzing as a full-time officer to replace Josh Alberternst. The motion was seconded by Alderman Jeff Taylor and unanimously approved by voice vote.

A motion was made by Alderman Kent Newkirk to enter into Executive Session to discuss property. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Jeff Taylor, Rob Hyten, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jeremy Weh; nay – none.

The Council entered into Executive Session at 7:19 p.m.

The Council returned to Open Session at 8:07 p.m.

With no further business, a motion to adjourn was made by Alderman Don Perez and seconded by Alderman Scott Diekemper. The motion was unanimously approved by voice vote, and the meeting adjourned at 8:08 p.m.

(Mayor)

ATTEST:

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Monday, December 8, 2014

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, December 8, 2014, in the Clinton County Board Room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Judy Smith. Alderman Rob Hyten was absent.

City employees present: Steve Lappe, Andy Wennerstrom, John Hodapp, Mark Pingsterhaus, Chad Holthaus, Christi Gerrish, and JoAnn Hollenkamp.

Others present: Franklin Smith, Ray Elling, Doris Elling, Lisa Spaulding, Bob Rothemel, Barb Guebert, Norman Dierkes, Mark Hodapp, John Jones, Carolyn Sue Jones, Brad Hoffman, Kelly Ross, Eugene VanDorn, and Tom Guebert.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Kent Newkirk to approve minutes from November 24, 2014, as present. The motion was seconded by Alderman Scott Diekemper and unanimously approved by voice vote.

A motion was made by Alderman Brenda Johnson to approve transfers of \$35,000 to Street & Alley, \$70,000 to Police, \$10,000 to Parks, \$20,000 to Playground, \$25,000 to Library, and \$94.82 to New Library for a total of \$160,094.82. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, and Judy Smith; nay – none.

A motion was made by Alderman Brenda Johnson to accept the Treasurer's Report as presented. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Judy Smith, and Kent Newkirk; nay – none.

A motion was made by Alderman Brenda Johnson to approve claims as presented. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeremy Weh, Jeff Taylor, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

Mayor Burton announced that Tom Guebert will be the District Governor of Rotary International. A proclamation was read proclaiming December 11, 2014, as Rotary Day in Carlyle, Illinois. Mr. Guebert was asked to come forward to receive the proclamation. Mayor Burton thanked him for all he does for the community.

Alderman Diekemper reported that next Monday begins the last run for leaf pick-up. Leaves need to be out by December 15, 2014.

Alderman Johnson thanked everyone who helped put up lights in the park. She said they hope to have a bigger and better display next year. Mayor Burton thanked Brenda and Doris Elling for organizing the efforts.

Clerk Ehlers asked if an alternate date has been set for the Christmastown Parade. Mayor Burton said it has been cancelled for this year, but they will have fireworks at 7:30 p.m. on Friday, December 12, 2014.

Barb Guebert reported that library programs are well-attended, and non-resident fees are up. A "Friends of the Library" group will meet at the library on Saturday at 10 a.m. Christi Gerrish added that they normally take in about \$200 per month for non-resident fees, and they took in

over \$400 this month. Father Jack Frerker will be at the library tomorrow evening to talk about his first children's book. The library will show the movie Polar Express on Saturday at 6:30 p.m., and there will be a book fair next week. In addition to being closed December 24 and 25 for Christmas, the library will be closed December 26 for a system upgrade.

Steve Lappe reported that demolition of the east water tower started today.

Mayor Burton reported that he received an e-mail from the state regarding collection of coats, mittens, gloves, hats, sweaters, & scarves for our troops overseas. Donations can be dropped off at any city facility.

Mayor Burton said that Sharon Hustedde will be retiring on December 15, 2014, after 35 years of service. There will be a retirement party at noon in the conference room on that day.

Mayor Burton announced that Rob Hyten submitted a letter of resignation. He thanked Rob for all he did for the city. A letter of acceptance was read.

Mayor Burton announced the resignation of Dave Ord effective December 26, 2014. He regretfully accepted that resignation.

Mayor Burton told everyone that future meetings will be held at the library. He thanked the county for allowing the city to use their facility.

Mayor Burton told the Council that Makenzie Magnus helped out in the corporate office over the summer, and he would like to hire her to work again during her Christmas break from college. He recommended a salary of \$10 per hour for the remainder of 2014 with a raise of \$1.00 per hour each calendar year after that. She would work less than 1,000 hours. JoAnn added that she was a park hire that was pulled in to the office to help out. She scanned in ordinances back to 1982, helped JoAnn with employee handbooks, did input of league participants, and helped with general filing. They also want to have her re-format job descriptions so they have the same format, register city events on the tourism website, and scan in old building permits. Her salary will come out of the corporate budget. Alderman Newkirk questioned them wanting this done tonight when this is the first he has heard of it. Alderman Taylor added that this is what Kayla was hired to do. There was discussion. Alderman Johnson asked if we could just keep it the way we have been doing it since she is already an employee. Alderman Perez agreed. Alderman Smith stated that Makenzie was very good at what she did over the summer.

A motion was made by Alderman Jeff Taylor and seconded by Alderman Judy Smith to give Makenzie Magnus \$10 per hour. Alderman Johnson pointed out that they cannot vote on something that is not on the agenda.

There were no public comments.

Mayor Burton noted that City Hall will be closed on Christmas Eve.

Mayor Burton asked the Council to approve gift certificates for city employees and board appointees.

A motion was made by Alderman Don Perez to approve \$25 gift certificates for all city employees and board appointees. The motion was seconded by Alderman Jeremy Weh and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeremy Weh, Jeff Taylor, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

Alderman Judy Smith presented the proposed FOP Contract. It is a 3-year agreement with an increase of 1% each year, 12 hour shifts with 1 man doing 4-10 hour shifts, detective pay increase of 50 cents per hour, and Sgt. pay staying the same at \$1.50. They also propose the following longevity stipend schedule payable on their anniversary dates:

5 years	\$250
10 years	\$500
15 years	\$750
20 years	\$1,000
25 years	\$1,250

Initial stipend cost is as follows:

Mark	\$250
Wendy	\$750
Andy	\$1,500
Mike	\$1,500

A motion was made by Alderman Jeremy Weh to approve the proposed FOP Contract as presented. The motion was seconded by Alderman Don Perez and approved by the following roll call vote: Aye – Jeremy Weh, Jeff Taylor, Judy Smith, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none. Alderman Kent Newkirk abstained.

An ordinance for the electric rate increase was discussed. The Council decided to go with the option that would be 1/10 cent each year with the purchase power adjustment. John Hodapp noted that if it would have been in place last month, it would have cost him 49 cents at his house. There was discussion.

A motion was made by Alderman Don Perez to approve the rate increase ordinance for 1/10 of a cent with the purchase power adjustment as presented. The motion was seconded by Alderman Scott Diekemper and approved by the following roll call vote: Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jeremy Weh; nay – Jeff Taylor.

The next meeting will be held on December 22, 2014.

With no further business, a motion to adjourn was made by Alderman Don Perez and seconded by Alderman Scott Diekemper. The motion was unanimously approved by voice vote, and the meeting adjourned at 7:45 p.m.

(Mayor)

ATTEST:

(City Clerk)

CARLYLE CITY COUNCIL
Regular Meeting
Monday, December 22, 2014

The meeting of the Carlyle City Council was called to order at 7 p.m. by Mayor Mike Burton on Monday, December 22, 2014, in the Clinton County Board Room.

The following aldermen were present: Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeff Taylor, and Judy Smith. Alderman Jeremy Weh was absent.

City employees present: Christi Gerrish, Jacob Speiser, Mark Pingsterhaus, Jo Hollenkamp, John Hodapp, Larry Peppenhorst, and David Ord.

Others present: Doris Elling, Ray Elling, David Laws, Eugene VanDorn, Franklin Smith, Garrett Ord, Eric Nave, Barb Guebert, Brad Hoffman, William Leith, and Norman Dierkes.

The meeting opened with the Pledge of Allegiance.

A motion was made by Alderman Jeff Taylor to accept minutes from December 8, 2014, as presented. The motion was seconded by Alderman Judy Smith and unanimously approved by voice vote.

A motion was made by Alderman Brenda Johnson to approve the transfer of \$10,000 to Retirement. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeff Taylor, and Judy Smith; nay – none.

Alderman Newkirk reported that the Street & Alley Committee met December 16, 2014; and Alderman Perez reported that the Electric Committee met December 17, 2014. Items from those meetings are on the agenda.

Christi Gerrish reported that over 70 people attended the Polar Express showing. She added that the book sale has been extended through January 3, 2015.

Mayor Burton thanked the citizens who donated to the drive for soldiers serving in the middle-east.

Mayor Burton said they are trying to get coverage for the light display in the park. Wendy made a video that will be used next year. JoAnn added that they have currently received \$3,700 in donations. Alderman Johnson noted that they are planning fundraisers to help with the cost next year. Alderman Taylor said he would support it by doing a chicken dinner next year.

Mayor Burton asked the Council to approve the appointment of David Laws as Ward 4 Alderman to replace Rob Hyten.

A motion was made by Alderman Brenda Johnson to approve the appointment of David Laws as Alderman Ward 4 as recommended. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeff Taylor, Judy Smith, and Kent Newkirk; nay – none.

Alderman Laws was sworn in by the city clerk.

Alderman Smith told the Council that some citizens have asked that the leaf pick-up be extended because of unusual weather conditions. Mayor Burton said he spoke with Larry Peppenhorst, and they would not be able to do it until after the first of the year. It was noted that everything out by December 15 has been picked up. There was brief discussion. It was

decided that they will do another pick-up beginning January 5, 2015. There is no guarantee that leaves put out after January 4 will be picked up.

A motion was made by Alderman Don Perez to approve another leaf pick-up of any leaves that are out by January 4, 2015. The motion was seconded by Alderman Judy Smith and unanimously approved by the following roll call vote: Aye – Don Perez, Scott Diekemper, Jeff Taylor, David Laws, Judy Smith, Kent Newkirk, and Brenda Johnson; nay – none.

Christi Gerrish explained that the library sells old books that are not being used. She asked the Council to approve the proceeds going to the Friends of the Library organization. Alderman Perez said he would like to have the city attorney look into this before it is approved. Christi told him that this is a common practice with other libraries. There was brief discussion.

A motion was made by Alderman Brenda Johnson to allow the library to transfer old books to the Friends of the Library organization to sell subject to legal opinion from Joe Heiligenstein to make sure it is legal. The motion was seconded by Alderman Scott Diekemper and unanimously approved by voice vote.

Alderman Newkirk presented information about the line-stop at 19th Street & Fairfax. He explained that the water valve is under the highway, and the committee recommends moving over a block and putting another stop there. The cost would be \$6,964. Mayor Burton noted that only about \$2,900 of this amount is for relocation.

A motion was made by Alderman Kent Newkirk to approve \$6,964 to move the line-stop one block from 19th & Fairfax as requested. The motion was seconded by Alderman Don Perez and unanimously approved by the following roll call vote: Aye – Scott Diekemper, Jeff Taylor, David Laws, Judy Smith, Kent Newkirk, Brenda Johnson, and Don Perez; nay – none.

JoAnn Hollenkamp presented information on the 2014 TIF Disbursements. The total for TIF 1 is \$257,598.39, TIF 2 is \$1,682.62, and TIF 3 is \$19,396.31. The total of TIF 2 distributions to taxing districts is \$596,911.45.

A motion was made by Alderman Don Perez to approve 2014 TIF Distributions as presented. The motion was seconded by Alderman Brenda Johnson and unanimously approved by the following roll call vote: Aye – Jeff Taylor, David Laws, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, and Scott Diekemper; nay – none.

John Hodapp told the Council that they received four bids for the old bucket truck. The committee met and they recommend accepting the high bid of \$14,000 from Denny Kuhn.

A motion was made by Alderman Don Perez to accept the bid of \$14,000 from Denny Kuhn for the old bucket truck as presented. The motion was seconded by Alderman Scott Diekemper and unanimously approved by the following roll call vote: Aye – David Laws, Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, and Jeff Taylor; nay – none.

Mayor Burton thanked Dave Ord for the magnificent job he did taking over for Dave Redeker in the Parks Department.

A motion was made by Alderman Don Perez to go into Executive Session to discuss personnel. The motion was seconded by Alderman Brenda Johnson and unanimously approved by the following roll call vote: Aye – Judy Smith, Kent Newkirk, Brenda Johnson, Don Perez, Scott Diekemper, Jeff Taylor, and David Laws; nay – none.

The Council entered into Executive Session at 7:25 p.m.

The Council returned to Open Session at 8:05 p.m.

Mayor Burton recommended Jacob Speiser as a supervisor to replace David Ord in the Parks Department. He suggested a salary of \$10 per hour, and John Hodapp would be his immediate supervisor. If minimum wage goes up to that amount, his salary will be re-visited.

A motion was made by Alderman Don Perez to approve Jacob Speiser as a temporary supervisor in the Parks Department at \$10 per hour with a maximum of 1,500 hours per year to be supervised by John Hodapp. The motion was seconded by Alderman Jeff Taylor and unanimously approved by the following roll call vote: Aye – Brenda Johnson, Don Perez, Scott Diekemper, Jeff Taylor, David Laws, Judy Smith, and Kent Newkirk; nay – none.

With no further business, a motion to adjourn was made by Alderman Kent Newkirk and seconded by Alderman Don Perez. The motion was unanimously approved by voice vote, and the meeting adjourned at 8:08 p.m.

(Mayor)

ATTEST:

(City Clerk)